

# City of Frisco



FY 2009  
Annual Budget





PROGRESS IN MOTION

***Due to the passage of H.B. 3195 during the 80th Legislative Session, the following statement must be included as the cover page for any budget document:***

"This budget will raise more property taxes than last year's budget by \$5,086,716 or 9.08%, and of that amount \$3,429,129 is tax revenue to be raised from new property added to the tax roll this year."



PROGRESS IN MOTION

**CITY OF FRISCO, TEXAS  
ANNUAL PROGRAM OF SERVICE  
FISCAL YEAR 2008-09**

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**CITY COUNCIL**

**Maher Maso  
Mayor**

**Tony Felker  
Mayor Pro-Tem  
Place 1**

**Joy West  
Deputy Mayor Pro-Tem  
Place 3**

**Jeff Cheney  
Place 2**



**David Prince  
Place 4**

**OFFICE OF THE MAYOR  
AND COUNCIL**

**Bart Crowder  
Place 5**

**Scott Johnson  
Place 6**

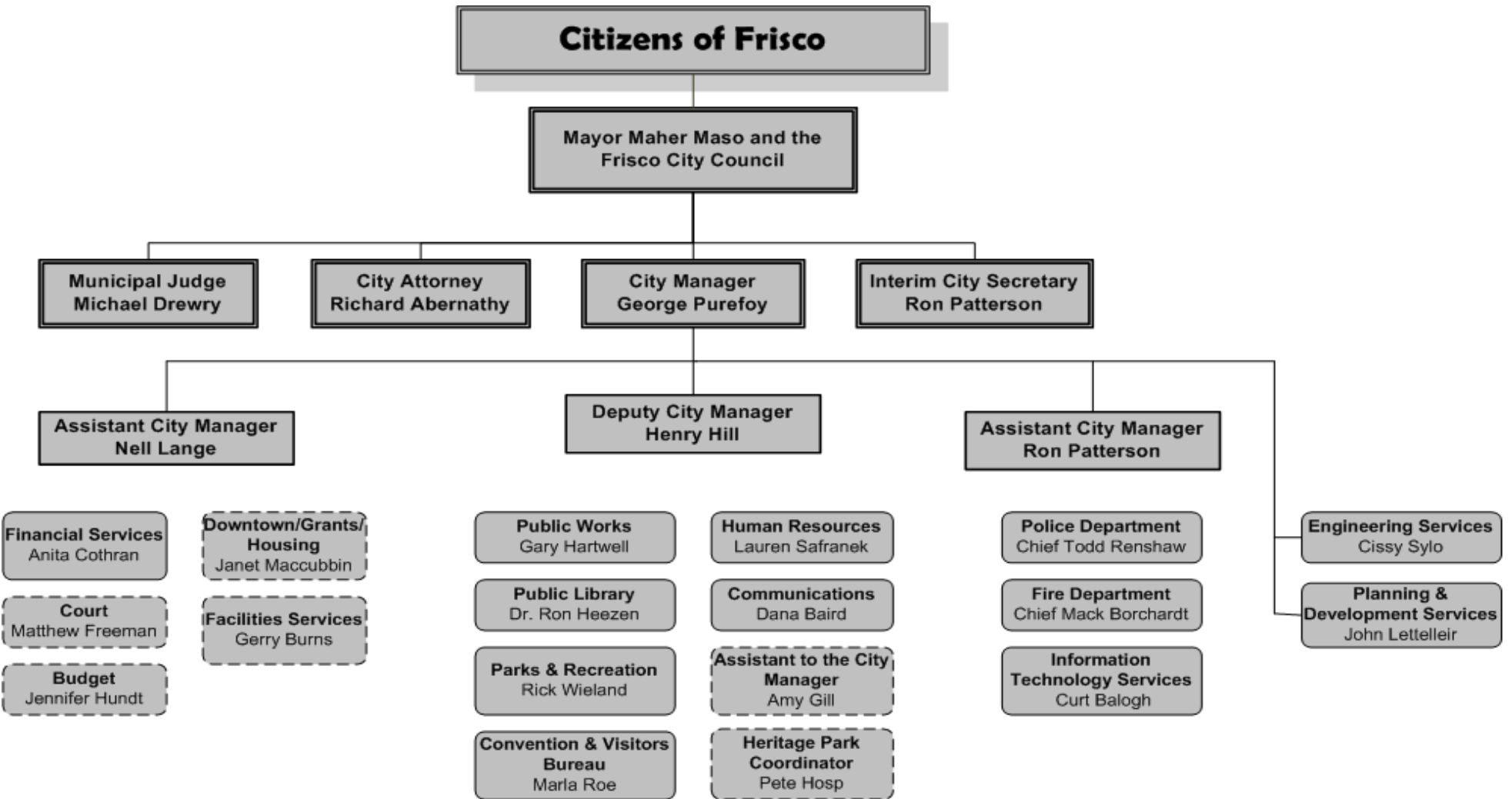
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**George Purefoy  
City Manager**

**AS PREPARED BY THE  
BUDGET STAFF**



PROGRESS IN MOTION



CITY OF FRISCO, TEXAS  
EXECUTIVE TEAM

George Purefoy	City Manager
Henry J. Hill	Deputy City Manager
Nell Lange	Assistant City Manager
Ron Patterson	Assistant City Manager
Amy Gill	Assistant to the City Manager
Vacant	City Secretary
Mack Borchardt	Fire Chief
Todd Renshaw	Police Chief
Anita Cothran	Director of Financial Services
Dana Baird	Director of Communications and Media Relations
Cissy Sylo	Director of Engineering Services
Lauren Safranek	Director of Human Resources
Curt Balogh	Director of Information Technology
Dr. Ron Heezen	Director of Library
Rick Wieland	Director of Parks & Recreation
John Lettelleir	Director of Planning & Development
Gary Hartwell	Director of Public Works
James Gandy	Economic Development Corporation President
Marla Roe	Executive Director of Convention & Visitor's Bureau



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CITY OF FRISCO

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September 15, 2008

Honorable Mayor Maso and  
Members of the City Council  
City of Frisco, Texas

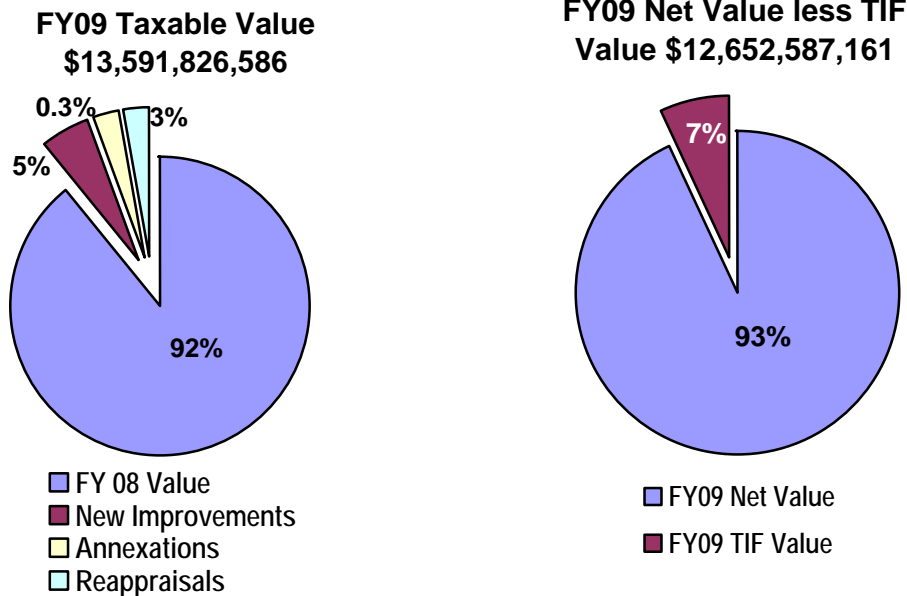
Dear Mayor Maso and Council Members:

The City of Frisco staff is pleased to present the recommended Fiscal Year 2008-2009 Annual Program of Services, which includes the general fund, utility fund, environmental services fund, debt service fund, tax increment reinvestment zone #1 fund, hotel-motel occupancy tax fund, special revenue funds, and capital projects funds proposed budgets.

Due to the challenges presented to us this year by the overall state of the economy, we have instituted a number of cost saving measures to help keep the City's tax rate at \$.45/\$100 value. Only two new positions are being recommended. All departments have been requested to reduce their fuel use by 10% and we requested operational expenses (excluding personnel costs) be reduced 10% as well. That being said, we will continue to deliver an excellent level of service to our citizens for a very reasonable financial investment.

**GENERAL FUND REVENUES:**

The property tax values for FY 2008-2009 (FY09) have been certified at \$13,591,826,586 (of this amount the tax increment reinvestment zone #1 has a captured value of \$939,239,425), resulting in a current net taxable value of \$12,652,587,161, which represents an 9.18% increase on the present net taxable value of \$12,448,613,236. The gross taxable value increase of \$1,143,213,350 reflects a combination of the increased value in existing property of \$381,184,657 and the value generated by new improvements and annexations equaling \$762,028,693.



The proposed tax rate for FY09 is \$0.45 per \$100 valuation, which is the same as the current tax rate. According to the effective tax rate worksheet as mandated by the State Property Tax Board, the proposed \$0.45 tax rate is \$0.005136 cents less than the rollback rate (the effective operating rate multiplied by 1.08 plus the debt service rate). On a \$250,000 home, the tax rate represents a tax increase of \$26.52 if the home value remains constant. The tax rate is to be divided so that \$0.240721 goes toward funding the general fund operations and the remaining \$0.209279 goes into the debt service fund.

The approximate \$3.43 million in additional property tax revenue generated for maintenance and operations by the increase in taxable value is more than offset by our existing employee base increasing salary and benefits expense in the General Fund by over \$3.48 million. As in the past, an average of 5% merit salary increase is accounted for in the Proposed Budget. Our health insurance costs are projected to increase for FY09 by an overall average between the plans of about 7%.

The maintenance and operation (M&O) tax rate is proposed to increase slightly by \$0.007569 to \$.240721 in FY09. The proposed M&O increase is due to a number of factors: the full-year's cost of employees added in the prior fiscal year, and the full year operational costs associated with the new facilities and other new infrastructure, a 21% increase in health insurance costs due to an estimated 7% overall in rate increases and the full-year cost of insuring the new positions added in the previous year and a 19% increase in the energy-associated costs. In July 2008, \$25.0 million in additional bonds for our Capital Improvement Program were sold, but due to our increasing assessed value and the use of a portion of the debt service fund balance, the debt service rate went down slightly by \$0.007568 to \$0.209279. Our goal is to keep the tax rate near constant at \$0.45 over the course of this bond program.

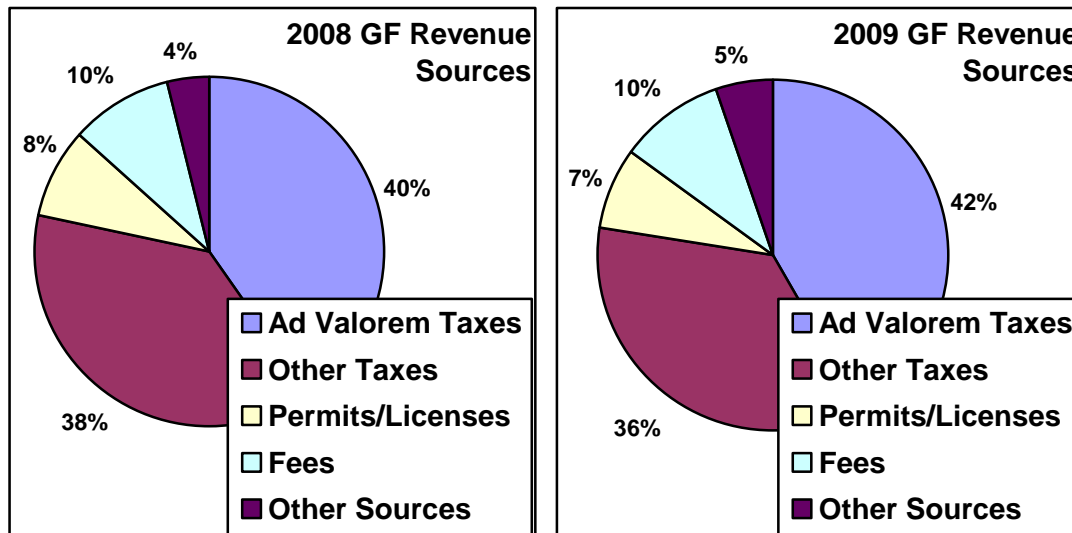
If you will recall, in the Bond Report published by the City prior to the May 2006 Bond Election, staff projected that the total tax rate would increase to \$0.476 for FY09. This

proposed Budget keeps the proposed tax rate 5.8% below the originally estimated level due to favorable bond market conditions, an increase to our underlying bond ratings, and a higher increase in assessed value than projected.

Sales tax receipts are estimated to be \$20.3 million in the FY09 Annual Budget, an increase of \$398,000 compared to the FY08 projected collection of \$19.9 million. This is a reasonably conservative estimate based on the new major retail establishments currently under construction. The projected amount to be paid in Section 380 Sales Tax grants is estimated to be \$3.43 million. We will continue to monitor sales tax collections and grants closely due to the potential volatility of this revenue stream.

Projected franchise taxes are \$6.4 million which represents a \$274,632 increase from the current year's revised estimate. There are several factors that have caused franchise fees to increase at a slower pace than population. These include the difficulties federal rulings have created by removing broadband cable access from the fees and continued difficulties with accurately collecting fees from the multitude of deregulated telecommunications providers currently doing business in Frisco. In addition, because both electric and natural gas franchises are calculated off of the gross revenues, the current year revenues are reflecting record-high energy prices. We have accounted for a potential decrease in energy prices by conservatively estimating the increase in both of these revenue sources.

The City forecasts the next year's building permit revenue at \$4.75 million as compared to this year's expected revised total of \$5.4 million in an effort to maintain a conservative estimating approach to this volatile revenue source so that we do not become dependent upon one-time revenues for ongoing daily operations.



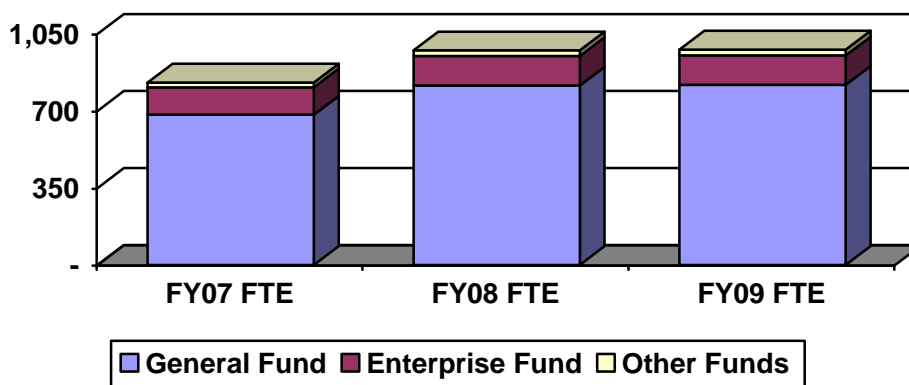
The total general fund revenue projection for the FY09 Budget year is \$75.5 million as compared to revised projections this year of \$70.0 million. Proposed FY09 General Fund operating expenditures are \$75.4 million, compared to the projected FY08 year-end total of \$72.4 million.

**PERSONNEL:**

A total of 2 new positions (total positions, not full time equivalents) are included in the FY09 Annual Budget, We currently have 1,096 positions authorized, with the addition of the 2 proposed positions and the proposed reduction of 12 positions (due to closing the older pool) in the Parks and Recreation Department, the new total will be 1,086. The General Fund has the 2 new positions and none are being added in the other funds. Sufficient funds have been set aside in the budget for both market-based and merit-based compensation increases to remain competitive with surrounding communities.

Annually, Human Resources undertakes a study to determine how much salaries may need to be adjusted in order to equal the market-based increases for our area. Based upon preliminary findings, we have allocated slightly more than 1.25% of total salaries for the market-based adjustment.

**Personnel - FTE by Fund**



**GENERAL FUND EXPENDITURES:**

Our general budgeting philosophy has remained value-driven. This is our fourth year of incorporating the Balanced Scorecard framework into our budgeting. The recommended expenditures are derived from the Council's Strategic Focus Areas, Council Priorities, and departmental stated goals and service objectives.

The Offices under General Government and their respective funding amounts include: City Manager's Office - \$1,834,468; Communications and Media Relations - \$672,908; City Secretary's Office - \$349,663; City Council - \$192,163, Records Management - \$140,313 and Building Services - \$1,721,628. The FY09 General Government budget for these total \$4,911,143, which represents a 1.74% increase from the revised FY 08 budgeted total of \$4,827,237. These Offices do not add any personnel this year. Nearly all of the change is due to building and maintenance expenses associated with the addition of new facilities in the Building Services Division.

The Divisions grouped under the Financial Services Department include Administration, Purchasing, Finance, Revenue Collections, Municipal Court, Support Services, and Section 380 Sales Tax Grants. There are no added personnel in this department for FY 09. The total FY 09 Budget is \$9,522,094, an increase of 5.76%.

The Administration Division's FY09 Annual Budget of \$531,998 increases 10.29% over the FY08 Revised Budget due to a full year of funding the Budget Manager position.

The Proposed Budget for the Purchasing Division is \$256,738, a 1.53% increase from the FY08 Revised Budget.

The Finance Division's Proposed Budget equals \$1,241,653, a .71% increase over the current year's Revised Budget.

The Revenue Collection Division's Proposed Budget equals \$725,408, a .23% increase from their current Revised Budget. The increase is due to tax collection and administration expenses based on the appraisal districts budgets.

The Court Division's budget is proposed to increase 9.39% to \$1,297,845. There are no new positions added to the Court this year. However, the increase is due to full year cost of positions added during FY08.

The Support Services Division accounts for the costs associated with the contract postal unit, telephone system, electrical and gas utilities (excluding the facilities which can clearly be linked to a specific operating department or are accounted for in the utility fund), and liability and property insurance. The proposed operations expense totals \$2,031,952 for FY09, a slight increase from the Revised FY08 Budget.

The Section 380 Tax Grants portion of the Annual Budget is proposed to increase by 11.1%. Although the sales tax estimate is increasing, the new retail in Frisco causes the 380 Sales Tax commitment to grow at a slower pace.

The Police Department budget includes funding for 2 new positions, which will bring the total personnel in the department to 198. The total Proposed Budget is \$17,067,289, an increase of 7.75% over the Revised FY08 Budget. This is due to the additional positions and the full years cost of the positions added in the previous year. The 2 positions are School Resource Officers required due to the new schools. The cost of these positions is shared with the Fisd.

The Fire Department budget provides for the hiring of no additional staff. Total personnel in this department are 153 positions. The Proposed Budget is \$16,422,196, or an increase of 3.08% above the FY08 Revised Budget. The increase includes the full year's cost of positions added in the previous year and the cost of staffs' fire protection gear.

The Public Works Department proposed budget is \$5,650,526, an increase of 11.34%. There are no new positions added to this budget. Significant costs evident in this budget include computer software maintenance and upgrades for the Fleet Division and signs materials for the Traffic Division.

The proposed Human Resource Department budget is \$1,039,856, up 16.32%. There are no new positions added for FY09.

The Information Technology Services Department (IT) has four Divisions: Administration, Management Information Services (MIS), Enterprise Technology and Geographic Information Systems (GIS). The proposed budget for the general fund portion of the IT Department totals \$1,304,735. This is an increase of 14.21% from the current year budget. There are no new positions added to this budget, however one position was transferred from the Fire Department to assist on the new SAFER project.

The FY09 Library Services Department's Annual operating budget is \$3,176,801, an increase of 24.70% over the current year Revised Budget. This increase consists primarily of full-year funding cost of personnel to staff added last year to expand facility service hours in the evenings and to open from 1 to 5 pm on Sunday. Also included in the increase is full year funding for the Heritage Museum. There are no new positions added to this budget for FY09.

The Parks and Recreation Departmental is proposed to be funded at \$8,592,834, an increase of 6.67% over the current year Revised Budget. The Department had seen significant increases in the prior year due to the opening of the Frisco Athletic Center (FAC). The facility has been hugely successful and has exceeded the revenue goals. It had been anticipated that the FAC would have revenues offset approximately 77% of operating expense. It is now projected that the FAC will actually generate revenue in excess of expenditures for this year. As a result, no General Fund operating subsidy is proposed for FY09. Also of note, while additional park acreage has been added this past year, the Parks & Median Maintenance Division does not have additional staffing provided. The Proposed Budget adds no new positions in the Parks and Recreation Department.

The proposed budget for the Signal Control Division is \$1,046,666, which is a 30.55% increase over the Revised FY08 Budget. This is due to the additional positions and the full years cost of the positions added in the previous year.

The proposed budget for Transportation Engineering is \$1,002,180, an increase of 12.08%. Again, this increase is also due to the full year cost of a position added in the previous year. There are no new positions added to this budget.

The Planning and Development Services Department includes the Planning, Building Inspections and Animal Control Divisions. The proposed budget for the Planning Division will increase to \$1,664,311, or 10.87% as compared to the current year budget. This increase is due to costs associated with updating the Zoning Ordinance. There are no new positions added to this budget.

The total proposed budget for the Building Inspections Division is \$3,398,475 or an 18.47% increase to maintain current service levels. There are no new positions added to this budget.

The Animal Control Division's proposed budget is \$608,589, a 8.67% increase over the FY08 Budget. There are no new positions added to this budget.

It should be noted that capital costs associated with the growth of the City are not reflected in the operational budgets of the individual departments and divisions as listed above. The current year fund balance will provide approximately \$1.6 million for capital



project expenditures. Due to deteriorated revenue circumstances this transfer has to be drawn from fund balance. As a consequence only unavoidable capital items have been included. A list of all funded capital can be found at the end of the General Fund section of the budget.

### **UTILITY FUND REVENUES AND EXPENSE:**

The utility fund budget provides for operational needs of the system and includes increased costs from the North Texas Municipal Water District.

Total budgeted revenues in the utility fund are \$46.2 million as compared to revised projected revenues for the previous fiscal year of \$40.16 million. The revenues are based on increasing sewer rates to cover the costs associated with the expanded system operations and a proposed water rate adjustment to account for the water cost increases that the North Texas Municipal Water District (NTMWD) has imposed since 1994, which is the last time the Frisco water rates were increased. Details of these proposed rate increases will follow in a full rate analysis and recommendation.

Projected FY08 water revenues increase to \$28.8 million as compared to current year's revised projections of \$25.3 million. This reflects our best estimate given ongoing recovery from the effects on water sales seen over the last couple of years with first drought impact and then extensive rain along with the above suggested rate adjustment.

The Sewer Division calls for total estimated revenues of \$13.2 million as compared to the previous year's revised revenues of \$10.9 million. This total reflects an increase due to the anticipated growth in the customer base and the increased rate explained above.

Additionally we are proposing to utilize a transfer of \$1.5 million from the water and sewer impact fees to help subsidize the increased costs for water and sewer improvements.

The Revenue Collections Division's proposed budget is \$898,773, a 2.4% increase from the previous year's revised budget. This Division will not add personnel during this fiscal year.

Two new divisions were created in the Public Works Department; Administration and Right of Way Inspection. These costs were in the Water Division in FY 2008. Expenditures in the Water Division budget are \$14.2 million as compared to the previous year's revised budget of \$14.4 million. This decrease of 1.58% is due to the new divisions. Overall the expenses increased \$875,000 or 6%. Much of the increase in expenses within the Division is directly related to increased system maintenance costs. The rate that the City pays for water increased 9.3%, from \$1.08 per 1,000 gallons to \$1.18 per 1,000 gallons. The Water Division adds no new positions.

The FY09 Annual budget for the Sewer Division is \$10.4 million for a 12.99% increase. The majority of the increase is to fund the annual payments to the NTMWD of \$8.9

million for the operation of the wastewater treatment facilities. The Sewer Division adds no new positions.

The Meter Division's budget is proposed at \$2,104,289. The majority of this expense is \$1.1 million for both new and replacement meters. The Meter Division Staff provides meter sets for new customers, replaces meters and retro-fits old meters to remote-read meters for accuracy and to lessen the dependence upon adding future meter readers as the city continues to grow. There are no new positions for this budget.

The Utility Fund also provides funding for the Information Technology – Enterprise Technology and Geographic Information Systems (GIS) Divisions. These divisions have a total proposed budget of \$1,574,790, up 6.67% from last year. No new positions have been funded for FY09.

The Utility Fund portion of the Engineering Services Department total budget is \$3,229,990 which includes: Engineering Services Administration, Construction Inspection, and Engineering. There are no new positions being added to this Department and funding has increased 10.71% to maintain current service levels.

#### **ENVIRONMENTAL SERVICES FUND REVENUE AND EXPENSE:**

Environmental Services personnel provide oversight and management of the Solid Waste and Recycling contractors, the City's Household Hazardous Waste Center and several educational and community information functions.

Projected Solid Waste Service revenues are \$9,212,182, a 5.2% increase over the current year's revised revenues. This is due to anticipated population increases and rate increases necessary to cover increased contract services costs due to fuel price increases.

The proposed Environmental Services Fund budget is \$9,047,947. The major expenses for the department are related to the fuel cost in the contracts for collection of refuse and recyclables, along with an increase in the cost of disposal charged by the NTMWD. No new positions are proposed to be added to this fund.

#### **CAPITAL PROJECTS BUDGET:**

The capital projects budget tracks the large infrastructure and building projects, funded with general operating transfers, intergovernmental revenue, bond funds and other special funding methods. This year we are projecting a total capital projects budget of \$23,535,000 with a revised FY08 estimate of \$227,725,115. In July 2008, the City sold \$25.0 million in General Obligation Bonds. These bonds were designated for the following: \$1 million for a Cultural Arts and Science Center, \$8 million for the Public Safety Communications System, and \$16 million for various Road Projects.

In FY08, the City also issued approximately \$48.5 million in Combination Tax and Revenue Certificates of Obligation for the construction of the Field House in Sports Village and an expansion of the Stars Sports Arena.

Building and infrastructure projects of this magnitude typically span two to three years. The following list contains many of the projects that are under construction, or we plan to have under construction within FY09.

1. Facilities totaling over \$89.4 million:

- Public Safety Communications System
- The Arts of Collin County Regional Arts Facility
- The Cultural Arts and Science Center
- Sports Arena
- Sports Village

2. Roadway and thoroughfare improvements totaling over \$119.6 million which include:

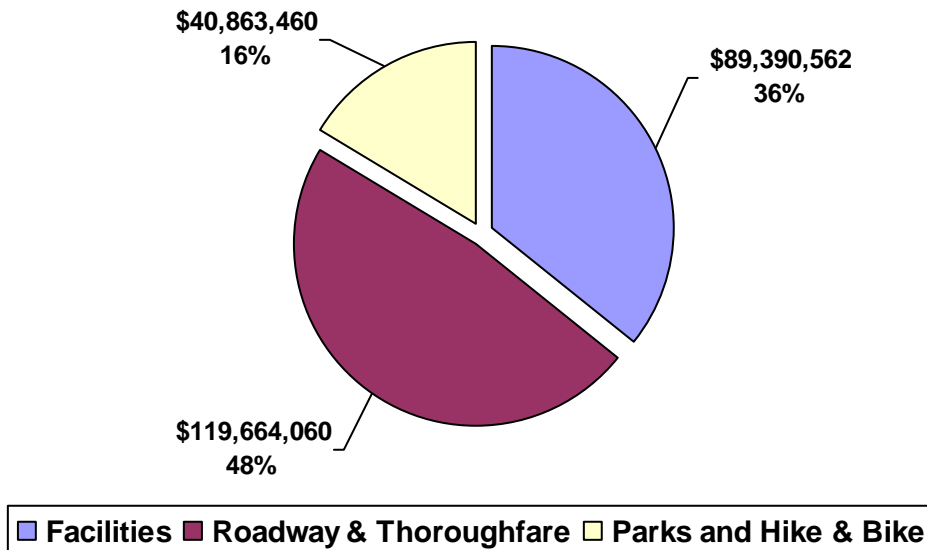
- Coit Road
- Eldorado Parkway
- Lebanon Road
- Legacy Drive
- Independence Parkway
- Panther Creek Parkway
- State Highway 289
- Stonebrook Parkway
- Traffic Signal Installation
- Arterial Street Lights

3. Parks and Hike & Bike Trail improvements totaling over \$40.8 million, which include:

- BF Phillips Community Park
- Grand Park Development
- Various Hike and Bike Trails
- Various Neighborhood Parks

The listed projects are only a portion of the complete list, which can be found on pages 252-254.

## FY08 & FY09 Combined Capital Projects Funding



### **DEBT SERVICE FUND:**

Current tax revenues proposed to cover the debt service obligations are projected to be \$26,421,464. Supporting revenues from the TIF (TIRZ #1) total \$14,589,464. Additional contributions into the debt service fund include appropriations from the Frisco Community Development Corporation, the Frisco Economic Development Corporation, the Panther Creek Public Improvement Districts, the Frisco Square Management District and lease revenue from the Sports Village. The Utility Fund supports \$11,671,381 for their share of debt service for certificates of obligation. Total revenues in the fund are budgeted at \$47,843,754 with 45.7% of that amount being supported from other revenue streams.

Obligations to be paid out of the debt service fund total \$48,455,510 (including fees) leaving a projected fund balance of \$2,123,774.

### **CITY COUNCIL STRATEGIC FOCUS AREAS:**

In 2003, the City Council established seven Strategic Focus Areas to be used to guide the City's operations and provide the Council's long term vision for the community. Council has continued to review and evaluate the Strategic Focus Areas each year at its work sessions. At the 2008 annual work session, with a new Mayor and two new Council Members, Council reevaluated the Strategic Focus Areas concluding that the seven areas should remain, but work to recasting how they are specified in terms of goals and objectives.

Frisco's Annual Budget is its plan of action detailing how the City's overall goals will be achieved. Each budget unit includes, as a part of its description of responsibilities, information on that department's mission, strategies, objectives, and measures. The programmatic specifics included with the budget units describe the steps the operating departments are taking to align their budgets with Council's Strategic Focus Areas.

The seven Strategic Focus Areas and significant measures included in the proposed budget taken to address them are as follows:

**1. Long Term Financial Health -**

- Tax Rate minimized and kept below the level projected at the time of the 2002 and 2006 Bond elections
- Fund Balance in General Fund and the working capital reserve in the Enterprise Fund maintained
- Annual capital needs are provided for from Fund Balance
- Adjustment of operating budgets to meet reduced revenue expectations

**2. Public Health & Safety -**

- 2 additional police - School Resource Officers
- Additional funding for school zone flashers
- Funding of signalized intersection upgrades

**3. Community Infrastructure -**

- Funding of capital projects from operating budget
- Continuation of meter changeout program
- Continued funding for sidewalk improvements
- Additional funding for median development

**4. Unique Sustainable City -**

- Funding for review of Zoning Ordinance
- Continued funding of Water Conservation efforts

**5. Excellence in City Government -**

- Funding for pay and benefit improvements consistent with market needs
- Continuation of merit pay system
- Continued funding of City Employee "wellness" efforts

**6. Leisure and Culture -**

- Continued work on Grand Park development planning
- Continued funding of Library books to maintain accreditation status
- Funding of replacement Radio Frequency Identification (RFID) for library materials
- Full years operational funding for the Frisco Heritage Center Museum
- Operating funds for Arts of Collin County Commission
- Increased funds for Frisco Association of the Arts

- Expanded funding of the Convention and Visitors Bureau
- Operation of Frisco Athletic Center without General Fund subsidy

#### **7. Civic Involvement -**

- Continued support for City's Police Academy, Fire Academy and Community Emergency Response Team (CERT)
- Continued funding of Library Teen Advisory Board activities
- Funding for recognition for city volunteers or boards

Included in the Budget-in-Brief is additional detail on the Strategic Focus Areas. Listed is an elaboration on the various strategies for each of the Focus Areas.

### **CITY COUNCIL'S PRIORITIES FOR 2008-2009:**

At the annual work sessions, the City Council reviews and revises its priorities for the upcoming fiscal year. These are, in effect, the objectives for the City Council. At the 2008 mid-year work session, Council developed the following items requiring budget support. Funding to support these priorities is included in the proposed budget as necessary.

#### *Frisco City Council FY2008-2009 Priorities*

##### *Roads and Transportation*

- Continue to work with TxDOT, NTTA and other entities to facilitate planning and completion of major state road projects – 121, 423, Main St/3537, Eldorado/2934, Preston Road/289, Custer Rd./2478, 380
- Submit prioritization of road projects to Collin and Denton Counties and the RTC on roads to be built utilizing funds from the Comprehensive Development Agreement
- Continue focus on current projects and plans for future road projects – initiated from 2006 City bond election and Collin County bond election, as well as possible future funding from Denton County bond election
- Continue focus on Traffic flow and congestion resulting from road construction
- Finalize and approve update of hike and bike trail master plan
- Evaluate transit study, review funding options and implement needed changes to maximize transportation for Frisco

##### *Facilities/Capital Projects*

- Completion of City Hall Parking Garage and Municipal Complex re-use
- Expansion of reuse water system
- Continued development of water and wastewater infrastructure
- Completion of multi-purpose arena expansion project

- Expand development of Frisco Heritage Center and Frisco Junction
- Develop long term list of capital projects needed over the next ten years

#### *Continue Downtown Revitalization and Development of Frisco Square*

- Investigate resources capable of jump-starting redevelopment in the Old Downtown area
- Complete rehabilitation of old city buildings and develop long term strategy for ownership
- Promote old downtown as a destination area linked with Frisco Square
- Continue the reconstruction of old downtown streets and associated infrastructure
- Promote area as venue for community activities

#### *Ongoing Maintenance of Maturing Areas of the City*

- Continue to develop criteria and program elements for reviewing and sustaining maturing communities and infrastructure
- Insure HOA and/or neighborhood involvement through increased HOA interaction, seminars and continuing education
- Monitor and continue to evaluate reserve funds for appropriate requirements over next ten years

#### *Park Development*

- Continue development of the Grand Park master plan and begin implementation of Phase I
- Continue implementation of updated hike and bike trails per master plan including temporary trails and expanded parking capability
- Continue development of linear parks along creeks
- Focus on linking some existing trails internally and with adjacent cities, and promote linkages and available trails to citizens
- Continue implementation of Parks Master Plan and evaluation of needs for specialty parks
- Continue to acquire land

#### *Develop and Maintain a Diversified Tax Base*

- Continue focus on attracting corporate and commercial growth
- Support efforts to attract out of region/out of state corporations
- Support Frisco Economic Development Corporation (FEDC) attraction, retention and formation of targeted business sectors
- Continue pro-business environment for all size businesses
- Develop strategy for expansion of businesses up the DNT and along 380 corridor
- Continue emphasis on providing a diversity of residential product and mixed use developments

### *Expand Cultural Offerings*

- Finalize plans for a cultural arts and science center to include a community theatre
- Promote more cultural venues/events and art programs
- Continued emphasis on the Arts of Collin County project
- Continue promotion of visual arts in the city to include entrance monuments
- Form committee to research the feasibility of a four year university to complement existing higher educational facilities
- Continue to be a community that celebrates diversity and culture

### *Social Services*

- Educate, support and promote the availability of existing services
- Continue financial support of organizations providing city essential services
- Promote use of CDBG funds and Housing Trust Fund programs to rehabilitate old downtown houses
- Investigate opportunities to expand and centralize social services offerings

### *Expand Youth Involvement in the City*

- Continue to expand size and scope of Mayor's Youth Council
- Support expansion of youth sports/ entertainment venues/teen center

### *Expand Technology Utilization and Marketing of City*

- Continue evaluation and improvement of city technology
- Continue to enhance the city website and add on-line services
- Implement new program for viewing Council meetings including utilization of streaming video
- Begin implementation of Public Safety Communication updates
- Establish an advisory committee, develop and implement a marketing and public relations campaign for the City
- Improve event coordination

### *Expand Environmental and Air Quality Actions*

- Broaden and encourage water conservation programs
- Increase education programs
- Expand Green Building program
- Evaluate technology and options for recycling of construction materials



## **CONCLUSION:**

While considerably slowed from prior years, our growth continues to impact City operations. This budget has been challenging. Departments have been asked to limit their requests for funds and to absorb increased demands for service with existing staffing and support. All efforts have been made to avoid affecting the quality of service to our citizens.

We feel that the innovation and enterprise of the many dedicated City employees is shown in the effort to effectively and efficiently meet the needs of our expanding population with limited resources. Moreover, the dedication, skills, and talents of the elected officials, volunteer board members, and employees of the City contribute to Frisco's ability to provide excellent public service for our citizens. Their devotion and commitment to this community are shown each and every day. I greatly appreciate all that they do.

If during your review of the Proposed Annual Budget, we can provide any additional information to you, please do not hesitate to contact us.

Thank you for giving us the opportunity to serve the citizens of Frisco.

Respectfully submitted,

*George Purefoy*

George Purefoy  
City Manager

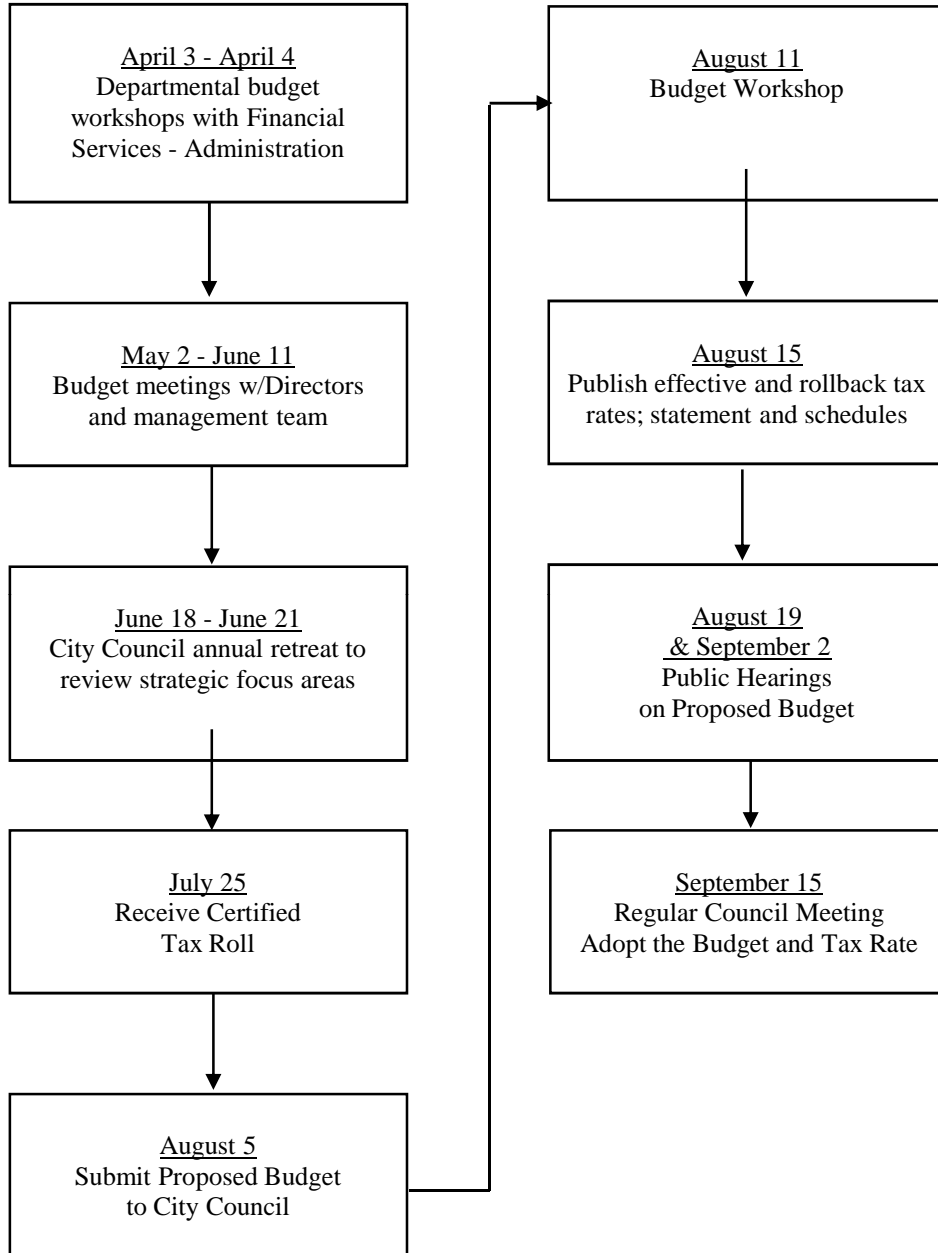


PROGRESS IN MOTION

## **BUDGET IN BRIEF**

The following pages give a short and concise summary of the total budget picture and the budget process.

## BUDGET PROCESS FLOWCHART



**CITY OF FRISCO  
COMBINED BUDGET SUMMARY  
2008-2009**

<u>Fund</u>	<u>Fund Title</u>	<u>Estimated Beginning Balance</u>	<u>Revenues</u>	<u>Interfund Transfers In</u>	<u>Operating Expenses</u>	<u>Capital Outlay</u>	<u>Interfund Transfers Out</u>	<u>Estimated Ending Balance</u>
100	General Fund	\$ 20,110,635	\$ 74,620,683	\$ 899,900	\$ 75,198,487	\$ -	\$ 202,224	\$ 20,230,507
225	TIRZ #1 Fund	1,059,306	22,155,132	3,314,051	10,146,285	-	14,589,464	1,792,739
240	Traffic Control Enforcement	85,881	45,000	-	108,600	-	21,400	881
245	Downtown Improvement Fund	61,753	19,000	-	45,000	-	-	35,753
250	Hotel/Motel Tax Fund	41,387	3,398,418	-	1,419,361	-	1,811,737	208,707
255	Special Events Fund	751	65,500	40,000	105,500	-	-	751
260	Frisco Square MMD Fund	12,385	488,487	-	-	-	488,487	12,385
265	Panther Creek PID Fund	168,494	399,569	-	-	-	399,569	168,494
270	Superdome Fund	1,690,786	72,000	-	72,000	-	-	1,690,786
275	Workforce Housing Fund	615,069	18,500	-	135,425	-	-	498,144
280	Grants Fund	-	342,798	-	342,798	-	-	-
285	CDBG Fund	-	508,399	-	508,399	-	-	-
290	Public Arts Fund	254,480	6,000	112,224	118,224	-	-	254,480
300	Capital Projects Fund	22,762,887	600,000	2,000,000	-	23,461,500	73,500	1,827,887
320	Capital Reserve Fund	504,500	5,045	50,000	-	-	-	559,545
325	Thoroughfare Impact Fee Fund	5,077,797	-	-	-	-	1,500,000	3,577,797
350	Park Dedication Fee Fund	1,465,666	-	-	-	-	-	1,465,666
400	Debt Service Fund	2,735,530	27,583,069	20,260,685	48,455,510	-	-	2,123,774
600	Utility Fund	12,749,227	44,706,346	1,500,000	45,364,702	41,260	690,000	12,859,611
625	Utility Capital Projects Fund	5,778,878	20,000,000	-	-	24,009,800	-	1,769,078
626	Utility Impact Fee Fund	9,061,549	-	-	-	-	1,500,000	7,561,549
660	Environmental Services Fund	1,620,353	9,212,182	-	8,863,947	69,000	115,000	1,784,588
700	Community Development	5,937,173	11,064,890	-	2,103,098	-	5,522,564	9,376,401
800	Economic Development	11,713,895	11,835,880	-	10,464,502	-	1,262,915	11,822,358
850	Charitable Foundation Fund	48,458	-	-	-	-	-	48,458
	<b>Totals</b>	<b>\$ 103,556,839</b>	<b>\$ 227,146,897</b>	<b>\$ 28,176,859</b>	<b>\$ 203,451,838</b>	<b>\$ 47,581,560</b>	<b>\$ 28,176,859</b>	<b>\$ 79,670,338</b>

# PERSONNEL

		<u>FY07</u>	<u>FY08</u>	<u>FY09</u>	<u>FTE</u>
<b>General Fund</b>					
10-General Government	10-City Manager's Office	10.25	10.25	9.25	9.25
	11-Communication & Media Relations	7	7	7	6.5
	12-City Secretary's Office	3	3	3	3
	17-Records Management	2	2	2	2
	25-Building Services	7	9	9	9
20-Financial Services	10-Administration	5	6	6	6
	20-Purchasing	3	3	3	3
	21-Finance	11	11	11	10.25
	22-Revenue Collections	2	2	2	2
	23-Municipal Court	12	13	13	13
	24-Support Services	1	1	1	1
30-Police Department	10-Administration	7	8	8	8
	31-Services	61	79	81	79.62
	32-Operations	108	109	109	109
35-Fire Department	10-Administration	10	11	11	10.5
	36-Suppression	128	142	141	141
	37-EMS	1	1	1	1
40-Public Works	41-Streets	33	33	33	33
	46-Fleet Services	7	8	8	8
	47-Traffic Control	7	8	8	8
50-Human Resources	10-Human Resources	6	7	7	6.5
60-Information Technology	10-Administration	2	3	1	1
	61-Enterprise Technology	0	0	1	1
	63-Management Information Systems	7	8	8	8
	64-Graphic Information System	0	0	2	2
65-Library	10-Administration	20	7	3	3
	65-Library Services	24	56	60	43.75
	69-Heritage Museum	0	2	2	2
75-Parks and Recreation	10-Administration	4	4	4	4
	71-Senior Center	9	10	10	8
	72-Frisco Athletic Center	101	209	209	126.75
	73-Alumni Hall	19	0	0	0
	74-Pools	19	12	0	0
	75-Parks & Median Maintenance	44	51	51	48.75
	76-Recreation Services	8	7	7	5.5
	77-Median Development	5	5	5	5
	78-Planning & CIP	2	2	2	2
80-Engineering Services	85-Signal Control	6	9	9	9
	89-Transportation	7	8	8	8
90-Planning-Development Services	10-Planning	17	17	17	17
	96-Building Inspections	45	46	46	46
	97-Animal Control	4	5	5	5
<b>General Fund Total</b>		<u>774.25</u>	<u>934.25</u>	<u>923.25</u>	<u>815.37</u>

# PERSONNEL

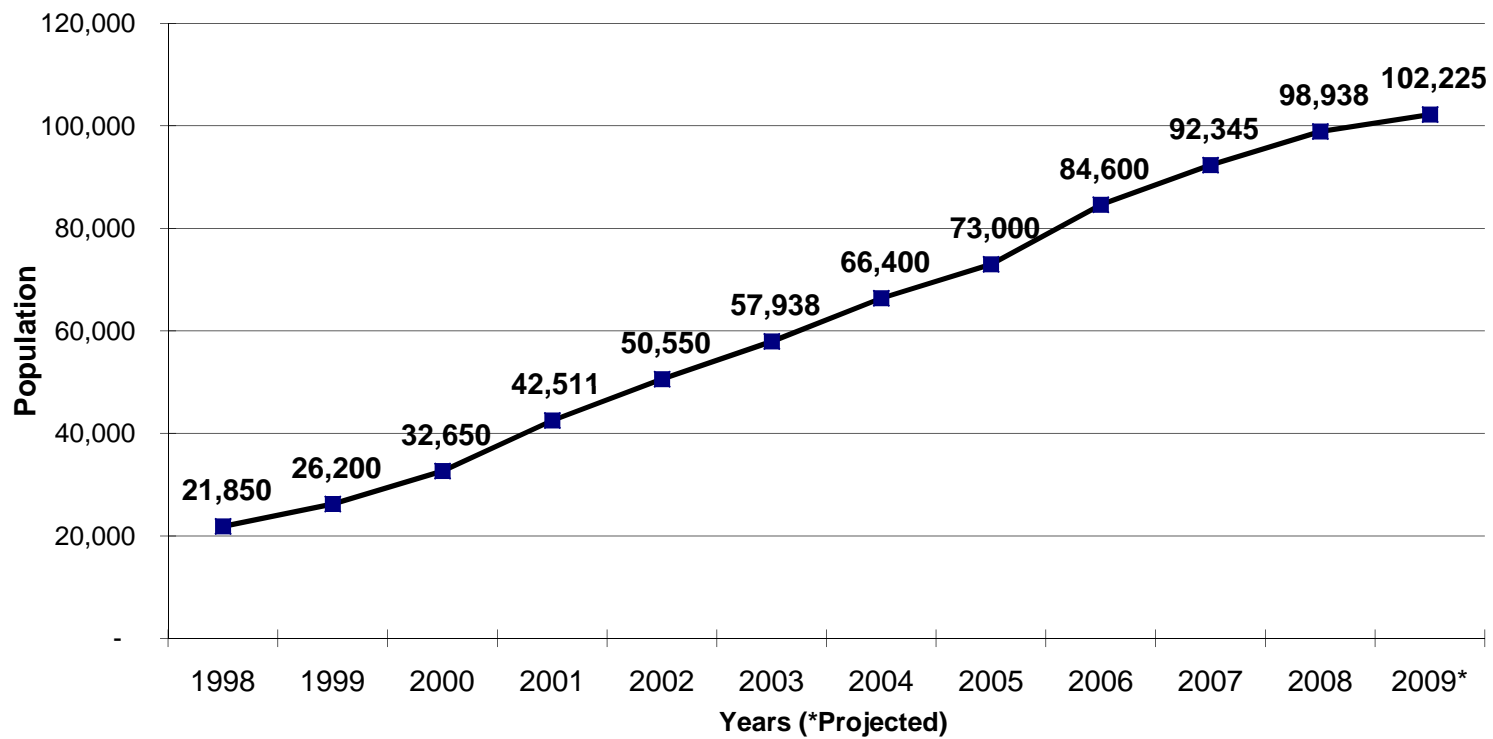
		<u>FY07</u>	<u>FY08</u>	<u>FY09</u>	<u>FTE</u>
<b><u>Utility Fund</u></b>					
20-Financial Services	26-Revenue Collections	8.5	8.5	8.5	8.5
40-Public Works	10-Administration	0	0	3	3
	42-Water	43	47	38	35
	43-Sewer	16	16	13	16
	44-Meters	16	16	16	16
	49-ROW	0	0	9	9
60-Information Technology	10-Administration	0	0	1	1
	61-Enterprise Technology	4	4	3	3
	64-Geographic Information Systems	7	10	10	10
80-Engineering Services	10-Administration	4	5	5	5
	87-Construction Inspection	12	11	11	11
	88-Engineering	13	13	13	12.5
90-Planning-Development Services	95-Bldg Inspection Support	4	4	4	3.25
<b>Utility Fund Total</b>		<u>127.5</u>	<u>134.5</u>	<u>134.5</u>	<u>133.25</u>
<b><u>Public Art Fund</u></b>					
10-General Government		0	0	1	1
<b>Public Art Fund Total</b>		<u>0</u>	<u>0</u>	<u>1</u>	<u>1</u>
<b><u>Environmental Services Fund</u></b>					
40 - Public Works	45-Environmental Services	9.5	12.5	12.5	12
<b>Environmental Services Fund Total</b>		<u>9.5</u>	<u>12.5</u>	<u>12.5</u>	<u>12</u>
<b><u>CDBG Fund</u></b>					
10-General Government	10-City Manager's Office	0.75	0.75	0.75	0.75
<b>CDBG Fund Total</b>		<u>0.75</u>	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>
<b><u>Economic Development Fund</u></b>					
10-General Government	15-Economic Development	5	5	6	6
<b>Economic Development Fund Total</b>		<u>5</u>	<u>5</u>	<u>6</u>	<u>6</u>
<b><u>Capital Projects Fund</u></b>					
10-General Government	10-Administration	1	1	0	0
75-Parks and Recreation	78-Planning & CIP	2	2	2	2
<b>Capital Projects Fund Total</b>		<u>3</u>	<u>3</u>	<u>2</u>	<u>2</u>
<b><u>Hotel/Motel Fund</u></b>					
25-Convention & Visitor's Bureau	10-Administration	4	6	6	6
<b>Hotel/Motel Fund Total</b>		<u>4</u>	<u>6</u>	<u>6</u>	<u>6</u>
<b>GRAND TOTAL</b>		<u>924</u>	<u>1096</u>	<u>1086</u>	<u>976.37</u>



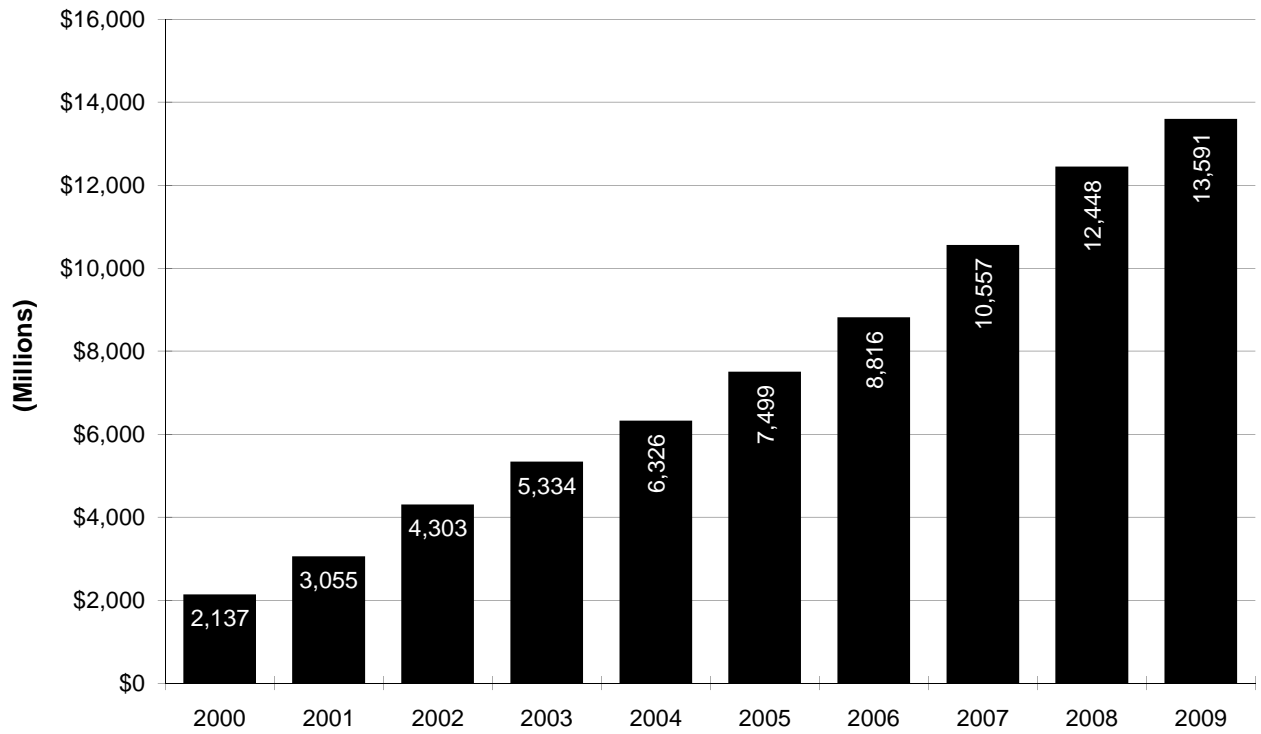
PROGRESS IN MOTION



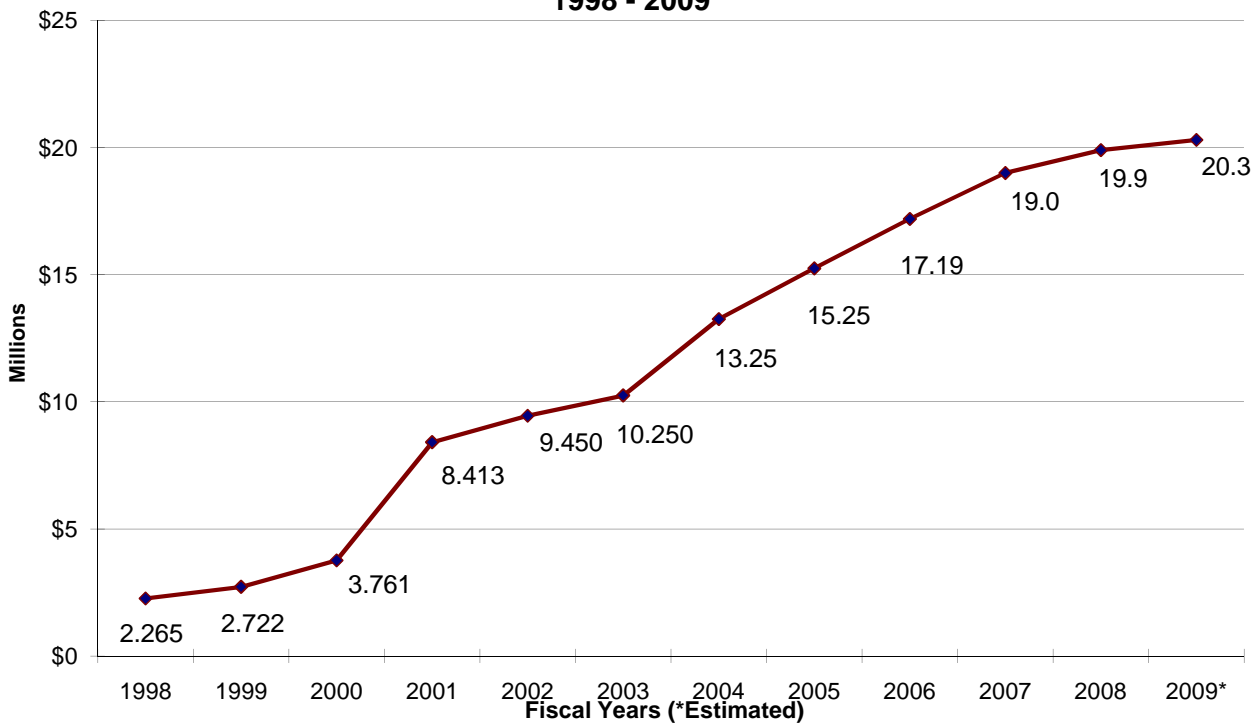
### Population Growth Pattern Based on Census and NCTCOG Estimates

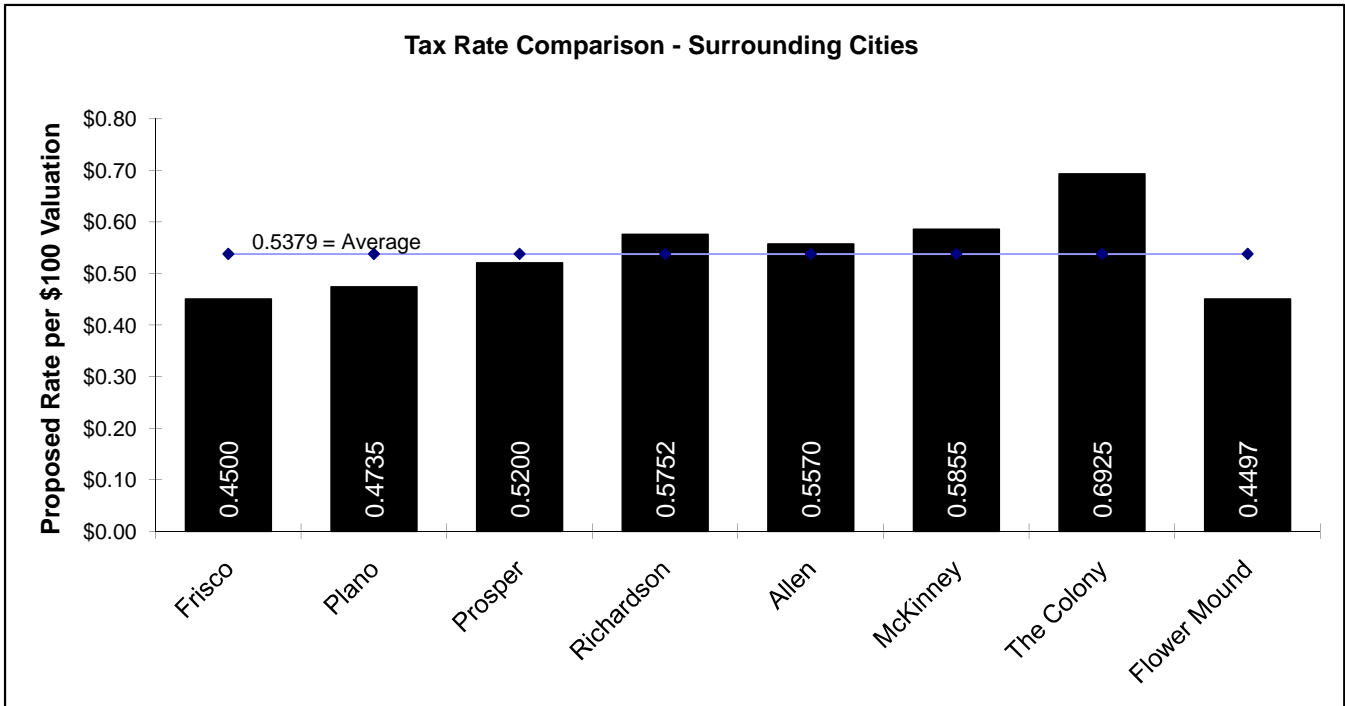
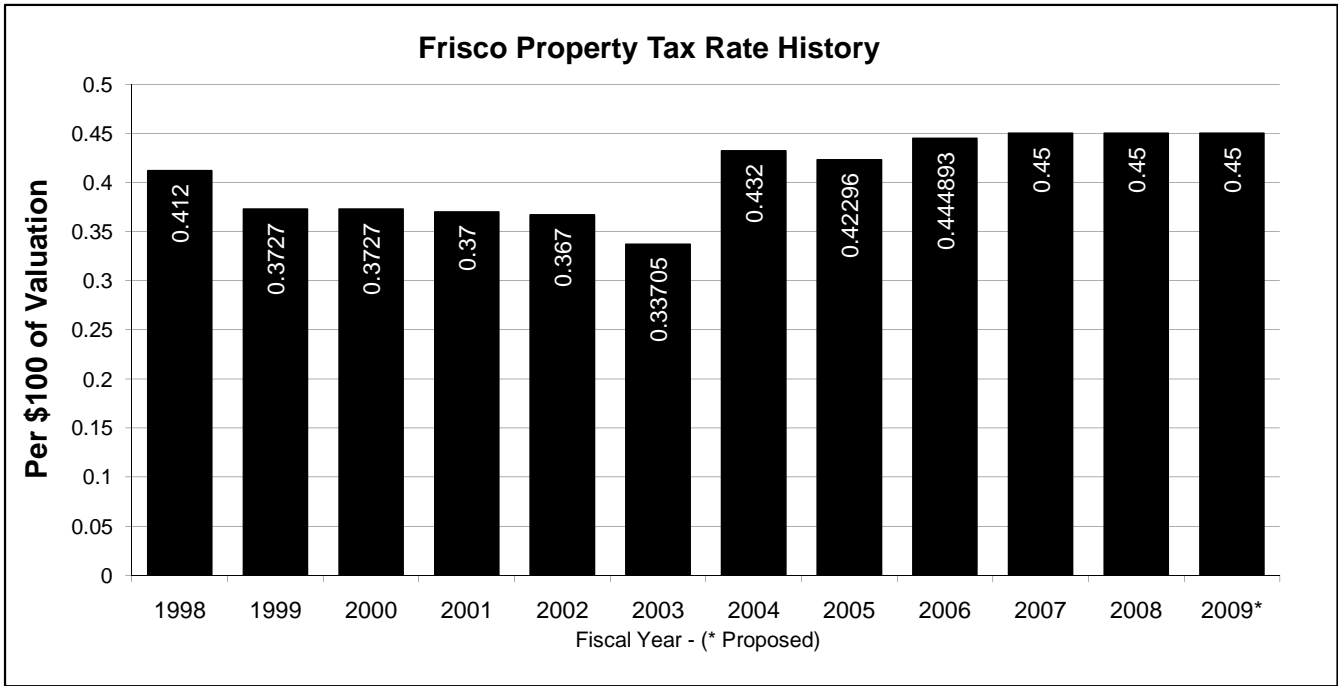


### 10 Year Analysis of Property Valuation



### Sales Tax Revenue History - General Fund 1998 - 2009

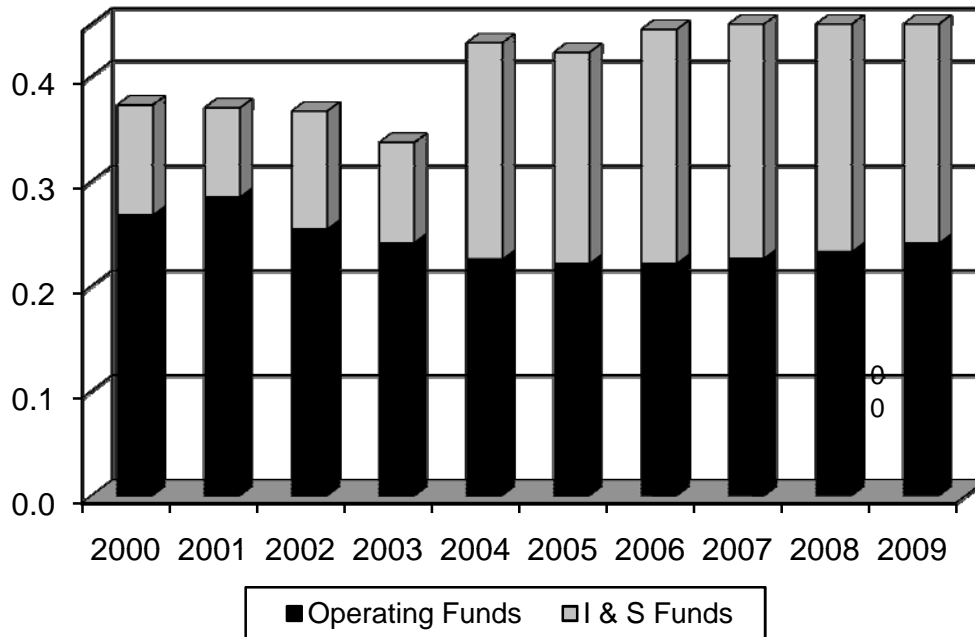




\* All Rates are proposed FY2009

## COMPOSITION OF TAX RATE FOR THE PAST TEN YEARS

Cents per \$100 of Valuation



### 10 YEAR ANALYSIS OF TAX RATE

Fiscal Year	Operating Funds	I & S Funds	Total Tax Rate
1999-2000	0.26803	0.10468	0.37271
2000-2001	0.28510	0.08490	0.37000
2001-2002	0.25452	0.11248	0.36700
2002-2003	0.24156	0.09549	0.33705
2003-2004	0.22595	0.20605	0.43200
2004-2005	0.22172	0.20124	0.42296
2005-2006	0.22172	0.22317	0.44489
2006-2007	0.22637	0.22363	0.45000
2007-2008	0.23315	0.21685	0.45000
2008-2009	0.24118	0.20882	0.45000

Note: I & S Funds - Interest & Sinking Funds (Debt Funds)

CITY OF FRISCO  
KEY BUDGET POINTS  
FISCAL YEAR 2009

GENERAL FUND BUDGET	\$	75,400,711
UTILITY FUND BUDGET	\$	46,095,962
TAXABLE VALUATION	\$	13,591,826,586
PROPOSED TAX RATE	\$	0.45

PROPERTY VALUATION ANALYSIS  
FOR THE PAST FIVE YEARS

YEAR	CERTIFIED TAXABLE VALUATION	TOTAL GAIN (LOSS)		LESS NEW IMPROVEMENTS & ANNEXATIONS		ESTIMATED GAIN (LOSS) ON PROPERTY ASSESSMENTS	
2003	6,326,117,431						
2004	7,499,457,540	1,173,340,109	18.55%	770,061,876	12.17%	403,278,233	6.37%
2004	7,499,457,540						
2005	8,816,495,834	1,317,038,294	17.56%	839,421,355	11.19%	477,616,939	6.37%
2005	8,816,495,834						
2006	10,557,426,103	1,740,930,269	19.75%	1,023,227,147	11.61%	717,703,122	8.14%
2006	10,557,426,103						
2007	12,448,613,236	1,891,187,133	17.91%	995,768,398	9.43%	895,418,735	8.48%
2007	12,448,613,236						
2008	13,591,826,586	1,143,213,350	9.18%	762,028,693	6.12%	381,184,657	3.06%

STAFFING TRENDS  
Full Time & Part Time Positions

	FY	FY	FY	FY	FY			
	2005	2006	2007	2008	2009	FT	PT	F.T.E.
General Fund	413.5	557.00	774.25	934.25	923.25	719.25	204	815.37
Utilities Fund	94	113	128	134.5	134.5	132.5	2	133.25
Environmental Services Fund	5.5	6	10	12.5	12.5	11.5	0.5	12
Economic Development Fund	5	5	5	5	6	6	-	6
Public Art Fund	-	-	-	-	1	1	-	1
Capital Projects Fund	2	3	3	3	2	2	-	2
Hotel/Motel Fund	2	3	4	6	6	6	-	6
CDBG Fund	-	-	0.75	0.75	0.75	0.75	-	0.75
<b>Total All Funds</b>	<b>522</b>	<b>687</b>	<b>924</b>	<b>1096</b>	<b>1086</b>	<b>879</b>	<b>206.5</b>	<b>976.37</b>



PROGRESS IN MOTION

## **BUDGET OVERVIEW**

This overview will provide a general synopsis of the City's fiscal position. It is designed to appeal to the general public and consists of sections that give brief and clear one page summaries of each of the City's funds and departments. This overview has been separated into sections by fund types.

To aid in the analysis of this information, a brief explanation of our fund structure and the various fund types is available on the next page.

## **FUND SUMMARIES**

The following information provides an analysis of each separate fund including Revenues, Expenditures and Fund Balance. For comparative purposes, the immediately preceding fiscal years' audited figures are illustrated, as well as current year budget, revised current year and projected budget for the impending fiscal year.

## **DEPARTMENTAL SUMMARIES**

The pages following the "Fund Summaries" provide analysis of the various departments, divisions, and subdivisions of the City. For comparative purposes, the immediately preceding fiscal years' audited figures are illustrated, as well as revised current year and projected budget for the impending fiscal year.

## **FUND ACCOUNTING**

The accounts of the City of Frisco are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are summarized as follows:

### **GOVERNMENTAL FUND TYPES:**

**General Fund** - The General Fund is the operating fund of the City. All general tax revenues and other receipts that are not restricted by law or contractual agreement to some other fund are accounted for in this fund. The General Fund records the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds. Activities operating in the General Fund include: Administration, Council, Finance, Fire, Police, Human Resources, Information Technology, Library, Parks and Recreation, Planning, Streets, Traffic Engineering and Building Inspections.

**Debt Service Fund** - The Debt Service Fund is used to account for accumulation of financial resources for the payment of principal and interest, and related costs on general long-term liabilities paid from taxes levied by the City.

**Capital Project Funds** - The Capital Project Funds are used to account for the acquisition or construction of capital facilities being financed from General Obligation or Certificate of Obligation Bond proceeds, grants, or transfers from other funds, other than those recorded in Proprietary Funds. The City's Capital Project Funds consist of the following: Facilities, Parks and Recreation, Public Safety Improvements, Library, Streets and Water and Sewer Improvements.

**Special Revenue Funds** - The Tax Increment Reinvestment Zone (TIRZ#1), Hotel/Motel Tax Fund, Special Events Fund, Workforce Housing Fund, Frisco Square Management District Fund, Panther Creek Public Improvement District Fund, the Community Development Block Grant (CDBG) Fund, the Superdome Fund, the Grants Fund, the Public Arts Fund, the Traffic Control Enforcement Fund, and the Downtown Improvement Fund are used to account for specific revenues that are legally restricted to expenditures for particular purposes.

### **PROPRIETARY FUND TYPES:**

**Enterprise Funds** - The Utility and Environmental Services Funds account for the operations of the water and sewer system, and the collection and disposal of solid waste. These services to the general public are funded primarily on a user-charge basis.



# General Fund Budget Summary





PROGRESS IN MOTION

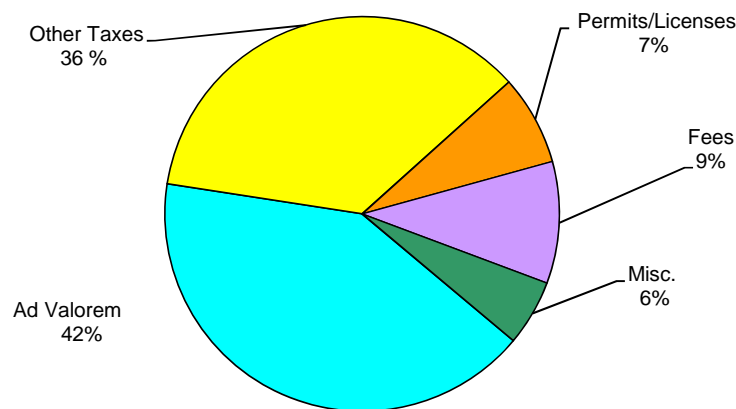
**CITY OF FRISCO  
GENERAL FUND  
BUDGET SUMMARY  
FISCAL YEAR 2008-2009**

	ACTUAL FY 2006-07	ORIGINAL BUDGET FY 2007-08	REVISED BUDGET FY 2007-08	PROPOSED BUDGET FY 2008-09
Fund Balance, Beginning	\$ 22,394,096	\$ 21,914,367	\$ 22,572,462	\$ 20,110,635
Receipts:				
Revenues	63,092,929	71,430,260	69,873,305	74,620,683
Interfund Transfers	-	1,105,000	157,000	899,900
<b>Total Revenue</b>	<b>63,092,929</b>	<b>72,535,260</b>	<b>70,030,305</b>	<b>75,520,583</b>
Funds Available	85,487,025	94,449,627	92,602,767	95,631,218
Deductions:				
Expenditures	53,294,092	68,188,124	67,190,317	71,761,987
Capital Outlay	97,468	-	-	-
Section 380 Sales Tax Grant	2,857,432	3,371,153	3,093,153	3,436,500
Interfund Transfers-Capital Project	6,219,043	212,000	1,649,539	-
Interfund Transfers-Other Funds	446,528	680,000	559,123	202,224
<b>Total Deductions</b>	<b>62,914,563</b>	<b>72,451,277</b>	<b>72,492,132</b>	<b>75,400,711</b>
Fund Balance, Ending	22,572,462	21,998,350	20,110,635	20,230,507
Designated Reserves **	<u>-</u>	<u>2,146,778</u>	<u>2,108,504</u>	<u>2,255,955</u>
Undesignated Fund Balance, Ending	<u>\$ 22,572,462</u>	<u>\$ 19,851,571</u>	<u>\$ 18,002,130</u>	<u>\$ 17,974,552</u>

\*\*The City of Frisco adheres to an informal policy of maintaining a fund balance ranging from three (25%) to six (50%) months of operating expenditures as a hedge against an unanticipated decrease in revenue. The City Council also recognizes that many commitments have been made for future infrastructure projects. The City established the General Fund - Designated Reserves account item to reserve contingency funds for identified future needs. The annual designation is 3% of operating expenditures (\$2,255,955). The proposed Ending Fund Balance is 28.2% of operating expenditures and the Ending Fund Balance Less Reserves is 25.1% of operating expenditures.

<b>General Fund Schedule of Revenues</b>					
<b>REVENUES</b>	<b>Actual FY05</b>	<b>Actual FY06</b>	<b>Actual FY07</b>	<b>Revised FY08</b>	<b>Proposed FY09</b>
<b>Ad Valorem Tax</b>					
Current	15,147,234	17,909,205	21,610,357	26,450,000	30,457,434
Delinquent	158,433	158,379	336,396	450,000	304,574
Tax Penalty	256,879	298,846	413,324	326,000	456,862
Rollback	405,206	622,976	778,465	654,203	-
Rollback Penalty	73,685	103,522	6,913	-	-
<b>Ad Valorem Sub-Total</b>	<b>16,041,437</b>	<b>19,092,927</b>	<b>23,145,454</b>	<b>27,880,203</b>	<b>31,218,870</b>
<b>Other Taxes</b>					
Sales	14,855,263	18,034,825	18,989,628	19,939,109	20,337,891
Beverage	272,587	328,828	366,403	349,254	370,209
Franchise - Electric	2,560,803	3,263,316	3,591,472	3,700,000	3,861,000
Franchise - Phone	447,139	606,510	654,056	637,930	637,930
Franchise - Cable	478,869	605,719	705,322	707,174	728,389
Franchise - Gas	829,510	1,040,000	1,068,008	1,080,568	1,172,985
<b>Other Taxes Sub-Total</b>	<b>19,444,172</b>	<b>23,879,198</b>	<b>25,374,889</b>	<b>26,414,035</b>	<b>27,108,405</b>
<b>Permits/Licenses</b>					
Building Permits	9,673,454	10,313,986	6,560,886	5,400,000	4,750,000
Pool Permits	120,477	142,990	131,460	130,000	140,000
P&Z Fees	338,604	297,519	276,803	250,000	260,000
Health Permits	114,907	106,050	131,520	108,245	113,657
Solicitor Licenses	1,377	1,525	2,131	2,000	2,000
Fire Permits	78,909	74,349	87,679	77,658	80,000
Alarm Permits	171,377	189,100	203,044	195,000	195,000
Misc Permits	18,305	36,729	34,416	25,000	25,000
<b>Permits/Licenses Sub-Total</b>	<b>10,517,411</b>	<b>11,162,249</b>	<b>7,427,938</b>	<b>6,187,903</b>	<b>5,565,657</b>
<b>Fees</b>					
Ambulance	661,784	715,503	955,056	1,200,000	1,396,000
Fire	11,410	10,000	10,070	10,000	10,000
Intergovernmental - Dispatch/Amb.	397,685	529,086	573,982	575,000	655,000
Fines	817,047	1,195,997	1,355,923	1,896,000	1,990,800
Tax Certificates	4,295	3,644	-	-	-
Pool	6,841	6,803	6,566	6,000	-
Library	2,194	3,334	6,321	6,496	4,000
Rec. Center	38,644	27,850	-	-	-
Frisco Athletic Center	-	-	29,797	2,257,252	2,113,400
Rec. Fees	248,546	317,498	243,148	619,000	1,005,687
Park Field Usage	142,245	117,071	310,418	30,000	250,000
Court Security	81,119	119,842	112,240	116,864	116,864
<b>Fees Sub-Total</b>	<b>2,411,811</b>	<b>3,046,627</b>	<b>3,603,523</b>	<b>6,716,612</b>	<b>7,541,751</b>
<b>Other</b>					
Tax Attorney Fees	91,662	84,048	138,278	120,000	140,000
Sale of Tax Data	12,236	8,802	23,025	-	-
Interest	903,985	2,022,660	1,936,349	1,500,000	1,900,000
Miscellaneous	481,695	546,681	933,215	552,000	650,000
County Library Support	62,140	66,108	68,610	56,552	50,000
Tower Leases	332,584	331,047	427,320	446,000	446,000
Transfers - Other Funds	73,461	-	-	157,000	899,900
<b>Misc. Sub-Total</b>	<b>1,957,763</b>	<b>3,059,345</b>	<b>3,526,797</b>	<b>2,831,552</b>	<b>4,085,900</b>
<b>Total</b>	<b>50,372,593</b>	<b>60,240,347</b>	<b>63,078,602</b>	<b>70,030,305</b>	<b>75,520,583</b>

**General Fund Revenue by Source  
Fiscal Year 2009**

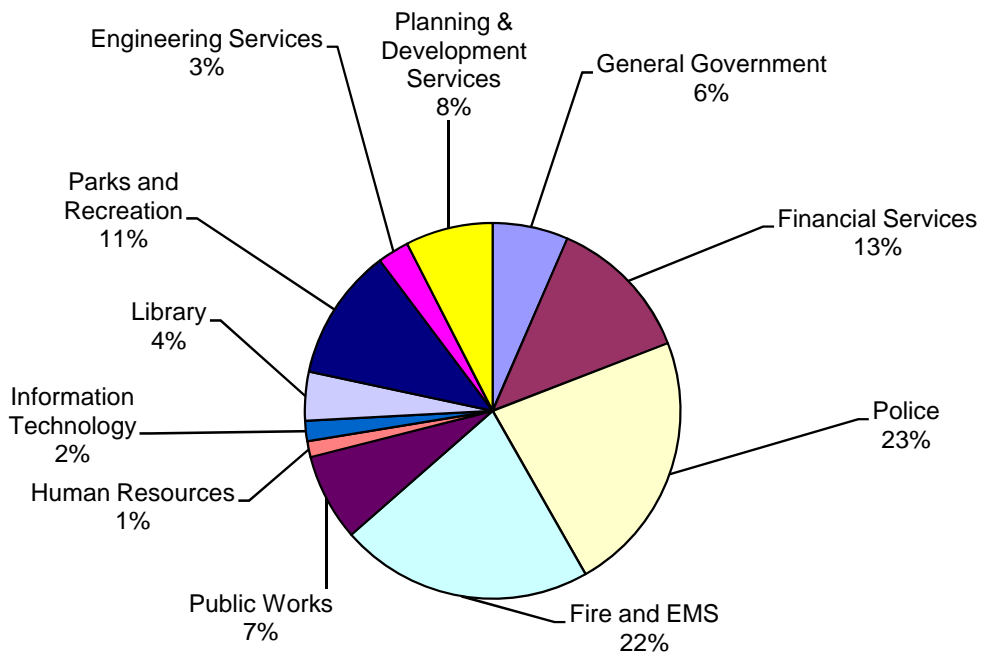


## GENERAL FUND SUMMARY EXPENDITURE REPORT BY DEPARTMENT

EXPENDITURES		Actual FY05	Actual FY06	Actual FY07	Revised FY08	Proposed FY09
10	General Government	2,706,642	3,225,403	4,128,038	4,827,237	4,911,143
20	Financial Services	5,443,353	6,709,489	7,695,372	9,003,072	9,522,094
30	Police	8,470,722	10,724,658	13,435,660	15,839,500	17,067,289
35	Fire and EMS	9,099,835	11,307,554	12,674,261	15,931,211	16,422,196
40	Public Works	3,541,998	3,852,314	4,228,372	5,074,879	5,650,526
50	Human Resources	575,287	673,748	815,540	893,949	1,039,856
60	Information Technology	503,383	578,849	856,188	1,142,390	1,304,735
65	Library	788,006	1,215,528	1,847,949	2,547,525	3,176,801
75	Parks and Recreation	3,527,045	4,050,330	4,890,363	8,056,039	8,592,834
80	Engineering Services	335,131	1,059,044	1,370,781	1,695,891	2,048,846
90	Planning & Development Services	3,385,893	3,794,615	4,432,746	4,929,786	5,671,375
	<b>Sub-Total</b>	38,377,295	47,191,532	56,375,270	69,941,479	75,407,695
99	Non Dept & Transfers Out*	8,225,103	13,322,936	6,539,295	2,550,653	(6,984)
	<b>Total</b>	<b>46,602,398</b>	<b>60,514,468</b>	<b>62,914,565</b>	<b>72,492,132</b>	<b>75,400,711</b>

\* Negative due to attrition budget.

### General Fund Expenditures by Department as Percent of Total



**CAPITAL, SUPPLEMENTAL AND PROGRAM EXPENDITURE  
FUNDED AND UNFUNDED REQUESTS  
FY 2008-2009  
General Fund**

Dept	Div	Division	Item Description	Continuation Capital	FTE Req.	Supplemental Capital Items			Item Total
						Personnel	Capital	Operations	
10	11	Communications/Media	AJA Model LO HD Capture Card	-		-	-	3,000	3,000
10	11	Communications/Media	Dallas Morning News Custom Publication	-		-	-	20,000	20,000
10	11	Communications/Media	MPG Encode PC, All Recordings	-		-	6,000	-	6,000
10	11	Communications/Media	Upgrade City Council Chamber PPT PC	-		-	-	3,000	3,000
10	25	Building Services	Relocate Air Handler-Server Room	-		-	-	24,000	24,000
30	32	Police - Patrol	Vehicle (Replacement)	25,000		-	-	-	25,000
30	31	Police - Services	SRO Sergeant	-	1	93,112		10,222	103,334
30	31	Police - Services	SRO Officer	-	1	58,373		10,222	68,595
40	47	PW - Traffic	School Zone Flashers and Clocks	-		-	26,600	-	26,600
40	47	PW - Traffic	Software Omega 2.6cs	-		-	-	2,066	2,066
60	63	MIS	Cisco Call Manager Upgrade	10,200		-	-	-	10,200
60	63	MIS	Servers (6 Replacement)	36,000		-	-	-	36,000
60	63	MIS	Tape Library Expansion	-		-	25,000	-	25,000
65	10	Library - Administration	3M RFID Conversion	-		-	285,000	-	285,000
65	65	Library - Services	Library Collections Additions	-		-	462,233	-	462,233
75	75	P&R	2 Diesel Z-Turn Mowers	26,000		-	-	-	26,000
90	96	P&DEV - Bldg Insp	IAS- Evaluation and Accreditation Fee	-		-	-	16,000	16,000
90	97	P&DEV - Animal Contr	Vet Services/Injured Animals	-		-	-	2,500	2,500

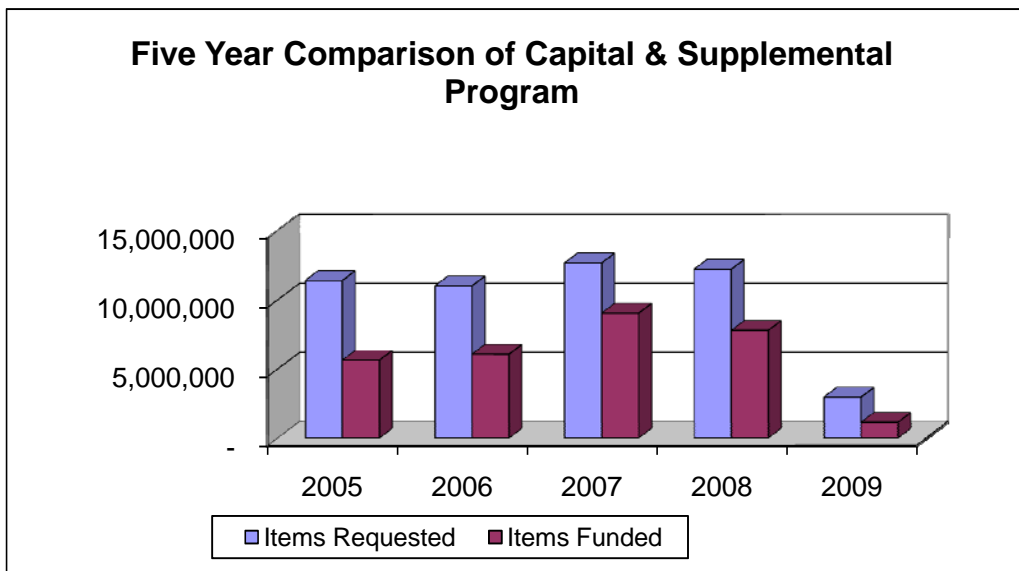
<b>Sub-Totals:</b>	97,200	151,485	804,833	91,010	1,144,528
<b>Total Supplemental:</b>	1,047,328				
<b>Total Continuation Capital &amp; Supp. Items:</b>	1,144,528				

**CAPITAL, SUPPLEMENTAL AND PROGRAM EXPENDITURE  
FUNDED AND UNFUNDED REQUESTS  
FY 2008-2009  
General Fund**

*Items Below This Line Are Not Funded*

Dept	Div	Division	Item Description	Continuation Capital	FTE Req.	Supplemental Capital Items			Item Total
						Personnel	Capital	Operations	
10	11	Communications/Media	52" Plasma Screen/Floor	-	-	-	-	3,000	3,000
10	11	Communications/Media	Aerial Photography	-	-	-	-	3,000	3,000
10	11	Communications/Media	Curtain, CYC, Track and Install	-	-	-	15,000	-	15,000
10	25	Building Services	Access & Security Maintenance	-	-	-	-	102,607	102,607
10	25	Building Services	Blackberry, workstation, file (Custodian)	-	-	-	-	5,314	5,314
10	25	Building Services	Collector Boxes, Downspouts (City Hall)	-	-	-	-	9,500	9,500
10	25	Building Services	Gutter/Downspouts (SimmsMoore Bldg)	-	-	-	-	1,120	1,120
10	25	Building Services	Laptop/Accessories (Secretary)	-	-	-	-	5,179	5,179
30	10	Police - Admin	Telestaff Module (Auctions)	-	-	-	-	10,000	10,000
35	36	Fire - Suppression	Vehicle (Replacement)	25,000	-	-	-	-	25,000
40	41	PW - Streets	Box Culvert Cleaning	-	-	-	-	49,500	49,500
40	41	PW - Streets	Bridge Work @ N/B DNT SR	-	-	-	-	350,000	350,000
40	41	PW - Streets	Parking Lot Expansion	-	-	-	125,000	-	125,000
40	41	PW - Streets	Sidewalk Program	212,000	-	-	-	-	212,000
40	47	PW - Traffic	Equipment	7,000	-	-	-	-	7,000
40	47	PW - Traffic	Street Light Poles	49,000	-	-	-	-	49,000
40	47	PW - Traffic	Traffic Signal Controller	14,300	-	-	-	-	14,300
40	47	PW - Traffic	Video Detection System	54,000	-	-	-	-	54,000
40	47	PW - Traffic	Various Engineering Projects	-	-	-	-	10,000	10,000
60	63	MIS	Cisco Unity Voice Mail Licenses	8,400	-	-	-	-	8,400
60	63	MIS	Data Domain	-	-	-	71,000	-	71,000
60	63	MIS	IT Inventory Management Software	-	-	-	10,000	-	10,000
60	63	MIS	Microsoft Office Communicator	-	-	-	25,000	-	25,000
60	63	MIS	Port Blades for Servers (Replacement)	8,400	-	-	-	-	8,400
60	63	MIS	Server Room Electrical Work	-	-	-	-	8,000	8,000
60	63	MIS	UPS	-	-	-	41,400	-	41,400
60	63	MIS	VM 3ESX Server Software	-	-	-	17,000	-	17,000
65	65	Library - Services	Library Collections Additions	-	-	-	285,000	-	285,000
75	75	P&R	15 Ft Flex Wing Mower	18,000	-	-	-	-	18,000
75	77	P&R Medians	Medians	-	-	-	205,000	-	205,000
75	77	P&R Medians	Parkwood/Lebanon Median Trees	-	-	-	20,000	-	20,000
90	96	P&DEV - Bldg Insp	Toughbook Cards, Supplies and Equipmen	-	-	-	-	32,700	32,700
90	97	P&DEV - Animal Contr	Toughbooks Cards, Supplies and Equipme	-	-	-	-	8,175	8,175

<b>Total of Items Not Funded:</b>	396,100	2	0	814,400	598,095	1,808,595
<b>Total of All Items Considered:</b>	493,300	2	151,485	1,619,233	689,105	2,953,123
<b>Total of All Capital &amp; Supplemental Items:</b>	2,953,123					





PROGRESS IN MOTION



# Department Summaries

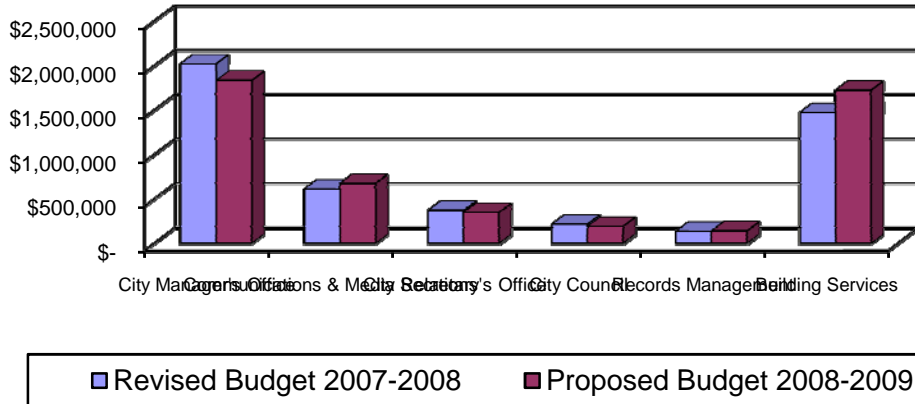




PROGRESS IN MOTION

# GENERAL GOVERNMENT DEPARTMENT SUMMARY 2008 - 2009

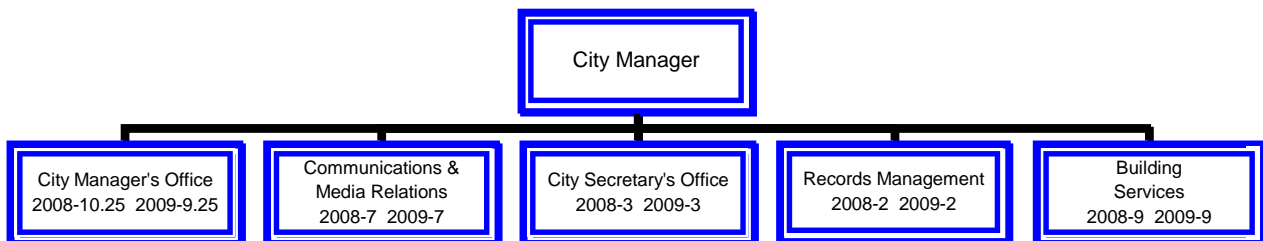
## TWO YEAR COMPARISON REVISED TO PROPOSED



The total budgeted appropriation for Fiscal Year 2009 of \$4,911,143 represents a 1.74% increase over the Revised Fiscal Year 2008 Budget total. A majority of the FY 2009 increase results from maintenance and operations expenses for City buildings (Building Services).

### Expenditure Summary

Activity	Actual 2006-2007	Revised Budget 2007-2008	Proposed Budget 2008-2009	% Change FY 2008 to FY 2009
City Manager's Office	\$ 1,819,160	\$ 2,018,771	\$ 1,834,468	-9.13%
Communications & Media Relations	569,893	610,940	672,908	10.14%
City Secretary's Office	349,776	371,453	349,663	-5.87%
City Council	203,518	218,032	192,163	-11.86%
Records Management	123,232	136,524	140,313	2.78%
Building Services	1,062,459	1,471,517	1,721,628	17.00%
<b>Totals</b>	<b><u>\$ 4,128,038</u></b>	<b><u>\$ 4,827,237</u></b>	<b><u>\$ 4,911,143</u></b>	<b><u>1.74%</u></b>



**DEPARTMENT**  
GENERAL GOVERNMENT

**DIVISION/ACTIVITY**  
CITY MANAGER'S OFFICE

**ACCOUNT**  
11010000

**MISSION/PURPOSE STATEMENT:**

Continually improve the quality of life for the residents of the City of Frisco. Administration of all municipal business of the City through execution of the decisions of the City Council.

**STRATEGIES:**

- Supervise City operations.
- Continually improve quality and efficiency of service provided to citizens.
- Provide effective support for City Council.
- Promote economic development.
- Plan for continued growth and expansion of the City.
- Insure that service is provided equally to all areas of the City.
- Plan for long-term financial security.

**OBJECTIVES:**

- Maintain City budget and finances.
- Provide effective, efficient, and motivated workforce.
- Provide quick and satisfactory resolution of citizens concerns.
- Work with City Council in articulation of City goals.
- Prepare agendas for City Council meetings.
- Implement policies and ordinances in a timely, fair, and consistent basis.
- Expand and improve quality commercial and residential development.

**MEASURES:**

	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
City growth/development: Single family building permits	1,962	1,200	1,200
City growth/development: Commercial construction value	\$9,058,310	\$8,500,000	\$8,500,000
City growth/development: Population	92,345	97,602	106,586
Financial stability: Per capita sales tax	\$205.62	\$204.28	\$190.81

**DEPARTMENT**  
GENERAL GOVERNMENT

**DIVISION/ACTIVITY**  
CITY MANAGER'S OFFICE

**ACCOUNT**  
11010000

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	1,132,183	1,441,110	1,300,063
OPERATIONS	686,977	577,661	534,405
CAPITAL	-	-	-
<b>TOTAL</b>	<b>1,819,160</b>	<b>2,018,771</b>	<b>1,834,468</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
City Manager	1	1	1
Deputy City Manager	1	1	1
Assistant City Manager	2	2	2
Sr. Administrative Assistant	1	1	1
Administrative Assistant	2	2	2
Downtown Redevelopment & Grants Coordinator	1	1	1
Assistant to the City Manager	1	1	1
Housing Coordinator	0.25	0.25	0.25
Public Art Manager	1	1	-
Heritage Park Coordinator	1	-	-
<b>TOTAL</b>	<b>11.25</b>	<b>10.25</b>	<b>9.25</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- While there are no supplemental programs proposed, the FY 2009 Budget provides appropriation for the functions of the City Manager's Office in the administration of all municipal business.
- The FY 2009 Budget includes appropriation for the attainment of the 2009 City Council Strategic Focus Areas and Priorities.
- The Public Art Manager position and the associated expense have been moved to the Public Art Fund.
- The Heritage Park Coordinator and the associated expense have been moved to Library Department, Heritage Museum Division.

**DEPARTMENT**  
GENERAL GOVERNMENT

**DIVISION/ACTIVITY**  
COMMUNICATIONS & MEDIA RELATIONS

**ACCOUNT**  
11011000

**MISSION/PURPOSE STATEMENT:**

Empower the public by providing information to improve quality of life, promote civic pride and project a progressive image.

**STRATEGIES:**

- Provide informative, interesting, educational, accurate and timely information about City programs, services and special events to citizens, the public and the press using media, including: the website, cable TV, the newsletter and press releases.
- Brand "Frisco" as a progressive, innovative, family oriented community.
- Design special events and/or projects that encourage community participation and partnerships while promoting pride and community spirit.
- Foster "Department Development" with the hiring and training of staff who will work to improve communication between the City, its citizens, the public, and the media by developing policies and procedures to improve the overall program.

**OBJECTIVES:**

- Website: Manage content submissions; create new pages, as needed to compliment new programs and services; implement video streaming; utilize list server; compliment efforts to expand e-services.
- Cable TV: Produce and/or acquire additional programming; research user fee feasibility; establish sets within new studio to compliment current and/or programming; 'brand' cable channel and create promotions to expand viewer awareness; improve emergency management broadcast procedures.
- Newsletter: Produce monthly newsletter, Focal Point, and explore changing print format; utilize e-list server; utilize internal communications team to generate stories, photos and information; produce monthly employee newsletter, Inside Track.
- Media Relations: Distribute press releases regularly; expand contact list; respond to daily media inquiries; organize press kits and conferences, as needed.
- Special Projects/PR: Manage volunteer program by branding program, creating quarterly volunteer newsletter, create incentive program and host appreciation banquet honoring all City volunteers; organize July 4th event; organize special events (VIP, ground breakings, as requested); create, establish, develop cross marketing campaign, i.e. video, brochures, website with consistent look to compliment results of branding initiative. Continue to market Town Hall Meetings to increase citizen participation.
- Department Development: Continue education for employees; maintain procedures and equipment manuals; continue membership in networking organizations.

**MEASURES:**

	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
Press releases issued to media outlets	3,953	5310	6000
Website Tracking visits per month	80,000	110,000	120,000
Registered volunteers	N/A	336	600
Registered volunteer hours	N/A	17,059	20,000

DEPARTMENT  
GENERAL GOVERNMENT

DIVISION/ACTIVITY  
COMMUNICATIONS & MEDIA RELATIONS

ACCOUNT  
11011000

<u>EXPENDITURES:</u>	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
PERSONNEL	413,447	460,047	499,990
OPERATIONS	156,446	150,893	172,918
CAPITAL	-	-	-
TOTAL	569,893	610,940	672,908

<u>PERSONNEL:</u>	FY 2007	FY 2008	FY 2009
Director of Communications & Media Relations	1	1	1
Audio Video Manager	1	1	1
Production Assistant	1	1	1
Special Projects Coordinator	1	1	1
Intern (1040 hours)	1	1	1
Communications Specialist	1	1	1
Administrative Assistant	1	1	1
TOTAL	7	7	7

KEY POINTS OF PROPOSED BUDGETS:

- Basic equipment (system) used for editing, duplication, MPEG coding, etc. is augmented with the addition of hardware and software upgrades to the Video Toaster System, network accessible mass storage for video files and an "off-air" news clip recorder system.
- The Communications and Media Relations operating budget includes small production equipment that relates to production capabilities, both on location (Town Hall) and in City Hall (Frisco Today and others).

**DEPARTMENT**  
GENERAL GOVERNMENT

**DIVISION/ACTIVITY**  
CITY SECRETARY'S OFFICE

**ACCOUNT**  
11012000

**MISSION/PURPOSE STATEMENT:**

Continually serve the public by striving for excellence in preparation of meeting minutes, providing complete and accurate information while responding to public information requests, preserving the legislative history of the City and maintaining a professional level of service in all phases of operation.

**STRATEGIES:**

- Provide representation at all official public meetings and hearings of the City Council.
- Insure complete document package for all actions approved by City Council as presented from other departments.
- Provide outstanding citizen responsiveness.
- Provide appropriate, timely information to the Mayor, City Council, and City Manager.
- Develop a strategic plan for the division to provide excellent service to our citizens.
- Provide a prompt response to completion of alcohol permits.

**OBJECTIVES:**

- Provide prompt response to public information requests from citizens and intradepartmental requests.
- Process ordinances, resolutions and agreements indexed, labeled, filed and scanned within 72 hours upon receipt in the department.
- Conduct training to newly elected City officials.
- Conduct training on responding to public information requests to staff liaison representatives.
- Conduct training on Open Meetings Act to newly elected City officials and board appointees.
- Completion of alcohol permits within 72 hours upon receipt to the department.

**MEASURES:**

	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
Percentage of meeting minutes completed within 3 business days	90%	100%	100%
Process ordinances, resolution and agreements indexed, labeled, filed and scanned within 72 hours upon receipt in the division	99%	100%	100%
Respond to public information request that do not require the Attorney General's opinion within 10 working days	95%	100%	100%
Quarterly training on responding to public information requests to staff liaison representatives	0%	95%	100%
Annual training on Open Meetings Act to newly elected City officials and board appointees	95%	95%	100%
Annual training to newly elected City officials on their duties, responsibilities and abstention due to a Conflict of Interest	98%	98%	100%
Completion of alcohol permits within 72 hours upon receipt to the department with approval by Code Enforcement and Planning Departments	100%	100%	100%



DEPARTMENT  
GENERAL GOVERNMENT

DIVISION/ACTIVITY  
CITY SECRETARY'S OFFICE

ACCOUNT  
11012000

<u>EXPENDITURES:</u>	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
PERSONNEL	232,196	238,709	258,035
OPERATIONS	117,580	132,744	91,628
CAPITAL	-	-	-
TOTAL	349,776	371,453	349,663

<u>PERSONNEL:</u>	FY 2007	FY 2008	FY 2009
City Secretary	1	1	1
Sr. Administrative Assistant	-	-	1
Administrative Assistant	2	2	1
TOTAL	3	3	3

**KEY POINTS OF PROPOSED BUDGETS:**

- The FY 2009 Budget includes continuing education for staff regarding public information, State of Texas legislative changes and open government requests. The FY 2009 Budget, also, contains continuing education for the City Secretary Certification Program.
- The City Secretary's Office will continue the codification of the ordinances which includes periodic updates.

**DEPARTMENT**  
GENERAL GOVERNMENT

**DIVISION/ACTIVITY**  
RECORDS MANAGEMENT

**ACCOUNT**  
11017000

**MISSION/PURPOSE STATEMENT:**

Serve the public by striving for excellence in providing complete and accurate information while preserving the records of the City and maintaining a professional level of service in all phases of operation.

**STRATEGIES:**

- Provide outstanding citizen responsiveness.
- Plan for a full-time Records Management Program throughout the City.
- Purchase a records tracking system to prevent the loss of vital documents and to prevent the loss of staff time trying to locate documents.

**OBJECTIVES:**

- Update Records Management Policy for the City.
- Implement and manage a City-Wide Records Management Program, including a Disaster Recovery Plan.
- Conduct training on the Records Management Policy of the City, providing education on how to store records by series, to complete transport forms, and to realize the importance of retention schedules.
- Audit records from other departments and those records stored off-site.

**MEASURES:**

	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
Department training conducted to ensure compliance with records management policy, processes, and records retention schedules	Focused on records liaisons	8	4
Inventory records in storage for destruction for cost-effectiveness	25%	75%	100%
Implementation of revisions to Records Management and Public Information Policy by end of fiscal year	New	Revised	Implement

**DEPARTMENT**  
**GENERAL GOVERNMENT**

**DIVISION/ACTIVITY**  
**RECORDS MANAGEMENT**

**ACCOUNT**  
**11017000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	87,313	104,319	109,859
OPERATIONS	35,919	32,205	30,454
CAPITAL	-	-	-
<b>TOTAL</b>	<b>123,232</b>	<b>136,524</b>	<b>140,313</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Records Coordinator	1	1	1
Records Clerk	1	1	1
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- Changes in legislation regarding Records Management are constant. Training sessions aid in compliance and also provide best-practice information. This benefits the City by reducing employee search time with better records policy.

**DEPARTMENT**  
GENERAL SERVICES

**DIVISION/ACTIVITY**  
BUILDING SERVICES

**ACCOUNT**  
11025000

**MISSION/PURPOSE STATEMENT:**

Ensure that City buildings are maintained and cleaned in a timely and efficient manner in order to provide employees and citizens with a safe and productive environment in which to visit or work. Ensure that equipment runs as efficiently and effectively as possible. Ensure property is protected from theft and vandalism. Ensure employees are kept safe from harm.

**STRATEGIES:**

- Provide customers with quality service.
- Ensure the City assets are maintained properly.
- Prolong life of assets by maintaining preventive maintenance schedules.
- Ensure a clean and safe working environment for City staff.

**OBJECTIVES:**

- Maintain maintenance schedules for daily, weekly, and monthly recurring duties.
- Limit downtime of air-conditioning units, elevators, security systems, plumbing and power.

**MEASURES:**

	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
Power consumption reports	264	264	276
Report cards from end-user departments	9	9	9

**DEPARTMENT**  
GENERAL GOVERNMENT

**DIVISION/ACTIVITY**  
BUILDING SERVICES

**ACCOUNT**  
11025000

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	433,586	501,636	531,015
OPERATIONS	628,873	969,881	1,190,613
CAPITAL	-	-	-
<b>TOTAL</b>	<b>1,062,459</b>	<b>1,471,517</b>	<b>1,721,628</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Building Services Superintendent	1	1	1
Building Services Coordinator	1	1	1
Building Maintenance Worker	1	2	2
Lead Custodian	1	1	1
Custodian	2	3	3
Facilities Manager	1	1	1
<b>TOTAL</b>	<b>7</b>	<b>9</b>	<b>9</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- The addition of new facilities (Fire Station #6, Municipal Court, the Heritage Museum, and Simms Moore) and expanded levels of service to the Frisco Athletic Center increased the FY 2009 Building Services appropriation. The largest increases occur in air conditioning maintenance and contractual services.
- The following buildings are maintained by this division:

<b><u>FACILITY</u></b>	<b><u>SQ FOOTAGE</u></b>
Central Fire Station/Safety Town	45,152
Fire Fleet Building	11,161
Fire Substations	55,383
Frisco Arts Association	1,954
Frisco Athletic Center	100,000
George A. Purefoy Municipal Center	150,000
Heritage Museum	17,000
Lebanon Baptist Church	5,000
Municipal Court	5,865
Old City Hall	5,437
Parks & Recreation	3,700
Police/Detention	76,000
Public Works	33,654
Senior Center	17,645
Simms Moore	3,044
Superdome	7,200
Train Depot	5,000
<b>Total Square Footage</b>	<b><u>543,195</u></b>

**DEPARTMENT**  
**GENERAL GOVERNMENT**

**DIVISION/ACTIVITY**  
**CITY COUNCIL**

**ACCOUNT**  
**11016000**

<b><u>EXPENDITURES:</u></b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	29,073	28,321	29,188
OPERATIONS	174,445	189,711	162,975
CAPITAL	-	-	-
<b>TOTAL</b>	<b>203,518</b>	<b>218,032</b>	<b>192,163</b>

<b><u>PERSONNEL:</u></b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Mayor	1	1	1
Council Members	6	6	6
<b>TOTAL</b>	<b>7</b>	<b>7</b>	<b>7</b>

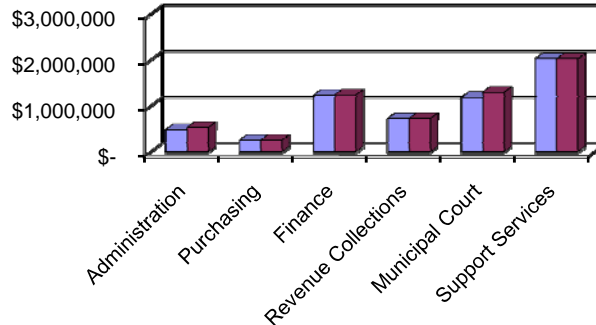
**\*\*NOTE: Council members are not counted in employee totals.**

**KEY POINTS OF PROPOSED BUDGETS:**

- FY 2009 Budget appropriations will support the Mayor and City Council's efforts to attain 2009 City Council Strategic Focus Area goals. These goals include those associated with the following areas: Long-term Financial Health, Public Health & Safety, Community Infrastructure, Unique Sustainable City, Excellence in City Government, Leisure & Culture and Civic Involvement.
- The Frisco City Council 2008-2009 Priorities include those to enhance the City's roads and transportation, downtown revitalization, park development, business development, cultural and art program expansion, youth involvement and social services.

# FINANCIAL SERVICES DEPARTMENT SUMMARY 2008 - 2009

## TWO YEAR COMPARISON REVISED TO PROPOSED

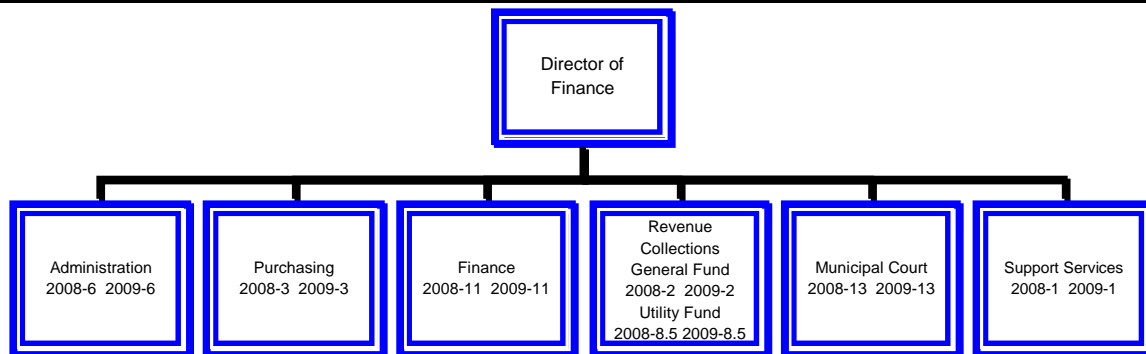


■ Revised Budget 2007-2008    
 ■ Proposed Budget 2008-2009

**Total FY 2009 Proposed Operating Budget expenditures increased 5.76% over FY 2008 Revised Operating Budget amounts. Major increases in the department include approximately \$92,151 for support services such as telephone, electricity and insurance, an expanded Municipal Court caseload and an increase in the Tax District payments.**

### Expenditure Summary

Activity	Actual 2006-2007	Revised Budget 2007-2008	Proposed Budget 2008-2009	% Change FY 2008 to FY 2009
Administration	\$ 394,165	\$ 482,383	\$ 531,998	10.29%
Purchasing	261,092	252,861	256,738	1.53%
Finance	1,037,720	1,232,952	1,241,653	0.71%
Revenue Collections	568,870	723,771	725,408	0.23%
Municipal Court	897,513	1,186,427	1,297,845	9.39%
Support Services	1,678,580	2,031,525	2,031,952	0.02%
Section 380 Grants	<u>2,857,432</u>	<u>3,093,153</u>	<u>3,436,500</u>	<u>11.10%</u>
<b>Totals</b>	<b><u>\$ 7,695,372</u></b>	<b><u>\$ 9,003,072</u></b>	<b><u>\$ 9,522,094</u></b>	<b><u>5.76%</u></b>



**DEPARTMENT**  
FINANCIAL SERVICES

**DIVISION/ACTIVITY**  
ADMINISTRATION

**ACCOUNT**  
12010000

**MISSION/PURPOSE STATEMENT:**

Finance Administration is responsible for financial analysis and reporting, development of financial policies and evaluation of internal controls. This division acts as the primary contact for the City's outside bond counsel, auditors, rating agencies, underwriters, bankers, investment advisors, and financial advisors; manages the City's financial services functions through responsibility for financial software system administration, Finance/Accounting, Budget & Planning, Customer Revenue Billing & Collections, and Purchasing.

**STRATEGIES:**

- Provide City Council and management with accurate, objective and timely information.
- Provide customers (internal and external) with quality service.
- Improve the administrative computer software systems.
- Provide staff members with training necessary to perform their tasks.
- Develop internal audit plans to evaluate internal controls.

**OBJECTIVES:**

- Prepare a cost of service study to review and compare program costs to revenue streams.
- Prepare a multi-year financial plan, in conjunction with Budget.
- Develop division specific training plans.
- Compile reporting information for continuing disclosure and arbitrage rebate reports.
- Manage the various financial contracts with third parties.
- Provide information to financial advisors, bondholders, underwriters and rating agencies.

**MEASURES:**

	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
Produce multi-year financial plan by February of each year	Not met	Not met	February
Project First implementation on time and on budget	65%	90%	NA
City's general obligation bond rating S&P	AA-	AA	AA
City's general obligation bond rating Moody's	Aa3	Aa2	Aa2
Contracts with third party consultants current and updated	Met	Met	Met



**DEPARTMENT**  
**FINANCIAL SERVICES**

**DIVISION/ACTIVITY**  
**ADMINISTRATION**

**ACCOUNT**  
**12010000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	375,658	467,125	514,405
OPERATIONS	18,507	15,258	17,593
CAPITAL	-	-	-
<b>TOTAL</b>	<b>394,165</b>	<b>482,383</b>	<b>531,998</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Director of Finance	1	1	1
Budget Manager	-	1	1
Budget Analyst	1	1	1
Applications Coordinator	1	1	1
Sr. Administrative Assistant	1	1	1
Customer Service Representative	-	1	1
Receptionist (City Hall)	1	-	-
<b>TOTAL</b>	<b>5</b>	<b>6</b>	<b>6</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- While there are no supplemental programs proposed, the FY 2009 Budget provides appropriation for the functions of finance administration in managing the City's financials services functions.

**MISSION/PURPOSE STATEMENT:**

Purchasing provides timely, centralized and economic acquisition of goods, equipment and services for all departments at the optimal balance of cost, quantity, and quality, within applicable local statutes and policies, federal mandates and laws, and state statutes and codes.

**STRATEGIES:**

- Provide all customers (internal and external) with quality service delivery.
- Provide City Council and management with accurate and timely information.
- Continue to centralize the decentralized purchasing processes to streamline purchases, consolidate purchases, and eliminate duplication of efforts.
- Provide City departments on-line purchasing policies and procedures and other resources.
- Provide City departments required procedural training.
- Provide City departments reliable mail service.
- Keep Purchasing staff current through training necessary to perform their tasks.
- Ensure that City assets are disposed of properly as required by law.

**OBJECTIVES:**

- Improve turn around time for issuance of purchase orders.
- Increase the number of annual contracts.
- Improve Purchasing Division's intranet site.
- Develop a training plan and provide funding for training for Purchasing Division's staff.
- Conduct mandatory formal training for City departments to educate on procurement policies, procedures, and legal requirements.
- Coordinate the auction of City assets.
- Improve City mail service.

<b>MEASURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
Number of purchase orders processed	7,880	8,000	8,200
Turn-around time on standard orders and those orders requiring quotes	N/A	<\$500 2 days >\$500 4 days	<\$500 2 days >\$500 4 days
Number of active annual contracts	57	70	90
Training courses for City staff on proper purchasing procedures	9	10	12
Training of Purchasing staff to maintain certifications	Met	Scheduled	Scheduled
Internet auctions conducted through contracted auctioneer	5	5	5
Amount of City auction revenue	\$80,000	\$85,000	\$50,000
Achievement of Excellence in Procurement Award	Obtained	Obtained	Applied

**DEPARTMENT**  
**FINANCIAL SERVICES**

**DIVISION/ACTIVITY**  
**PURCHASING**

**ACCOUNT**  
**1202000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	226,408	228,587	239,184
OPERATIONS	34,684	24,274	17,554
CAPITAL	-	-	-
<b>TOTAL</b>	<b>261,092</b>	<b>252,861</b>	<b>256,738</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Purchasing Manager	1	1	1
Buyer	1	1	1
Purchasing Assistant	1	1	1
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>3</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- The Purchasing Division does not include additional personnel or supplemental items.
- Specialized training in purchasing methods and principles provides current employees with up-to-date information on the acquisition of supplies, equipment and services for all Departments. The training includes that for current legal constraints, costing and supply concerns.

**DEPARTMENT**  
**FINANCIAL SERVICES**

**DIVISION/ACTIVITY**  
**FINANCE**

**ACCOUNT**  
**12021000**

**MISSION/PURPOSE STATEMENT:**

Finance/Accounting is responsible for the proper, accurate, and timely recording of the collection and disbursement of City funds and the reporting of these transactions in accordance with Generally Accepted Accounting principles (GAAP). This division provides policy, procedures, instruction and systems to the various City departments regarding financial transactions.

**STRATEGIES:**

- Provide customers (internal and external) with quality service.
- Provide citizens, City Council, and management with accurate, objective and timely financial information.
- Provide City departments with on-line financial policies and procedures.
- Provide Finance staff members with training & resources necessary to perform their tasks.
- Manage the City's investment portfolio.

**OBJECTIVES:**

- Ensure prompt payments to City vendors & employees as required by law.
- Complete monthly reconciliations of accounts.
- Complete policies and procedures manual, conduct workshops and provide on-line lookup.
- Prepare monthly summary financial reports by the 10<sup>th</sup> working day of each month.
- Prepare the FY 08 CAFR in compliance with GAAP, by February 2009.
- Earn the benchmark yield as set by the City Investment Policy & Strategy.
- Continue implementation of new financial software package modules and integrate with other City utilized software systems to improve efficiencies.
- Develop and implement plan to adopt GASB 45, Accounting for Other Post Employment Benefits.

**MEASURES:**

	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
Percentage of vendors paid within the thirty-day prompt payment mandate	90%	92%	100%
Training courses for City staff on proper accounting procedures	2	2	6
On-time close of monthly accounting	92%	100%	100%
Acceptance date of CAFR	February	March	February
Annual investment rate of return basis points greater than 6 month T-Bill	91 bp	20 bp	25bp
Number of negative audit comments/management letter	3	0	0
Number of accounts payable checks processed	18,397	16,356	17,000
Number of accounts payable invoices processed	37,490	29,938	31,000
Number of accounts payable checks and transactions per clerk (3)	12,497	9,979	10,333
Number of payroll checks processed	18,803	23,000	23,500
Number of payroll status changes processed	3,892	7,100	7,200
Number of total City employees per payroll clerk (1.5)	617	708	708
% of payroll checks that are direct deposit	87%	83%	87%
GFOA Certificate of Excellence in Financial Reporting Award	Obtained	Applied	Will Apply

**DEPARTMENT**  
**FINANCIAL SERVICES**

**DIVISION/ACTIVITY**  
**FINANCE**

**ACCOUNT**  
**12021000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	689,826	766,234	776,342
OPERATIONS	347,894	466,718	465,311
CAPITAL	-	-	-
<b>TOTAL</b>	<b>1,037,720</b>	<b>1,232,952</b>	<b>1,241,653</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Assistant Finance Director	1	1	1
Financial Services Manager	1	1	1
Accounting Manager	1	1	1
Senior Accountant	1	1	1
Accountant	2	2	2
Senior Payroll Specialist	1	1	1
Accounting Technician II	1	1	1
Accounting Technician	1	1	1
Accounting Assistant	1	1	1
Summer Intern (520 Hours)	1	1	1
<b>TOTAL</b>	<b>11</b>	<b>11</b>	<b>11</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- The Finance Division's appropriation does not include additional personnel or supplemental items.

**DEPARTMENT**  
ADMINISTRATIVE/FINANCIAL  
SERVICES

**DIVISION/ACTIVITY**  
REVENUE COLLECTIONS

**ACCOUNT**  
12022000

**MISSION/PURPOSE STATEMENT:**

The Revenue Collections – General Fund Division is responsible for managing the tax collection contract with Collin County and for billing & collecting miscellaneous accounts receivable. This division also serves as the central cashier for all City Departments and provides cash handling training sessions for city staff. The division strives to offer stellar customer service for City newcomers, visitors, staff and residents by being pleasant and helpful whether by phone or in person.

**STRATEGIES:**

- Provide all customers (internal and external) with quality service delivery.
- Cash management refinements and enhancements.
- Provide staff with training necessary to perform their tasks.
- Improve payment processing.
- Develop policy and procedure manuals.
- Analyze aged accounts receivables, including franchise taxes, tower leases and hotel/motel taxes.

**OBJECTIVES:**

- Promote credit card payment options to increase number of customers utilizing program.
- Prepare a cash manual to distribute to city employees who handle cash and provide training.

**MEASURES:**

	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
Number of City employees trained in cash handling procedures	10	20	25
% of Total Tax Levy delinquent	1.5%	1.5%	1.6%
Timely billing of PID assessments (by July of each year)	September	September	September
Deposit completion by deadline each day	100%	100%	100%

**DEPARTMENT**  
**FINANCIAL SERVICES**

**DIVISION/ACTIVITY**  
**REVENUE COLLECTIONS**

**ACCOUNT**  
**12022000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	119,743	109,145	116,233
OPERATIONS	449,127	614,626	609,175
CAPITAL	-	-	-
<b>TOTAL</b>	<b>568,870</b>	<b>723,771</b>	<b>725,408</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Senior Customer Service Representative	1	1	1
Customer Service Representative	1	1	1
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- The FY 2009 Budget for Revenue Collections increased from the FY 2008 Revised Budget. Contract expense for the Central Appraisal Districts in both Denton and Collin County, the delinquent tax attorney, as well as the Tax Collector contract are included in this budget.

**MISSION/PURPOSE STATEMENT:**

The Municipal Court is dedicated and committed to promoting the highest standards in customer service, upholding the integrity of the court, and building public trust and confidence. The Municipal Court provides administrative and clerical support for municipal court proceedings. Responsibilities include: collection of fines, fees and state costs; filing citations/complaints; court scheduling; issuing, tracking and clearing warrants; maintaining the juror data base; updating and maintaining court records and reporting collections, convictions and statistical data to appropriate State agencies.

**STRATEGIES:**

- Treat the community with professional courtesy and respect through adherence to ethical and legal standards for court clerks.
- Administratively enforce all adjudication of the Court as a deterrent to Class C misdemeanor crimes and traffic offenses.
- Maintain a staffing level within the Court to ensure that customers' needs are met without sacrificing quality of service.
- Provide opportunities for staff training and professional development.
- Implementation of a new collection strategy to improve the rate of collection of court judgments that will meet State requirements by the year 2010.
- Provide a voluntary alternative to juvenile defendants in cases involving selected Class C non-traffic offenses as well as providing an opportunity for community service and exposure to the judicial process for teens interested in a legal or law enforcement career.
- Provide reports to City administrators that reflect accurate and relevant information pertaining to the activity of the Court.

**OBJECTIVES:**

- Provide the community with a high level of customer service and provide for convenient customer service options.
- Be proactive in the State certification program for all court clerks and increase the professional development of staff.
- Implement technologies changes to increase efficiency in the Court workflow process through forms automation, including records imaging solutions.
- Consistently monitor and evaluate the work flow demands placed on the Court by the rapid growth or the Police Department and the community.
- Integrate an automated citation system between the Court and the Police Department.
- Voluntarily participate in the Office of Court Administration comprehensive court collection program that will be mandated by the State for cities with populations greater than 100,000 by U.S. Census population.
- Maintain a teen diversionary program to increase the civic involvement of youth in the legal system and municipal government.

<b>MEASURES</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
Annual cases closed	19,427	24,442	25,000
Annual warrants issued	4,865	4,758	4,800
Annual warrants cleared	5,037	6,000	6,500
Juvenile cases filed	823	852	860
% of juvenile cases referred to Teen Court*	0.0%	30.0%	30.0%



**DEPARTMENT**  
**FINANCIAL SERVICES**

**DIVISION/ACTIVITY**  
**MUNICIPAL COURT**

**ACCOUNT**  
**12023000**

<b>MEASURES</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
Total new bench fines levied	\$4,917,174	\$4,816,604	\$4,886,604
% of levied bench fines collected	50%	72%	67%
Total revenues collected	\$2,442,327	\$3,453,883	\$3,294,200
City General Fund revenues	\$1,472,239	\$1,986,812	\$2,084,937
Expenditures	\$897,513	\$1,186,427	\$1,297,845
Total revenue per case	\$126	\$141	\$132
Total General Fund revenue per case	\$76	\$81	\$84
Court processing cost per case	\$45	\$64	\$62
City net per case	\$31	\$17	\$22
General Fund revenues minus expenditures	\$574,726	\$688,107	\$787,092
% processed by web and phone	8%	15%	20%
% processed by mail	8%	8%	10%
% processed at Municipal Court	84%	77%	70%

**DEPARTMENT**  
**FINANCIAL SERVICES**

**DIVISION/ACTIVITY**  
**MUNICIPAL COURT**

**ACCOUNT**  
**12023000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	563,807	812,012	862,193
OPERATIONS	333,706	340,032	435,652
CAPITAL	-	34,383	-
<b>TOTAL</b>	<b>897,513</b>	<b>1,186,427</b>	<b>1,297,845</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Municipal Court Administrator	1	1	1
Sr. Court Clerk	3	2	2
Juvenile Case Manager	-	1	1
Court Clerk	5	6	6
Court Clerk (1,040 hours)	1	-	-
Bailiff	1	1	1
Warrant Officer/Bailiff	-	1	1
Municipal Court Judge	1	1	1
<b>TOTAL</b>	<b>12</b>	<b>13</b>	<b>13</b>

*\*Note: Associate Judges and Prosecutor are contract personnel.*

**KEY POINTS OF PROPOSED BUDGETS:**

- The Municipal Court has undergone much change over the last year. The FY 2009 goal is to maintain current staffing, service, and program levels.
- Municipal Court caseloads require the services of a full-time judge for daytime court dockets. Due to reduced space, the court will increase the number of dockets to accommodate the public. The assistance of two Associate Judges will be needed to preside over evening dockets, sign warrants, preside over jail arraignments, and administer magistrate warnings after hours, weekends, and on holidays.
- To maintain the civic involvement of youth and provide for a diversionary sentencing program for juvenile offenders, the Court will continue to contract with the Collin County Teen Court Program.

**DEPARTMENT**  
**FINANCIAL SERVICES**

**DIVISION/ACTIVITY**  
**SUPPORT SERVICES**

**ACCOUNT**  
**12024000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	7,484	35,043	36,504
OPERATIONS	1,671,096	1,996,482	1,995,448
CAPITAL	-	-	-
<b>TOTAL</b>	<b>1,678,580</b>	<b>2,031,525</b>	<b>2,031,952</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Customer Service Representative	1	1	1
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>1</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- This Division funds those services that support the entire organization including:
  - Telephone system cost
  - Utility cost for the operation of the buildings such as electricity and gas
  - Property and liability insurance coverage
  - Mailroom postage and equipment rental
  - Contract postal unit

DEPARTMENT  
FINANCIAL SERVICES

DIVISION/ACTIVITY  
SECTION 380 GRANTS

ACCOUNT  
12028000

<u>EXPENDITURES:</u>	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
PERSONNEL	-	-	-
OPERATIONS	2,857,432	3,093,153	3,436,500
CAPITAL	-	-	-
TOTAL	2,857,432	3,093,153	3,436,500

<u>PERSONNEL:</u>	FY 2007	FY 2008	FY 2009
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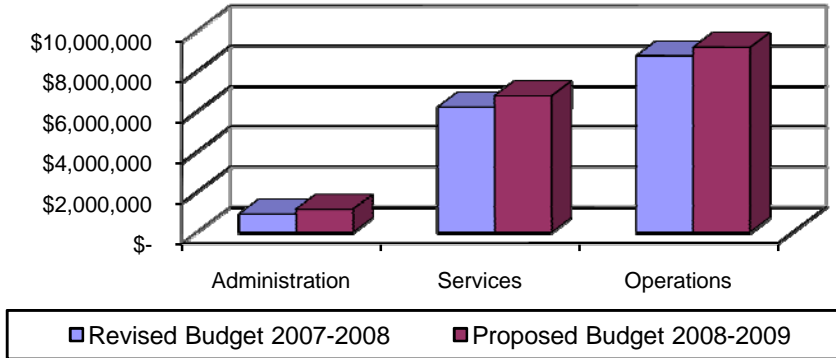
**\*\* Note: No positions funded in this division.**

**KEY POINTS OF PROPOSED BUDGETS:**

- This Division tracks the costs of the sales tax grants; the agreement with the mall developer to rebate a percentage of the increased sales tax dollars back to the mall stores and surrounding development as incentive to locate in Frisco.
- In addition to the mall agreements, the City has six additional section 380 grants which include:
  - Tenet Frisco, Ltd dba Centennial Medical Center
  - IKEA
  - Walmart, REP ELD Realty
  - Medland, LP
  - Masonic Lodge
  - Champion Warren

# POLICE DEPARTMENT SUMMARY 2008 - 2009

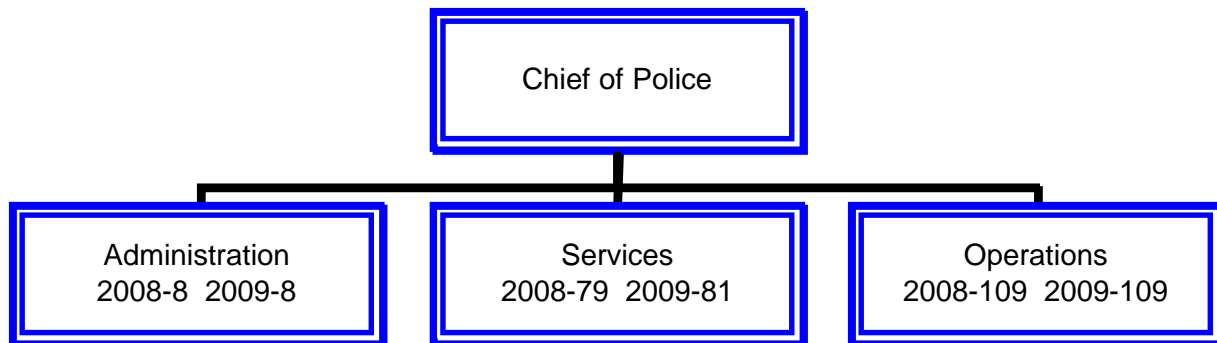
## TWO YEAR COMPARISON REVISED TO PROPOSED



Total FY 2009 expenditures increased 7.75% over the current year's revised budget. The FY 2009 Budget proposes an increase in staff of 1 School Resource Officer and 1 School Resource Sergeant due to the planned opening of the Career and Technology Education Center and Stafford Middle School.

### Expenditure Summary

Activity	Actual 2006-2007	Revised Budget 2007-2008	Proposed Budget 2008-2009	% Change FY 2008 to FY 2009
Administration	\$ 801,803	\$ 891,378	\$ 1,127,409	26.48%
Services	4,218,235	6,199,365	6,764,281	9.11%
Operations	<u>8,415,622</u>	<u>8,748,757</u>	<u>9,175,599</u>	<u>4.88%</u>
<b>Totals</b>	<b><u>\$13,435,660</u></b>	<b><u>\$ 15,839,500</u></b>	<b><u>\$ 17,067,289</u></b>	<b><u>7.75%</u></b>



**DEPARTMENT**  
**POLICE**

**DIVISION/ACTIVITY**  
**ADMINISTRATION**

**ACCOUNT**  
**13010301**

**MISSION/PURPOSE STATEMENT:**

The mission of the Frisco Police Department is to maintain and improve community livability by working with all citizens to preserve life; maintain human rights, protect property, and promote individual responsibility and community commitment.

**STRATEGIES:**

- Provide the highest level of quality of service, integrity, and professionalism.
- Identify and implement approaches for addressing crime and fear of crime that can more effectively reduce both reported and non-reported crime of all types.
- Utilize a combination of motor vehicle accident analysis, community input, and enforcement, to work proactively to prevent injury or death and to facilitate the mobility of citizens in order to enhance the safety and livability of the City.
- Create a more involved, responsible community by building stronger community partnerships, providing more open and responsive communications and delivering programs that promote involvement in problem solving and crime prevention.
- Develop all personnel by implementing training, management, organizational approaches, and personnel policies and practices that are consistent with the mission and values of community policing. Ensure work environments are supportive of innovation, personal accountability, and team contributions.

**OBJECTIVES:**

- Enhance the department's capabilities to address any significant events we may confront.
- Develop and implement a physical fitness/wellness program.
- Ensure adequate staffing levels to meet service expectations.
- Continue to make progress toward accreditation.

**MEASURES:**

	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
<b>Completeness toward accreditation</b>	<b>30%</b>	<b>90%</b>	<b>100%</b>
<b>Customer Survey positive results</b>	<b>90%</b>	<b>90%</b>	<b>90%</b>

**DEPARTMENT**  
**POLICE**

**DIVISION/ACTIVITY**  
**ADMINISTRATION**

**ACCOUNT**  
**13010301**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	672,893	522,720	708,760
OPERATIONS	128,910	114,419	101,613
CAPITAL	-	-	-
<b>TOTAL</b>	<b>801,803</b>	<b>637,139</b>	<b>810,373</b>

\* FY07 Actual are shown here in total for division 13010000.

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Police Chief	1	1	1
Assistant Chief	1	1	1
Accreditation Manager	1	1	1
Senior Administrative Assistant	1	1	1
Crime Analyst	-	1	1
<b>TOTAL</b>	<b>4</b>	<b>5</b>	<b>5</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- The Police Department has signed a contract and is working toward accreditation through the Commission on Accreditation for Law Enforcement Agencies (CALEA). The overall purpose of CALEA's accreditation program is "to improve delivery of law enforcement service by offering a body of standards, developed by law enforcement practitioners, covering a wide range of up-to-date law enforcement topics. It recognizes professional achievements by offering an orderly process for addressing and complying with applicable standards."

**DEPARTMENT**  
**POLICE**

**DIVISION/ACTIVITY**  
**ADMINISTRATION - PERSONNEL AND TRAINING**

**ACCOUNT**  
**13010302**

**MISSION/PURPOSE STATEMENT:**

The mission of the Frisco Police Department is to maintain and improve community livability by working with all citizens to preserve life; maintain human rights, protect property, and promote individual responsibility and community commitment.

**STRATEGIES:**

- Provide the highest level of quality of service, integrity, and professionalism.
- Identify and implement approaches for addressing crime and fear of crime that can more effectively reduce both reported and non-reported crime of all types.
- Utilize a combination of motor vehicle accident analysis, community input, and enforcement, to work proactively to prevent injury or death and to facilitate the mobility of citizens in order to enhance the safety and livability of the City.
- Create a more involved, responsible community by building stronger community partnerships, providing more open and responsive communications and delivering programs that promote involvement in problem solving and crime prevention.
- Develop all personnel by implementing training, management, organizational approaches, and personnel policies and practices that are consistent with the mission and values of community policing. Ensure work environments are supportive of innovation, personal accountability, and team contributions.

**OBJECTIVES:**

- Enhance the department's capabilities to address any significant events we may confront.
- Develop and implement a physical fitness/wellness program.
- Ensure adequate staffing levels to meet service expectations.
- Continue to make progress toward accreditation.

**MEASURES:**

	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
<b>Training hours per employee (average)</b>	<b>56</b>	<b>60</b>	<b>60</b>
<b>New personnel positions</b>	<b>36</b>	<b>20</b>	<b>2</b>
<b>New employees hired in this fiscal year</b>	<b>37</b>	<b>38</b>	<b>2</b>



DEPARTMENT  
POLICE

DIVISION/ACTIVITY  
ADMINISTRATION - PERSONNEL AND TRAINING

ACCOUNT  
13010302

<u>EXPENDITURES:</u>	<u>2006-2007</u> Actual	<u>2007-2008</u> Revised	<u>2008-2009</u> Proposed
PERSONNEL	-	190,902	286,350
OPERATIONS	-	63,337	30,686
CAPITAL	-	-	-
TOTAL	-	254,239	317,036

<u>PERSONNEL:</u>	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>
Professional Standards Sergeant	1	1	1
Professional Standards Investigator	1	1	1
Training Officer	1	1	1
TOTAL	3	3	3

KEY POINTS OF PROPOSED BUDGETS:

- No new personnel or capital items were added in the FY 2009 Proposed Budget.

**DEPARTMENT**  
**POLICE**

**DIVISION/ACTIVITY**  
**SERVICES - COMMUNITY SERVICES**

**ACCOUNT**  
**13031311**

**MISSION/PURPOSE STATEMENT:**

The mission of the Frisco Police Department is to maintain and improve community livability by working with all citizens to preserve life, maintain human rights, protect property, and promote individual responsibility and community commitment.

**STRATEGIES:**

- Provide the highest level of quality of service, integrity, and professionalism.
- Identify and implement approaches for addressing crime and fear of crime that can more effectively reduce both reported and non-reported crime of all types.
- Utilize a combination of motor vehicle accident analysis, community input, and enforcement, to work proactively to prevent injury or death and to facilitate the mobility of citizens in order to enhance the safety and livability of the City.
- Create a more involved, responsible community by building stronger community partnerships, providing more open and responsive communications and delivering programs that promote involvement in problem solving and crime prevention.
- Develop all personnel by implementing training, management, organizational approaches, and personnel policies and practices that are consistent with the mission and values of community policing. Ensure work environments are supportive of innovation, personal accountability, and team contributions.

**OBJECTIVES:**

- Enhance Crime Prevention Programs, including National Night Out, Safety Fair and Frisco Neighborhood Watch.
- Continue to develop and expand Juvenile Impact Program.
- Continue to expand the Citizens on Patrol Program.
- Seek additional alternative funding sources.

**MEASURES:**

	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
<b>Meetings held (monthly)</b>	<b>30</b>	<b>40</b>	<b>50</b>
<b>Sessions held</b>	<b>5</b>	<b>19</b>	<b>24</b>
<b>Hours spent patrolling</b>	<b>560</b>	<b>600</b>	<b>730</b>
<b>Alternate funding obtained</b>	<b>\$2,000</b>	<b>\$42,000</b>	<b>\$50,000</b>

**DEPARTMENT**  
**POLICE**

**DIVISION/ACTIVITY**  
**SERVICES - COMMUNITY SERVICES**

**ACCOUNT**  
**13031311**

<b><u>EXPENDITURES:</u></b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	3,794,246	644,504	841,546
OPERATIONS	409,009	72,743	41,077
CAPITAL	14,980	-	-
<b>TOTAL</b>	<b>4,218,235</b>	<b>717,247</b>	<b>882,623</b>

\* FY07 Actual are shown here in total for division 13031000.

<b><u>PERSONNEL:</u></b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Captain	1	1	1
Lieutenant	-	1	1
CSO - Sergeant	1	1	1
CSO - Police Officer	2	2	2
Public Service Officer	2	2	2
Administrative Secretary	1	1	1
<b>TOTAL</b>	<b>7</b>	<b>8</b>	<b>8</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- No new personnel or capital items were added in the FY 2009 Proposed Budget.

**DEPARTMENT**  
**POLICE**

**DIVISION/ACTIVITY**  
**SERVICES – SRO PROGRAM**

**ACCOUNT**  
**13031312**

**MISSION/PURPOSE STATEMENT:**

The mission of the Frisco Police Department is to maintain and improve community livability by working with all citizens to preserve life, maintain human rights, protect property, and promote individual responsibility and community commitment.

**STRATEGIES:**

- Provide the highest level of quality of service, integrity, and professionalism.
- Identify and implement approaches for addressing crime and fear of crime that can more effectively reduce both reported and non-reported crime of all types.
- Utilizing a combination of motor vehicle accident analysis, community input, and enforcement, to work proactively to prevent injury or death and to facilitate the mobility of citizens in order to enhance the safety and livability of the City.
- Create a more involved, responsible community by building stronger community partnerships, providing more open and responsive communications and delivering programs that promote involvement in problem solving and crime prevention.
- Develop all personnel by implementing training, management, organizational approaches, and personnel policies and practices that are consistent with the mission and values of community policing. Ensure work environments are supportive of innovation, personal accountability, and team contributions.

**OBJECTIVES:**

- Increase training hours.
- Improve campus safety related programs.
- Seek additional alternative funding sources.

**MEASURES:**

	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
<b>Campus safety presentations</b>	<b>10</b>	<b>15</b>	<b>20</b>
<b>Training hours attended</b>	<b>4,000</b>	<b>4,800</b>	<b>5,200</b>
<b>Alternate funding obtained</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,500</b>

**DEPARTMENT**  
**POLICE**

**DIVISION/ACTIVITY**  
**SERVICES - SRO PROGRAM**

**ACCOUNT**  
**13031312**

<b><u>EXPENDITURES:</u></b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	-	1,170,245	1,310,900
OPERATIONS	-	241,665	230,200
CAPITAL	-	-	-
TOTAL	-	1,411,910	1,541,100

<b><u>PERSONNEL:</u></b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
School Resource Officer Sergeant	1	1	2
School Resource Officer	11	13	14
TOTAL	12	14	16

**KEY POINTS OF PROPOSED BUDGETS:**

- There are two new SRO positions in the Proposed FY 2009 Budget due to the opening of the Career and Technology Education Center and Stafford Middle School.
- \$186,000 is appropriated in the operational costs for the interlocal agreement with the Frisco Independent School District and the Lewisville Independent School District to jointly fund school crossing guards.

**DEPARTMENT**  
**POLICE**

**DIVISION/ACTIVITY**  
**SERVICES – EVIDENCE & PROPERTY**

**ACCOUNT**  
**13031313**

**MISSION/PURPOSE STATEMENT:**

The mission of the Frisco Police Department is to maintain and improve community livability by working with all citizens to preserve life, maintain human rights, protect property, and promote individual responsibility and community commitment.

**STRATEGIES:**

- Provide the highest level of quality of service, integrity, and professionalism.
- Identify and implement approaches for addressing crime and fear of crime that can more effectively reduce both reported and non-reported crime of all types.
- Utilize a combination of motor vehicle accident analysis, community input, and enforcement, to work proactively to prevent injury or death and to facilitate the mobility of citizens in order to enhance the safety and livability of the City.
- Create a more involved, responsible community by building stronger community partnerships, providing more open and responsive communications and delivering programs that promote involvement in problem solving and crime prevention.
- Develop all personnel by implementing training, management, organizational approaches, and personnel policies and practices that are consistent with the mission and values of community policing. Ensure work environments are supportive of innovation, personal accountability, and team contributions.

**OBJECTIVES:**

- Enhance division’s capabilities to quickly respond to call-outs.
- Expand reporting measures to continually capture unit statistics.
- Enhance abilities to monitor property/evidence that can be destroyed and establish purging procedures.
- Enhance personnel training.
- Seek additional alternative funding source.

<b>MEASURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
Crime scene responses	25	45	100
Average response time to crime scenes (minutes)	30	30	30
Evidentiary/property items destroyed/purged	2,000	4,500	6,000
Training hours attended	100	520	600
Alternate funding obtained	\$1,200	\$4,000	\$4,500

DEPARTMENT  
POLICE

DIVISION/ACTIVITY  
SERVICES - EVIDENCE & PROPERTY

ACCOUNT  
13031313

<u>EXPENDITURES:</u>	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
PERSONNEL	-	186,024	204,649
OPERATIONS	-	41,304	31,093
CAPITAL	-	-	-
TOTAL	-	227,328	235,742

<u>PERSONNEL:</u>	FY 2007	FY 2008	FY 2009
Public Service Officer	1	1	1
Criminalist	2	1	1
Criminalist Supervisor	-	1	1
TOTAL	3	3	3

KEY POINTS OF PROPOSED BUDGETS:

- No new personnel or capital items were added in the FY 2009 Proposed Budget.

**DEPARTMENT**  
**POLICE**

**DIVISION/ACTIVITY**  
**SERVICES - RECORDS**

**ACCOUNT**  
**13031315**

**MISSION/PURPOSE STATEMENT:**

The mission of the Frisco Police Department is to maintain and improve community livability by working with all citizens to preserve life, maintain human rights, protect property, and promote individual responsibility and community commitment.

**STRATEGIES:**

- Provide the highest level of quality of service, integrity, and professionalism.
- Identify and implement approaches for addressing crime and fear of crime that can more effectively reduce both reported and non-reported crime of all types.
- Utilize a combination of motor vehicle accident analysis, community input, and enforcement, to work proactively to prevent injury or death and to facilitate the mobility of citizens in order to enhance the safety and livability of the City.
- Create a more involved, responsible community by building stronger community partnerships, providing more open and responsive communications and delivering programs that promote involvement in problem solving and crime prevention.
- Develop all personnel by implementing training, management, organizational approaches, and personnel policies and practices that are consistent with the mission and values of community policing. Ensure work environments are supportive of innovation, personal accountability, and team contributions.

**OBJECTIVES:**

- Enhance customer service skills for Records Division personnel.
- Enhance responses to public information requests through multi-sub divisional uniformity and the creation of an additional database.
- Continue to seek personnel training to enhance employee skills.

**MEASURES:**

	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
Customers that rated our service as satisfactory or better (percent)	98%	100%	100%
Training hours attended	35	55	75



DEPARTMENT  
POLICE

DIVISION/ACTIVITY  
SERVICES - RECORDS

ACCOUNT  
13031315

<u>EXPENDITURES:</u>	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
PERSONNEL	-	345,013	344,255
OPERATIONS	-	20,240	18,721
CAPITAL	-	-	-
TOTAL	-	365,253	362,976

<u>PERSONNEL:</u>	FY 2007	FY 2008	FY 2009
Records Supervisor	1	1	1
Records Clerk (5-FT, 2-25 hrs)	7	7	7
TOTAL	8	8	8

KEY POINTS OF PROPOSED BUDGETS:

- No new personnel or capital items were added in the FY 2009 Proposed Budget.

**DEPARTMENT**  
**POLICE**

**DIVISION/ACTIVITY**  
**SERVICES - INVESTIGATIONS**

**ACCOUNT**  
**13031316**

**MISSION/PURPOSE STATEMENT:**

The mission of the Frisco Police Department is to maintain and improve community livability by working with all citizens to preserve life, maintain human rights, protect property, and promote individual responsibility and community commitment.

**STRATEGIES:**

- Provide the highest level of quality of service, integrity, and professionalism.
- Identify and implement approaches for addressing crime and fear of crime that can more effectively reduce both reported and non-reported crime of all types.
- Utilize a combination of motor vehicle accident analysis, community input, and enforcement, to work proactively to prevent injury or death and to facilitate the mobility of citizens in order to enhance the safety and livability of the City of Frisco.
- Create a more involved, responsible community by building stronger community partnerships, providing more open and responsive communications and delivering programs that promote involvement in problem solving and crime prevention.
- Develop all personnel by implementing training, management, organizational approaches, and personnel policies and practices that are consistent with the mission and values of community policing. Ensure work environments are supportive of innovation, personal accountability, and team contributions.

**OBJECTIVES:**

- Increase quality of products submitted for court purposes.
- Increase the quantity of work in reference to cases filed.
- Promote a better team environment within the unit.
- Promote better unit cooperation and coordination with other units in the Department.
- Improve the knowledge base within the unit through formalized training.
- Focus on vehicle burglaries cleared.
- Increase intelligence sharing with area agencies and within the Department.
- Expand the area of responsibility to include high priority cases.
- Enhance the educational role of the unit to get better cooperation from the business community.
- Increase the alternate funding for additional equipment.

**MEASURES:**

	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
Cases filed (average per month)	81	90	100
Cases refused (average percent per month)	6%	5%	4%
Vehicle burglaries cleared (monthly average)	2%	4%	5%
Training per detective (average monthly hours)	8	12	16
Alternate funding for equipment	\$74,000	\$100,000	\$100,000
Business education presentations	3	10	10
Intelligence files shared within agency (monthly average)	3	7	10
Intelligence meetings attended (monthly average)	1	2	4

**DEPARTMENT**  
**POLICE**

**DIVISION/ACTIVITY**  
**SERVICES - INVESTIGATIONS**

**ACCOUNT**  
**13031316**

<b><u>EXPENDITURES:</u></b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	-	1,933,019	1,944,789
OPERATIONS	-	107,539	69,409
CAPITAL	-	-	-
TOTAL	-	2,040,558	2,014,198

<b><u>PERSONNEL:</u></b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
CID - Sergeant	1	1	1
Victim Advocate	1	1	1
Radio Systems Manager	-	1	1
Records Clerk	1	2	2
SID - Sergeant	1	1	1
SID - Detective	2	1	1
Sergeant	1	1	1
Detective	13	13	13
Lieutenant	2	2	2
TOTAL	22	23	23

**KEY POINTS OF PROPOSED BUDGETS:**

- No new personnel or capital items were added in the FY 2009 Proposed Budget.

**DEPARTMENT**  
**POLICE**

**DIVISION/ACTIVITY**  
**SERVICES – OPERATIONS, COMMUNICATIONS**

**ACCOUNT**  
**13031317**

**MISSION/PURPOSE STATEMENT:**

The mission of the Frisco Police Department is to maintain and improve community livability by working with all citizens to preserve life, maintain human rights, protect property, and promote individual responsibility and community commitment.

**STRATEGIES:**

- Provide the highest level of quality of service, integrity, and professionalism.
- Identify and implement approaches for addressing crime and fear of crime that can more effectively reduce both reported and non-reported crime of all types.
- Utilize a combination of motor vehicle accident analysis, community input, and enforcement, to work proactively to prevent injury or death and to facilitate the mobility of citizens in order to enhance the safety and livability of the City of Frisco.
- Create a more involved, responsible community by building stronger community partnerships, providing more open and responsive communications and delivering programs that promote involvement in problem solving and crime prevention.
- Develop all personnel by implementing training, management, organizational approaches, and personnel policies and practices that are consistent with the mission and values of community policing. Ensure work environments are supportive of innovation, personal accountability, and team contributions.

**OBJECTIVES:**

- Maintain adequate size staffing levels to ensure operational readiness.
- Answer 9-1-1 and non emergency lines quickly and professionally.
- Expand supervisory structure with the addition of lead dispatchers.
- Reorganize training program to advance the development of personnel.

**MEASURES:**

	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
Phone calls handled	169,175	170,050	172,900
Calls for services	120,287	147,200	152,650

**DEPARTMENT**  
**POLICE**

**DIVISION/ACTIVITY**  
**SERVICES - OPERATIONS, COMMUNICATIONS**

**ACCOUNT**  
**13031317**

<b><u>EXPENDITURES:</u></b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	-	1,047,896	1,239,139
OPERATIONS	-	389,173	488,503
CAPITAL	-	-	-
<b>TOTAL</b>	<b>-</b>	<b>1,437,069</b>	<b>1,727,642</b>

<b><u>PERSONNEL:</u></b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Communications Supervisor	3	3	3
Dispatcher	16	20	20
<b>TOTAL</b>	<b>19</b>	<b>23</b>	<b>23</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- No new personnel or capital items were added in the FY 2009 Proposed Budget.
- \$396,000 of the appropriated operational costs is for various maintenance agreements on computer hardware and software.
- \$80,914 is appropriated for the City's one-third share of the operation of the radio system (jointly funded with Plano and Allen).

**DEPARTMENT**  
**POLICE**

**DIVISION/ACTIVITY**  
**OPERATIONS - PATROL**

**ACCOUNT**  
**13032321**

**MISSION/PURPOSE STATEMENT:**

The mission of the Frisco Police Department is to maintain and improve community livability by working with all citizens to preserve life, maintain human rights, protect property, and promote individual responsibility and community commitment.

**STRATEGIES:**

- Provide the highest level of quality of service, integrity, and professionalism.
- Identify and implement approaches for addressing crime and fear of crime that can more effectively reduce both reported and non-reported crime of all types.
- Utilize a combination of motor vehicle accident analysis, community input, and enforcement, to work proactively to prevent injury or death and to facilitate the mobility of citizens in order to enhance the safety and livability of the City of Frisco.
- Create a more involved, responsible community by building stronger community partnerships, providing more open and responsive communications and delivering programs that promote involvement in problem solving and crime prevention.
- Develop all personnel by implementing training, management, organizational approaches, and personnel policies and practices that are consistent with the mission and values of community policing. Ensure work environments are supportive of innovation, personal accountability, and team contributions.

**OBJECTIVES:**

- Enhance customer service skills for patrol and detention officers.
- Enhance the department's capabilities to address any significant events we may confront.
- Expand traffic enforcement and education.
- Enhance crime control through the use of technology and analysis.
- Expand COMPSTAT concept and involvement to the supervisory and line levels.
- Seek additional funding sources.

<b>MEASURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
Customer survey results "good" or above (percent)	90%	93%	95%
Alternate funding obtained	\$79,000	\$80,000	\$87,000
Citizen-initiated traffic Directed Patrols (number of follow-ups)	5	35	75
Training hours attended	2,384	4,000	4,800
Requests for assistance from support sources (GIS, Crime Analysis, etc)	5	15	30
District-focused COMPSTAT presentations	N/A	7	12

**DEPARTMENT**  
**POLICE**

**DIVISION/ACTIVITY**  
**OPERATIONS - PATROL**

**ACCOUNT**  
**13032321**

<b><u>EXPENDITURES:</u></b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	7,695,583	6,928,754	7,354,707
OPERATIONS	720,039	606,227	359,527
CAPITAL	-	1,550	-
<b>TOTAL</b>	<b>8,415,622</b>	<b>7,536,531</b>	<b>7,714,234</b>

\* FY07 Actual are shown here in total for division 13032000.

<b><u>PERSONNEL:</u></b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Police Captain	1	1	1
Police Lieutenant	4	5	5
Police Sergeant	13	13	13
Police Officer	66	69	69
Public Service Officer	2	2	2
<b>TOTAL</b>	<b>86</b>	<b>90</b>	<b>90</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- One new replacement vehicle was approved for FY 2009.
- No additional personnel were added this Fiscal Year.

**DEPARTMENT  
POLICE**

**DIVISION/ACTIVITY  
OPERATIONS - TRAFFIC**

**ACCOUNT  
13032322**

**MISSION/PURPOSE STATEMENT:**

The mission of the Frisco Police Department Traffic Division is to reduce traffic crashes through increased awareness, enforcement, and use of new technologies. By reducing traffic crashes both lives and property are better safeguarded.

**STRATEGIES:**

- Provide the highest level of quality of service, integrity, and professionalism.
- Utilize a combination of motor vehicle accident analysis, community input, and enforcement, to work proactively to prevent injury or death and to facilitate the mobility of citizens in order to enhance the safety and livability of the City of Frisco.
- Create a more involved, responsible community by building stronger community partnerships, providing more open and responsive communications and delivering programs that promote involvement in problem solving and crash prevention.
- Continue to focus on DWI prosecution through increased enforcement and participation in TXDOT Grant programs and "No Refusal" programs with the local District Attorney's Offices.

**OBJECTIVES:**

- Expand traffic enforcement and education.
- Enhanced examination of crash data through the use of technology and analysis through reports by IT and maps by GIS.
- Institute a Commercial Motor Vehicle Enforcement Program.
- Expansion of the Red Light Camera Program by three approaches.
- Seek alternative funding sources.

<b>MEASURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
Commercial Motor Vehicle Inspections	N/A	N/A	64
Alternate funding obtained	\$78,500	\$86,788	\$89,643
Citizen-initiated traffic Direct Patrols (number of direct follow-ups)	N/A	10	50



DEPARTMENT  
POLICE

DIVISION/ACTIVITY  
OPERATIONS - TRAFFIC

ACCOUNT  
13032322

<u>EXPENDITURES:</u>	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
PERSONNEL	-	555,981	755,616
OPERATIONS	-	40,953	52,154
CAPITAL	-	-	-
TOTAL	-	596,934	807,770

<u>PERSONNEL:</u>	FY 2007	FY 2008	FY 2009
Police Officer	3	7	7
TOTAL	3	7	7

**KEY POINTS OF PROPOSED BUDGETS:**

- The Traffic Operations Subdivision does not include additional personnel or supplemental items.

**DEPARTMENT**  
**POLICE**

**DIVISION/ACTIVITY**  
**OPERATIONS - SPECIAL OPERATIONS**

**ACCOUNT**  
**13032324**

**MISSION/PURPOSE STATEMENT:**

The mission of the Frisco Police Department is to maintain and improve community livability by working with all citizens to preserve life, maintain human rights, protect property, and promote individual responsibility and community commitment.

**STRATEGIES:**

- Provide the highest level of quality of service, integrity, and professionalism.
- Identify and implement approaches for addressing crime and fear of crime that can more effectively reduce both reported and non-reported crime of all types.
- Create a more involved, responsible community by building stronger community partnerships, providing more open and responsive communications and delivering programs that promote involvement in problem solving and crime prevention.
- Develop all personnel by implementing training, management, organizational approaches, and personnel policies and practices that are consistent with the mission and values of community policing. Ensure work environments are supportive of innovation, personal accountability, and team contributions.

**OBJECTIVES:**

- Enhance operational readiness and capabilities to address any significant/high risk events we may confront.
- Enhance reporting of incidents, responses and training.
- Expand team size/structure and maintain available staffing levels.
- Enhance inter-unit training events to include multi-jurisdictional responses.
- Expand supervisory structure with the development of additional team leader positions.
- Seek alternative funding sources.

**MEASURES:**

	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
<b>Personnel assigned to unit</b>	19	21	28
<b>Special Operations Unit related training hours attended</b>	672	725	850
<b>Personnel assigned to unit with team leader and assistant team leader responsibilities</b>	1	6	6
<b>Alternate funding obtained</b>	N/A	\$20,000	\$35,000

DEPARTMENT  
POLICE

DIVISION/ACTIVITY  
OPERATIONS - SPECIAL OPERATIONS

ACCOUNT  
13032324

<u>EXPENDITURES:</u>	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
PERSONNEL	-	-	-
OPERATIONS	-	17,059	31,724
CAPITAL	-	-	-
TOTAL	-	17,059	31,724

<u>PERSONNEL:</u>	FY 2007	FY 2008	FY 2009
	-	-	-
TOTAL	-	-	-

**KEY POINTS OF PROPOSED BUDGETS:**

- The Special Operations Subdivision does not include additional personnel or supplemental items.
- \$20,000 is appropriated for the purchase of 10 heavy vests which are due to be replaced.

**DEPARTMENT**  
**POLICE**

**DIVISION/ACTIVITY**  
**OPERATIONS - DETENTION**

**ACCOUNT**  
**13032326**

**MISSION/PURPOSE STATEMENT:**

The mission of the Frisco Police Department is to maintain and improve community livability by working with all citizens to preserve life, maintain human rights, protect property, and promote individual responsibility and community commitment.

**STRATEGIES:**

- Provide the highest level of quality of service, integrity, and professionalism.
- Create a more involved, responsible community by building stronger community partnerships, providing more open and responsive communications and delivering programs that promote involvement in problem solving and crime prevention.
- Develop all personnel by implementing training, management, organizational approaches, and personnel policies and practices that are consistent with the mission and values of community policing. Ensure work environments are supportive of innovation, personal accountability, and team contributions.
- Maintain facility operations that result in high standards of cleanliness, safety and security for detainees and employees.

**OBJECTIVES:**

- Enhance customer service skills for detention officers.
- Enhance department's capabilities to address any significant events we may confront.
- Seek additional alternative funding sources and cost savings strategies.
- Implant processes that mitigate liability.

**MEASURES:**

	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
Customer Service Survey Results	N/A	30	120
Bookings conducted	2,128	2,233	2,344
Bond and fine receipt accuracy	100%	100%	100%
Transports conducted	N/A	N/A	350
Training hours obtained	160	800	800
Contraband found within facility or during booking	8	5	0

DEPARTMENT  
POLICE

DIVISION/ACTIVITY  
OPERATIONS - DETENTION

ACCOUNT  
13032326

<u>EXPENDITURES:</u>	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
PERSONNEL	-	547,781	601,336
OPERATIONS	-	35,167	20,535
CAPITAL	-	15,285	-
TOTAL	-	598,233	621,871

<u>PERSONNEL:</u>	FY 2007	FY 2008	FY 2009
Detention Supervisor	1	1	1
Detention Officer	8	11	11
TOTAL	9	12	12

KEY POINTS OF PROPOSED BUDGETS:

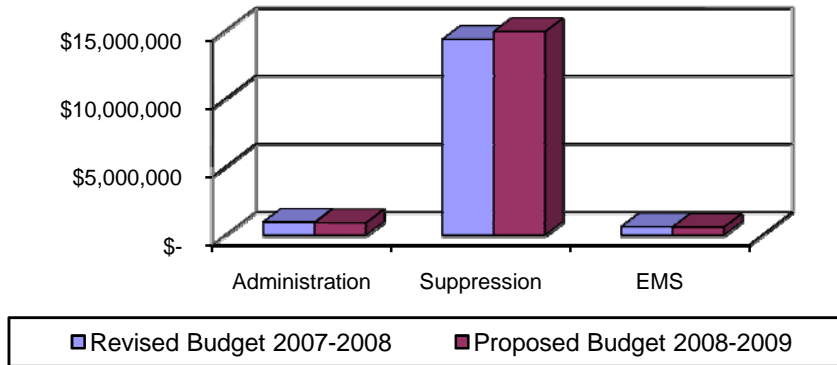
- The Detentions Subdivision does not include additional personnel or supplemental items.



PROGRESS IN MOTION

# FIRE DEPARTMENT SUMMARY 2008 - 2009

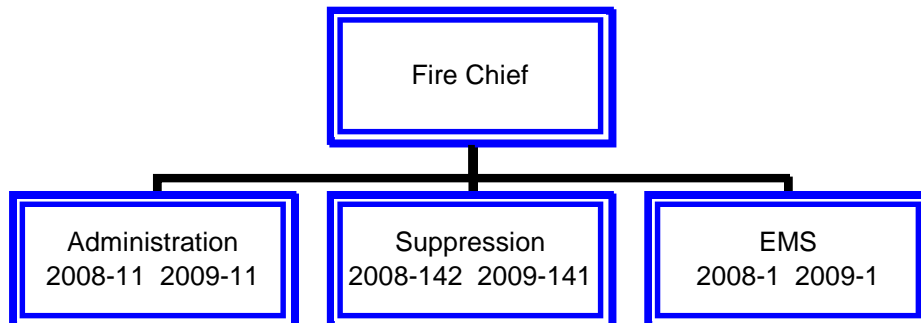
## TWO YEAR COMPARISON REVISED TO PROPOSED



Overall FY 2009 expenditures increased 3.08% over the Revised Fiscal Year 2008 Budget.

### Expenditure Summary

Activity	Actual 2006-2007	Revised Budget 2007-2008	Proposed Budget 2008-2009	% Change FY 2008 to FY 2009
Administration	\$ 735,774	\$ 963,420	\$ 907,304	-5.82%
Suppression	11,376,149	14,350,633	14,922,420	3.98%
EMS	<u>562,338</u>	<u>617,158</u>	<u>592,472</u>	<u>-4.00%</u>
<b>Totals</b>	<b>\$ 12,674,261</b>	<b>\$ 15,931,211</b>	<b>\$ 16,422,196</b>	<b><u>3.08%</u></b>



**DEPARTMENT**  
FIRE

**DIVISION/ACTIVITY**  
ADMINISTRATION

**ACCOUNT**  
13510000

**MISSION/PURPOSE STATEMENT:**

To protect lives, property, and the environment from the adverse effects of fires, illness, accidents, natural disasters, and other hazards by promoting public safety education and maintaining a well equipped, highly trained and motivated workforce of professional firefighters and rescue personnel.

**STRATEGIES:**

- Strengthen and prepare the community.
- Respond to emergencies efficiently and effectively.
- Maximize benefit/cost.
- Establish programs to fully develop staff for responding to the needs of our citizens.

**OBJECTIVES:**

- Prepare the community to be self-sufficient during major disasters.
- Prepare citizens in the community to respond to everyday emergencies.
- Develop innovative fire and life safety education programs and facilities for children in the City.
- Focus fire and life safety education efforts on the children in our community.
- Improve the quality of customer service in fire prevention permit function.
- Expand existing facilities to meet the current and future needs of the community.
- Decrease the demand for fire suppression through aggressive fire code enforcement.
- Provide superior fire and EMS coverage to all current and planned subdivisions in the City.
- Pursue Federal and State grant money to support development of HAZMAT team and Homeland Security initiatives.

**MEASURES:**

	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
Participants attending Fire Safety Town presentations	20,320	40,000	42,000
Secure Urban Area Security Initiative grant funding for Homeland Security initiatives	\$120,000	\$225,000	\$200,000
Occupy Fire Station 6 by end of 2 <sup>nd</sup> Quarter of FY 2008	N/A	3/24/08	N/A
Complete design of Fire Station Seven by 2 <sup>nd</sup> Quarter of FY 2009	N/A	N/A	2 <sup>nd</sup> Quarter
Implement comprehensive pre-event planning program in conjunction with Frisco Independent School District and Frisco Police Department	N/A	N/A	4 <sup>th</sup> Quarter



**DEPARTMENT**  
**FIRE**

**DIVISION/ACTIVITY**  
**ADMINISTRATION**

**ACCOUNT**  
**13510000**

<b><u>EXPENDITURES:</u></b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	599,617	812,850	850,844
OPERATIONS	136,157	150,570	56,460
CAPITAL	-	-	-
<b>TOTAL</b>	<b>735,774</b>	<b>963,420</b>	<b>907,304</b>

<b><u>PERSONNEL:</u></b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Fire Chief	1	1	1
Administrative Secretary	1	1	1
Sr. Administrative Assistant	-	1	1
Division Chief - Training	1	-	-
Emergency Management Specialist	1	1	1
Safety Town Coordinator	1	1	1
Strategic Analyst	1	1	1
Fire Inspector	1	1	1
Fire Educator	-	1	1
Fire Educator (1,040 hrs)	-	1	1
Administrative Assistant	2	1	1
Intern (1,040 hrs)	1	-	-
Facilities Project Manager	-	1	1
<b>TOTAL</b>	<b>10</b>	<b>11</b>	<b>11</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- While the FY 2009 Budget contains no new positions for the Fire Administration Division, the funds appropriated will support the Fire and EMS Divisions as well as Safety Town, HazMat Team development and emergency management efforts.
- Appropriation of funds for the Administration Division also provides for the development of facilities and equipment to meet future needs of the community.

**DEPARTMENT**  
**FIRE**

**DIVISION/ACTIVITY**  
**FIRE SUPPRESSION**

**ACCOUNT**  
**13536000**

**MISSION/PURPOSE STATEMENT:**

To protect lives, property, and the environment from the adverse effects of fires, illness, accidents, natural disasters, and other hazards by promoting public safety education and maintaining a well equipped, highly trained and motivated workforce of professional firefighters and rescue personnel.

**STRATEGIES:**

- Strengthen and prepare the community.
- Increase perception of safety.
- Maintain and enhance fire protection services.
- Maximize benefit/cost.
- Establish programs to fully develop staff for responding to the needs of our citizens.

**OBJECTIVES:**

- Decrease the need for fire suppression through aggressive fire code enforcement.
- Provide timely response to emergency calls.
- Comply with National Fire Protection Association 1710 staffing recommendations.
- Continue hazardous materials (HAZMAT) and Specialized Rescue Team development.
- Utilize volunteers to augment career firefighters.
- Provide superior fire protection coverage to all current and planned subdivisions in Frisco.

**MEASURES:**

	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
Response times	4:20	4:15	N/A
Maintain ISO 1 rating	1	1	1
Fully staffed Special Operations Squad 601 (Heavy Rescue)	August 2008	N/A	N/A
Certified Hazardous Materials (HAZMAT) Technicians	54	84	104
Place new Hazardous Material Response Unit in service	N/A	N/A	2 <sup>nd</sup> Quarter
Active Volunteer Firefighters trained by and serving with the Frisco Fire Department	17	17	20
Fire/Life Safety Inspections and Pre-Fire Plans conducted at commercial occupancies and multi-family residential complexes	2,851	3,300	3,400
Automatic Fire Suppression System and Fire Alarm Permits Issued	560	575	600

**DEPARTMENT**  
**FIRE**

**DIVISION/ACTIVITY**  
**FIRE SUPPRESSION**

**ACCOUNT**  
**13536000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	10,076,972	12,470,461	13,242,782
OPERATIONS	1,299,177	1,851,494	1,679,638
CAPITAL	-	28,678	-
<b>TOTAL</b>	<b>11,376,149</b>	<b>14,350,633</b>	<b>14,922,420</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Assistant Fire Chief/Fire Marshal	1	1	1
Assistant Fire Marshal	1	1	1
Deputy Chief	2	2	2
Battalion Chief	3	3	3
Division Chief	-	1	1
Captain/Paramedic	18	9	9
Lieutenant/Paramedic	9	17	17
Lieutenant/EMT	1	-	-
Firefighter/Paramedic	69	71	71
Firefighter/EMT	21	35	34
Fire Protection Engineer	1	-	-
Fleet Services Manager	1	1	1
Emergency Vehicle Technician	1	1	1
<b>TOTAL</b>	<b>128</b>	<b>142</b>	<b>141</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- The Fire Department will place the Special Operations Squad (Heavy Rescue) in service full time for response to technical rescue, vehicle extrications, and also serve a Rapid Intervention Team (RIT) at fire calls. RIT teams are mandated by the Texas Commission on Fire Protection and must be established on all fire scenes to protect and rescue firefighters in the event they become trapped or disabled.
- While there are no supplemental programs proposed, the FY 2009 Budget provides appropriation for the functions of the Fire Suppression Division Department to provide timely response and superior fire protection.
- A position was transferred to the Information Technology Department to support the Pre-Plan Agreement.

**DEPARTMENT**  
FIRE

**DIVISION/ACTIVITY**  
EMERGENCY MEDICAL SERVICES

**ACCOUNT**  
13537000

**MISSION/PURPOSE STATEMENT:**

To protect lives, property, and the environment from the adverse effects of fires, illness, accidents, natural disasters, and other hazards by promoting public safety education and maintaining a well equipped, highly trained and motivated workforce of professional firefighters and rescue personnel.

**STRATEGIES:**

- Strengthen and prepare the community.
- Increase perception of safety.
- Maximize benefit/cost.
- Establish programs to fully develop staff for responding to the needs of our citizens.

**OBJECTIVES:**

- Prepare the community to be self-sufficient during major disasters.
- Prepare citizens in the community to respond to everyday emergencies.
- Provide timely response to emergency calls.
- Comply with National Fire Protection Association 1710 staffing recommendations.
- Provide superior fire and EMS protection coverage to all current and planned subdivisions in the City.
- Upgrade technology to deliver state of the art pre-hospital care to citizens.
- Implement changes in ambulance billing process to improve collections.

<b>MEASURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
EMS response time (maximum minutes per occurrence)	4:20	4:15	5:00
EMS billing collection rate*	64.3%	60%	60%
Citizens trained in First Aid and/or Certified Pulmonary Resuscitation (CPR)	473	500	550
Train personnel and implement carbon monoxide sensors on ambulances	N/A	2 <sup>nd</sup> Quarter	N/A
Complete Electronic Patient Care Records System, Request for Proposal and selection process	N/A	4 <sup>th</sup> Quarter	N/A
Complete Electronic Patient Care Records system training and implementation	N/A	N/A	2 <sup>nd</sup> Quarter

\* Ambulance collection rate typically lags by 4-6 months, true FY 2008 collection rate will not be determined until well into FY 2009.

DEPARTMENT  
FIRE

DIVISION/ACTIVITY  
EMERGENCY MEDICAL SERVICES

ACCOUNT  
13537000

<u>EXPENDITURES:</u>	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
PERSONNEL	122,563	131,653	147,448
OPERATIONS	428,971	485,505	445,024
CAPITAL	10,804	-	-
TOTAL	562,338	617,158	592,472

<u>PERSONNEL:</u>	FY 2007	FY 2008	FY 2009
Chief of Administrative Services	-	1	1
EMS Coordinator	1	-	-
TOTAL	1	1	1

**KEY POINTS OF PROPOSED BUDGETS:**

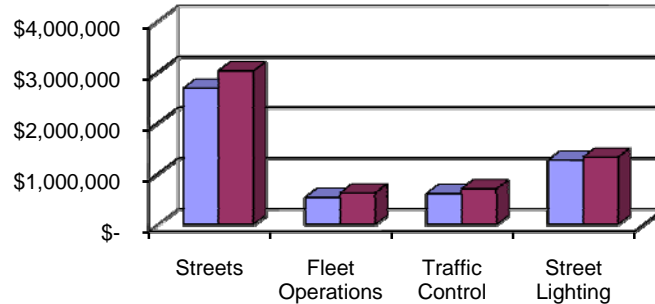
- The FY 2009 Proposed Budget provides for no additional positions in Emergency Medical Services Division.



PROGRESS IN MOTION

# PUBLIC WORKS DEPARTMENT SUMMARY 2008 - 2009

## TWO YEAR COMPARISON REVISED TO PROPOSED

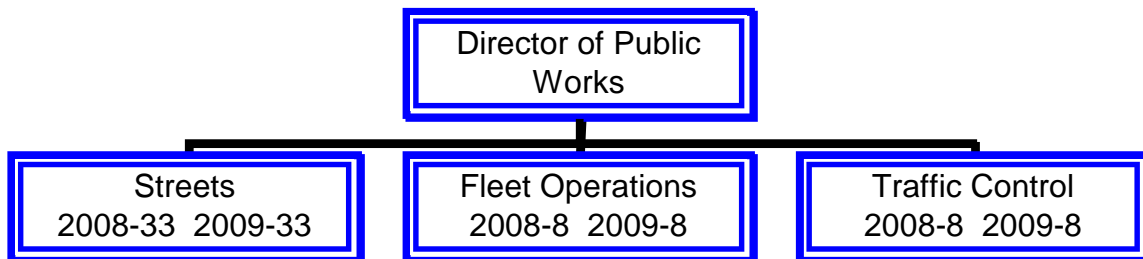


■ Revised Budget 2007-2008    
 ■ Proposed Budget 2008-2009

Overall FY 2009 expenditures increased 11.34% over the Revised Fiscal Year 2008 Budget. The primary increases are in Fleet Operations with a 16.39% increase and Traffic Control with a 15.28% increase.

### Expenditure Summary

Activity	Actual 2006-2007	Revised Budget 2007-2008	Proposed Budget 2008-2009	% Change FY 2008 to FY 2009
Streets	\$ 2,332,171	\$ 2,678,178	\$ 3,017,422	12.67%
Fleet Operations	432,525	529,041	615,773	16.39%
Traffic Control	448,835	604,917	697,331	15.28%
Street Lighting	1,014,841	1,262,743	1,320,000	4.53%
<b>Totals</b>	<u>\$ 4,228,372</u>	<u>\$ 5,074,879</u>	<u>\$ 5,650,526</u>	<u>11.34%</u>



**DEPARTMENT**  
**PUBLIC WORKS**

**DIVISION/ACTIVITY**  
**STREETS**

**ACCOUNT**  
**14041000**

**MISSION/PURPOSE STATEMENT:**

Maintain street and traffic safety through the Street Improvement Program, drainage work, sidewalk, curb and pothole repair.

**STRATEGIES:**

- Provide quality customer service.
- Improve the quality of storm water run-off infrastructure to prevent poor drainage.

**OBJECTIVES:**

- Provide cost effective preventative maintenance.
- Apply preventative maintenance strategies in order to extend the useful life of existing asphalt.
- Remove debris, silt, and obstructions of open drainage channels and ditches.

**MEASURES:**

	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
Potholes repaired monthly	N/A	9	10
Square yards of asphalt overlay/reconstruction completed	3,100	11,064	7,842
Curb miles of streets cleaned monthly	888	606	540
Lane miles in need of overlay	N/A	N/A	1.10
Linear feet of creeks, channels, and ditches cleared	N/A	10,603	10,000
Square feet of sidewalks repaired due to trip hazards	13,304	12,254	13,000



**DEPARTMENT**  
**PUBLIC WORKS**

**DIVISION/ACTIVITY**  
**STREETS**

**ACCOUNT**  
**14041000**

<b><u>EXPENDITURES:</u></b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	1,656,453	1,807,492	1,931,784
OPERATIONS	675,718	870,686	1,085,638
CAPITAL	-	-	-
<b>TOTAL</b>	<b>2,332,171</b>	<b>2,678,178</b>	<b>3,017,422</b>

<b><u>PERSONNEL:</u></b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Operations Manager	1	1	1
Street Superintendent	1	1	1
Street Supervisor	3	3	3
Crew Leader	7	8	8
Equipment Operator I/II	11	13	13
Street Cleaner	2	-	-
Maintenance Worker	7	6	6
Customer Service Representative	1	1	1
<b>TOTAL</b>	<b>33</b>	<b>33</b>	<b>33</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- The FY 2009 Proposed Budget provides for no additional positions in the Streets Division.
- While the Division will continue to respond to emergency situations as needed, they have contracted with a private firm for the street sweeping function.

**DEPARTMENT**  
**PUBLIC WORKS**

**DIVISION/ACTIVITY**  
**FLEET SERVICES**

**ACCOUNT**  
**14046000**

**MISSION/PURPOSE:**

The purpose of the Fleet Services Division is to maintain motorized vehicles, equipment and heavy equipment for the City use.

**STRATEGIES:**

- Improve service through employee training and education.
- Upgrade mechanic testing and diagnostic capabilities.

**OBJECTIVES:**

- Enroll mechanics in training opportunities to ultimately complete various Automotive Service Excellence certifications.
- Obtain diagnostic equipment.
- Improve fleet management maintenance records software.

**MEASURES:**

	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
<b>Scheduled maintenance work orders completed per month</b>	110	113	120
<b>Unscheduled maintenance/repair work orders per month</b>	196	190	195
<b>Police, Patrol sedan maintenance visits scheduled per month</b>	35	37	40
<b>Complete Police sedan unscheduled maintenance/repair work orders</b>	51%	67%	60%
<b>Average cost per scheduled maintenance work order</b>	\$52	\$58	\$61

**DEPARTMENT**  
**PUBLIC WORKS**

**DIVISION/ACTIVITY**  
**FLEET SERVICES**

**ACCOUNT**  
**14046000**

<b><u>EXPENDITURES:</u></b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	375,428	455,705	531,338
OPERATIONS	57,097	73,336	84,435
CAPITAL	-	-	-
<b>TOTAL</b>	<b>432,525</b>	<b>529,041</b>	<b>615,773</b>

<b><u>PERSONNEL:</u></b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Fleet Manager	-	1	1
Fleet Services Supervisor	1	1	1
Shop Foreman	1	1	1
Equipment Mechanic	3	3	3
Parts Manager	1	1	1
Customer Service Representative	1	1	1
<b>TOTAL</b>	<b>7</b>	<b>8</b>	<b>8</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- The FY 2009 Annual Budget includes no new personnel or capital items.

**DEPARTMENT**  
**PUBLIC WORKS**

**DIVISION/ACTIVITY**  
**TRAFFIC CONTROL**

**ACCOUNT**  
**14047000**

**MISSION/PURPOSE STATEMENT:**

Operate and maintain a safe and efficient transportation system for the City. This responsibility includes the maintenance of signs and markings, maintenance and operation of the school zone flashers, traffic signals, and arterial street lighting.

**STRATEGIES:**

- Provide a safe driving environment through adequate striping and signage.
- Provide safe school zones.
- Effectively maintain traffic control devices.

**OBJECTIVES:**

- Provide striping and signage to provide drivers with the information necessary to drive their vehicles safely.
- Provide the necessary traffic control devices for safe pedestrian and bicycle travel in school zones.
- Continue the street sign upgrade program.
- Implement an asset management phase of sign inventory.

**MEASURES:**

	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
Traffic signs manufactured and installed	711	1,404	1,350
Pavement markers installed	3,536	4,017	4,000
Stop bars, crosswalks, and pavement arrows installed or repaired	383	369	375
Guardrail locations repaired or installed	15	19	16

DEPARTMENT  
PUBLIC WORKS

DIVISION/ACTIVITY  
TRAFFIC CONTROL

ACCOUNT  
14047000

<u>EXPENDITURES:</u>	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
PERSONNEL	237,581	365,013	432,870
OPERATIONS	211,254	239,904	264,461
CAPITAL	-	-	-
TOTAL	448,835	604,917	697,331

<u>PERSONNEL:</u>	FY 2007	FY 2008	FY 2009
Traffic Supervisor	1	1	1
Equipment Operator I/II	1	1	1
Maintenance Worker	4	3	3
Sign Fabricator	1	1	1
Crew Leader	-	2	2
TOTAL	7	8	8

KEY POINTS OF PROPOSED BUDGETS:

- Public Works, Traffic Control appropriation increases to \$697,331 in FY 2009 from \$604,917 in FY 2008.
- Capital request include equipment necessary to service 3 anticipated new FISD school openings in August 2009.

**DEPARTMENT**  
**PUBLIC WORKS**

**DIVISION/ACTIVITY**  
**STREET LIGHTING**

**ACCOUNT**  
**14048000**

<b><u>EXPENDITURES:</u></b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	-	-	-
OPERATIONS	1,014,841	1,262,743	1,320,000
CAPITAL	-	-	-
<b>TOTAL</b>	<b>1,014,841</b>	<b>1,262,743</b>	<b>1,320,000</b>

<b><u>PERSONNEL:</u></b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
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\* Note: No positions funded in this division.

**KEY POINTS OF PROPOSED BUDGETS:**

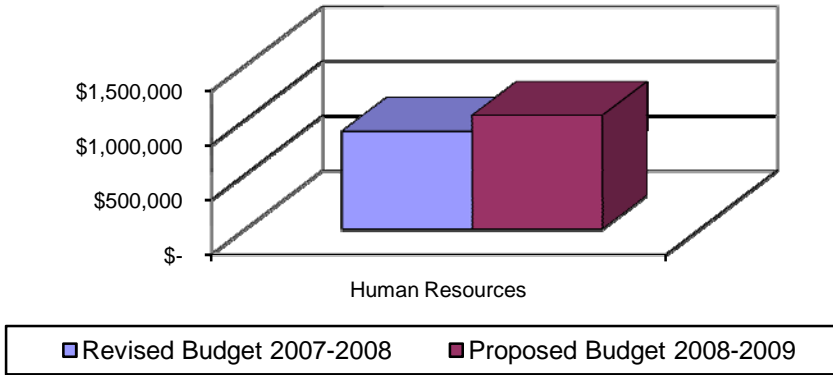
- The Street Lighting division provides funding for the electric costs associated with providing street lights and traffic signals within the City limits.

**Number of Street Lights:**

TXU	1,545
Direct Energy	2,975
CoServ	<u>3,037</u>
<b>Total</b>	<b>7,557</b>

# HUMAN RESOURCES DEPARTMENT SUMMARY 2008 - 2009

## TWO YEAR COMPARISON REVISED TO PROPOSED



Overall FY 2009 expenditures increased by 16.32% over the Revised Fiscal Year 2008 Budget.

### Expenditure Summary

Activity	Actual 2006-2007	Revised Budget 2007-2008	Proposed Budget 2008-2009	% Change FY 2008 to FY 2009
Human Resources	\$ 815,540	\$ 893,949	\$1,039,856	16.32%
<b>Totals</b>	<b>\$ 815,540</b>	<b>\$ 893,949</b>	<b>\$1,039,856</b>	<b>16.32%</b>

Director of Human Resources

Human Resources  
2008-7 2009-7

**DEPARTMENT**  
**HUMAN RESOURCES**

**DIVISION/ACTIVITY**  
**HUMAN RESOURCES**

**ACCOUNT**  
**15010000**

**MISSION/PURPOSE STATEMENT:**

Set the standard among public sector employers in which every worker is a valued and respected team member. Human Resources will work to maintain the City's competitiveness in the market by establishing policies, benefits, and an environment that will attract, develop, and retain the best-qualified employees.

**STRATEGIES:**

- Provide Human Resource services and advice to City departments and applicants.
- Recruit and retain a skilled and efficient workforce.
- Work to maintain the City of Frisco's competitiveness as an employer in the marketplace through salary and benefits training, and development.

**OBJECTIVES:**

- Implement MUNIS Employee Self Service (including benefit enrollment) and on-line applicant tracking programs.
- Implement MUNIS modifications for the Fair Labor Standards Act and Public Employee Benefit Cooperative.
- Implement and track City-wide wellness programs.
- Implement service contracts with health providers for pre-employment, return-to-work and annual fire physicals.
- Enhance tracking of disability claims (including workers compensation claims) with contract Disability Claims Technician.
- Enhance communication with managers and employees including, but not limited to, enhanced Human Resources portal including policies, benefit information, how to process changes and requests, and helpful resources.
- Improve recruitment, application, and on-boarding process through training, consultation and MUNIS on-line applicant tracking.
- Implement Employee Recognition Program allowing managers and employees to give "On-The-Spot" recognition.
- Evaluate salaries and benefits to assure that the City of Frisco is competitive in the market and provide affordable, quality health care. Continue to respond to growth and changes in departments that require the development of new positions and/or reclassification of current positions.
- Provide and enhance new employee orientation and benefit orientation.
- Complete feasibility study for self-insurance and develop and complete Request for Proposal for an insurance consultant.
- Maintain and process insurance benefits including processing new employees for insurance, processing insurance status changes, attending to corrections to the database, processing bills, assisting employees with insurance problems and questions, and completing the City-wide open enrollment period.
- Improve and provide Supervisory Academy for new and potential supervisors. Enhance Management Institute for all managers. Provide other required and needed training including computer training and sexual harassment prevention.
- Develop and maintain City-wide policies and procedures.
- Develop tracking and measuring processes that illustrate cost of on-the-job injuries and monitor legal requirements of workers compensation benefits and employee injuries and return to work.

**MEASURES:**

	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
Training and orientation hours per employee	N/A	.28	.33
Benefit and wellness education hours per employee	52	68	68
Policies developed and available on HR Intranet page	27	30	35
New employees processed	N/A	370	150



**DEPARTMENT**  
**HUMAN RESOURCES**

**DIVISION/ACTIVITY**  
**ADMINISTRATION**

**ACCOUNT**  
**15010000**

<b><u>EXPENDITURES:</u></b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	436,822	514,775	551,030
OPERATIONS	378,718	379,174	488,826
CAPITAL	-	-	-
<b>TOTAL</b>	<b>815,540</b>	<b>893,949</b>	<b>1,039,856</b>

<b><u>PERSONNEL:</u></b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Human Resources Director	1	1	1
Benefits Manager	1	1	1
HR Technician	1	2	2
Human Resources Analyst	1	1	1
Human Resources Generalist	1	1	1
Intern (1040 hrs)	1	1	1
<b>TOTAL</b>	<b>6</b>	<b>7</b>	<b>7</b>

**KEY POINTS OF PROPOSED BUDGETS:**

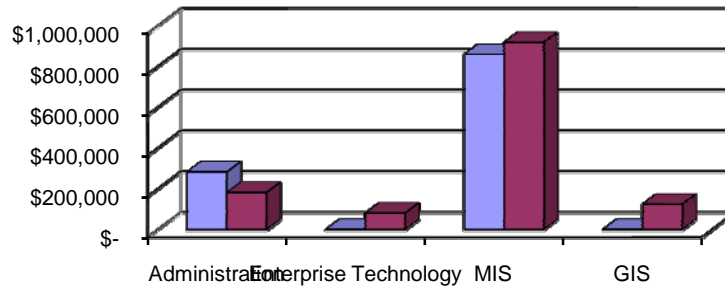
- No additional staff will be added, however contract services will be utilized to assist with employee processing and on-boarding. On-boarding includes, but is not limited to, processing paperwork for new employees including hiring and benefits processing, assisting with and conducting bi-weekly benefits enrollments, following up with changes and needed information from new employees and entering all information in HR database.



PROGRESS IN MOTION

# INFORMATION TECHNOLOGY DEPARTMENT SUMMARY 2008 - 2009

## TWO YEAR COMPARISON REVISED TO PROPOSED

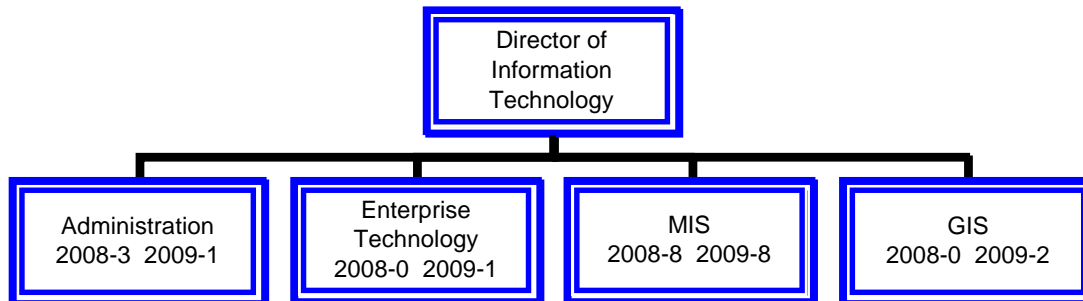


■ Revised Budget 2007-2008    
 ■ Proposed Budget 2008-2009

Overall FY 2009 expenditures increased 14.21% over the Revised Fiscal Year 2008 Budget. The increase in operations expenditure includes that for hardware maintenance agreements and added information storage maintenance. One position was reclassified and two positions were moved to newly created divisions.

### Expenditure Summary

Activity	Actual 2006-2007	Revised Budget 2007-2008	Proposed Budget 2008-2009	% Change FY 2008 to FY 2009
Administration	\$ 245,755	\$ 282,768	\$ 181,751	-35.72%
Enterprise Technology	-	-	81,009	N/A
MIS	610,433	859,622	917,925	6.78%
GIS	-	-	124,050	N/A
<b>Totals</b>	<u>\$ 856,188</u>	<u>\$ 1,142,390</u>	<u>\$ 1,304,735</u>	<u>14.21%</u>



**DEPARTMENT**  
INFORMATION TECHNOLOGY

**DIVISION/ACTIVITY**  
ADMINISTRATION

**ACCOUNT**  
16010000

**MISSION/PURPOSE STATEMENT:**

The mission of the Information Technology Department is to ensure reliability, availability, serviceability and security of all computer and telecommunications related systems required for all other City Departments to effectively accomplish their missions.

**STRATEGIES:**

- (CUSTOMER PERSPECTIVE): Cultivate and sustain effective relationships with all City departments to provide for effective and efficient planning, implementation, operations, and maintenance of information technology systems.
- (CUSTOMER & INTERNAL PERSPECTIVE): Improve upon GIS data accuracy and integration to support efficient and effective delivery of service to citizens and management decision support.
- (INTERNAL PERSPECTIVE): Document all critical processes and procedures. Document 'customer' call lists for all systems. Provide system maintenance in ways that provide least impact on users.
- (FINANCIAL PERSPECTIVE): Provide 'business case' analysis and decision methodology for all technology system acquisitions.
- (LEARNING AND GROWTH PERSPECTIVE): Develop multi-year IT skills requirements and assessments and rationalize all IT employees' roles.

**OBJECTIVES:**

- Document department and divisional requirements with Department Director to acknowledge priority and responsibility, so that departments can effectively plan for the role of technology systems in the delivery of services or improvement of processes.
- Develop 5-year IT strategic plan template and work with all departments to document it.
- Maintain and monitor systems to ensure maximum system uptime and minimum user downtime.
- Document and publish email retention policy.
- Insure appropriate review of all decisions requiring use of technology systems so that both user business requirements and ongoing support requirements are properly documented and become an integral part of procurement decisions.
- Create a multi-year training and development plan for every employee in IT so that current and future internal capabilities can be used to determine support strategies for all systems.
- Pursue at least one relevant certification per employee on an ongoing basis.

**MEASURES:**

	2007-2008 Revised	2008-2009 Proposed
Avoidable system downtime	0%	0%
Departments with 5-year IT Strategic Plan over 50% complete	50%	50%
IT employees with documented multi-year training and development plans	100%	100%
IT employees pursuing relevant certification	100%	100%

**DEPARTMENT**  
**INFORMATION TECHNOLOGY**

**DIVISION/ACTIVITY**  
**ADMINISTRATION**

**ACCOUNT**  
**16010000**

<b><u>EXPENDITURES:</u></b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	231,869	267,814	175,368
OPERATIONS	13,886	14,954	6,383
CAPITAL	-	-	-
TOTAL	245,755	282,768	181,751

<b><u>PERSONNEL:</u></b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Director of Information Technology	1	1	1
Webmaster	1	1	-
Administrative Assistant	-	1	-
TOTAL	2	3	1

**KEY POINTS OF PROPOSED BUDGETS:**

- The FY 2009 Budget reflects the reclassification of a newly approved Administrative Assistant position to a AP Systems Analyst I. The AP Systems Analyst appears in the newly created General Fund, Information Services, GIS Division.
- The FY 2009 Budget includes an additional organizational change with the addition of an Information Services, Enterprise Technology division in the General Fund. The addition of this division more clearly reflects the department's operating and managerial reporting structure.
- The FY 2009 Budget includes those operating items to support the Director of Information Technology's office and includes the scheduled replacement of his laptop computer.

**DEPARTMENT**  
INFORMATION TECHNOLOGY

**DIVISION/ACTIVITY**  
ENTERPRISE TECHNOLOGY

**ACCOUNT**  
16061000

**MISSION/PURPOSE STATEMENT:**

The Enterprise Technology Division is responsible for the architecture and future direction of enterprise systems, integration strategies, security, web and database management.

**STRATEGIES:**

- (CUSTOMER PERSPECTIVE): Cultivate and sustain effective relationships with all departments to ensure adept analysis of their business process and cooperative problem solving.
- (BUSINESS PERSPECTIVE): Ensure that effective technology policies are in place in order to provide a secure and operational environment.
- (APPLICATION PERSPECTIVE): Deploy and maintain highly effective, reliable, secure and innovative databases and applications to support City functions.
- (INFORMATION PERSPECTIVE): Provide information in a fast and efficient manner through web initiatives, database management and targeted reporting strategies.
- (TECHNOLOGY PERSPECTIVE): Manage enterprise security and data availability through storage solutions and disaster recovery plans. Research industry best practice and new product solutions for effective planning and prudent investment.

**OBJECTIVES:**

- Document information technology policies and procedures, including disaster recovery and security.
- Evaluate, guide and plan technology implementations to enhance current processes, solve business problems and meet City technology goals.
- Keep enterprise systems and databases up to date and on current version releases and consolidate systems leveraging virtual technologies.
- Create citizen focused web applications to provide services quickly and efficiently.
- Provide up to date and accurate information to both city staff and citizens through targeted web initiatives.
- Maintain the City's database systems to ensure maximum performance and reliability.
- Provide appropriate levels of security to protect all data housed or maintained by the City.
- Ensure that all information and data within the City is protected by applying backup and disaster recovery solutions.
- Work with departments, for enterprise hardware and software procurements, to determine need, assist with requirements documentation, vendor evaluations, integration strategies and implementation of project management principals and practices.

**MEASURES:**

	2007-2008 Revised	2008-2009 Proposed
Information Technology Policies and Procedures guide completed and reviewed by executive sponsors	85%	85%
Security measures established that adhere to PCI-DSS and appropriate action taken through targeted budgeting and internal controls	N/A	50%
Short and long term data storage plan developed	N/A	100%
Systems backed up and data can be restored based on departmental requirements	N/A	100%
Deployment of SharePoint 2007 within the enterprise	75%	90%
Formal and documented review of software procurement throughout the City	100%	100%

**DEPARTMENT**  
**INFORMATION TECHNOLOGY**

**DIVISION/ACTIVITY**  
**ENTERPRISE TECHNOLOGY**

**ACCOUNT**  
**16061000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	-	-	80,013
OPERATIONS	-	-	996
CAPITAL	-	-	-
TOTAL	-	-	81,009

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Webmaster	-	-	1
TOTAL	-	-	1

**KEY POINTS OF PROPOSED BUDGETS:**

- The FY 2009 Budget includes a change in the organizational structure with the addition of the Enterprise Technology division. The expense for this division was previously with the Information Services, Administration division and has been separated out to recognize the unique responsibilities of this position funded by the General Fund.

**DEPARTMENT**  
INFORMATION TECHNOLOGY

**DIVISION/ACTIVITY**  
INFORMATION SERVICES

**ACCOUNT**  
16063000

**MISSION/PURPOSE STATEMENT:**

The mission of the Management Information Services (MIS) division is to provide and maintain reliable, available, serviceable and secure network infrastructure and computer and telecommunications systems to support the services provided by all other City departments.

**STRATEGIES:**

- Ensure all computer systems are reliable, available and serviceable for their intended use, by maintaining accurate and up to date inventory of all current hardware and desktop software and maintaining all computer systems at the correct operating levels.
- Ensure all computer systems are secure by creating and maintaining systems and policy to ensure that only City licensed programs are installed on City equipment.
- Provide and maintain a reliable and secure network for data and voice communications.
- Ensure best practice design and implementation of network infrastructure in new and retro-fitted City facilities.
- Develop department procedure manual to include procedures, employee skills and configuration of network.

**OBJECTIVES:**

- Extend capability of Microsoft Systems Management Server and Windows Server Update Service to push software and updates to all workstations and monitor compliance.
- Control all City computer resources and software licensing through a combination of group policies and Systems Management Server.
- Pursue the training and development plan for every employee so that current and future internal capabilities can be used to determine support strategies for all systems.
- Pursue at least one relevant certification, per employee, on an ongoing basis.
- Document the various processes in use within the department.
- Document the data and voice networks including VISIO drawings, equipment configurations and locations.
- Determine and implement network management tools required to better monitor network performance.

**MEASURES:**

	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
<b>MIS employees pursuing certification</b>	<b>100%</b>	<b>100%</b>
<b>Document all normal/routine processes and related employee skills</b>	<b>100%</b>	<b>100%</b>
<b>Avoidable system or network downtime</b>	<b>N/A</b>	<b>0%</b>



**DEPARTMENT**  
**INFORMATION TECHNOLOGY**

**DIVISION/ACTIVITY**  
**MGMT INFORMATION SERVICES**

**ACCOUNT**  
**16063000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	409,656	562,333	652,649
OPERATIONS	200,777	297,289	265,276
CAPITAL	-	-	-
<b>TOTAL</b>	<b>610,433</b>	<b>859,622</b>	<b>917,925</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
MIS/Communications Manager	1	1	1
Technical Support Specialist I	4	4	4
Technical Support Specialist II	1	1	1
Technical Support Specialist III	1	2	2
<b>TOTAL</b>	<b>7</b>	<b>8</b>	<b>8</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- Management Information Services is responsible for maintaining the network infrastructure, and computer and telecommunications systems in a reliable and secure manner. Six replacement servers, a tape library extension and Cisco Call Manager upgrades are funded to support this function.
- FY 2009 hardware and software maintenance expenditure increases have been offset in reductions in equipment and additional software expenditure as compared to the previous fiscal year.

**DEPARTMENT**  
INFORMATION TECHNOLOGY

**DIVISION/ACTIVITY**  
GIS

**ACCOUNT**  
16064000

**MISSION/PURPOSE STATEMENT:**

The Information Services and GIS Division provides a system of tools, processes, and support for information management and work flow programs, employing a team of people dedicated to professional excellence in GIS, integration, implementation, and support. The Division strives to facilitate information integration among departments, plan and implement efficient information management strategies.

**STRATEGIES:**

- (CUSTOMER PERSPECTIVE): Ensure enterprise wide reliability, availability, serviceability, and security on applications.
- (BUSINESS PERSPECTIVE): Integrate systems to enable efficient data collection, storage, and reporting of information for effective city operations
- (APPLICATION PERSPECTIVE): Implement software to achieve business requirements, empower users to obtain maximum benefits, and leverage cross-departmental information to streamline business processes
- (INFORMATION PERSPECTIVE): Create and maintain current and accurate GIS data to all City departments and the public.
- (TECHNOLOGY PERSPECTIVE): Support applications and information systems with a focus on customer education and timely problem resolution. Facilitate process improvement through technology.
- (LEARNING AND GROWTH PERSPECTIVE): Develop multi-year IT skills requirement/assessment and rationalize all IT employees' roles.

**OBJECTIVES:**

- Evaluate and improve departmental work processes through training and/or use of technology.
- Provide support for the implementation of new systems including Tyler MUNIS, CLASS, Records Management Systems, Timekeeping and others. Implementation support includes installation, configuration, process analysis and recommendations, database setup, and information integration.
- Develop, document and implement a process for field personnel to identify GIS utility errors.
- Provide accurate and timely GIS data for new development including new subdivision parcel and street information, water and sewer data suitable for a modeling application and GPS locations on all new above ground utility features.
- Provide support for program to GPS all commercial and irrigation meters. Create the position of GIS Analyst to free up other staff members to support this objective. Train Public Works staff on use of GPS equipment. Perform daily post processing of GPS data.
- Continue maintenance and support on existing applications.
- Create a multi-year training and development plan for every employee in IT so that current and future internal capabilities can be used to determine support strategies for all systems.
- Pursue at least one relevant certification, per employee, on an on-going basis.

**MEASURES:**

	2007-2008 Revised	2008-2009 Proposed
Current system processes documented	25%	25%
Training provided for needs identified in the IT interviews	100%	100%
Developments entered into GIS within 3 months of as-built plans being delivered to GIS staff	100%	100%
Utility data collected at + or - 1 one meter	100%	100%
Provide training on ArcReader, Trakit, Cityworks, Call Center, Data Warehouse, BMC and the phone system provided to new employees	100%	100%
IS employees pursuing relevant certifications	100%	100%

**DEPARTMENT**  
INFORMATION TECHNOLOGY

**DIVISION/ACTIVITY**  
GIS

**ACCOUNT**  
16064000

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	-	-	124,050
OPERATIONS	-	-	-
CAPITAL	-	-	-
TOTAL	-	-	124,050

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Application Systems Analyst	-	-	2
TOTAL	-	-	2

**KEY POINTS OF PROPOSED BUDGETS:**

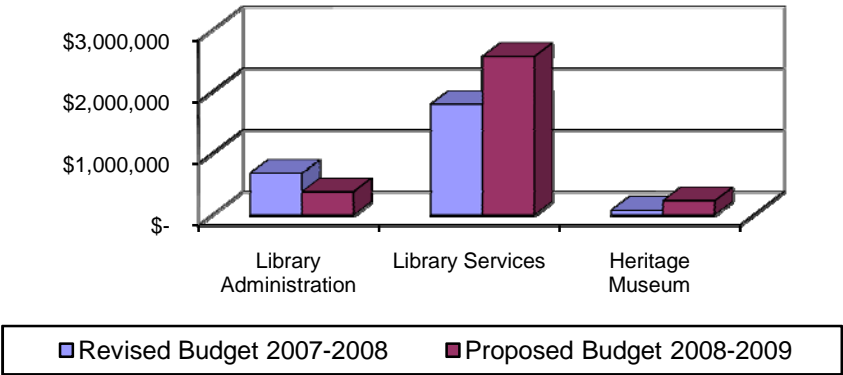
- During Fiscal Year 2007-2008, the Information Services reclassified an Administrative Assistant position to an Application Systems Analyst position to better support the City's computer system users. This position was moved from the Information Technology, Administration Division to the General Fund's newly created Geographic Information System Division to more accurately reflect its functionality.
- A position was transferred from the Fire Department to support the Pre-Plan Agreement.



PROGRESS IN MOTION

# LIBRARY DEPARTMENT SUMMARY 2008 - 2009

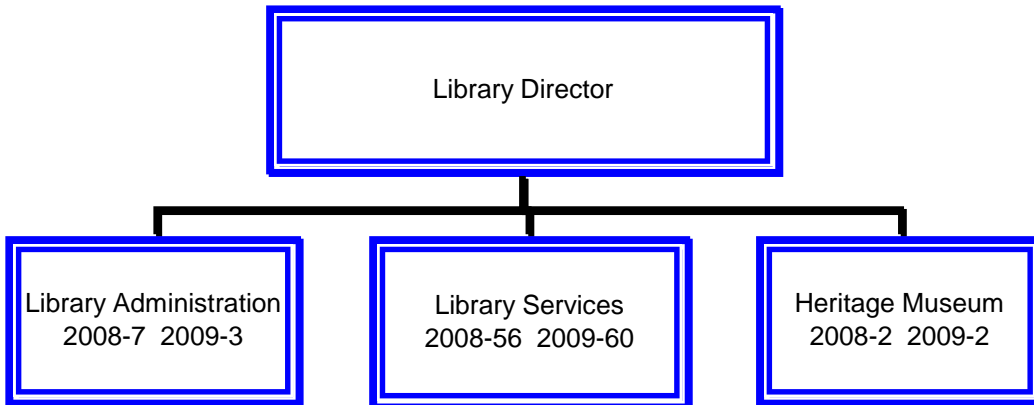
## TWO YEAR COMPARISON REVISED TO PROPOSED



Overall FY 2009 expenditures increased by 24.7% over the Revised Fiscal Year 2008 Budget. This increase is due to the operation of the Heritage Museum which opened in May of 2008 with a partial year budget of \$76,000. The Library Administration Division decreased as four staff members were transferred to Library Services.

### Expenditure Summary

Activity	Actual 2006-2007	Revised Budget 2007-2008	Proposed Budget 2008-2009	% Change FY 2008 to FY 2009
Library Administration	\$ 915,861	\$ 676,193	\$ 375,599	-44.45%
Library Services	932,088	1,795,332	2,569,174	43.10%
Heritage Museum	-	76,000	232,028	205.30%
<b>Totals</b>	<b>\$ 1,847,949</b>	<b>\$ 2,547,525</b>	<b>\$ 3,176,801</b>	<b>24.70%</b>



**DEPARTMENT**  
**LIBRARY**

**DIVISION/ACTIVITY**  
**ADMINISTRATION**

**ACCOUNT**  
**16510000**

**MISSION/PURPOSE STATEMENT:**  
Inspire intellect, imagination, and curiosity.

**STRATEGIES:**

- Achieve innovation and excellence in information, reference, referral and knowledge navigation.
- Improve customer convenience by targeting and addressing their desires or needs.
- Focus on and cultivate library usage by the youth of the City.
- Strive for effective and efficient processes.
- Identify and pursue revenue savings while enhancing service.
- Identify and pursue revenue streams.
- Support the City Council goal of making the City a premier destination location.
- Improve staff development.

**OBJECTIVES:**

- Ensure budget deadlines are met and invoices are forwarded to Finance in a timely manner.
- Enable the Library Foundation to be successful in fund raising.
- Enable the Friends of the Library to be successful in fund raising.
- Attend professional conferences throughout the year.
- Maintain the Library's accreditation with the State of Texas.
- Complete Annual Report for the Texas State Library.
- Complete Lone Star Grant Report for the NETLS (North East Texas Library System).
- Explore partnerships with businesses and other departments.
- Develop and implement more rigorous measurement and benchmarks systems for Library operations.

**MEASURES:**

	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
<b>City Council meetings attended</b>	<b>NA</b>	<b>50%</b>	<b>100%</b>
<b>Texas State Library Annual Report completed and submitted by deadline</b>	<b>Met</b>	<b>Met</b>	<b>Met</b>
<b>Lone Star Grant Report all four quarters completed and submitted by deadline</b>	<b>Met</b>	<b>Met</b>	<b>Met</b>
<b>Collin County Interlocal Agreement signed and submitted by deadline</b>	<b>Met</b>	<b>Met</b>	<b>Met</b>
<b>Denton County Interlocal Agreement signed and submitted by deadline</b>	<b>Met</b>	<b>Met</b>	<b>Met</b>

**DEPARTMENT**  
**LIBRARY**

**DIVISION/ACTIVITY**  
**ADMINISTRATION**

**ACCOUNT**  
**16510000**

<b><u>EXPENDITURES:</u></b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	707,919	495,771	331,483
OPERATIONS	207,942	180,422	44,116
CAPITAL	-	-	-
<b>TOTAL</b>	<b>915,861</b>	<b>676,193</b>	<b>375,599</b>

<b><u>PERSONNEL:</u></b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Library Director	1	1	1
Support Services Manager	1	1	1
Librarian	1	2	-
Assistant Library Director	-	-	1
Circulation Supervisor	1	-	-
Library Technician	6	3	-
Library Technician (PT)	10	-	-
<b>TOTAL</b>	<b>20</b>	<b>7</b>	<b>3</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- The FY 2009 Annual Budget includes several organizational changes to the Library Department. These include the restructuring of this Division (formerly, Technical Services) and changing the name to Library Administration. The name change reflects the change in responsibilities and personnel. This Division now only contains the administrative functions of the Library. In addition, the Library Department adds two new Subdivisions: Material Services and Library Technology. Personnel and operations were transferred from this Division to the newly created Subdivisions. The FY 2009 Annual Budget does not include additional personnel.

**DEPARTMENT**  
LIBRARY

**DIVISION/ACTIVITY**  
LIBRARY SERVICES - ADULT

**ACCOUNT**  
16565651

**MISSION/PURPOSE STATEMENT:**  
Inspire intellect, imagination, and curiosity.

**STRATEGIES:**

- Achieve innovation and excellence in information, reference, referral and knowledge navigation.
- Improve customer convenience by targeting and addressing their desires or needs.
- Strive for effective and efficient processes.
- Improve technology usage for the customer and staff.
- Support the City Council goal of making the City a premier destination location.
- Improve staff development.

**OBJECTIVES:**

- Extend the Library's web presence.
- Explore partnerships with new vendors and other departments.
- Develop and implement more rigorous measurement and benchmarks systems for Library operations.
- Sustain the focus on adults age 18 and over.
- Provide timely and meaningful resources.
- Identify and research new technology and products that will aid the Library to provide services to the community.
- Provide classes, programs, and events.

**MEASURES:**

	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
Library items borrowed	202,870	240,000	264,000
Citizens trained in computer use and internet access	10,783	12,000	14,000
Participants in classes, programs, and events	506	355	600
Reference questions addressed in person and online	36,054	47,000	50,000



**DEPARTMENT**  
**LIBRARY**

**DIVISION/ACTIVITY**  
**LIBRARY SERVICES - ADULT**

**ACCOUNT**  
**16565651**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	391,097	494,814	504,356
OPERATIONS	48,737	100,931	69,015
CAPITAL	-	-	-
<b>TOTAL</b>	<b>439,834</b>	<b>595,745</b>	<b>573,371</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Librarian III	1	1	-
Librarian (2 FT, 3 PT)	6	5	5
Senior Librarian	-	2	2
Librarian Supervisor	-	1	1
Library Assistant (1 FT, 4 PT)	4	5	5
Library Intern	-	3	-
<b>TOTAL</b>	<b>11</b>	<b>17</b>	<b>13</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- The Adult Services Subdivision targets its efforts to those adult readers, aged 18 and over. The Library will transfer one position, a Librarian III, to the newly created Technology Services Subdivision, to identify technology-related upgrades and support the Library's computer rooms and programs. Technology support and maintenance appropriations are also transferred to the new Subdivision.
- Operating appropriations are directed toward expanding and maintaining the adult collection, providing adult programs and classes, and offering reference services to the City's citizens.

**DEPARTMENT**  
LIBRARY

**DIVISION/ACTIVITY**  
LIBRARY SERVICES - YOUTH

**ACCOUNT**  
16565652

**MISSION/PURPOSE STATEMENT:**  
Inspire intellect, imagination, and curiosity.

**STRATEGIES:**

- Achieve innovation and excellence in information, reference, referral and knowledge navigation.
- Improve customer convenience by targeting and addressing their desires or needs.
- Strive for effective and efficient processes.
- Improve technology usage for the customer and staff.
- Support the City Council goal of making the City a premier destination location.
- Improve staffing development.

**OBJECTIVES:**

- Extend the Library's web presence.
- Explore partnerships with new vendors and other departments.
- Develop and implement more rigorous measurement and benchmarks systems for Library operations.
- Identify and research new technology/products that will aid the Library to provide services to the community.
- Sustain Teen Advisory Board and plan for future services to teens in the City.
- Sustain the focus on children age 7-12.
- Sustain the focus on young children 6 and under.
- Sustain the focus on young adults 13-17.
- Provide classes, programs, and events.

<b>MEASURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
Library collection items borrowed	487,192	516,000	567,600
Participants in the Summer Reading Program	14,000	16,100	18,500
Participants in programs and events other than Summer Reading or Storytelling Festival	34,931	40,200	46,230
Participants involved in literacy and cultural activities, including the Storytelling Festival	8,000	8,800	9,700
Reference questions addressed in person and online	30,650	31,000	34,000

**DEPARTMENT**  
**LIBRARY**

**DIVISION/ACTIVITY**  
**LIBRARY SERVICES - YOUTH**

**ACCOUNT**  
**16565652**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	429,218	573,562	750,878
OPERATIONS	63,036	93,682	99,023
CAPITAL	-	-	-
<b>TOTAL</b>	<b>492,254</b>	<b>667,244</b>	<b>849,901</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Librarian III	1	-	-
Librarian (4 FT, 2 PT)	6	6	6
Senior Librarian	-	2	2
Library Assistant (2 FT, 5 PT)	5	7	7
Librarian Supervisor	-	1	1
Assistant Library Director	-	1	-
Intern (520 hours)	1	1	1
<b>TOTAL</b>	<b>13</b>	<b>18</b>	<b>17</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- The Library Services - Youth Subdivision has three focus areas: children 6 years of age and under, children 7 to 12 years of age and children 13 to 17 years of age. Library collection purchases and programs are targeted toward each of these age groups through out the year.
- This Subdivision also supports a Teen Advisory Board that makes recommendations and plans for future services to teens as part of the City's outreach program.

**DEPARTMENT**  
**LIBRARY**

**DIVISION/ACTIVITY**  
**LIBRARY SERVICES - CIRCULATION**

**ACCOUNT**  
**16565653**

**MISSION/PURPOSE STATEMENT:**  
Inspire intellect, imagination, and curiosity.

**STRATEGIES:**

- Achieve innovation and excellence in information, reference, referral and knowledge navigation.
- Improve customer convenience by targeting and addressing their desires/needs.
- Strive for effective and efficient processes.
- Improve technology usage for the customer and staff.
- Support the City Council goal of making the City a premier destination location.
- Improve staffing development.

**OBJECTIVES:**

- Increase express check circulation to minimize future staff costs.
- Explore partnerships with new vendors and other departments.
- Develop and implement more rigorous measurement and benchmarks systems for Library operations.
- Identify and research new technology and products that will aid the Library to provide services to the community.
- Shelve materials in a timely manner.
- Retrieve customer holds from the open shelves in a timely manner.
- Provide library cards to customers.

**MEASURES:**

	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
<b>Customers with new library cards issued</b>	<b>19,758</b>	<b>15,621</b>	<b>14,000</b>
<b>Holds retrieved from the library shelves</b>	<b>N/A</b>	<b>5,000</b>	<b>6,600</b>
<b>Visits to the library</b>	<b>398,419</b>	<b>440,000</b>	<b>490,000</b>
<b>Items circulated</b>	<b>690,062</b>	<b>756,000</b>	<b>831,600</b>

DEPARTMENT  
LIBRARY

DIVISION/ACTIVITY  
LIBRARY SERVICES - CIRCULATION

ACCOUNT  
16565653

<u>EXPENDITURES:</u>	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
PERSONNEL	-	477,119	575,660
OPERATIONS	-	55,224	48,504
CAPITAL	-	-	-
TOTAL	-	532,343	624,164

<u>PERSONNEL:</u>	FY 2007	FY 2008	FY 2009
Circulation Supervisor	-	1	1
Senior Library Technician	-	1	1
Library Technician	-	7	7
Library Technician (PT)	-	12	12
Library Intern	-	-	3
TOTAL	-	21	24

**KEY POINTS OF PROPOSED BUDGETS:**

- The Library Services - Circulation Subdivision is responsible for the process of "checking out" and making available the Library's collections to the public.
- During FY 2009, staff will plan for more extensive use of the express check out system and ways to match citizen requests with the Library offerings.

**DEPARTMENT**  
**LIBRARY**

**DIVISION/ACTIVITY**  
**LIBRARY SERVICES - TECHNOLOGY**

**ACCOUNT**  
**16565654**

**MISSION/PURPOSE STATEMENT:**  
Inspire intellect, imagination, and curiosity.

**STRATEGIES:**

- Achieve innovation and excellence in information, reference, referral and knowledge navigation.
- Improve customer convenience by targeting and addressing their desires or needs.
- Strive for effective and efficient processes.
- Improve technology usage for the customer and staff.
- Support the City Council goal of making the City a premier destination location.
- Improve staffing development.

**OBJECTIVES:**

- Extend the Library's web presence.
- Increase express check circulation checkouts to minimize future staff costs.
- Explore partnerships with new vendors and other departments.
- Develop and implement more rigorous measurement and benchmarks systems for library operations.
- Identify and research new technology and products that will aid the Library to provide services to the community.
- Provide technology support to staff and the community.
- Maintain all technology currently used by the community.

**MEASURES:**

	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
<b>Web sessions</b>	<b>188,325</b>	<b>245,731</b>	<b>300,000</b>
<b>Computer usage</b>	<b>53,914</b>	<b>60,000</b>	<b>66,000</b>
<b>Express check circulation</b>	<b>253,922</b>	<b>280,000</b>	<b>310,000</b>

DEPARTMENT  
LIBRARY

DIVISION/ACTIVITY  
LIBRARY SERVICES - TECHNOLOGY

ACCOUNT  
16565654

<u>EXPENDITURES:</u>	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
PERSONNEL	-	-	69,618
OPERATIONS	-	-	100,589
CAPITAL	-	-	-
TOTAL	-	-	170,207

<u>PERSONNEL:</u>	FY 2007	FY 2008	FY 2009
Library System Coordinator	-	-	1
TOTAL	-	-	1

**KEY POINTS OF PROPOSED BUDGETS:**

- The FY 2009 Annual Budget includes a reorganization of the Library Department budgetary structure along functional lines. Previously, the Library Services - Technology Subdivision was accounted for in the Administration Division. The operating appropriation from that Division and one position, the Librarian III from the Library Services - Adult Services Subdivision are combined to centralize this function.
- The Technology Subdivision will maintain and improve the use of all Library automated systems and computers, including the Library Website, express check out system and other technology advances.

**DEPARTMENT**  
**LIBRARY**

**DIVISION/ACTIVITY**  
**LIBRARY SERVICES - MATERIAL**

**ACCOUNT**  
**16565655**

**MISSION/PURPOSE STATEMENT:**  
Inspire intellect, imagination, and curiosity.

**STRATEGIES:**

- Achieve innovation and excellence in information, reference, referral and knowledge navigation.
- Improve customer convenience by targeting and addressing their desires/needs.
- Strive for effective and efficient processes.
- Identify and pursue revenue savings while enhancing service.
- Identify and pursue revenue streams.
- Support the Council goal of making the city a premier destination location.
- Improve staffing development.

**OBJECTIVES:**

- Invoices are submitted in a timely manner.
- Orders are submitted in a timely manner.
- Items cataloged and shelf ready in a timely manner.
- Items to be processed correctly to enable RFID to be used to its potential.
- Maintain the integrity of the catalog.
- Provide accessibility to the library collection.
- Liaise with book vendors regularly.
- Enable the Library Foundation to be successful in fund raising.
- Maintain the library's accreditation with the State of Texas.
- Continue to explore partnerships with vendors and other departments.
- Develop and implement more rigorous measurement and benchmarks systems for library operations.

<b>MEASURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
Items cataloged	35,319	17,000	17,000
Collection size	118,385	145,000	160,000
Days taken for item to be received and on shelf	N/A	4	3
Days taken for orders to be delivered	N/A	30	30
Inter Library Loans	2,104	2,540	3,000
Calls received	N/A	11,000	12,500



DEPARTMENT  
LIBRARY

DIVISION/ACTIVITY  
LIBRARY SERVICES - MATERIAL

ACCOUNT  
16565655

<u>EXPENDITURES:</u>	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
PERSONNEL	-	-	290,768
OPERATIONS	-	-	60,763
CAPITAL	-	-	-
TOTAL	-	-	351,531

<u>PERSONNEL:</u>	FY 2007	FY 2008	FY 2009
Librarian	-	-	2
Library Technician	-	-	3
TOTAL	-	-	5

**KEY POINTS OF PROPOSED BUDGETS:**

- The FY 2009 Annual Budget includes a reorganization of the Library Department budgetary structure along functional lines. Previously, the Library Services - Materials Subdivision was accounted for in the Administration Division.
- Both personnel and operating appropriation has been transferred to this Subdivision from the Administration Division in support of this functionality.
- The Materials Subdivision includes those services required to maintain the Library's collections and catalogues, including the management of the RFID system and the support of the Library Foundation.

**DEPARTMENT**  
LIBRARY

**DIVISION/ACTIVITY**  
HERITAGE MUSEUM

**ACCOUNT**  
16569000

**MISSION/PURPOSE STATEMENT:**

The Frisco Heritage Museum is dedicated to collect, preserve, and interpret the City of Frisco's history while providing the community a unique and professional venue in which cultural and educational opportunities may be nurtured in a supportive environment.

**STRATEGIES:**

- Preserve the City's local history and landmarks.
- Support the City Council's goal of making the City a premier destination location.
- Focus on and cultivate museum usage by the City's citizens.
- Strive for effective and efficient processes.
- Identify and pursue revenue savings while enhancing service.
- Improve staff development.

**OBJECTIVES:**

- Provide classes, programs, and events.
- Identify and research new technology or products that will aid the Museum in providing services to the community.
- Continue to explore partnerships with new vendors and other museums.
- Extend the museum's web presence.
- Rotate museum exhibits on a regular basis.

**MEASURES:**

	2007-2008 Revised	2008-2009 Proposed
Attendance of programs	Opened May 2008	
Number of memberships sold	Opened May 2008	
Number of visits	Opened May 2008	2,500
Museum store purchases	Opened May 2008	
Number of tours	Opened May 2008	

**DEPARTMENT**  
**LIBRARY**

**DIVISION/ACTIVITY**  
**HERITAGE MUSEUM**

**ACCOUNT**  
**16569000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	-	8,885	134,085
OPERATIONS	-	67,115	97,943
CAPITAL	-	-	-
TOTAL	-	76,000	232,028

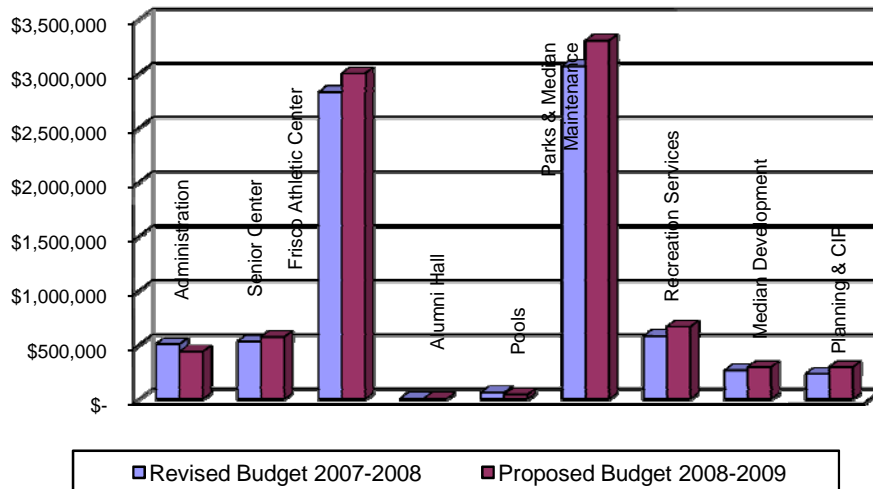
<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Heritage Park Coordinator	-	1	1
Museum Assistant	-	1	1
TOTAL	-	2	2

**KEY POINTS OF PROPOSED BUDGETS:**

- The FY 2009 Annual Budget includes this new Division of the Library Department with the opening of Heritage Museum.
- The Heritage Park Coordinator was transferred from the project budget in FY 2008 when the Museum opened.
- The FY 2009 Annual Budget anticipated the hiring of a contract person to assist with booking events at the Lebanon Church and the Depot.

## PARKS AND RECREATION DEPARTMENT SUMMARY 2008 - 2009

### TWO YEAR COMPARISON REVISED TO PROPOSED

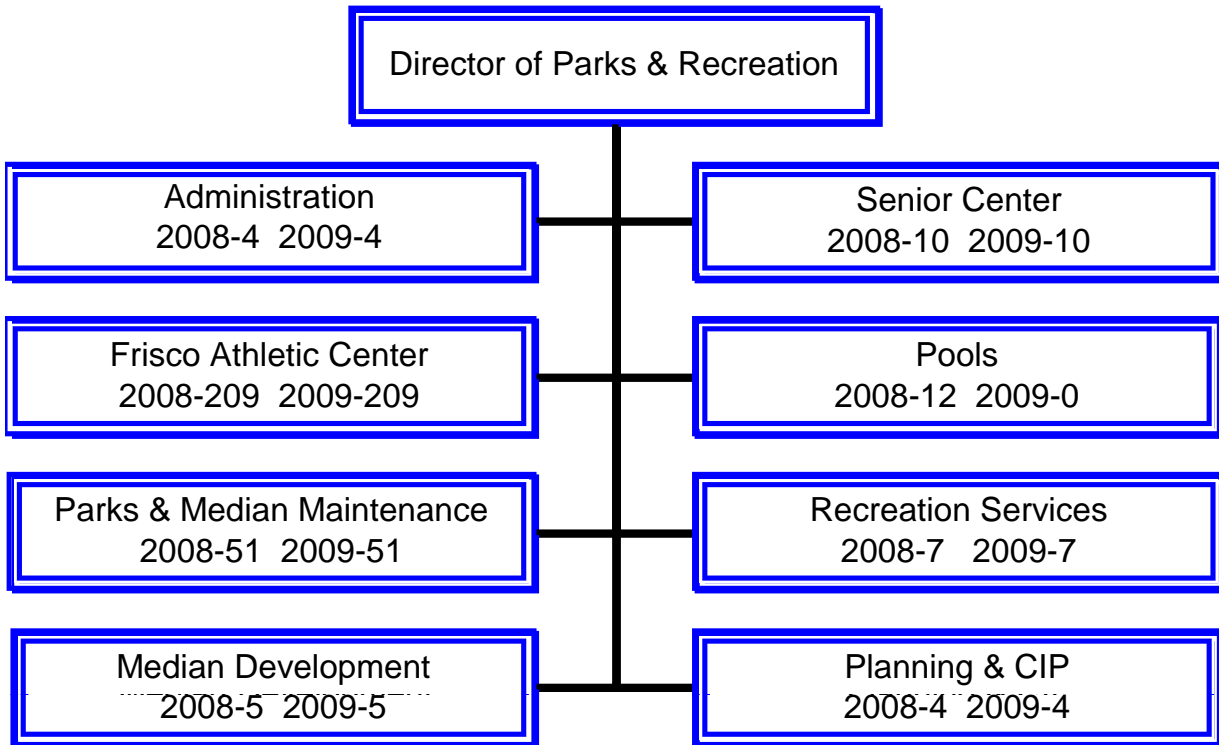


The Parks and Recreation overall expenditures increased by 6.66% over the Revised Fiscal Year 2008 Budget. A reduction in the Pools division budget offset increases in other divisions. The reduction in the Administration Division results from the transfer of the Parks & Recreation public information function to the Planning & CIP Division in FY 2009. The increase in Recreation Services results from FY 2008 staff vacancies that were filled late in the fiscal year.

### Expenditure Summary

Activity	Actual 2006-2007	Revised Budget 2007-2008	Proposed Budget 2008-2009	% Change FY 2008 to FY 2009
Administration	\$ 531,362	\$ 504,996	\$ 435,845	-13.69%
Senior Center	431,979	527,217	569,870	8.09%
Frisco Athletic Center	86,800	2,824,534	2,998,039	6.14%
Alumni Hall	244,422	-	-	0.00%
Pools	156,338	59,932	40,000	-33.26%
Parks & Median Maintenance	2,513,292	3,066,636	3,300,200	7.62%
Recreation Services	597,732	578,793	663,794	14.69%
Median Development	203,759	262,728	292,828	11.46%
Planning & CIP	124,679	231,203	292,258	26.41%
<b>Totals</b>	<b>\$ 4,890,363</b>	<b>\$ 8,056,039</b>	<b>\$ 8,592,834</b>	<b>6.66%</b>

# PARKS AND RECREATION



**DEPARTMENT**  
**PARKS AND RECREATION**

**DIVISION/ACTIVITY**  
**ADMINISTRATION**

**ACCOUNT**  
**17510000**

**MISSION/PURPOSE STATEMENT:**

The Administration Division provides direction and managerial oversight for each functional area including Planning & Business Development, Facilities Management & Operations, Park Operation Services and Recreation Program Services. The Parks & Recreation Department serves as a liaison to the Parks & Recreation Advisory Board, Frisco Sports Council, Community Development Corporation and the Urban Forestry Board.

**STRATEGIES:**

- Employ financial responsibility.
- Supply excellent customer service.
- Proactively prepare for the City's growth.
- Offer exceptional recreational services.

**OBJECTIVES:**

- Monitor pricing and cost recovery strategies and implement changes as needed by reviewing competitive market pricing, corporate sponsorships, and Public/Private partnerships through land acquisition & development, facility development & property entitlements.
- Increase the number of reservations for our pavilions and park facilities.
- Provide a variety of opportunities for each customer for programming and facilities input through surveys and public meetings throughout the year.
- Properly allocate funding sources with future park related acquisitions and development.
- Provide our citizens with state & nationally recognized services, facilities, parks & programs.

**MEASURES:**

	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
Achieve substantial cost recovery for the department's financial operations	30%	35%
Review the Park Dedication Ordinance and provide analysis for possible revision	Annual	Annual
Increase park pavilion reservations and revenues	20%	15%
Provide surveys (online and in person) on customer satisfaction and customer service	No Less than 6	No less than 8
Provide informational pieces to the community throughout the year	52	52
Review and modify the 7 year CIP plan with staff and the department's related boards and commissions	Staff Monthly Others Quarterly	Staff Monthly Others Bi-Monthly
Submit award applications to state and national associations	4	3
Initiate work towards national accreditation with the National Recreation and Parks Association	Annual	Annual
Review the Comprehensive Ordinance and coordinate with the Parks and Recreation Board	N/A	1 <sup>st</sup> Quarter

**DEPARTMENT**  
**PARKS AND RECREATION**

**DIVISION/ACTIVITY**  
**ADMINISTRATION**

**ACCOUNT**  
**17510000**

<b><u>EXPENDITURES:</u></b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	442,817	468,677	402,266
OPERATIONS	88,545	36,319	33,579
CAPITAL	-	-	-
<b>TOTAL</b>	<b>531,362</b>	<b>504,996</b>	<b>435,845</b>

<b><u>PERSONNEL:</u></b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Director of Parks and Recreation	1	1	1
Senior Administrative Assistant	1	1	1
Receptionist	1	1	1
Facilities Services Superintendent	1	-	-
Recreation Facilities Manager	-	1	1
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>4</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- During FY 2009, administrative staff will continue work necessary to prepare for submission of national accreditation by the National Recreation and Parks Association.
- The FY 2009 Annual Budget will provide for analysis and revision of the Comprehensive Parks and Recreation Ordinance in coordination with the Parks and Recreation Board.

**DEPARTMENT**  
**PARKS AND RECREATION**

**DIVISION/ACTIVITY**  
**SENIOR CENTER**

**ACCOUNT**  
**17571000**

**MISSION/PURPOSE STATEMENT:**

Enriching, empowering, enhancing, and valuing the lives of the City's seniors age 50 and older through a variety of quality recreational programs, activities, trips, and educational opportunities.

**STRATEGIES:**

- Provide citizens ages 50 and older with exceptional customer service and programs.
- Identify core programs.
- Employ fiscal responsibility.
- Forecast the division's future facility and staffing needs.

**OBJECTIVES:**

- Increase total memberships to the Senior Center.
- Increase participation in recreation programs, trips, events, and services.
- Develop a progressive customer service plan.
- Implement new programs to utilize all facility space to meet the needs of Senior Adults.
- Increase revenue through increased participation and sponsorships.

**MEASURES:**

	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
<b>Memberships to the Senior Center</b>	1,422	2,290	2,977
<b>Seniors utilizing center transportation</b>	2,473	3,712	4,268
<b>Annual programs and events offered</b>	1,668	1,685	1,853
<b>Meal participation</b>	1,648	1,488	1,500
<b>Reservations made per month</b>	27	45	50
<b>Revenues collected per month</b>	\$5,660	\$17,000	\$20,000
<b>Monthly participation in programs, activities, trips, and services</b>	2,314	3,950	5,100
<b>Volunteer hours resulting in cost savings to the City</b>	4,166	4,600	4,800



**DEPARTMENT**  
**PARKS AND RECREATION**

**DIVISION/ACTIVITY**  
**SENIOR CENTER**

**ACCOUNT**  
**17571000**

<b><u>EXPENDITURES:</u></b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	221,470	293,890	360,224
OPERATIONS	138,826	222,801	209,646
CAPITAL	71,683	10,526	-
<b>TOTAL</b>	<b>431,979</b>	<b>527,217</b>	<b>569,870</b>

<b><u>PERSONNEL:</u></b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
<b><u>Facility Staff</u></b>			
Center Supervisor	1	1	1
Recreation Leader	1	2	2
Recreation Aide (3 PT)	3	3	3
Van Driver (1 FT, 1 PT)	2	2	2
<b><u>Programming Staff</u></b>			
Recreation Programmer	2	2	2
<b>TOTAL</b>	<b>9</b>	<b>10</b>	<b>10</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- The FY 2009 Annual Budget maintains the Senior Center's staff at current levels. The current staff's activities include researching, planning, organizing and implementation of events throughout the year.
- The FY 2009 Annual Budget includes a full year of operational expenses for the Senior Center facility, Phase II. The Senior Center facility, Phase II added 6,000 square feet of space in support of its programs.

**DEPARTMENT**  
PARKS AND RECREATION

**DIVISION/ACTIVITY**  
FRISCO ATHLETIC CENTER

**ACCOUNT**  
17572000

**MISSION/PURPOSE STATEMENT:**

The Frisco Athletic Center will provide a wide variety of quality fitness and recreational opportunities for each member of the family at an excellent value; while providing a safe and sanitary environment, complete with excellent customer service.

**STRATEGIES:**

- Employ financial responsibility.
- Value and empower our workforce.
- Foster community involvement.

**OBJECTIVES:**

- Develop and launch initiatives to favorably obtain a significant retention rate for our current monthly and annual members.
- Identify and finalize community partnerships/sponsorships to assist with the cost recovery initiative.
- Identify and hire appropriate staff members which will lend a positive impact towards the operations and success of the facility.
- Maintain and improve the facility's superior customer service initiatives.

**MEASURES:**

	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
Retention rate for our membership categories	N/A	75%
Cost recovery rate	75-80%	80-90%
Community sponsorships for the facility	\$30,000	\$50,000
Annual job fairs conducted within the community to promote employment opportunities	2	2
Establish an employment partnership program with the Frisco ISD to attract qualified and enthusiastic employees	Annual	Annual

DEPARTMENT  
PARKS AND RECREATION

DIVISION/ACTIVITY  
FRISCO ATHLETIC CENTER

ACCOUNT  
17572000

<u>EXPENDITURES:</u>	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
PERSONNEL	62,117	1,910,932	2,034,742
OPERATIONS	24,683	913,602	963,297
CAPITAL	-	-	-
TOTAL	86,800	2,824,534	2,998,039

<u>PERSONNEL:</u>	FY 2007	FY 2008	FY 2009
<u>Facilities Management &amp; Operations</u>			
Recreation Center Supervisor	1	1	1
Recreation Center Assistant Supervisor	1	4	4
Facility Coordinator	-	1	1
Senior Customer Service Representative	-	1	1
Customer Service Representative	-	2	2
Recreation Leader (3 FT, 2 PT)	-	5	5
Recreation Aide (14 FT, 36 PT)	-	50	50
Custodian	2	-	-
Aquatic Center Supervisor	1	1	1
Aquatic Center Assistant Supervisor	1	1	1
Pool Manager (2 FT, 1 PT)	-	3	3
Lifeguard (5 FT, 89 PT)	34	94	94
Stay N' Play Coordinator	2	-	-
Membership Coordinator	1	-	-
Administrative Secretary	1	-	-
Receptionist (1 FT, 1 PT)	1	2	2
Attendant	28	-	-
<u>Recreation Programs</u>			
Recreation Program Supervisor	-	1	1
Recreation Leader (1 FT, 1 PT, 1 Seasonal)	3	3	3
Recreation Aide (5 PT)	-	5	5
Fitness Program Supervisor	1	-	-
Fitness Coordinator	-	1	1
Aquatic Program Supervisor	-	1	1
Instructors (2 FT, 16 PT)	22	18	18
Water Safety Aide (13 PT)	-	13	13
Learn to Swim Assistant	2	-	-
Lifeguard (2 PT)	-	2	2
TOTAL	101	209	209

KEY POINTS OF PROPOSED BUDGETS:

- The FY 2009 Annual Budget includes the personnel and operational expenditures for the Frisco Athletic Center.



PROGRESS IN MOTION

**DEPARTMENT**  
**PARKS AND RECREATION**

**DIVISION/ACTIVITY**  
**ALUMNI HALL**

**ACCOUNT**  
**17573000**

<b><u>EXPENDITURES:</u></b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	172,339	-	-
OPERATIONS	72,083	-	-
CAPITAL	-	-	-
<b>TOTAL</b>	<b>244,422</b>	<b>-</b>	<b>-</b>

<b><u>PERSONNEL:</u></b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
<b><u>Facility Staff</u></b>			
Rec Center Coordinator	2	-	-
Recreation Leader	1	-	-
Recreation Aide (1 @ 940 hours, 2 @ 727 hours)	3	-	-
Lifeguard (3 @ 1950 hours)	3	-	-
<b><u>Programming Staff</u></b>			
Water Safety Instructor (4 @ 288 hours)	4	-	-
Water Aerobic Instructor (3 @ 288 hours)	3	-	-
Learn to Swim Assistant (3 @ 240 hours)	3	-	-
<b>TOTAL</b>	<b>19</b>	<b>-</b>	<b>-</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- The FY 2008 Annual Budget provided for staffing and operations associated with all Recreation Programs in the Frisco Athletic Center. The City's participation in the Alumni Hall was complete at the end of the 2007 Fiscal Year.

**DEPARTMENT**  
**PARKS AND RECREATION**

**DIVISION/ACTIVITY**  
**POOLS**

**ACCOUNT**  
**17574000**

**MISSION/PURPOSE STATEMENT:**

The Pools Division facilitates the operation and implementation of aquatic programs and services at the Municipal Outdoor Pool including youth swimming lessons, adult swimming lessons, public pool operations, water based aerobic programs and American Red Cross educational classes.

**STRATEGIES:**

- Supply excellent customer service.
- Offer exceptional recreational services.

**OBJECTIVES:**

- Continue development of comprehensive customer service plan.
- Proactively provide a safe environment for all staff members and patrons at the Municipal Outdoor Pool.
- Provide job specific and safety related training for all employees.

**MEASURES:**

	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
<b>Provide training and met certification requirements</b>	<b>Annual</b>	<b>N/A</b>
<b>Seasonal customer service and communication training</b>	<b>Annual</b>	<b>N/A</b>
<b>Increase in aquatic programs and community safety education classes</b>	<b>10%</b>	<b>N/A</b>
<b>Employees certified by American Red Cross</b>	<b>100%</b>	<b>N/A</b>

**DEPARTMENT**  
**PARKS AND RECREATION**

**DIVISION/ACTIVITY**  
**POOLS**

**ACCOUNT**  
**17574000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	73,451	22,158	-
OPERATIONS	82,887	37,774	40,000
CAPITAL	-	-	-
<b>TOTAL</b>	<b>156,338</b>	<b>59,932</b>	<b>40,000</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
<b><u>Facility Staff</u></b>			
Pool Manager (1 @ 640 hours)	1	1	-
Asst. Pool Manager (1 @ 640 hours)	1	1	-
Lifeguards ( 10 @ 560 hours)	6	10	-
<b><u>Programming Staff</u></b>			
Aquatics Programmer	1	-	-
Water Aerobic Instructor (2 @ 144 hours)	2	-	-
Water Safety Instructor (4 @ 216 hours)	4	-	-
Learn to Swim Assistant (4 @ 216 hours)	4	-	-
<b>TOTAL</b>	<b>19</b>	<b>12</b>	<b>-</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- In FY 2009, the Municipal Pool programs will be transferred to the Frisco Athletic Center (FAC).
- The FY 2009 budget has proposed the closure of the older pool. In anticipation of this closure, \$40,000 is being provided for scholarships to the FAC.

**DEPARTMENT**  
**PARKS AND RECREATION**

**DIVISION/ACTIVITY**  
**PARKS & MEDIAN MAINTENANCE**

**ACCOUNT**  
**17575000**

**MISSION/PURPOSE STATEMENT:**

The Parks & Median Maintenance Division is responsible for all park and athletic field maintenance, game field preparation, irrigation maintenance at parks, athletic fields, municipal properties, medians, and right of way, and assistance with special events.

**STRATEGIES:**

- Sustain and maintain the City's infrastructure.
- Foster community involvement.
- Value and empower our workforce.

**OBJECTIVES:**

- Maintain the City's "Tree City USA" status through the addition of trees to city parks, medians and right of way areas and municipal facilities.
- Ensure all City playgrounds are maintained and in a safe working manner.
- Maintain best practice of national standards for number of acres maintained per employee (15 acres).
- Accommodate the Youth Sports Association's increased scheduling needs for game fields.
- Provide for planning and hosting of tournaments at the City's facilities.
- Provide job-specific and safety-related training for all employees.

**MEASURES:**

	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
Requirements, mandated by the "Tree City USA" organization that are met or exceeded	<b>100%</b>	<b>100%</b>	<b>100%</b>
Written playground inspections submitted	<b>Monthly</b>	<b>Monthly</b>	<b>Monthly</b>
Ratio of acres per employee	<b>18</b>	<b>18</b>	<b>19</b>
Percent of annual hours of game fields for Youth Sports Association's total requests	<b>98%</b>	<b>98%</b>	<b>98%</b>
Employees with job related certifications	<b>8</b>	<b>9</b>	<b>10</b>
Safety training hours per employee	<b>25</b>	<b>25</b>	<b>30</b>



**DEPARTMENT**  
**PARKS AND RECREATION**

**DIVISION/ACTIVITY**  
**PARKS & MEDIAN MAINTENANCE**

**ACCOUNT**  
**17575000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	2,008,677	2,354,951	2,590,822
OPERATIONS	504,615	711,685	709,378
CAPITAL	-	-	-
<b>TOTAL</b>	<b>2,513,292</b>	<b>3,066,636</b>	<b>3,300,200</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Parks Manager	-	1	1
Parks Superintendent	1	2	2
Parks Supervisor	2	-	-
Crew Leader	8	10	10
Equipment Operator	9	10	10
Irrigation Specialist	2	2	2
Irrigation Technician	2	2	2
Certified Applicator	1	1	1
Maintenance Worker	14	18	18
Senior Small Engine Mechanic	-	1	1
Mechanic - Small Engines	1	1	1
Mechanic I	1	-	-
Maintenance Worker (3 Seasonal)	3	3	3
<b>TOTAL</b>	<b>44</b>	<b>51</b>	<b>51</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- The FY 2009 Annual Budget provides for maintenance of current and new parks and medians near the FY 2008 levels.

**DEPARTMENT**  
**PARKS AND RECREATION**

**DIVISION/ACTIVITY**  
**RECREATION SERVICES**

**ACCOUNT**  
**17576000**

**MISSION/PURPOSE STATEMENT:**

The Recreation Division provides direction and managerial oversight for each of the following areas; athletics, recreation programs and special events. The Recreation Division serves the citizens of the City of Frisco by improving the quality of life for our community through exceptional athletics leagues, programs and special events.

**STRATEGIES:**

- Employ financial responsibility.
- Supply excellent customer service.
- Offer exceptional recreational services.
- Value and empower our workforce.

**OBJECTIVES:**

- Implement pricing and cost recovery strategies by reviewing competitive market pricing, corporate sponsorships and Public/Private partnerships for recreations programs.
- Increase participation in recreation programs and events.
- Continue development of a comprehensive customer service plan.
- Provide our citizens with state & nationally recognized services and programs.
- Provide job specific and safety related training for all employees.
- Plan and prepare for the State Texas Recreation and Parks Society (TRAPS) Conference to be hosted in the City of Frisco – March 2010.

**MEASURES:**

	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
Increase program revenues	10%	15%
Increase program participation	10%	15%
Make customer surveys available at conclusion of programs and events with a high return rate	50%	60%
Satisfaction level achieved from compiled survey data	90%	90%
New outdoor educational classes implemented	N/A	4
Increase the number of programs offered	10%	15%
Membership in a State of Texas recognized professional organization for each program supervisor	1	1
Texas Recreation And Parks Society committee participation by staff for the City's hosting of the 2010 State Conference	N/A	1

**DEPARTMENT**  
**PARKS AND RECREATION**

**DIVISION/ACTIVITY**  
**RECREATION SERVICES**

**ACCOUNT**  
**17576000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	275,711	238,002	350,200
OPERATIONS	322,021	340,791	313,594
CAPITAL	-	-	-
<b>TOTAL</b>	<b>597,732</b>	<b>578,793</b>	<b>663,794</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Recreation Services Manager	-	1	1
Recreation Superintendent	1	-	-
Recreation Programmer	1	-	-
Athletic Program Supervisor	1	1	1
Athletic Recreation Leader	-	1	1
Athletic Recreation Leader (1 PT)	1	1	1
Intern (1 PT @ 600 hours)	1	1	1
Special Event Program Supervisor	1	1	1
Recreation Aide (1 PT)	2	1	1
<b>TOTAL</b>	<b>8</b>	<b>7</b>	<b>7</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- The FY 2009 Annual Budget contains operating levels that are similar to the previous fiscal year.

**DEPARTMENT**  
**PARKS AND RECREATION**

**DIVISION/ACTIVITY**  
**MEDIAN DEVELOPMENT**

**ACCOUNT**  
**17577000**

**MISSION/PURPOSE STATEMENT:**

The Median Development Division provides for the landscape design and construction of public medians, right of way and parkways in the City.

**STRATEGIES:**

- Sustain and maintain the City's infrastructure.
- Prepare for the City's growth.

**OBJECTIVES:**

- Seek new avenues to provide for long term care and sustainability of existing and new medians.
- Provide for the establishment of turf within identified medians.
- Continue to provide aesthetically pleasing medians and parkways throughout the City.

**MEASURES:**

	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
<b>Linear feet of irrigation in the medians and parkways installed</b>	<b>15,840</b>	<b>17,604</b>	<b>15,840</b>
<b>Trees planted in newly developed medians and parkways</b>	<b>265</b>	<b>200</b>	<b>300</b>
<b>Square feet of turf established in medians</b>	<b>538,130</b>	<b>400,000</b>	<b>400,000</b>

**DEPARTMENT**  
**PARKS AND RECREATION**

**DIVISION/ACTIVITY**  
**MEDIAN DEVELOPMENT**

**ACCOUNT**  
**17577000**

<b><u>EXPENDITURES:</u></b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	194,245	243,697	262,695
OPERATIONS	9,514	19,031	30,133
CAPITAL	-	-	-
<b>TOTAL</b>	<b>203,759</b>	<b>262,728</b>	<b>292,828</b>

<b><u>PERSONNEL:</u></b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Crew Leader	1	1	1
Irrigation Specialist	1	1	1
Equipment Operator I	1	1	1
Maintenance Worker	2	2	2
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- Funding for the median development is appropriated in the Capital Projects Fund.

**DEPARTMENT**  
**PARKS AND RECREATION**

**DIVISION/ACTIVITY**  
**PLANNING & CIP**

**ACCOUNT**  
**17578000**

**MISSION/PURPOSE STATEMENT:**

Provide for long range planning of the City's Parks & Recreation system, including the acquisition and development of parks, open spaces and trail systems within the community.

**STRATEGIES:**

- Employ financial responsibility.
- Prepare for the City's growth.
- Foster community involvement.

**OBJECTIVES:**

- Implement sustainable design to reduce operating expenditures.
- Pursue opportunities to obtain grants or other financial supplements to projects.
- Create additional revenue generation opportunities with public/public, public/private, and public/non-profit organizations.
- Implement strategies identified in the Parks, Recreation Open Space Master Plan.
- Follow long range Capital Improvement Plan with cash flow analysis and critical path for project completion.
- Maintain park acreage ratio of between 11.25-19.5 acres of parkland per 1,000 residents.
- Develop opportunities to seek input from residents on various capital projects.

**MEASURES:**

	<b>2007-2008 Actual</b>	<b>2008-2009 Proposed</b>
Revenues generated through development of partnerships by and between Public/Public, Public/Private, and Public/Non-Profit organizations	\$750,000	\$475,000
Grant applications submitted	2	1
Revise the Hike and Bike Trail Master Plan by the end of the fiscal year	N/A	Met
City park acreage (including undeveloped land)	1,300	1,330
Hike and Bike Trail miles constructed	N/A	2
Partnership opportunities with volunteer groups	3	0
Public hearings for parks with a master plan	2	4

**DEPARTMENT**  
**PARKS AND RECREATION**

**DIVISION/ACTIVITY**  
**PLANNING & CIP**

**ACCOUNT**  
**17578000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	111,694	133,403	182,248
OPERATIONS	12,985	97,800	110,010
CAPITAL	-	-	-
<b>TOTAL</b>	<b>124,679</b>	<b>231,203</b>	<b>292,258</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
CIP & Planning Manager	1	1	1
Marketing Coordinator	1	1	1
CIP Project Manager	2	2	2
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>4</b>

*\*Note: Two CIP Project Managers, funded through the Capital Projects Fund, are part of this Division.*

**KEY POINTS OF PROPOSED BUDGETS:**

- The two CIP Project Managers, shown in this Division, are funded from the Capital Projects Fund.

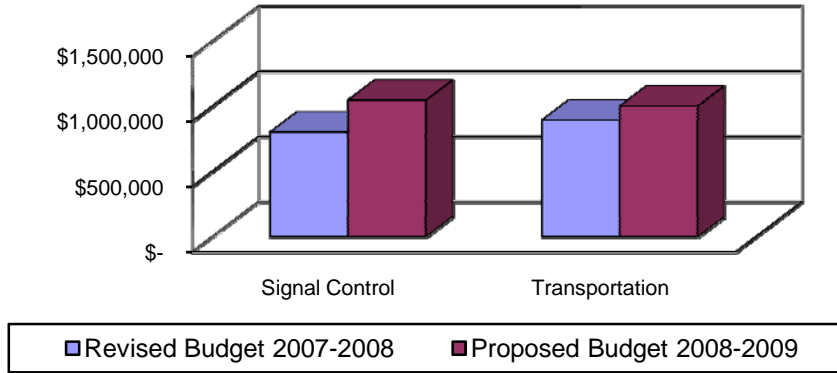


PROGRESS IN MOTION



# ENGINEERING SERVICES DEPARTMENT SUMMARY 2008 - 2009

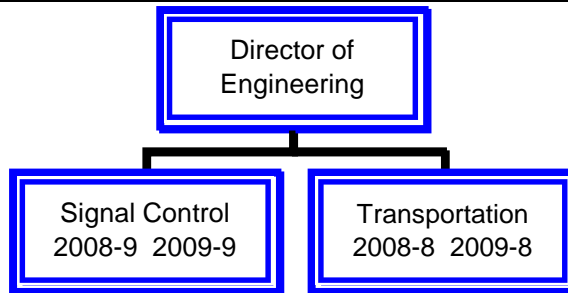
## TWO YEAR COMPARISON REVISED TO PROPOSED



Total FY 2009 Proposed Budget expenditures increased by 20.81%. Capital requests have been transferred to the Capital Projects Fund and include school zone flashers and equipment.

### Expenditure Summary

Activity	Actual 2006-2007	Revised Budget 2007-2008	Proposed Budget 2008-2009	% Change FY 2008 to FY 2009
Signal Control	\$ 683,220	\$ 801,738	\$ 1,046,666	30.55%
Transportation	<u>687,561</u>	<u>894,153</u>	<u>1,002,180</u>	<u>12.08%</u>
<b>Totals</b>	<b><u>\$ 1,370,781</u></b>	<b><u>\$ 1,695,891</u></b>	<b><u>\$ 2,048,846</u></b>	<b><u>20.81%</u></b>



**DEPARTMENT**  
**ENGINEERING SERVICES**

**DIVISION/ACTIVITY**  
**SIGNAL CONTROL**

**ACCOUNT**  
**18085000**

**MISSION/PURPOSE STATEMENT:**

The mission of the Signal Control Division is to operate and maintain a safe and efficient transportation system for the City. This is achieved through effective maintenance and operation of the traffic signals, school zone flashers, and arterial street lighting.

**STRATEGIES:**

- Provide a safe driving environment through optimal signal operations and the use of arterial street lighting.
- Provide safe school zones with the operation of our school zone flashers and radar speed boards.
- Maintain and operate traffic signal systems, school zone flashers and streetlights, effectively.

**OBJECTIVES:**

- Provide the necessary traffic control devices for safe pedestrian and bicycle travel in school zones.
- Use state of the art traffic signal equipment to ensure safe driving within the City.

**MEASURES:**

	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
Traffic signals installed	9	6	12
Preventative maintenance visits to our signal cabinets	94	64	82
New school zone flashers installed	8	8	8
Preventative maintenance visits to school zone flashers	82	90	98
Video detection systems installed	10	6	21
Preventative maintenance visits to our video detection systems	56	62	83
Streetlights installed	48	240	300
Preventative maintenance visits to our streetlights	258	400	475
Illuminated street name signs installed	0	66	48
Illuminated street name sign visits for preventative maintenance	18	151	138
Radar speed board relocations per school year	20	0	39

DEPARTMENT  
ENGINEERING

DIVISION/ACTIVITY  
SIGNAL CONTROL

ACCOUNT  
18085000

<u>EXPENDITURES:</u>	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
PERSONNEL	328,722	433,820	600,023
OPERATIONS	354,498	367,918	446,643
CAPITAL	-	-	-
TOTAL	683,220	801,738	1,046,666

<u>PERSONNEL:</u>	FY 2007	FY 2008	FY 2009
Traffic Signal Supervisor	1	1	1
Signal Systems Operator	1	2	2
Senior Signal Tech	2	2	2
Signal Tech I	1	2	2
Roadway Lighting Tech	1	2	2
TOTAL	6	9	9

KEY POINTS OF PROPOSED BUDGETS:

- No new personnel or capital items have been budgeted for this Fiscal Year.

**DEPARTMENT**  
**ENGINEERING SERVICES**

**DIVISION/ACTIVITY**  
**TRANSPORATION**

**ACCOUNT**  
**18089000**

**MISSION/PURPOSE STATEMENT:**

The mission of the Transportation Engineering Division is to provide a safe and efficient transportation system for the City of Frisco. This responsibility includes the management of capital improvement projects, operation of existing transportation infrastructure, traffic operations for special events, and transportation engineering review of all developments in the City of Frisco.

**STRATEGIES:**

- Effectively manage transportation related capital improvement projects.
- Provide safe design and operation of school zones.
- Use sound engineering principles to design transportation system.
- Operate traffic signals in an efficient manner.
- Use of Intelligent Transportation System technologies to manage and control transportation network.
- Educate public on traffic control devices.

**OBJECTIVES:**

- Complete design and construction of traffic signals identified in bond program.
- Implement traffic control system software and complete initial phase of the traffic control center.
- Implement new signal timing in Preston, Main, Legacy, Dallas Parkway, and Parkwood corridors after the Dallas North Tollway's extension opens.
- Use traffic control devices and crossing guards to provide safe school zones.
- Continue use of school safety meetings.
- Encourage Frisco Independent School District to implement Teens in the Driver Seat Program.
- Keep thoroughfare standard ordinance up to date.
- Use Safety Town for education of parents and children regarding transportation safety.
- Develop Intelligent Transportation Systems and Incident Management Plan.

**MEASURES:**

	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
Traffic signals designed and constructed	9	6	12
New signal timing plans developed for signal coordination	15	186	173
Crossing guards in operation	90	90	92
School zone flashers in operation	82	90	98
Signals "on-line" with traffic control system	N/A	69	81
Visitors reached through Safety Town	N/A	38,000	40,000
Pan-tilt-zoom cameras installed for traffic monitoring	N/A	3	10
Traffic plan reviews	595	750	950

DEPARTMENT  
ENGINEERING SERVICES

DIVISION/ACTIVITY  
TRANSPORTATION

ACCOUNT  
18089000

<u>EXPENDITURES:</u>	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
PERSONNEL	449,278	564,237	763,536
OPERATIONS	238,283	329,916	238,644
CAPITAL	-	-	-
TOTAL	687,561	894,153	1,002,180

<u>PERSONNEL:</u>	FY 2007	FY 2008	FY 2009
Assist. Dir. Engineering Services/Transportation	1	1	1
Senior Traffic Engineer	2	3	3
Traffic Engineer	3	3	3
Traffic Technician	1	1	1
TOTAL	7	8	8

KEY POINTS OF PROPOSED BUDGETS:

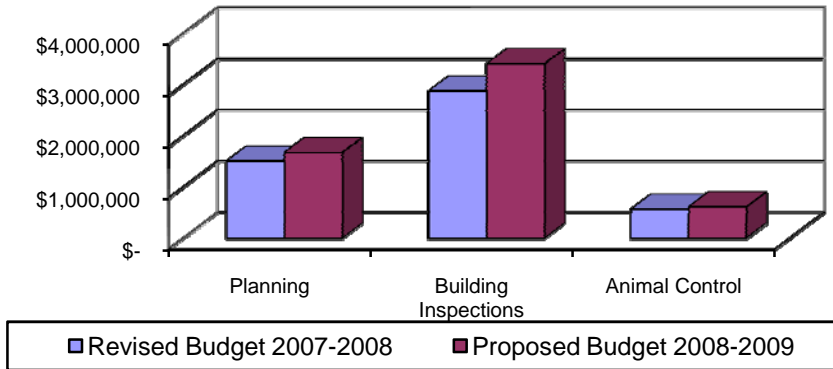
- No new personnel or capital items are budgeted in FY 2009.



PROGRESS IN MOTION

# PLANNING & DEVELOPMENT SERVICES DEPARTMENT SUMMARY 2008 - 2009

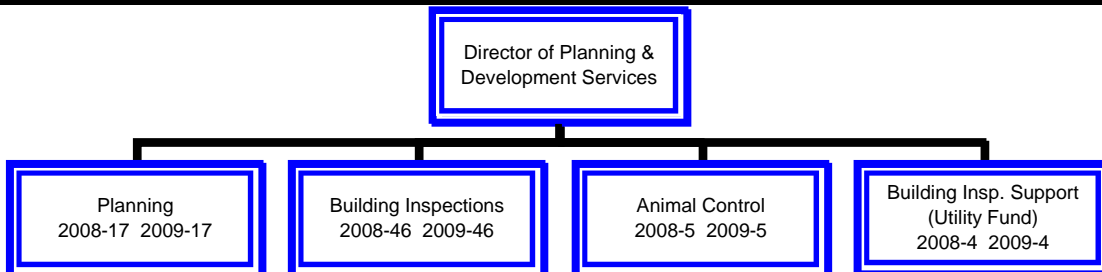
## TWO YEAR COMPARISON REVISED TO PROPOSED



The Planning and Development Services Department includes Planning, Building Inspections, and Animal Control. Budget appropriations increased 15.04% over the Revised Fiscal Year 2008 Budget. This increase is mainly due to the Zoning Ordinance update.

### Expenditure Summary

Activity	Actual 2006-2007	Revised Budget 2007-2008	Proposed Budget 2008-2009	% Change FY 2008 to FY 2009
Planning	\$ 1,188,634	\$ 1,501,119	\$ 1,664,311	10.87%
Building Inspections	2,774,756	2,868,657	3,398,475	18.47%
Animal Control	469,356	560,010	608,589	8.67%
<b>Totals</b>	<b>\$ 4,432,746</b>	<b>\$ 4,929,786</b>	<b>\$ 5,671,375</b>	<b>15.04%</b>



**DEPARTMENT**  
**PLANNING & DEVELOPMENT**

**DIVISION/ACTIVITY**  
**PLANNING**

**ACCOUNT**  
**19010000**

**MISSION/PURPOSE STATEMENT:**

Coordinate City development to create a city of value with emphasis on developing with the environment, minimizing development's impact on the environment, creating a sense of place by focusing on the public's realm and working with the public to preserve property values.

**STRATEGIES:**

- Implement City Council Priorities for FY 08-09.
- Implement the Community Planning and Advocacy Council's priorities for FY 08-09.
- Implement and maintain Building and Safety Standards for Sustainability.

**OBJECTIVES:**

- Provide for a diversity of residential product and mixed use developments (CC FY 8/9 & CPAC 8/9).
- Evaluate transit study and review funding options and implement needed changes to maximize transportation for the City (CC FY 8/9).
- Complete multi-purpose arena expansion project (CC FY 8/9).
- Develop the Frisco Heritage Center and Frisco Junction (CC FY 8/9).
- Develop criteria and program elements for reviewing and sustaining maturing communities and infrastructure (CC FY 8/9 & CPAC 8/9).
- Insure HOA and/or neighborhood involvement through increased HOA interaction, seminars and continuing education (CC FY 8/9).
- Evaluate reserve funds for appropriate requirements over next ten years (CC FY 8/9 & CPAC 8/9).
- Develop Grand Park master plan and begin implementation of Phase 1 (CC FY 8/9).
- Support the Frisco Economic Development Corporation (FEDC) in the attraction, retention and formation of targeted business sectors (CC FY 8/9).
- Provide for a pro-business environment for all size businesses (CC FY 8/9 & CPAC 8/9).
- Develop strategy for expansion of businesses up the Dallas North Tollway and along US 380 corridor (CC FY 8/9).
- Implement the Comprehensive Plan Goals and Objectives (CC FY 8/9 & CPAC 8/9).
- Evaluate and Improve the City's technology (CC FY 8/9).
- Expand Green Building Program (CC FY 8/9).
- Evaluate and implement departmental Focus Group suggestions (Departmental Priority).

**MEASURES:**

**2008-2009  
Proposed**

- |   |  |
|---|--|
| Update Comprehensive Zoning Ordinance   |  |
| Track applications to P&Z Commission and/or City Council to create a baseline for future planning purposes  |  |
| Update Subdivision Ordinance  |  |
| Revise the preliminary site plan and conveyance plat process for larger tracts  |  |
| Create a pre-submittal meeting process  |  |
| Assist in updating the Sexually Oriented Business Ordinance   |  |
| Conduct annual Focus Group survey and schedule meetings with selected parties to review survey results, discuss last year outcomes of Focus Group suggestions, and get ideas for future changes |  |

*\*Measures were changed at FY 2009 Proposed Budget therefore no estimates exist at this time.*



**DEPARTMENT**  
**PLANNING & DEVELOPMENT**

**DIVISION/ACTIVITY**  
**PLANNING**

**ACCOUNT**  
**19010000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	1,017,466	1,198,132	1,294,317
OPERATIONS	171,168	302,987	369,994
CAPITAL	-	-	-
<b>TOTAL</b>	<b>1,188,634</b>	<b>1,501,119</b>	<b>1,664,311</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Director of Planning	1	1	1
Senior Planner	1	1	1
Planner I/II	4	4	4
Planning Technician	4	4	4
Senior Landscape Architect	1	1	1
Zoning & Subdivision Administrator	1	1	-
Comp & Environmental Administrator	1	1	1
Development Coordinator	-	-	1
Landscape Architect	1	1	1
Senior Administrative Assistant	1	1	1
Secretary	1	-	-
Administrative Assistant	-	1	1
Neighborhood Services Representative	1	1	1
<b>TOTAL</b>	<b>17</b>	<b>17</b>	<b>17</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- The FY 2009 Annual Budget maintains Planning & Development, Planning Division personnel at previous fiscal year levels.
  
- FY 2009 Budget operations increase over the FY 2008 Revised Budget due to the planned update of the Zoning Ordinance.

**DEPARTMENT**  
**PLANNING & DEVELOPMENT**

**DIVISION/ACTIVITY**  
**BUILDING INSPECTIONS**

**ACCOUNT**  
**19096000**

**MISSION/PURPOSE STATEMENT:**

Coordinate City development to create a city of value with emphasis on maintaining high building, health and safety standards to protect the public's and the employees health, safety and general welfare; and working with the public to preserve property values.

**STRATEGIES:**

- Implement City Council Priorities for FY 2008-2009.
- Implement the Community Planning and Advocacy Council's priorities for FY 2008-2009.
- Implement and maintain Building and Safety Standards for Sustainability.

**OBJECTIVES:**

- Complete a multi-purpose arena expansion project (CC FY 8/9).
- Develop the Frisco Heritage Center and Frisco Junction (CC FY 8/9).
- Develop criteria and program elements for reviewing and sustaining maturing communities and infrastructure (CC FY 8/9 & CPAC 8/9).
- Insure HOA and/or neighborhood involvement through increased HOA interaction, seminars and continuing education (CC FY 8/9).
- Continue pro-business environment for all size businesses (CC FY 8/9 & CPAC 8/9).
- Evaluate and improve the City's technology (CC FY 8/9).
- Expand Green Building Program (CC FY 8/9).
- Evaluate & Implement Focus Group suggestions (*Departmental Priority*).

**MEASURES:**

**2008-2009  
Proposed**

Track permit applications to Certificate of Occupancy	
Implement Focus Group suggestion regarding E-Trak-it email notification for gas, meter, permit, inspector comments	
Implement Focus Group suggestion regarding "courtesy inspection" (24-hour warning)	
Track Permits by Type and/or Sub-Type to create a baseline for future planning purposes	
Track Restaurant Scores Based on Risk Categories to create a baseline for future planning purposes	
Track percentage of Voluntary Compliance on Nuisance Violations to create a baseline for future planning purposes	
Track percentage of Maintenance/zoning Compliant Response with 24 Business Hours to create a baseline for future planning purposes	
Number of FACT education presentations	
Number of educational presentations	
Update Sexually Oriented Business Ordinance	
Conduct annual Focus Group survey and schedule meetings with selected parties to review survey results, discuss last year outcomes of Focus Group suggestions, and get ideas for future changes	

*\*Measures were changed at FY 2009 Proposed Budget therefore no estimates exist at this time.*

**DEPARTMENT**  
**PLANNING & DEVELOPMENT**

**DIVISION/ACTIVITY**  
**BUILDING INSPECTIONS**

**ACCOUNT**  
**19096000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	2,563,550	2,643,055	3,093,699
OPERATIONS	211,206	225,602	304,776
CAPITAL	-	-	-
<b>TOTAL</b>	<b>2,774,756</b>	<b>2,868,657</b>	<b>3,398,475</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Chief Building Official	1	1	1
Assistant Chief Building Official	1	1	1
Administrative Assistant	1	1	1
Plans Examiner Supervisor	1	1	1
Plans Examiner	4	4	4
Chief Building Inspector	3	3	3
Building Inspector	20	20	20
Senior Building Permit Technician	1	1	1
Building Permit Technician I/II	4	4	4
Code Enforcement Administrator	1	1	1
Senior Code Enforcement Officer	1	1	1
Code Enforcement Officer	3	3	3
Registered Sanitarian	1	1	1
Health Inspector	3	4	4
<b>TOTAL</b>	<b>45</b>	<b>46</b>	<b>46</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- No new supplemental capital or personnel are added for FY 2009.

**DEPARTMENT**  
**PLANNING & DEVELOPMENT**

**DIVISION/ACTIVITY**  
**ANIMAL CONTROL**

**ACCOUNT**  
**19097000**

**MISSION/PURPOSE STATEMENT:**

Coordinate City development to create a city of value with emphasis on ensuring the humane treatment of animals.

**STRATEGIES:**

- Implement City Council Priorities for FY 2008-2009.
- Implement the Community Planning and Advocacy Council's priorities for FY 2008-2009.

**OBJECTIVES:**

- Continue to develop criteria and program elements for reviewing and sustaining maturing communities and infrastructure (CC FY 8/9 & CPAC 8/9).

**MEASURES:**

**2008-2009  
Proposed**

Number of calls for service

Percent of calls or complaints responded to within 24 business hours

Number of bite reports received

Number of educational presentations

*\*Measures were changed at FY 2009 Proposed Budget therefore no estimates exist at this time.*

**DEPARTMENT**  
**PLANNING & DEVELOPMENT**

**DIVISION/ACTIVITY**  
**ANIMAL CONTROL**

**ACCOUNT**  
**19097000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	194,406	263,068	300,260
OPERATIONS	274,950	296,942	308,329
CAPITAL	-	-	-
<b>TOTAL</b>	<b>469,356</b>	<b>560,010</b>	<b>608,589</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Senior Animal Control Officer	1	1	1
Animal Control Officer	3	4	4
<b>TOTAL</b>	<b>4</b>	<b>5</b>	<b>5</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- No new supplemental capital or personnel are added in FY 2009.
- 42% of the total budget is appropriated for an interlocal agreement with Collin County for the sheltering of animals.

**DEPARTMENT**  
**NON DEPARTMENTAL**

**DIVISION/ACTIVITY**  
**NON DEPARTMENTAL**

**ACCOUNT**  
**19999000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	-	-	(607,251)
OPERATIONS	6,539,295	2,550,653	600,267
CAPITAL	-	-	-
<b>TOTAL</b>	<b>6,539,295</b>	<b>2,550,653</b>	<b>(6,984)</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>

**\*\* Note: No personnel funded in this division.**

**KEY POINTS OF PROPOSED BUDGETS:**

- Non-departmental funding includes funding set aside for capital projects as transfers out and other miscellaneous funding needs. Additionally, the City has budgeted approximately 1.25% of total salaries, \$607,251 as a credit to salaries in anticipation of attrition savings for FY 2009.

- Appropriations included in the Revised Fiscal Year 2008 transfer of \$1,649,539 include:

Heritage	138,000
Renovation of Old City Hall for Court	46,333
Community Center	40,000
Relocate Jail	10,000
Cable Work	75,000
Project 2nd Software	138,173
FY 2009 Capital Purchases	<u>1,202,033</u>
<b>Total Transfers to Capital Projects Fund</b>	<b>1,649,539</b>

- Funding in the amount of \$105,000 is being requested as support for the charitable organizations in Frisco. This is based on \$1.00 per capita.
- Funding in the amount of \$143,043 is provided for the City's portion of operational costs for the Arts of Collin County.
- Funding in the amount of \$40,000 is provided to the Special Events Fund for the City's Annual Freedom Fest event.
- Funding in the amount of \$150,000 is being set aside as a reserve for insurance. The City has three medical plans, one which is fully insured and two which are self funded. This reserve is needed to protect against losses from extraordinary claims.
- Funding in the amount of \$112,224 is being provided for salary and operations of the Public Art Fund.
- Funding in the amount of \$50,000 is provided to the Capital Reserve Fund.

Enterprise Funds

Budget Summaries

- . Utility Fund
- . Environmental Services Fund

Supporting Revenue &

Expense Detail

Department Detail





PROGRESS IN MOTION



**CITY OF FRISCO  
UTILITY FUND  
BUDGET SUMMARY  
FISCAL YEAR 2008 - 2009**

	ACTUAL FY 2006-07	ORIGINAL BUDGET FY 2007-08	REVISED BUDGET FY 2007-08	PROPOSED BUDGET FY 2008-09
Working Capital, Beginning	\$ 17,109,420	\$ 11,260,034	\$ 15,299,233	\$ 12,749,227
Receipts:				
Water Sales	18,914,324	28,074,144	25,312,973	28,833,266
Sewer Charges	8,992,616	11,751,000	10,895,856	13,192,080
Inspection Fees	1,976,917	1,506,000	585,224	1,000,000
Interest Income	970,793	500,000	546,447	500,000
Miscellaneous	340,251	1,250,000	1,322,840	1,181,000
Transfers In	-	1,500,000	1,500,000	1,500,000
<b>Total Revenue</b>	<b>31,194,901</b>	<b>44,581,144</b>	<b>40,163,340</b>	<b>46,206,346</b>
Funds Available	48,304,321	55,841,178	55,462,573	58,955,573
Deductions:				
Operating Expenses	25,716,988	30,187,276	30,488,205	33,693,321
Capital Outlay	757,561	1,995,258	521,986	41,260
Interfund Transfers - Other Funds	-	690,000	-	690,000
Bond Principal	4,035,657	5,187,570	5,187,570	5,722,115
Bond Interest/Fiscal Charges	2,494,882	6,515,584	6,515,584	5,949,265
<b>Total Deductions</b>	<b>33,005,088</b>	<b>44,575,688</b>	<b>42,713,345</b>	<b>46,095,962</b>
Working Capital, Ending	<u>\$ 15,299,233</u>	<u>\$ 11,265,490</u>	<u>\$ 12,749,227</u>	<u>\$ 12,859,611</u>

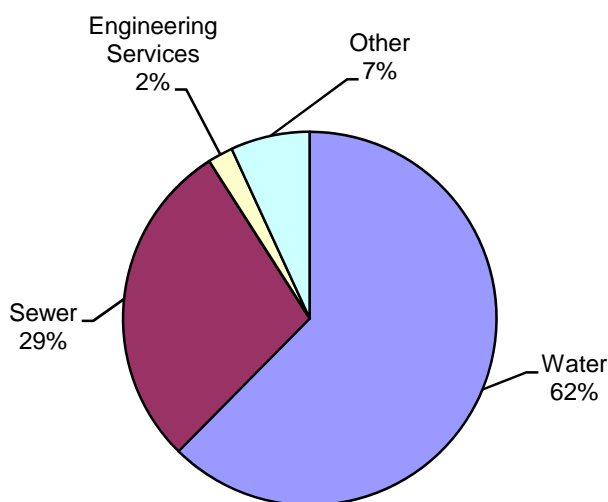
The Utility Fund includes the following services; GIS, utility billing, water distribution, wastewater collection, construction inspection and engineering. The growth experienced by the City is seen in the 13% increase in operating expenses. A large portion of the increase is due to the opening of the Panther Creek Sewer Treatment plant and the increased cost of water.

The City adheres to an informal policy of maintaining a 3 to 6 month working capital reserve. The projected ending balance for FY 2009 maintains a 4-6 month reserve. Rate modeling information will be provided during the budget discussions. A final rate adjustment recommendation will be made at that time.

# Utility Fund Schedule of Revenues

REVENUES	Actual FY05	Actual FY06	Actual FY07	Revised FY08	Proposed FY09
<b>Water</b>					
Water Sales	18,822,768	24,146,179	18,286,102	24,850,536	28,335,590
Tapping Fees	5,680	7,942	7,359	4,983	4,983
Reconnect Fee	30,990	37,900	18,763	38,640	40,572
Service Charge	459,572	494,058	421,734	333,073	366,380
Reuse Water Sales	154,898	90,923	81,374	85,741	85,741
<b>Water Sub-Total</b>	<b>19,473,908</b>	<b>24,777,002</b>	<b>18,815,332</b>	<b>25,312,973</b>	<b>28,833,266</b>
<b>Sewer</b>					
Sewer Service	5,848,613	7,041,232	8,911,242	10,728,458	13,015,872
Sewer Service Charges	-	149,870	179,091	166,248	175,000
Tapping Fee	1,900	1,520	1,525	1,150	1,208
<b>Sewer Sub-Total</b>	<b>5,850,513</b>	<b>7,192,622</b>	<b>9,091,858</b>	<b>10,895,856</b>	<b>13,192,080</b>
<b>Engineering Services</b>					
Inspection Fee	645,402	2,262,399	1,976,917	585,224	1,000,000
Miscellaneous	12,334	4,486	12,750	6,700	6,000
<b>Engineering Sub-Total</b>	<b>657,736</b>	<b>2,266,885</b>	<b>1,989,667</b>	<b>591,924</b>	<b>1,006,000</b>
<b>Other</b>					
Interest	318,874	590,026	970,793	546,447	500,000
Damage/Repairs	35,468	19,770	98,083	50,367	-
Miscellaneous	191,515	191,639	284,381	190,773	175,000
Transfers	-	2,000,000	-	2,575,000	2,500,000
<b>Misc. Sub-Total</b>	<b>545,857</b>	<b>2,801,435</b>	<b>1,353,256</b>	<b>3,362,587</b>	<b>3,175,000</b>
<b>Total</b>	<b>26,528,014</b>	<b>37,037,944</b>	<b>31,250,113</b>	<b>40,163,340</b>	<b>46,206,346</b>

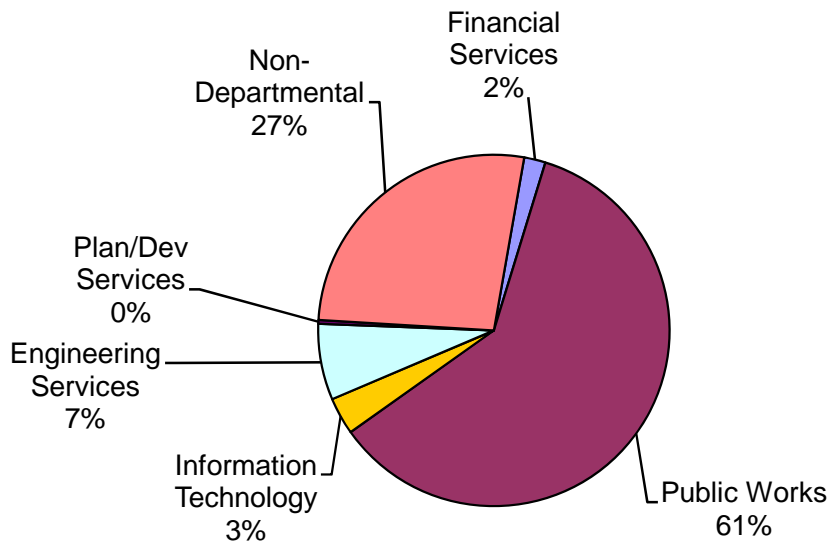
Utility Fund Schedule of Revenue  
FY 2009



## UTILITY FUND SUMMARY EXPENSE REPORT BY DEPARTMENT

EXPENSES	Actual FY05	Actual FY06	Actual FY07	Revised FY08	Proposed FY09
20 Financial Services	589,155	619,614	732,388	877,807	898,773
40 Public Works	15,213,509	19,020,985	22,239,159	25,594,221	27,870,896
60 Information Technology	816,977	841,199	1,160,819	1,476,483	1,574,790
80 Engineering Services	2,255,392	2,349,553	2,122,743	2,917,482	3,229,990
90 Plan/Dev Services	218,081	224,687	151,470	144,198	160,132
99 Non-Departmental	9,316,540	30,719,447	56,199,882	11,703,154	12,361,381
Total	28,409,654	53,775,485	82,606,461	42,713,345	46,095,962

**Utility Fund Expenses  
by Department as Percent of Total**





PROGRESS IN MOTION

**CAPITAL, SUPPLEMENTAL AND PROGRAM EXPENDITURE  
FUNDED AND UNFUNDED REQUESTS  
FY 2008-2009  
Utility Fund**

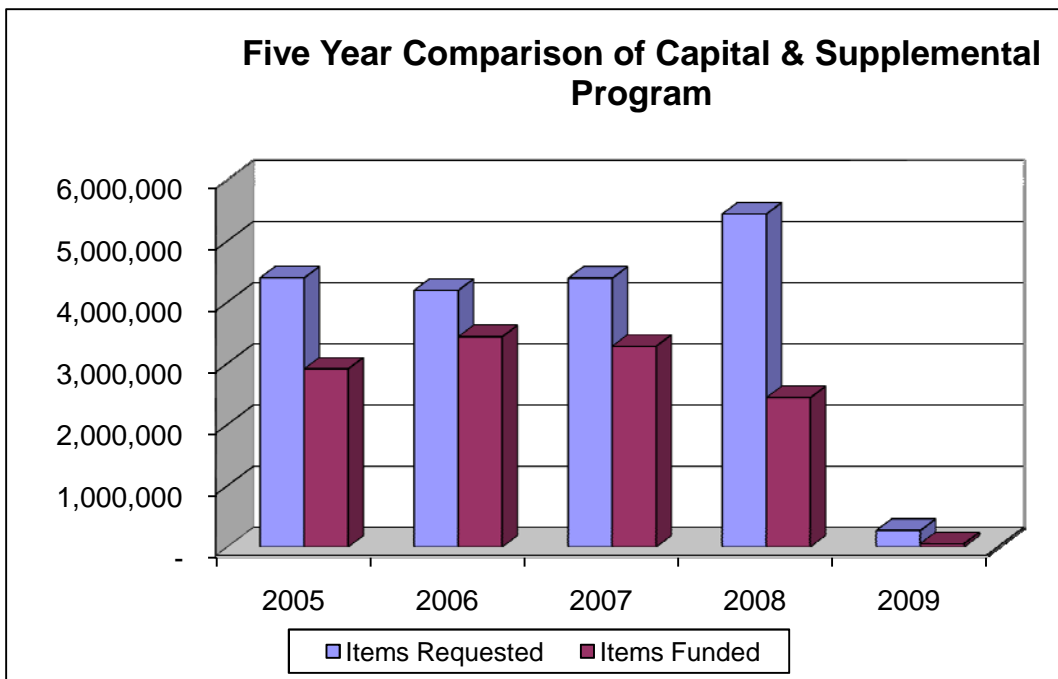
Dept	Div	Item Description	Continuation Capital	FTE Request	Supplemental Capital Items			Total
					Personnel	Capital	Operations	
40	26	Remit Processing System	-	-	-	21,500	-	21,500
40	44	TRX 920 Mobile Data Collectors (2)	-	-	-	19,760	-	19,760
60	64	Essential Skills for the Business Analyst	-	-	-	-	15,960	15,960
								-

**Sub-Totals:** - - - 41,260 15,960 57,220  
**Total Supplemental:** 57,220  
**Total Replacement Capital & Supp. Items:** 57,220

**Items Below Line Not Funded**

40	10	Public Works Parking Lot Expansion	-	-	-	125,000	-	125,000
40	10	New Irrigations Specialist	-	2	-	26,000	19,900	45,900
40	10	New Permit Technician	-	1	-	31,000	2,493	33,493
40	10	New Water Education Specialist	-	2	-	-	4,910	4,910
40	10	Signage for PW Demonstration Garden	-	-	-	-	5,357	5,357

**Total of Items Not Funded:** - 5 - 182,000 32,660 214,660  
**Total of All Items Considered:** - 5 - 223,260 48,620 271,880  
**Total of All Capital & Supplemental Items:** 271,880



**MISSION/PURPOSE STATEMENT:**

The Revenue Collections – Utility Billing Division is responsible for the billing and collection of user charges for water & sewer and garbage collection in a professional, positive and responsive manner. The division strives to offer exceptional customer service for City newcomers, visitors and residents by being pleasant and helpful whether by phone, e-mail or in person.

**STRATEGIES:**

- Provide all customers (internal and external) with quality service delivery.
- Improve payment processing.
- Develop policy and procedure manuals.
- Analyze aged accounts receivables.
- Provide staff with training necessary to perform their job tasks.

**OBJECTIVES:**

- Respond to all customer complaints within 48 hours.
- Increase customer participation in credit card and on-line payment options by 2% each year.
- Purchase a remittance processing system by December 2008 to expedite payment processing.
- Provide yearly in-house training for customer service representatives.
- Reduce number of delinquent accounts by 10% each year.
- Strive to reduce lost water ratio.

**MEASURES:**

	2007-2008 Revised	2008-2009 Proposed
Accounts Billed	433,389	437,723
Payments Processed	421,755	434,408
% of Payments made on-line	6%	7%
Adjustments Processed	1,081	2,000
% of Accounts with late charges	14%	15%
Service Orders	18,804	20,685
% of Accounts over 60 days	8%	4%
Funds deposited within 24 hours	100%	100%
Checks and coupons electronically imaged	N/A	36,000
Customer complaints responded to within 48 hours	100%	100%

**DEPARTMENT**  
**FINANCIAL SERVICES**

**DIVISION/ACTIVITY**  
**REVENUE COLLECTIONS**

**ACCOUNT**  
**62026000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	368,077	482,284	490,511
OPERATIONS	364,311	395,523	386,762
CAPITAL	-	-	21,500
<b>TOTAL</b>	<b>732,388</b>	<b>877,807</b>	<b>898,773</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Revenue Collections Manager	1	1	1
Accountant	0.5	0.5	0.5
Senior Customer Service Representative	2	2	2
Customer Service Representative	5	5	5
Receptionist	-	-	-
<b>TOTAL</b>	<b>8.5</b>	<b>8.5</b>	<b>8.5</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- The FY 2009 Budget includes no new personnel in this Division.
- The postage appropriation increases as a result of additional billing and the generation of second notices for late bill payment.

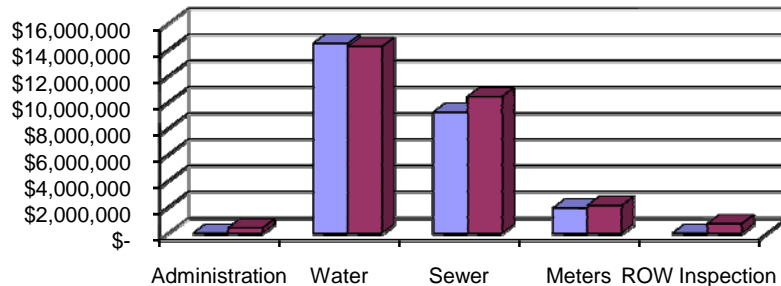


PROGRESS IN MOTION



# PUBLIC WORKS DEPARTMENT SUMMARY 2008 - 2009

## TWO YEAR COMPARISON REVISED TO PROPOSED

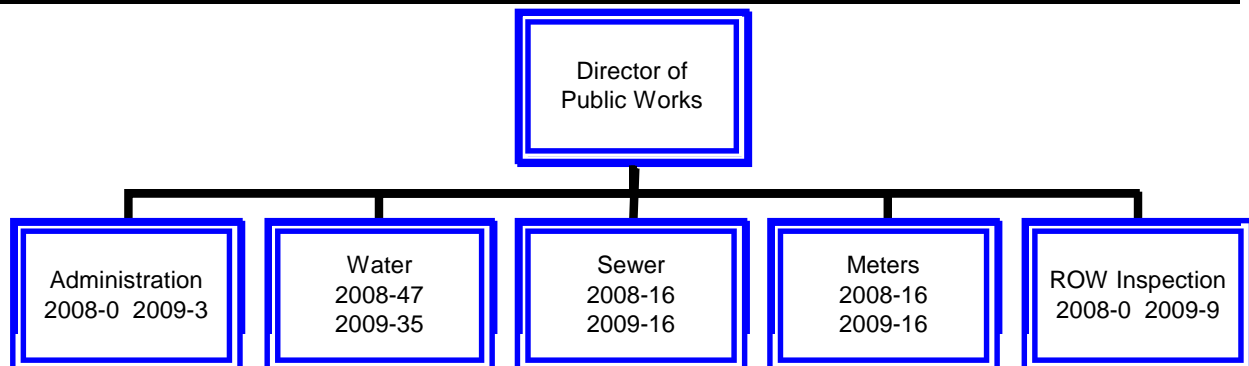


■ Revised Budget 2007-2008     
 ■ Proposed Budget 2008-2009

The overall expenses for FY 2009 represent an 8.9% increase over the Revised Fiscal Year 2008 Budget. As the City continues to grow, the City's share of operational costs for the NTMWD continues to rise. Total budgeted funds for NTMWD in FY 2009 equal slightly more than \$10.1 million. The Department adds two new Divisions: Administration and ROW Inspection. These Divisions were part of the Water and Sewer Divisions in FY 2008.

### Expenditure Summary

Activity	Actual 2006-2007	Revised Budget 2007-2008	Proposed Budget 2008-2009	% Change FY 2008 to FY 2009
Administration	\$ -	\$ -	\$ 395,259	N/A
Water	12,256,389	14,477,820	14,248,708	-1.58%
Sewer	7,660,476	9,215,329	10,412,809	12.99%
Meters	2,322,294	1,901,072	2,104,289	10.69%
ROW Inspection	-	-	709,831	N/A
<b>Totals</b>	<u>\$ 22,239,159</u>	<u>\$ 25,594,221</u>	<u>\$ 27,870,896</u>	<u>8.90%</u>



**DEPARTMENT**  
**PUBLIC WORKS**

**DIVISION/ACTIVITY**  
**ADMINISTRATION**

**ACCOUNT**  
**64010000**

**MISSION/PURPOSE STATEMENT:**

The purpose of the Administration Division's water education effort is to raise customer awareness of ways to improve water efficiency through the distribution system and to prevent stormwater pollution from point and nonpoint sources that challenge water quality. Education and outreach are key components to raising customer awareness and ensuring there is an ample supply of quality water for our water customers.

**STRATEGIES:**

- Provide water usage reports on estimated outdoor and actual ET landscape needs with GIS technology.
- Maximize citizen outreach opportunities and involvement through workshops and HOA partnerships.
- Promote citizen interest and involvement through rebate programs.
- Educate new and existing home owners on the ET technology, ET controllers, and ET e-mails.
- Develop education partnership with schools and local government to support students in the Water Ambassadors program to promote stormwater and water cycle awareness in the community.
- Improve water and stormwater media outreach through e-newsletters, website interaction, bill inserts, brochures and mail-outs.

**OBJECTIVES:**

- Develop conservation strategies for overall improved water efficiency.
- Develop stormwater pollution prevention strategies for overall catchment system in the City.
- Raise customer and youth awareness to stormwater pollution from point and nonpoint sources.
- Implement programs for citizen awareness through the Water Management Plan.
- Improve irrigation system efficiency through inspections and free evaluation programs.
- Identify high water users and develop case-by-case water saving programs.

**MEASURES:**

	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
Increase ET Controller Program new registrations by 100%	50	100	200
Increase free irrigation evaluations by 10-15%	600	800	900
Reduce the City's overall gallons per capita per day by 10% each year	N/A	200	220
Increase visitors to the Public Works Demonstration Garden for stormwater and water education by 500%	N/A	50	300

**DEPARTMENT**  
**PUBLIC WORKS**

**DIVISION/ACTIVITY**  
**ADMINISTRATION**

**ACCOUNT**  
**64010000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	-	-	298,956
OPERATIONS	-	-	96,303
CAPITAL	-	-	-
TOTAL	-	-	395,259

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Director of Public Works	-	-	1
Irrigation Specialist	-	-	1
Water Education Coordinator	-	-	1
TOTAL	-	-	3

**KEY POINTS OF PROPOSED BUDGETS:**

- The FY 2009 Annual Budget includes no new personnel or capital items for the Administration Division. Staff were transferred from the Water Division to the new Administration Division to improve functionality.

**DEPARTMENT**  
**PUBLIC WORKS**

**DIVISION/ACTIVITY**  
**WATER**

**ACCOUNT**  
**64042000**

**MISSION/PURPOSE STATEMENT:**

The purpose of the Water Division is the delivery of safe drinking water to our consumers at adequate pressure, in ample quantities, and with proper disinfections.

**STRATEGIES:**

- Update water system files and data retrieval capability.
- Provide additional water capacity and improved distribution.
- Provide a more pressure balanced water system to West Frisco.
- Implement program for citizen awareness.
- Improve water system control.
- Maximize available employee resources.
- Improve internal and external communications with Planning and Development Services Department.

**OBJECTIVES:**

- Work with GIS to confirm and update the Water and Sewer identification system.
- Develop strategies for operational challenges for new ground storage tank and pump station.
- Raise customer awareness on water conservation.
- Develop strategies for operational challenges for the new elevated storage for use in west Frisco.
- Monitor bi-weekly overtime expense.
- Improve coordination with other City departments in the development process.

**MEASURES:**

	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
Percentage of time water system pressure between 50-100 psi (pounds per square inch)	100%	100%
Water leaks repaired within 48 hours	100%	100%
Work orders	2,640	2,640

**DEPARTMENT**  
**PUBLIC WORKS**

**DIVISION/ACTIVITY**  
**WATER**

**ACCOUNT**  
**64042000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	2,373,815	2,310,323	2,000,529
OPERATIONS	9,512,339	11,866,886	12,248,179
CAPITAL	370,235	300,611	-
<b>TOTAL</b>	<b>12,256,389</b>	<b>14,477,820</b>	<b>14,248,708</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Director of Public Works	1	1	-
Utilities Operations Manager	1	1	1
Utilities Superintendent	2	2	2
Supervisor	2	2	2
Crew Leader	8	9	9
Equipment Operator II/I	6	7	7
Systems Technician	2	3	3
Maintenance Worker	8	9	8
Maintenance Worker Seasonal	1	1	1
Irrigation Specialist	1	1	-
Irrigation Compliance Monitor	2	2	2
Inspector - ROW	2	2	-
Inspector - Construction	2	2	-
Water Education Coordinator	1	1	-
Water Quality Technician	1	1	1
Utility Line Locator	1	1	-
Customer Service Representative	2	2	1
Maintenance Technician	-	-	1
<b>TOTAL</b>	<b>43</b>	<b>47</b>	<b>38</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- The FY 2009 Annual Budget does not include additional personnel for the Water Division.
- Staff were transferred from the Water Division, to the newly created Administration and ROW Inspection Divisions.
- Cost of water from the NTMWD is projected to increase from \$1.08 per thousand gallons in FY 2008 to \$1.18 in FY 2009.

**DEPARTMENT**  
**PUBLIC WORKS**

**DIVISION/ACTIVITY**  
**SEWER**

**ACCOUNT**  
**64043000**

**MISSION/PURPOSE STATEMENT:**

The Sewer Division strives to maintain the City sewer collection system in accordance with regulatory guidelines.

**STRATEGIES:**

- Update wastewater system files and data retrieval capability.
- Inspect for system inflow and infiltration.
- Maximize available employee resources.

**OBJECTIVES:**

- Work with GIS for wastewater line identification purposes.
- Collect flow monitoring data and work with the Engineering Services Department.
- Monitor bi-weekly overtime expense.
- Repair manholes that are damaged due to sulfates problem.

**MEASURES:**

	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
<b>Linear feet of sewer line inspected</b>	<b>62,544</b>	<b>62,544</b>
<b>Manholes repaired/rehabilitated</b>	<b>186</b>	<b>186</b>
<b>Number of work orders</b>	<b>1,115</b>	<b>1,115</b>

**DEPARTMENT**  
**PUBLIC WORKS**

**DIVISION/ACTIVITY**  
**SEWER**

**ACCOUNT**  
**64043000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	835,618	1,012,132	944,992
OPERATIONS	6,504,429	8,129,547	9,467,817
CAPITAL	320,429	73,650	-
<b>TOTAL</b>	<b>7,660,476</b>	<b>9,215,329</b>	<b>10,412,809</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Civil Engineer	1	1	-
Maintenance Supervisor	1	1	1
Crew Leader	5	7	4
Equipment Operator I/ II	2	-	2
Maintenance Worker	5	5	4
Maintenance Technician	1	1	1
Camera Technician	1	1	1
<b>TOTAL</b>	<b>16</b>	<b>16</b>	<b>13</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- The FY 2009 Annual Budget does not include additional personnel for the Sewer Division.
- The cost for wastewater treatment from the NTMWD has increased 16.8% to a total of \$8.8 million.

**DEPARTMENT**  
**PUBLIC WORKS**

**DIVISION/ACTIVITY**  
**METERS**

**ACCOUNT**  
**64044000**

**MISSION/PURPOSE STATEMENT:**

The Meter Division strives to ensure the proper operation and accuracy of all water meters.

**STRATEGIES:**

- Update and streamline the City meter reading capability.
- Improve customer service.
- Recoup costs associated with damage to City property.
- Improve internal and external communications.

**OBJECTIVES:**

- Improve the accuracy and efficiency of meter reading equipment and personnel.
- Continue installation of radio read meters.
- Minimize the cost of replacing and repairing damaged meters and meter boxes.

**MEASURES:**

	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
Radio transmitters installed per month	511	365	400
Monthly water meter complaints	176	184	200
Meters replaced per month	236	108	150
Water system customers equipped with radio read meters	80%	90%	95%
Residential and commercial meters tested	N/A	520	520
Work orders per month	1,306	1,500	1,750



**DEPARTMENT**  
**PUBLIC WORKS**

**DIVISION/ACTIVITY**  
**METERS**

**ACCOUNT**  
**64044000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	796,626	852,375	874,225
OPERATIONS	1,503,261	940,472	1,210,304
CAPITAL	22,407	108,225	19,760
<b>TOTAL</b>	<b>2,322,294</b>	<b>1,901,072</b>	<b>2,104,289</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Meter Superintendent	1	1	1
Meter Supervisor	1	1	1
Meter Shop Coordinator	-	1	1
Crew Leader	3	2	2
Equipment Operator I	1	-	-
Maintenance Worker	5	7	7
Meter Reader	4	3	3
Customer Service Representative	1	1	1
<b>TOTAL</b>	<b>16</b>	<b>16</b>	<b>16</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- Capital equipment added in this Fiscal Year includes two Mobile Data Collectors for meter readings to replace handheld units that are no longer supported by the manufacturer.

**DEPARTMENT**  
**PUBLIC WORKS**

**DIVISION/ACTIVITY**  
**RIGHT OF WAY INSPECTION**

**ACCOUNT**  
**64049000**

**MISSION/PURPOSE STATEMENT:**

The purpose of the Right of Way (ROW) Inspection Division is to protect the existing City infrastructure from damages. ROW Inspection exists to protect the City's infrastructure and manage the location of franchise utilities. The ROW Inspection Division is also responsible for the protection of the potable water system from potential cross-connections through the backflow assembly process.

**STRATEGIES:**

- Update the ROW Permit to prevent repeating existing problems.
- Establish processes and procedures for the new division.
- Improve backflow system processes by quality control processes.
- Maximize available employee resources.
- Improve internal and external communications with development services.

**OBJECTIVES:**

- Improve the processes of Right of Way permits between Public Works and other departments.
- Develop strategies for implementing software to support the backflow assembly process.
- Improve coordination with other City departments in development process.
- Make the right of way inspection process more effective.

**MEASURES:**

	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
<b>Percent of Right of Way permits that take longer than five days to process</b>	<b>N/A</b>	<b>5%</b>	<b>3%</b>

**DEPARTMENT**  
**PUBLIC WORKS**

**DIVISION/ACTIVITY**  
**RIGHT OF WAY INSPECTION**

**ACCOUNT**  
**64049000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	-	-	546,556
OPERATIONS	-	-	163,275
CAPITAL	-	-	-
TOTAL	-	-	709,831

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Civil Engineer	-	-	1
Crew Leader	-	-	1
ROW Inspector	-	-	3
Utility Line Locator	-	-	1
Backflow Inspector	-	-	1
Camera Technician	-	-	1
Permit Technician	-	-	1
TOTAL	-	-	9

**KEY POINTS OF PROPOSED BUDGETS:**

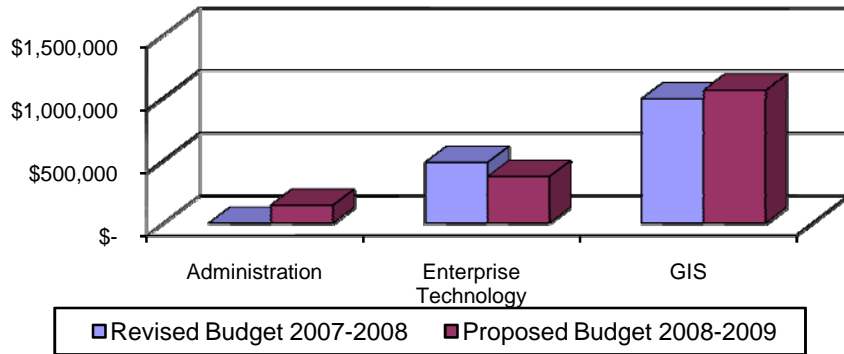
- Staff positions were transferred from the Water and Sewer Divisions to the Right of Way Inspection Division to improve functionality.



PROGRESS IN MOTION

# INFORMATION TECHNOLOGY DEPARTMENT SUMMARY 2008 - 2009

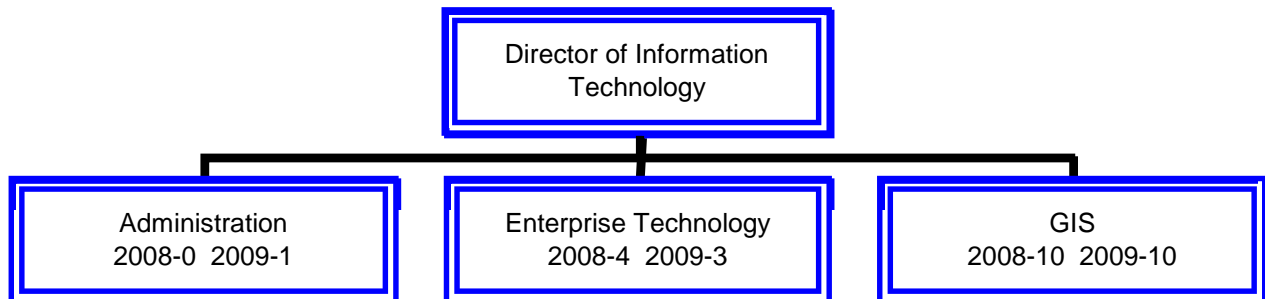
## TWO YEAR COMPARISON REVISED TO PROPOSED



Overall expenditures increased 6.66% over the Revised Fiscal Year 2008 Budget. A division was added to account for the Information Technology strategic planning function. One position and supporting operating expense was transferred from Enterprise Technology to Administration.

### Expenditure Summary

Activity	Actual 2006-2007	Revised Budget 2007-2008	Proposed Budget 2008-2009	% Change FY 2008 to FY 2009
Administration	\$ -	\$ -	\$ 142,812	N/A
Enterprise Technology	-	484,429	372,064	-23.20%
GIS	<u>1,160,819</u>	<u>992,054</u>	<u>1,059,914</u>	<u>6.84%</u>
<b>Totals</b>	<b><u>\$ 1,160,819</u></b>	<b><u>\$ 1,476,483</u></b>	<b><u>\$ 1,574,790</u></b>	<b><u>6.66%</u></b>



**DEPARTMENT**  
INFORMATION TECHNOLOGY

**DIVISION/ACTIVITY**  
ADMINISTRATION

**ACCOUNT**  
66010000

**MISSION/PURPOSE STATEMENT:**

The mission of the Information Technology Department is to ensure reliability, availability, serviceability and security of all computer and telecommunications related systems required for all other City Departments to effectively accomplish their missions.

**STRATEGIES:**

- **(CUSTOMER PERSPECTIVE):** Cultivate and sustain effective relationships with all City departments to provide for effective and efficient planning, implementation, operations, and maintenance of information technology systems.
- **(CUSTOMER & INTERNAL PERSPECTIVE):** Improve upon GIS data accuracy and integration to support efficient and effective delivery of service to citizens and management decision support.
- **(INTERNAL PERSPECTIVE):** Document all critical processes and procedures. Document 'customer' call lists for all systems. Provide system maintenance in ways that provide least impact on users.
- **(FINANCIAL PERSPECTIVE):** Provide 'business case' analysis and decision methodology for all technology system acquisitions.
- **(LEARNING AND GROWTH PERSPECTIVE):** Develop multi-year IT skills requirements and assessments and rationalize all IT employees' roles.

**OBJECTIVES:**

- Document department and divisional requirements with Department Director to acknowledge priority and responsibility, so that departments can effectively plan for the role of technology systems in the delivery of services or improvement of processes.
- Develop 5-year IT strategic plan template and work with all departments to document it.
- Maintain and monitor systems to ensure maximum system uptime and minimum user downtime.
- Document and publish email retention policy.
- Insure appropriate review of all decisions requiring use of technology systems so that both user business requirements and ongoing support requirements are properly documented and become an integral part of procurement decisions.
- Create a multi-year training and development plan for every employee in IT so that current and future internal capabilities can be used to determine support strategies for all systems.
- Pursue at least one relevant certification per employee on an ongoing basis.

**MEASURES:**

	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
Avoidable system downtime	0%	0%
Departments with 5-year IT Strategic Plan over 50% complete	50%	50%
IT employees with documented multi-year training and development plans	100%	100%
IT employees pursuing relevant certification	100%	100%

**DEPARTMENT**  
**INFORMATION TECHNOLOGY**

**DIVISION/ACTIVITY**  
**ADMINISTRATION**

**ACCOUNT**  
**66010000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	-	-	137,034
OPERATIONS	-	-	5,778
CAPITAL	-	-	-
<b>TOTAL</b>	-	-	<b>142,812</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Senior IT Strategic Planner	-	-	1
<b>TOTAL</b>	-	-	<b>1</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- The Senior IT Strategic Planner position was transferred, within the Enterprise Fund, to the Administration Division to better account for activity.

**DEPARTMENT**  
INFORMATION TECHNOLOGY

**DIVISION/ACTIVITY**  
ENTERPRISE TECHNOLOGY

**ACCOUNT**  
66061000

**MISSION/PURPOSE STATEMENT:**

The Enterprise Technology Division is responsible for the architecture and future direction of enterprise systems, integration strategies, security, web and database management.

**STRATEGIES:**

- (CUSTOMER PERSPECTIVE): Cultivate and sustain effective relationships with all departments to ensure adept analysis of their business process and cooperative problem solving.
- (BUSINESS PERSPECTIVE): Ensure that effective technology policies are in place in order to provide a secure and operational environment.
- (APPLICATION PERSPECTIVE): Deploy and maintain highly effective, reliable, secure and innovative databases and applications to support City functions.
- (INFORMATION PERSPECTIVE): Provide information in a fast and efficient manner through web initiatives, database management and targeted reporting strategies.
- (TECHNOLOGY PERSPECTIVE): Manage enterprise security and data availability through storage solutions and disaster recovery plans. Research industry best practice and new product solutions for effective planning and prudent investment.

**OBJECTIVES:**

- Document information technology policies and procedures, including disaster recovery and security.
- Evaluate, guide and plan technology implementations to enhance current processes, solve business problems and meet City technology goals.
- Keep enterprise systems and databases up to date and on current version releases and consolidate systems leveraging virtual technologies.
- Create citizen focused web applications to provide services quickly and efficiently.
- Provide up to date and accurate information to both city staff and citizens through targeted web initiatives.
- Maintain the City's database systems to ensure maximum performance and reliability.
- Provide appropriate levels of security to protect all data housed or maintained by the City.
- Ensure that all information and data within the City is protected by applying backup and disaster recovery solutions.
- Work with departments, for enterprise hardware and software procurements, to determine need, assist with requirements documentation, vendor evaluations, integration strategies and implementation of project management principals and practices.

**MEASURES:**

	2007-2008 Revised	2008-2009 Proposed
Information Technology Policies and Procedures guide completed and reviewed by executive sponsors	85%	85%
Security measures established that adhere to PCI-DSS and appropriate action taken through targeted budgeting and internal controls	N/A	50%
Short and long term data storage plan developed	N/A	100%
Systems backed up and data can be restored based on departmental requirements	N/A	100%
Deployment of SharePoint 2007 within the enterprise	75%	90%
Formal and documented review of software procurement throughout the City	100%	100%



**DEPARTMENT**  
INFORMATION TECHNOLOGY

**DIVISION/ACTIVITY**  
ENTERPRISE TECHNOLOGY

**ACCOUNT**  
66061000

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	-	432,683	292,284
OPERATIONS	-	51,746	79,780
CAPITAL	-	-	-
<b>TOTAL</b>	-	<b>484,429</b>	<b>372,064</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Enterprise Technology Manager	1	1	1
Database Administrator	1	1	1
Business Analyst	1	1	1
Senior IT Strategic Planner	1	1	-
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>3</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- The Senior IT Strategic Planner was transferred, within the Enterprise Fund, from the Enterprise Technology Division to better account for activity.

**DEPARTMENT**  
INFORMATION TECHNOLOGY

**DIVISION/ACTIVITY**  
GIS

**ACCOUNT**  
66064000

**MISSION/PURPOSE STATEMENT:**

The Information Services and GIS Division provides a system of tools, processes, and support for information management and work flow programs, employing a team of people dedicated to professional excellence in GIS, integration, implementation, and support. The Division strives to facilitate information integration among departments, plan and implement efficient information management strategies.

**STRATEGIES:**

- (CUSTOMER PERSPECTIVE): Ensure enterprise wide reliability, availability, serviceability, and security on applications.
- (BUSINESS PERSPECTIVE): Integrate systems to enable efficient data collection, storage, and reporting of information for effective city operations
- (APPLICATION PERSPECTIVE): Implement software to achieve business requirements, empower users to obtain maximum benefits, and leverage cross-departmental information to streamline business processes
- (INFORMATION PERSPECTIVE): Create and maintain current and accurate GIS data to all City departments and the public.
- (TECHNOLOGY PERSPECTIVE): Support applications and information systems with a focus on customer education and timely problem resolution. Facilitate process improvement through technology.
- (LEARNING AND GROWTH PERSPECTIVE): Develop multi-year IT skills requirement/assessment and rationalize all IT employees' roles.

**OBJECTIVES:**

- Evaluate and improve departmental work processes through training and/or use of technology.
- Provide support for the implementation of new systems including Tyler MUNIS, CLASS, Records Management Systems, Timekeeping and others. Implementation support includes installation, configuration, process analysis and recommendations, database setup, and information integration.
- Develop, document and implement a process for field personnel to identify GIS utility errors.
- Provide accurate and timely GIS data for new development including new subdivision parcel and street information, water and sewer data suitable for a modeling application and GPS locations on all new above ground utility features.
- Provide support for program to GPS all commercial and irrigation meters. Create the position of GIS Analyst to free up other staff members to support this objective. Train Public Works staff on use of GPS equipment. Perform daily post processing of GPS data.
- Continue maintenance and support on existing applications.
- Create a multi-year training and development plan for every employee in IT so that current and future internal capabilities can be used to determine support strategies for all systems.
- Pursue at least one relevant certification, per employee, on an on-going basis.

**MEASURES:**

	2007-2008 Revised	2008-2009 Proposed
Current system processes documented	25%	25%
Training provided for needs identified in the IT interviews	100%	100%
Developments entered into GIS within 3 months of as-built plans being delivered to GIS staff	100%	100%
Utility data collected at + or - 1 one meter	100%	100%
Provide training on ArcReader, Trakit, Cityworks, Call Center, Data Warehouse, BMC and the phone system provided to new employees	100%	100%
IS employees pursuing relevant certifications	100%	100%

**DEPARTMENT**  
**INFORMATION TECHNOLOGY**

**DIVISION/ACTIVITY**  
**GIS**

**ACCOUNT**  
**66064000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	908,974	657,690	790,448
OPERATIONS	251,845	334,364	269,466
CAPITAL	-	-	-
<b>TOTAL</b>	<b>1,160,819</b>	<b>992,054</b>	<b>1,059,914</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Information Services and GIS Manager	1	1	1
Senior GIS Analyst	1	1	1
GIS Analyst	-	2	2
GIS Programmer	1	1	1
GIS Technician	2	2	2
Application Systems Analyst II	1	2	2
Application Systems Analyst I	1	1	1
<b>TOTAL</b>	<b>7</b>	<b>10</b>	<b>10</b>

**KEY POINTS OF PROPOSED BUDGETS:**

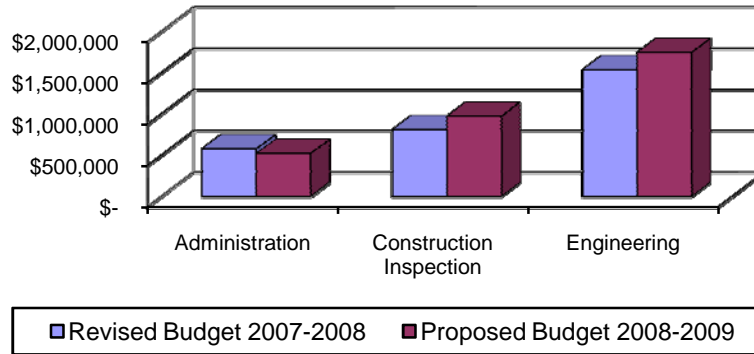
- A key focus area for GIS will be distributed GIS platform using ArcServer. Included in this focus is the deployment of Cityworks Server as well as extended Intranet mapping services highlighting construction and development areas as well as Crime and Incident Mapping.



PROGRESS IN MOTION

# ENGINEERING SERVICES DEPARTMENT SUMMARY 2008 - 2009

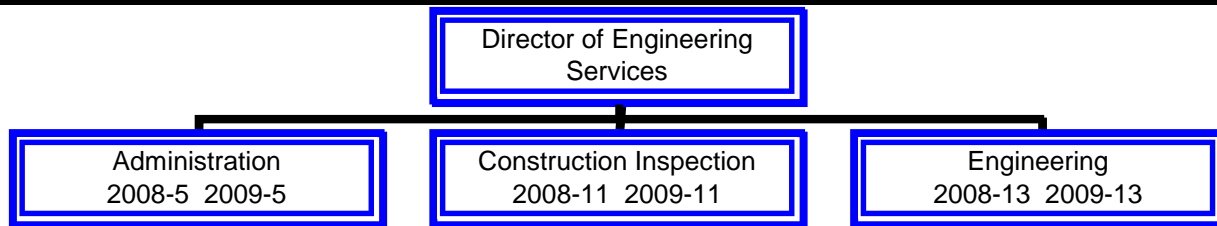
## TWO YEAR COMPARISON REVISED TO PROPOSED



The Engineering Services Department shows an overall increase of 10.71% over the Revised Fiscal Year 2008 Budget.

### Expenditure Summary

Activity	Actual 2006-2007	Revised Budget 2007-2008	Proposed Budget 2008-2009	% Change FY 2008 to FY 2009
Administration	\$ 447,321	\$ 575,674	\$ 518,505	-9.93%
Construction Inspection	746,497	807,480	969,183	20.03%
Engineering	<u>928,925</u>	<u>1,534,328</u>	<u>1,742,302</u>	<u>13.55%</u>
<b>Totals</b>	<b><u>\$ 2,122,743</u></b>	<b><u>\$ 2,917,482</u></b>	<b><u>\$ 3,229,990</u></b>	<b><u>10.71%</u></b>



**DEPARTMENT**  
**ENGINEERING SERVICES**

**DIVISION/ACTIVITY**  
**ADMINISTRATION**

**ACCOUNT**  
**68010000**

**MISSION/PURPOSE STATEMENT:**

The Engineering Services Department provides for the health, safety and welfare of the citizens through professionally overseeing the planning, design, and construction of public improvements that will be safe, efficient and economical to maintain.

**STRATEGIES:**

- Have a development process that is efficient and predictable for the customer.
- Pursue excellence in meeting the needs of our customers.
- Cultivate employee development and empowerment.
- Pursue excellence in development of the City.

**OBJECTIVES:**

- Review the Engineering Services Department's development process for efficiency.
- Identify the needs of our customers.
- Encourage the professional development of employees.
- Improve the quality of the physical environment within the City while fostering sustainable developments.

**MEASURES:**

	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
Departmental hours devoted to Partnership Program workshops	16	8	16
Contracts and pay requests that are paid within specified time	69%	74%	90%
Training hours per employee	365	182.50	185

**DEPARTMENT**  
**ENGINEERING SERVICES**

**DIVISION/ACTIVITY**  
**ADMINISTRATION**

**ACCOUNT**  
**68010000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	374,281	460,734	487,658
OPERATIONS	73,040	114,940	30,847
CAPITAL	-	-	-
<b>TOTAL</b>	<b>447,321</b>	<b>575,674</b>	<b>518,505</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Director of Engineering Services	1	1	1
Senior Administrative Assistant	1	1	1
Administrative Assistant	-	1	1
Administrative Secretary	1	-	-
Contract Administrator	1	1	1
Strategic Services Manager	-	1	1
<b>TOTAL</b>	<b>4</b>	<b>5</b>	<b>5</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- The FY 2009 Annual Budget includes no new capital or personnel.
- Two primary initiatives for the Administration Division in FY 2009 are (1) Inter-Agency Coordination and (2) Review of the City's Standard Form Agreement for Construction Services. The Administration Division performs many coordination activities with several outside agencies, including TxDOT, NTTA, North Central Texas Council of Governments, Regional Transportation Council and the Dallas Regional Mobility Coalition. As there are numerous emerging issues regarding transportation and regional initiatives, staff anticipates this area being a primary focus area in the upcoming Fiscal Year. The City's Standard Form Agreement for Construction Services is currently four (4) years old and has not been reviewed since the implementation of the Agreement. Staff plans to complete a review of the Agreement, identify and recommend areas for potential revisions, and to complete and implement revisions within the Fiscal Year 2009.

**DEPARTMENT**  
**ENGINEERING SERVICES**

**DIVISION/ACTIVITY**  
**CONSTRUCTION INSPECTION**

**ACCOUNT**  
**68087000**

**MISSION/PURPOSE STATEMENT:**

The Construction Inspection Division is responsible for the daily inspection of construction activities for all public improvement projects, whether funded by developers or the City of Frisco.

**STRATEGIES:**

- Efficiently assist contractors/developers in completion of high-quality projects.
- Maintain and enforce implementation of engineering standards, specifications, and details during construction process.
- Promote the use of standardized construction details to the maximum extent possible.
- Promptly respond to citizen concerns directly related to inspection of projects.
- Increase effectiveness by improving communications and processes with contractors, engineers, developers, and citizens.
- Provide staff with training to continuously improve inspection quality and increase productivity.

**OBJECTIVES:**

- Enter all inspections into project tracking database within one business day.
- Develop written document outlining processes for private construction project milestones.
- In cooperation with Engineering, develop standard engineering/construction details for roadway, sidewalk, water, sewer, and storm drainage.
- Make standard details readily available to customers.
- Develop standard pavement designs for each street type.
- Conduct Partnership Program workshop with developers, utility and paving contractors to improve understanding of City process and provide feedback to staff.
- Identify and provide multiple training opportunities to staff from internal and external providers.

**MEASURES:**

	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
<b>Total number of tracked inspections (from database)</b>	<b>1148</b>	<b>1387</b>	<b>1375</b>
<b>Number of inspections per employee</b>	<b>135</b>	<b>70</b>	<b>140</b>
<b>Number of CIP projects in construction phase</b>	<b>10</b>	<b>23</b>	<b>27</b>
<b>Number of standard construction details developed or updated</b>	<b>N/A</b>	<b>N/A</b>	<b>10</b>
<b>Pavement designs updated</b>	<b>N/A</b>	<b>Started</b>	<b>Complete</b>
<b>Departmental hours devoted to Partnership Program workshop (planning, implementing, following up)</b>	<b>N/A</b>	<b>0</b>	<b>40</b>
<b>Total hours attendance at training sessions</b>	<b>N/A</b>	<b>333</b>	<b>325</b>



**DEPARTMENT**  
**ENGINEERING SERVICES**

**DIVISION/ACTIVITY**  
**CONSTRUCTION INSPECTION**

**ACCOUNT**  
**68087000**

<b><u>EXPENDITURES:</u></b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	620,255	653,931	774,638
OPERATIONS	81,751	133,799	194,545
CAPITAL	44,491	19,750	-
<b>TOTAL</b>	<b>746,497</b>	<b>807,480</b>	<b>969,183</b>

<b><u>PERSONNEL:</u></b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Engineering Construction Manager	1	-	-
Chief Construction Inspector	1	1	1
Senior Construction Inspector	2	2	2
Construction Inspector	7	7	7
Construction Technician	1	1	1
<b>TOTAL</b>	<b>12</b>	<b>11</b>	<b>11</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- The FY 2009 Annual Budget contains no new positions for the Construction Inspection Division.
- A goal of the division this year will be to provide standardized construction details to improve consistency of constructed public improvements throughout the City. In addition, an update to construction specifications and contracts will be initiated. Finally an updated standard pavement design will be completed and implemented and any needed subgrade ordinance revisions will be incorporated.

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**MISSION/PURPOSE STATEMENT:**

The Engineering Division provides assistance and guidance for the development of safe, efficient and convenient infrastructure in the City of Frisco including water, wastewater, roadways, storm water management, and private franchise utility coordination. These responsibilities include management of infrastructure capital improvement projects (CIP) and engineering review of all private and public developments in the City of Frisco.

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**STRATEGIES:**

- Design and construct a safe, efficient, and convenient infrastructure using industry best practices.
  - Manage and coordinate capital improvement program
  - Plan, design and construct CIP projects according to established priorities with available funds.
  - Establish a private development review process that is efficient and understood by the customer.
  - Develop storm water management program that adheres to EPA Phase II storm water requirements.
  - Cooperate with other agencies to complete infrastructure projects within Frisco (including TxDOT, NTTA, and NTMWD).
  - Coordinate infrastructure development with private franchise utility companies.
  - Create an attractive, challenging and rewarding work environment for employees.
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**OBJECTIVES:**

- Review evolution in infrastructure design practices and update standards.
  - Develop overall CIP master plans for construction in near-term and long-term timeframes and estimate costs accurately.
  - Prepare multi-year CIP project schedule with financial needs shown.
  - Work with landowners/residents of Frisco to obtain right of way for City projects.
  - Communicate CIP project status to all stakeholders.
  - Work with Contract Administrator to administer planning, design and construction contracts.
  - Implement sidewalk replacement and infill plan.
  - Develop document describing overall process for review and acceptance of construction plans.
  - Improve private development plan review process to provide consistent review times.
  - In cooperation with Planning and Development Department, update Subdivision Ordinance and Engineering Design Standards.
  - Implement storm water plan as adopted by Council.
  - Cooperate with TxDOT to obtain right of way for State of Texas projects.
  - Review TxDOT design plans to incorporate needs of development within the City.
  - Schedule regular meetings with all franchise utilities to communicate project needs and timing.
  - Encourage employee continuing education to improve skills and efficiency and to maintain engineering licensure.
  - Provide training for staff to improve understanding of regulatory environment.
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**DEPARTMENT**  
**ENGINEERING SERVICES**

**DIVISION/ACTIVITY**  
**ENGINEERING**

**ACCOUNT**  
**68088000**

<b>MEASURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
Master plans developed or updated	0	1	1
Multi-year CIP project schedule developed/updated	N/A	N/A	Available
Private development plan reviews	950	970	970
Planning, design, construction contracts active	90	104	100
CIP projects bid	9	16	16
CIP projects completed	10	14	13
Reports, presentations, or updates on projects	12	13	14
Square footage of sidewalks installed/replaced	N/A	5,800	5,800
Parcels obtained for right of way projects	86	151	150
Private development process document	N/A	N/A	Available
Private development plans reviewed within stated department timeframes (Current goal - 85% of plans in 4 or 6 weeks)	N/A	No	Yes
Franchise utility coordination meetings	11	11	12
Hours of attendance at training sessions	N/A	355	300



PROGRESS IN MOTION

**DEPARTMENT**  
ENGINEERING SERVICES

**DIVISION/ACTIVITY**  
ENGINEERING

**ACCOUNT**  
68088000

<b><u>EXPENDITURES:</u></b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	718,507	1,142,001	1,407,266
OPERATIONS	210,418	372,577	335,036
CAPITAL	-	19,750	-
<b>TOTAL</b>	<b>928,925</b>	<b>1,534,328</b>	<b>1,742,302</b>

<b><u>PERSONNEL:</u></b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Asst. Director of Engineering Services	1	1	1
Senior Engineer	3	4	4
Civil Engineer	5	4	4
ROW Agent	1	1	1
Engineering Tech	1	-	-
Administrative Assistant	1	-	-
Administrative Secretary	-	1	1
Special Projects Manager	1	1	1
Summer Intern (1,040 hrs)	-	1	1
<b>TOTAL</b>	<b>13</b>	<b>13</b>	<b>13</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- As School Districts continue to expand due to growth in the City, the need for additional sidewalks and safe routes to schools and the completion of in-fill areas will be reviewed for additions to the program.
- A major goal of the Department is to continue the first phase of a City wide Stormwater Master Plan to assess needs and to begin identifying possible CIP projects. The first basin to be studied will be Stewart Creek, with future phases added as funding becomes available.
- Other initiatives include updating the Engineering Standards to match current industry best practices. Cooperating with the Planning and Development Services Department to provide a complete update to planning and engineering standards at one time will improve the overall process for the development community.

**DEPARTMENT**  
PLANNING & DEVELOPMENT

**DIVISION/ACTIVITY**  
BUILDING INSPECTIONS SUPPORT

**ACCOUNT**  
69095000

**MISSION/PURPOSE STATEMENT:**

Coordinate City development to create a city of value with emphasis on maintaining high building, health and safety standards to protect the public's and the employees health, safety and general welfare; and working with the public to preserve property values.

**STRATEGIES:**

- Implement City Council Priorities for FY 2008-2009.
- Implement the Community Planning and Advocacy Council's priorities for FY 2008-2009.
- Implement and maintain Building and Safety Standards for Sustainability.

**OBJECTIVES:**

- Complete a multi-purpose arena expansion project (CC FY 8/9).
- Develop Frisco Heritage Center and Frisco Junction (CC FY 8/9).
- Develop criteria and program elements for reviewing and sustaining maturing communities and infrastructure (CC FY 8/9 & CPAC 8/9).
- Insure HOA and/or neighborhood involvement through increased HOA interaction, seminars and continuing education (CC FY 8/9).
- Continue a pro-business environment for all size businesses (CC FY 8/9 & CPAC 8/9).
- Evaluate and improve the City's technology (CC FY 8/9).
- Expand Green Building Program (CC FY 8/9).
- Evaluate & Implement Focus Group Suggestions (*Departmental Priority.*)

**MEASURES:**

2008-2009  
Proposed

Track Permit Applications to Certificate of Occupancy to create a baseline for future planning purposes

Track the Inspection Process to create a baseline for future planning purposes

Track Permits by Type and/or Sub-Type to create a baseline for future planning purposes

*\*Measures were changed at FY 2009 Proposed Budget therefore no estimates exist at this time.*

DEPARTMENT  
PLANNING & DEVELOPMENT

DIVISION/ACTIVITY  
BUILDING INSPECTION SUPPORT

ACCOUNT  
69095000

<u>EXPENDITURES:</u>	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
PERSONNEL	123,414	109,802	120,629
OPERATIONS	28,056	34,396	39,503
CAPITAL	-	-	-
TOTAL	151,470	144,198	160,132

<u>PERSONNEL:</u>	FY 2007	FY 2008	FY 2009
Customer Service Representative (3 FT, 1 PT)	4	4	4
TOTAL	4	4	4

**KEY POINTS OF PROPOSED BUDGETS:**

- The FY 2009 Annual Budget does not include additional personnel.

DEPARTMENT  
NON DEPARTMENTAL

DIVISION/ACTIVITY  
NON DEPARTMENTAL

ACCOUNT  
69999000

<u>EXPENDITURES:</u>	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
PERSONNEL	-	-	-
OPERATIONS	11,199,882	11,703,154	12,361,381
CAPITAL	45,000,000	-	-
TOTAL	56,199,882	11,703,154	12,361,381

<u>PERSONNEL:</u>	FY 2007	FY 2008	FY 2009
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**\*\* Note: No personnel funded in this division.**

**KEY POINTS OF PROPOSED BUDGETS:**

- This division provides funding appropriated for capital projects as transfers out, interfund transfers designed to recover General Fund expenditures conducted on behalf of the Utility Fund and debt service expenses.
- \$11.7 million in operations is for the debt service payments; see separate schedules in Debt Service section of the budget for details.
- FY 2009 transfers include:

Transfer to General Fund	690,000
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**CITY OF FRISCO  
ENVIRONMENTAL SERVICES FUND  
BUDGET SUMMARY  
FISCAL YEAR 2008 - 2009**

	ACTUAL FY 2006-07	ORIGINAL BUDGET FY 2007-08	REVISED BUDGET FY 2007-08	PROPOSED BUDGET FY 2008-09
Working Capital, Beginning	\$ 789,062	\$ 93,100	\$ 888,406	\$ 1,620,353
Receipts:				
Solid Waste Service Charges	7,861,382	8,031,621	8,370,860	9,184,682
Interest Income	35,254	30,000	28,000	25,000
Grant Income	71,500	-	-	-
Contributions & Other Income	4,398	-	7,700	2,500
Interfund Transfers	-	120,000	350,000	-
<b>Total Revenue</b>	<b>7,972,534</b>	<b>8,181,621</b>	<b>8,756,560</b>	<b>9,212,182</b>
Funds Available	8,761,596	8,274,721	9,644,966	10,832,535
Deductions:				
Operating Expenses	6,467,579	7,881,698	7,879,566	8,863,947
Capital Outlay	55,611	17,500	30,047	69,000
Interfund Transfers-General Fund	1,350,000	115,000	115,000	115,000
<b>Total Deductions</b>	<b>7,873,190</b>	<b>8,014,198</b>	<b>8,024,613</b>	<b>9,047,947</b>
Working Capital, Ending	<u>\$ 888,406</u>	<u>\$ 260,523</u>	<u>\$ 1,620,353</u>	<u>\$ 1,784,588</u>

The Environmental Services Fund accounts for the collection and disposal of solid waste and recycling services of the City. The Working Capital Ending Balance has increased from \$888,406 in FY 2007 to an estimated \$1.7 million in FY 2009, an increase of 100% in two years. The increase in Solid Waste Service Charges and corresponding expense results from an increase in service cost. FY 2009 proposes a rate increase of \$1.00 on residential carts.

**DEPARTMENT**  
**PUBLIC WORKS**

**DIVISION/ACTIVITY**  
**ENVIRONMENTAL SERVICES**

**ACCOUNT**  
**64045660**

**MISSION/PURPOSE:**

To be dedicated, environmentally responsible stewards of our community and the Earth. To sustain and improve the quality of life of all who call the City their home and to safeguard our natural resources for present and future generations.

**STRATEGIES:**

- Ensure program sustainability.
- Reduce the City's reliance on landfill.
- Meet or exceed local, regional, state and national environmental requirements.
- Increase revenue and offset costs.
- Expand public outreach.

**OBJECTIVES:**

- Implement integrated solid waste management billing process.
- Expand environmental collection center.
- Increase revenues to offset operating costs.
- Develop solid waste request for proposal and secure favorable pricing and award contract to successful bidder/s.
- Increase participation in commercial single-stream recycling.
- Revise or establish waste recycling ordinances and guidelines to address or meet property development trends and protect the City infrastructure.
- Implement "Walking School Bus" program.
- Create and develop interactive web educational outreach opportunities.
- Establish licensed non franchised hauling requirements.
- Review and establish an all inclusive solid waste ordinance.
- Collect recycling materials, trash and yard waste in a complete and timely manner.

**MEASURES:**

	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
<b>Tons recycled versus number of residential municipal tons taken to landfill (percent of waste stream diversion)</b>	<b>33%</b>	<b>33%</b>	<b>36%</b>
<b>Total amount of commercial construction waste land filled (in tons)</b>	<b>25,628</b>	<b>24,185</b>	<b>23,000</b>
<b>Revenues from sale of recyclable product</b>	<b>N/A</b>	<b>\$1,268</b>	<b>\$2,500</b>
<b>Participants in "Walking School Bus program" (% of participating school's students enrolled in program)</b>	<b>N/A</b>	<b>N/A</b>	<b>25%</b>
<b>Participation in "Walking School Bus program" (reduction in number of cars in parking lot)</b>	<b>N/A</b>	<b>N/A</b>	<b>5%</b>

**DEPARTMENT**  
**PUBLIC WORKS**

**DIVISION/ACTIVITY**  
**ENVIRONMENTAL SERVICES**

**ACCOUNT**  
**64045660**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	443,437	615,101	656,191
OPERATIONS	6,024,141	7,264,465	8,207,756
CAPITAL	55,611	30,047	69,000
<b>TOTAL</b>	<b>6,523,189</b>	<b>7,909,613</b>	<b>8,932,947</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Environmental Services Manager	1	1	1
Environmental Collection Coordinator	-	1	1
Household Hazardous Waste Coordinator	1	-	-
Customer Service Representative	1	2	2
Environmental Education Coordinator	1	1	1
Crew Leader	-	1	1
Maintenance Worker	4	4	4
Environmental Waste Specialist	1	1	1
Intern (1,040 hrs)		1	1
Accountant (1,040 hrs)	0.5	0.5	0.5
<b>TOTAL</b>	<b>9.5</b>	<b>12.5</b>	<b>12.5</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- Appropriation for capital is to expand the storage building and paint crushing equipment to support the handling of the volume of materials received.
- Appropriation is provided for Windsor Barrel outdoor recycling containers to capture recyclables at sporting events, reduce the amount of waste generated on site and help the City's waste reduction efforts.



PROGRESS IN MOTION

## Special Revenue Funds

- Tax Increment Reinvestment Zone (TIRZ #1)
- Special Events Fund
- Workforce Housing Fund
- Frisco Management District
- Panther Creek PID
- Superdrome Fund
- Hotel/Motel Tax Fund
- Grants Fund
- CDBG Fund
- Traffic Control Enforcement Fund
- Downtown Improvement Fund
- Public Arts Fund





PROGRESS IN MOTION

**CITY OF FRISCO  
TAX INCREMENT REINVESTMENT ZONE #1  
BUDGET SUMMARY  
FISCAL YEAR 2008 - 2009**

	ACTUAL FY 2006-07	ORIGINAL BUDGET FY 2007-08	REVISED BUDGET FY 2007-08	PROPOSED BUDGET FY 2008-09
Fund Balance, Beginning	\$ (661,133)	\$ 160,498	\$ 110,245	\$ 1,059,306
Receipts:				
Property Taxes-Current	3,186,903	3,738,898	3,666,330	4,226,577
Intergovernmental - Fisd	11,222,925	13,127,689	11,216,697	12,679,732
Intergovernmental - County	873,882	1,628,497	1,618,903	1,840,909
Intergovernmental - CCCC	624,359	728,529	719,680	843,813
Interest Income	49,899	1,000	1,000	1,000
Interfund Transfers-Other Funds	3,336,430	3,333,526	3,312,851	3,314,051
Lease Income	2,733,410	2,780,025	2,573,375	2,563,100
<b>Total Revenue</b>	<b>22,027,808</b>	<b>25,338,164</b>	<b>23,108,836</b>	<b>25,469,182</b>
Funds Available	21,366,675	25,498,662	23,219,080	26,528,488
Deductions:				
Reimbursement to Govt Entities	9,354,325	11,260,489	9,017,723	10,146,285
Interfund Transfer-2001A&B Series	5,118,120	5,113,662	5,166,409	5,162,019
Interfund Transfer-1997 CO Series	775,382	790,771	790,771	790,764
Interfund Transfer-2003A&B Series	6,008,603	6,521,325	6,521,325	6,576,302
Interfund Transfers - Capital Projects	-	-	663,547	2,060,378
<b>Total Deductions</b>	<b>21,256,430</b>	<b>23,686,247</b>	<b>22,159,775</b>	<b>24,735,749</b>
Fund Balance, Ending	<u>110,245</u>	<u>1,812,415</u>	<u>1,059,306</u>	<u>1,792,739</u>
Deferred Revenue	1,425,493	1,399,004	1,399,004	1,399,004
Designated Reserves**	631,529	907,949	299,151	631,529
Undesignated TIRZ #1 Balance	<u>\$ 904,209</u>	<u>\$ 2,303,470</u>	<u>\$ 2,159,159</u>	<u>\$ 2,560,214</u>

The Tax Increment Reinvestment Zone #1 (TIRZ) was created in 1997 to encourage development along the State Highway 121 corridor. Since creation, the captured value has increased to \$939,239,425 for FY 2009. Collin County, the Collin County Community College District and Frisco Independent School District (FISD), all participate with the City in the TIRZ. Taxes generated from the captured value are restricted to funding improvements in the TIRZ #1.

The designated reserves are Collin County and CCCC project contributions. The County is currently at an 80% participation rate. Lease payments represent funding for the Baseball Complex and Convention Center.



PROGRESS IN MOTION



**CITY OF FRISCO  
SPECIAL EVENTS FUND  
BUDGET SUMMARY  
FISCAL YEAR 2008 - 2009**

	ACTUAL FY 2006-07	ORIGINAL BUDGET FY 2007-08	REVISED BUDGET FY 2007-08	PROPOSED BUDGET FY 2008-09
Fund Balance, Beginning	\$ 3,627	\$ 21,870	\$ 30,055	\$ 751
Receipts:				
Sponsorships	38,545	101,000	70,689	65,000
Merchandise & Other Revenue	18,426	500	921	500
Interest Income	0	0	1,086	0
Interfund Transfers	40,000	40,000	44,000	40,000
<b>Total Revenue</b>	<b>96,971</b>	<b>141,500</b>	<b>116,696</b>	<b>105,500</b>
Funds Available	100,598	163,370	146,751	106,251
Deductions:				
Expenditures	70,543	141,500	146,000	105,500
<b>Total Deductions</b>	<b>70,543</b>	<b>141,500</b>	<b>146,000</b>	<b>105,500</b>
Fund Balance, Ending	<u>\$ 30,055</u>	<u>\$ 21,870</u>	<u>\$ 751</u>	<u>\$ 751</u>

The Special Events Fund was established in FY 2003 as a way to track and account for the contributions received for special events or other specifically designated purposes. For FY 2009, the Special Events Fund provides funding for the annual Independence Day (July 4th) celebration. Funding for this event consists of sponsorships, proceeds from merchandise and refreshment sales, and the City of Frisco transfer.

The City's General Fund will contribute funding for the event as needed, with a proposed \$40,000 for FY 2009. It is anticipated that the City will support events other than the July 4th celebration in the future.

**CITY OF FRISCO  
WORKFORCE HOUSING FUND  
BUDGET SUMMARY  
FISCAL YEAR 2008 - 2009**

	ACTUAL FY 2006-07	ORIGINAL BUDGET FY 2007-08	REVISED BUDGET FY 2007-08	PROPOSED BUDGET FY 2008-09
Fund Balance, Beginning	\$ 613,271	\$ 613,534	\$ 635,549	\$ 615,069
Receipts:				
Interest Income	32,055	24,750	16,125	15,000
Interfund Transfers - CDBG	-	30,000	-	-
Contributions	-	3,500	3,395	3,500
<b>Total Revenue</b>	<b>32,055</b>	<b>58,250</b>	<b>19,520</b>	<b>18,500</b>
Funds Available	645,326	671,784	655,069	633,569
Deductions:				
Expenditures	9,777	135,425	40,000	135,425
<b>Total Deductions</b>	<b>9,777</b>	<b>135,425</b>	<b>40,000</b>	<b>135,425</b>
Fund Balance, Ending	<u>\$ 635,549</u>	<u>\$ 536,359</u>	<u>\$ 615,069</u>	<u>\$ 498,144</u>

The Workforce Housing Fund was established in FY 2003 as a Special Revenue Fund to account for the Workforce Housing Program. The purpose is to improve the quality and quantity of housing opportunities for workforce families through housing and economic development programs designed and implemented by the Housing Trust Fund Board and approved by the Frisco City Council.

The initial funding for this program was a transfer from the General Fund. This money is used as matching funds to obtain grants and other contributions. During FY 2005, a Down Payment assistance program was initiated. Any repayment of loans, etc. will be retained in this fund to ensure the continuation of the program.

Through the 3rd Quarter of FY 2008, 5 Down Payment Assistance Loans and 6 Homebuyer Certification Classes have been completed.

**CITY OF FRISCO  
FRISCO SQUARE MANAGEMENT DISTRICT FUND  
BUDGET SUMMARY  
FISCAL YEAR 2008 - 2009**

	ACTUAL FY 2006-07	ORIGINAL BUDGET FY 2007-08	REVISED BUDGET FY 2007-08	PROPOSED BUDGET FY 2008-09
Fund Balance, Beginning	\$ (1,459)	\$ 12,385	\$ 12,385	\$ 12,385
Receipts:				
Contributions	490,846	491,210	491,210	488,487
Interfund Transfers	20,000	20,000	-	-
<b>Total Revenue</b>	<b>510,846</b>	<b>511,210</b>	<b>491,210</b>	<b>488,487</b>
Funds Available	509,387	523,595	503,595	500,872
Deductions:				
Expenditures	6,156	20,000	-	-
Interfund Transfers - Other	490,846	491,210	491,210	488,487
<b>Total Deductions</b>	<b>497,002</b>	<b>511,210</b>	<b>491,210</b>	<b>488,487</b>
Fund Balance, Ending	<u>\$ 12,385</u>	<u>\$ 12,385</u>	<u>\$ 12,385</u>	<u>\$ 12,385</u>

The Frisco Square Municipal Management District Fund (FSMD) was established in FY 2003 as a Special Revenue Fund to account for the transactions of the Management District. This entity, created in 1999, has the power to tax or assess property owners. It is governed by a five person board, which consists of two persons appointed by the council to represent the developer and three Frisco City Council members. The Frisco Square Management District does not currently assess property owners, however the District has the ability to levy a tax. Contributions in this fund are being made by the developer.

The governing body, FSMD Board, determines the amount of tax levy needed to support debt payments, maintenance and operations of the District. No tax levy was assessed for fiscal year 2008-2009. The FY 2009 Annual Budget, Debt Service Section provides the detailed FSMD debt schedule.

**CITY OF FRISCO  
PANTHER CREEK PID FUND  
BUDGET SUMMARY  
FISCAL YEAR 2008 - 2009**

	ACTUAL FY 2006-07	ORIGINAL BUDGET FY 2007-08	REVISED BUDGET FY 2007-08	PROPOSED BUDGET FY 2008-09
Fund Balance, Beginning	\$ 199,982	\$ 166,264	\$ 112,629	\$ 168,494
Receipts:				
Revenue - Assessments	235,221	394,142	451,007	392,569
Interest Income	79,179	7,000	6,000	7,000
<b>Total Revenue</b>	<b>314,400</b>	<b>401,142</b>	<b>457,007</b>	<b>399,569</b>
Funds Available	514,382	567,406	569,636	568,063
Deductions:				
Interfund Transfers - Other Funds	401,753	401,142	401,142	399,569
<b>Total Deductions</b>	<b>401,753</b>	<b>401,142</b>	<b>401,142</b>	<b>399,569</b>
Fund Balance, Ending	<u>\$ 112,629</u>	<u>\$ 166,264</u>	<u>\$ 168,494</u>	<u>\$ 168,494</u>

The Panther Creek Estates Public Improvement District (PID #1) was established in FY03 as a Special Revenue Fund. In June 2003, \$2,667,670 in Certificates of Obligation bonds were sold to fund park infrastructure within the PID. Panther Creek (Dominion) PID #2 was created in June 2004. In July 2004, \$2,686,000 in Certificates of Obligation bonds were sold to fund park infrastructure within PID #2 boundaries.

The City has passed ordinances levying assessments on the property owners to fund the debt service. The revenue and expenditures for FY 2009 are equal to the debt payment for the certificates. Property owners are billed annually if they choose not to pay the entire assessment when the home is purchased. The estimated total number of lots in the PID District is 1,959. The Panther Creek Home Owners Association, through a contract with the City, are responsible for maintenance and operation of the improvements.

**CITY OF FRISCO  
SUPERDROME FUND  
BUDGET SUMMARY  
FISCAL YEAR 2008 - 2009**

	ACTUAL FY 2006-07	ORIGINAL BUDGET FY 2007-08	REVISED BUDGET FY 2007-08	PROPOSED BUDGET FY 2008-09
Fund Balance, Beginning	\$ 1,692,586	\$ 1,692,586	\$ 1,690,786	\$ 1,690,786
Receipts:				
Interest Income	86,859	75,000	72,000	72,000
<b>Total Revenue</b>	<b>86,859</b>	<b>75,000</b>	<b>72,000</b>	<b>72,000</b>
Funds Available	1,779,445	1,767,586	1,762,786	1,762,786
Deductions:				
Operating Expenditures	88,659	75,000	72,000	72,000
<b>Total Deductions</b>	<b>88,659</b>	<b>75,000</b>	<b>72,000</b>	<b>72,000</b>
Fund Balance, Ending	<u>\$ 1,690,786</u>	<u>\$ 1,692,586</u>	<u>\$ 1,690,786</u>	<u>\$ 1,690,786</u>

The Superdrome is a partnership between the Collin County Community College District and the City of Frisco. The facility was built by the City on land owned by the College. Initially there was a private partner involved. The fund balance is a result of the buyout by the private partner to be released from the partnership. It is the intention of the City to ensure the fund balance remains intact and is only used for major improvements to the facility.

The facility, as of April 2003, is being leased to the Frisco Cycling Club. FY 2009 expense consists of the payment to the Frisco Cycling Club for operating and maintaining the facility. The City is responsible for any major improvements to the facility. It is anticipated that this agreement will be renewed again next year.

The City issued debt for the construction of the facility in 1997. This debt is funded from the TIRZ #1 Fund. The debt schedules are provided in the Debt Service Section of this budget.



PROGRESS IN MOTION

**CITY OF FRISCO  
HOTEL/MOTEL FUND  
BUDGET SUMMARY  
FISCAL YEAR 2008 - 2009**

	ACTUAL FY 2006-07	ORIGINAL BUDGET FY 2007-08	REVISED BUDGET FY 2007-08	PROPOSED BUDGET FY 2008-09
Fund Balance, Beginning	\$ 145,851	\$ 399,871	\$ 82,347	\$ 41,387
Receipts:				
Hotel/Motel Tax	2,257,756	2,695,825	2,612,023	3,361,418
Interest Income	11,297	1,000	4,300	1,000
Merchandise	-	1,000	1,000	1,000
Sponsorships	87,454	60,000	14,500	35,000
<b>Total Revenue</b>	<b>2,356,507</b>	<b>2,757,825</b>	<b>2,631,823</b>	<b>3,398,418</b>
Funds Available	2,502,358	3,157,696	2,714,170	3,439,805
Deductions:				
Expenditures	892,776	799,762	966,484	984,558
Designation for Arts Programs	75,000	75,000	75,000	100,000
Special Events	32,985	60,000	70,000	79,170
Interfund Transfers	-	-	-	250,000
Appropriation for Infrastructure	150,000	300,000	290,349	290,087
Appropriation for Convention Center	1,269,250	1,270,950	1,270,950	1,271,650
Appropriation for Sheraton	-	-	-	255,633
<b>Total Deductions</b>	<b>2,420,011</b>	<b>2,505,712</b>	<b>2,672,783</b>	<b>3,231,098</b>
Designated Reserves (Tourism)	-	-	-	-
Fund Balance, Ending	<u>\$ 82,347</u>	<u>\$ 651,984</u>	<u>\$ 41,387</u>	<u>\$ 208,707</u>

The Hotel/Motel Fund was established in FY 2000 as a Special Revenue Fund to account for the hotel-motel occupancy tax.

The occupancy tax is a 13% surcharge on each occupied hotel room, of which 7% goes to the City and 6% goes to the State of Texas. By law, the occupancy tax must be used to promote tourism and meetings, which includes marketing, building of convention center or sports complexes, and the arts. State law appropriates 1% of the 7% for tourism and the 6% for convention centers, art enhancements, and historical restoration and preservation. The City currently has seven hotels; the Westin with 301 rooms, Holiday Inn Express with 61 rooms, Hampton Inn with 105 rooms, Embassy Suites with 330 rooms, Holiday Inn with 120 rooms, the Sheraton with 119 rooms, and Homewood Suites with 117 rooms. Revenues include an additional 3 hotels which are projected to open by December 2008.

These funds are restricted by state law as to the type of appropriations that can be made. The major expenditures in FY 2009 are funds for debt service; \$290,087 for the Sports Complex and \$1,271,650 for the Convention Center. Fiscal Year 2009 also continues the support to the Frisco Arts Programs with a contribution of \$100,000.

**DEPARTMENT**  
**HOTEL/MOTEL (CVB)**

**DIVISION/ACTIVITY**  
**ADMINISTRATION**

**ACCOUNT**  
**22510250**

**MISSION/PURPOSE STATEMENT:**

The mission of the Frisco Convention & Visitors Bureau is to market the City as a year-round destination, generating awareness and positive economic impact.

**STRATEGIES:**

- Generate leads and bookings for meetings, conventions and tournaments.
- Increase the awareness of the City as a leisure destination in Texas, Oklahoma, Louisiana and Arkansas.
- Increase awareness of the City as a meetings destination within our region and as a sports destination from a state, regional and national perspective.
- Pitch story ideas to publications and travel writers to garner media and print exposure for the City.
- Communicate to our leisure and meetings clients through quarterly e-newsletters.
- Provide timely follow up for visitors requesting information on the City.

**OBJECTIVES:**

- Solicit business through personal sales calls, phone solicitation, and attending key tradeshow; arrange a minimum of two familiarization trips to the City.
- Select publications for advertising that match our target audiences in the leisure, meetings and conventions, and sports markets.
- Promote the cultural offerings in the City through tourism partnerships.
- Develop a base of volunteers that can assist in the timely mailing of Visitors Guides on a weekly basis.

**MEASURES:**

	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
Generate economic impact reports for meetings and conventions that have been consumed	\$9,049,710	\$8,500,000	\$8,750,000
Track number of leads generated, room nights associated with those leads and conversion ratio of pending to definite business	34,729/8,687	62,500/10,700	65,000/11,500
Report media values generated through public relations campaign	\$311,679	\$450,000	\$500,000



<u>DEPARTMENT</u> HOTEL/MOTEL (CVB)	<u>DIVISION/ACTIVITY</u> ADMINISTRATION	<u>ACCOUNT</u> 22510250
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<u>EXPENDITURES:</u>	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
PERSONNEL	310,207	431,129	501,741
OPERATIONS	2,109,804	2,213,289	2,729,357
CAPITAL	-	-	-
<b>TOTAL</b>	<b>2,420,011</b>	<b>2,644,418</b>	<b>3,231,098</b>

<u>PERSONNEL:</u>	FY 2007	FY 2008	FY 2009
Director	1	1	1
Sales Manager	1	2	2
Corporate Sales Manager	1	-	-
Tourism & Convention Services Manager	-	1	1
PR/Communications Manager	-	1	1
Administrative Assistant	-	1	1
Administrative Secretary	1	-	-
<b>TOTAL</b>	<b>4</b>	<b>6</b>	<b>6</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- The FY09 Annual Budget will support the continuing role of the Frisco Convention and Visitors Bureau mission to increase the City's prosperity by promoting the City of Frisco as a meetings, conventions, sports and leisure destination. This is done through direct sales, advertising and a targeted public relations program.
- The FY09 Annual Budget supports increased advertising for the leisure market with online exposure on Texas Monthly and Texas Highways websites; participation in the State of Texas co-op advertising program and targeted e-mail programs to the leisure consumer promoting the Shop Frisco savings program.
- The FY09 Annual Budget contains one contract person or company to generate qualified meeting and conventions leads on a monthly basis and to assist in identifying new clients from the Northeast market.
- The FY09 Annual Budget provides for updating the Frisco Convention and Visitor's Bureau's Meeting Planner Guide, with new properties and attractions, in both the printed form and on-line. The Sports Brochure will be updated to encompass the new Sports Village USA and the expansion of the Dr. Pepper StarCenter.

**CITY OF FRISCO  
GRANTS AND CONTRACTS  
BUDGET SUMMARY  
FISCAL YEAR 2008 - 2009**

	<u>ACTUAL FY 2006-07</u>	<u>ORIGINAL BUDGET FY 2007-08</u>	<u>REVISED BUDGET FY 2007-08</u>	<u>PROPOSED BUDGET FY 2008-09</u>
Fund Balance, Beginning	\$ -	\$ 12,800	\$ -	\$ -
Receipts:				
Grant Income	504,661	186,425	269,769	342,798
Interfund Transfers	36,528	-	15,123	-
<b>Total Revenue</b>	<b>541,189</b>	<b>186,425</b>	<b>284,892</b>	<b>342,798</b>
Funds Available	541,189	199,225	284,892	342,798
Deductions:				
Operating Expenditures	266,677	65,027	284,892	342,798
Capital Outlay	274,512	121,398	-	-
<b>Total Deductions</b>	<b>541,189</b>	<b>186,425</b>	<b>284,892</b>	<b>342,798</b>
Fund Balance, Ending	<u>\$ -</u>	<u>\$ 12,800</u>	<u>\$ -</u>	<u>\$ -</u>

The Grant Fund is established to account for operating and capital grants awarded to the City of Frisco. Fiscal Year 2008-2009 grants include those for the Criminal Justice Division - Violence Against Women, Safe and Drug Free Schools and Communities, Criminal Justice Planning, Juvenile Justice Delinquency Prevention, Click it or Ticket, the STEP Comprehensive, and Loan Star Libraries Grants.

**CITY OF FRISCO  
COMMUNITY DEVELOPMENT BLOCK GRANT  
BUDGET SUMMARY  
FISCAL YEAR 2008 - 2009**

	ACTUAL FY 2006-07	ORIGINAL BUDGET FY 2007-08	REVISED BUDGET FY 2007-08	PROPOSED BUDGET FY 2008-09
Fund Balance, Beginning	\$ -	\$ -	\$ -	\$ -
Receipts:				
Federal Grant Receipts	90,515	462,744	296,762	508,399
Transfers-in - Other Funds	-	-	-	-
<b>Total Revenue</b>	<b>90,515</b>	<b>462,744</b>	<b>296,762</b>	<b>508,399</b>
Funds Available	90,515	462,744	296,762	508,399
Deductions:				
Operating Expenditures	-	48,849	48,784	51,105
Grant Expense - Direct Programs	90,515	188,500	145,000	307,799
Interlocal Agreements - Programs	-	195,395	102,978	149,495
Interfund Transfer - Workforce Housing	-	30,000	-	-
<b>Total Deductions</b>	<b>90,515</b>	<b>462,744</b>	<b>296,762</b>	<b>508,399</b>
Fund Balance, Ending	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

In July 2005, the City of Frisco produced the 2006-2010 Community Development Block Grant (CDBG) Consolidation Plan, the City's first comprehensive review of the housing and community development needs of low and moderate income households in the City. The Plan's goal is to determine the best way to invest the CDBG resources. The Plan identified strong needs in the areas of support for social services organizations, support for the development of affordable housing opportunities, especially for low-income seniors and community development efforts in lower income neighborhoods. The Housing Trust Fund Board recommends the above expenditures for FY 2009, the fourth year of the program.

Through the 3rd Quarter of FY 2008, 4 Major Housing Rehabilitation Projects, 14 Emergency Housing Rehabilitation Projects, and 1 Down Payment Assistance Loan have been completed. In addition, several Public Service Organizations have been helped; including Collin County Committee on Aging, Frisco Family Services Center, Hope's Door and Samaritan Inn.

**DEPARTMENT**  
GENERAL GOVERNMENT

**DIVISION/ACTIVITY**  
COMMUNITY DEVELOPMENT BLOCK GRANT

**ACCOUNT**  
29999285

**MISSION/PURPOSE STATEMENT:**

The Community Development Block Grant is a federal entitlement program designed to provide resources to local communities for the provision of decent housing, a suitable living environment and expanded economic opportunities to the citizens it serves.

**STRATEGIES:**

- Support low and moderate income families and develop neighborhoods in the City through economic development, revitalization and social service support.

**OBJECTIVES:**

- Preserve the existing affordable housing stock by supporting owner-occupied rehabilitation programs in target areas; and the preservation of existing affordable rental housing.
- Support development of housing opportunities for low-income seniors.
- Expand the capacity of the Housing Authority to address a broad spectrum of housing issues for low and moderate income families.
- Focus on development of community facilities, public improvements, public services and economic development in target areas, and directly to low and moderate income families.
- Provide for infrastructure improvements in target areas that cannot easily be funded with other sources.

**MEASURES:**

	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
Funding provided to social service organizations serving the City's residents to the maximum extent allowed by HUD (15% of the annual CDBG allocation)	\$19,063	\$36,636	\$38,328
Low-income homeowners provided with funding to address health and safety rehabilitation needs in their homes	3	12	12
Report provided to HUD and the City regarding the impact of the annual CDBG allocation on the 2006-2010 CDBG Consolidated Plan objectives	Complete	Annual Report	Annual Report

<u>DEPARTMENT</u>	<u>DIVISION/ACTIVITY</u>	<u>ACCOUNT</u>
GENERAL GOVERNMENT	COMMUNITY DEVELOPMENT BLOCK GRANT	29999285

<u>EXPENDITURES:</u>	2006-2007 Actual	2007-2008 Revised	2008-2009 Proposed
PERSONNEL	12,473	42,902	44,238
OPERATIONS	78,042	253,652	464,161
CAPITAL	-	-	-
TOTAL	90,515	296,554	508,399

<u>PERSONNEL:</u>	FY 2007	FY 2008	FY 2009
CDBG Coordinator	0.75	0.75	0.75
TOTAL	0.75	0.75	0.75

**KEY POINTS OF PROPOSED BUDGETS:**

- The Housing Trust Fund Board recommendations included funding for the following projects:

- Frisco Family Services Center
  - Collin County Intervention to Youth (CITY House)
  - Hope's Door
  - Frisco Housing Authority
  - City of Frisco - Housing Rehabilitation Program

- FY 2009 also appropriates funding for the Boys and Girls Club (\$11,908) and Habitat for Humanity (\$98,759).



PROGRESS IN MOTION

**CITY OF FRISCO  
TRAFFIC CONTROL ENFORCEMENT  
BUDGET SUMMARY  
FISCAL YEAR 2008 - 2009**

	ACTUAL FY 2006-07	ORIGINAL BUDGET FY 2007-08	REVISED BUDGET FY 2007-08	PROPOSED BUDGET FY 2008-09
Fund Balance, Beginning	\$ 44,901	\$ 90,705	\$ 189,181	\$ 85,881
Receipts:				
Red Light Citation Fines	333,765	660,000	50,000	45,000
Interest Income	-	-	1,800	-
<b>Total Revenue</b>	<b>333,765</b>	<b>660,000</b>	<b>51,800</b>	<b>45,000</b>
Funds Available	378,666	750,705	240,981	130,881
Deductions:				
Operating Expenditures	179,735	350,000	155,100	108,600
Capital Outlay	9,750	10,000	-	-
Interfund Transfers - General Fund	-	300,000	-	21,400
<b>Total Deductions</b>	<b>189,485</b>	<b>660,000</b>	<b>155,100</b>	<b>130,000</b>
Fund Balance, Ending	<u>\$ 189,181</u>	<u>\$ 90,705</u>	<u>\$ 85,881</u>	<u>\$ 881</u>

In FY 2006, the City approved the purchase of an Automated Red Light Enforcement System to further the City's Traffic Safety Program. The System promotes public safety by discouraging the entry (of moving automobiles) into a traffic intersection when the traffic light is red. This is done through the imposition of a civil penalty for such action. The current penalty minimum is \$75 per occurrence and may increase with repeated violations. The proceeds from the imposition of this penalty will be placed in this fund and must be used to pay for "expenses of the automated red light enforcement program" and "expenses and items that are related to or can be used in the furtherance of traffic safety, including but not limited to, cameras, traffic control devices, enforcement equipment, communications equipment, educational or awareness programs, personnel and training."

The City implemented the Automated Red Light Enforcement System program with the establishment of two cameras at high traffic intersections. The program has been so effective in those locations, that no new revenue is being generated.

**CITY OF FRISCO  
DOWNTOWN IMPROVEMENT FUND  
BUDGET SUMMARY  
FISCAL YEAR 2008 - 2009**

	ACTUAL FY 2006-07	ORIGINAL BUDGET FY 2007-08	REVISED BUDGET FY 2007-08	PROPOSED BUDGET FY 2008-09
Fund Balance, Beginning	\$ -	\$ 59,200	\$ 47,753	\$ 61,753
Receipts:				
Rental Income	-	18,000	18,000	18,000
Interest Income	-	1,000	1,200	1,000
Interfund Transfers - General Fund	100,000	-	-	-
<b>Total Revenue</b>	<b>100,000</b>	<b>19,000</b>	<b>19,200</b>	<b>19,000</b>
Funds Available	100,000	78,200	66,953	80,753
Deductions:				
Operating Expenditures	52,247	45,000	5,200	45,000
<b>Total Deductions</b>	<b>52,247</b>	<b>45,000</b>	<b>5,200</b>	<b>45,000</b>
Fund Balance, Ending	<u>\$ 47,753</u>	<u>\$ 33,200</u>	<u>\$ 61,753</u>	<u>\$ 35,753</u>

On June 6, 2006, the City adopted an implementation plan for the continued use of City-owned buildings in the Historic Downtown. The Downtown Reuse Plan called for the City to retain ownership of the existing City Hall buildings and to focus future uses in specialty retail, dining and the arts. The City also contracted with a leasing and property management firm to assist in identifying tenants to support the development of the downtown area. This Fund is established as a special revenue fund to account for the income and expense associated with the Downtown Reuse Plan. For FY 2009, this Fund includes revenue from the lease of the old City Hall buildings, interest earnings on fund balance and expenses associated with the lease.



**CITY OF FRISCO  
PUBLIC ARTS FUND  
BUDGET SUMMARY  
FISCAL YEAR 2008 - 2009**

	ACTUAL FY 2006-07	ORIGINAL BUDGET FY 2007-08	REVISED BUDGET FY 2007-08	PROPOSED BUDGET FY 2008-09
Fund Balance, Beginning	\$ -	\$ 250,000	\$ 249,980	\$ 254,480
Receipts:				
Contributions	300	-	-	-
Interest Income	-	12,500	6,000	6,000
Interfund Transfers - General Fund	250,000	-	-	112,224
<b>Total Revenue</b>	<b>250,300</b>	<b>12,500</b>	<b>6,000</b>	<b>118,224</b>
Funds Available	250,300	262,500	255,980	372,704
Deductions:				
Operating Expenditures	320	12,500	1,500	118,224
Capital Outlay	-	-	-	-
<b>Total Deductions</b>	<b>320</b>	<b>12,500</b>	<b>1,500</b>	<b>118,224</b>
Fund Balance, Ending	<u>\$ 249,980</u>	<u>\$ 250,000</u>	<u>\$ 254,480</u>	<u>\$ 254,480</u>

The Frisco Public Arts Program encourages public and private programs to further the development and awareness of the visual arts. The FY 2007 transfer from the General Fund of \$250,00 provided the initial start-up funding for this effort. Interest income on this initial amount will provide the funding for the planning and development phase of this program.

For FY 2009, the proposed interfund transfer of \$112,224 will be to fund an employee, transferred from the General Fund, anticipated improvements, and promotional programs.

**DEPARTMENT**  
**PUBLIC ARTS**

**DIVISION/ACTIVITY**  
**ADMINISTRATION**

**ACCOUNT**  
**21010290**

**MISSION/PURPOSE STATEMENT:**

The mission of the City of Frisco's Public Arts Program is to promote cultural, aesthetic, and economic vitality in Frisco, Texas by integrating the work of artists into public places, civic infrastructure and private development.

**STRATEGIES:**

- Develop interest in and awareness of the visual arts.
- Integrate the design work of artists into the development of Frisco's capital infrastructure improvements.
- Create an enhanced, interactive visual environment for the City of Frisco's residents.
- Commemorate Frisco's rich cultural and ethnic diversity.
- Promote and encourage public and private art programs.
- Promote tourism and economic vitality in the City of Frisco through the artistic enhancement of public spaces.

**OBJECTIVES:**

- Oversee commissioning of artwork for annual capital projects as part of the percent for art program.
- Maximize citizen involvement in art selection, meetings, and events.
- Provide citizens with a public art program and artists selection process that is developed in an open, informed atmosphere that is community driven, site-oriented and sensitive to community history, strengths, and aspirations.
- Develop a diverse public art collection that invites discourse and draws visitors to the City of Frisco.
- Engage citizens regarding the City's art collection through presentations, website, materials, and informational art program that celebrates the history, diversity and its future.
- Maintain knowledge of the best public art practices and an awareness of new and emerging artists.
- Manage and maintain the public art collection so that it remains viable for generations to come.

**MEASURES:**

	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
<b>Number of public art installations</b>	<b>15</b>	<b>6</b>
<b>Number of art-related or educational events</b>	<b>5</b>	<b>6</b>
<b>Average attendance at temporary show opening</b>	<b>200</b>	<b>250</b>
<b>Regularly updated public art web site</b>	<b>Monthly</b>	<b>Monthly</b>
<b>Average number of citizens involved in artist selection process.</b>	<b>17</b>	<b>15</b>
<b>Percent of artworks inspected</b>	<b>95%</b>	<b>95%</b>
<b>Fundraising and Patron cultivation programs in place.</b>	<b>95%</b>	<b>100%</b>
<b>Staff development events</b>	<b>3</b>	<b>5</b>

**DEPARTMENT**  
**PUBLIC ART**

**DIVISION/ACTIVITY**  
**ADMINISTRATION**

**ACCOUNT**  
**21010290**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	-	-	92,674
OPERATIONS	-	1,500	25,550
CAPITAL	-	-	-
TOTAL	-	1,500	118,224

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
Public Art Manager	-	-	1
TOTAL	-	-	1

**KEY POINTS OF PROPOSED BUDGETS:**

- The Public Art Manager position was transferred from the General Fund to the Public Art Fund for FY 2009. No new personnel or capital items were added this Fiscal Year.



PROGRESS IN MOTION

# Debt Service Fund Department Summary





PROGRESS IN MOTION

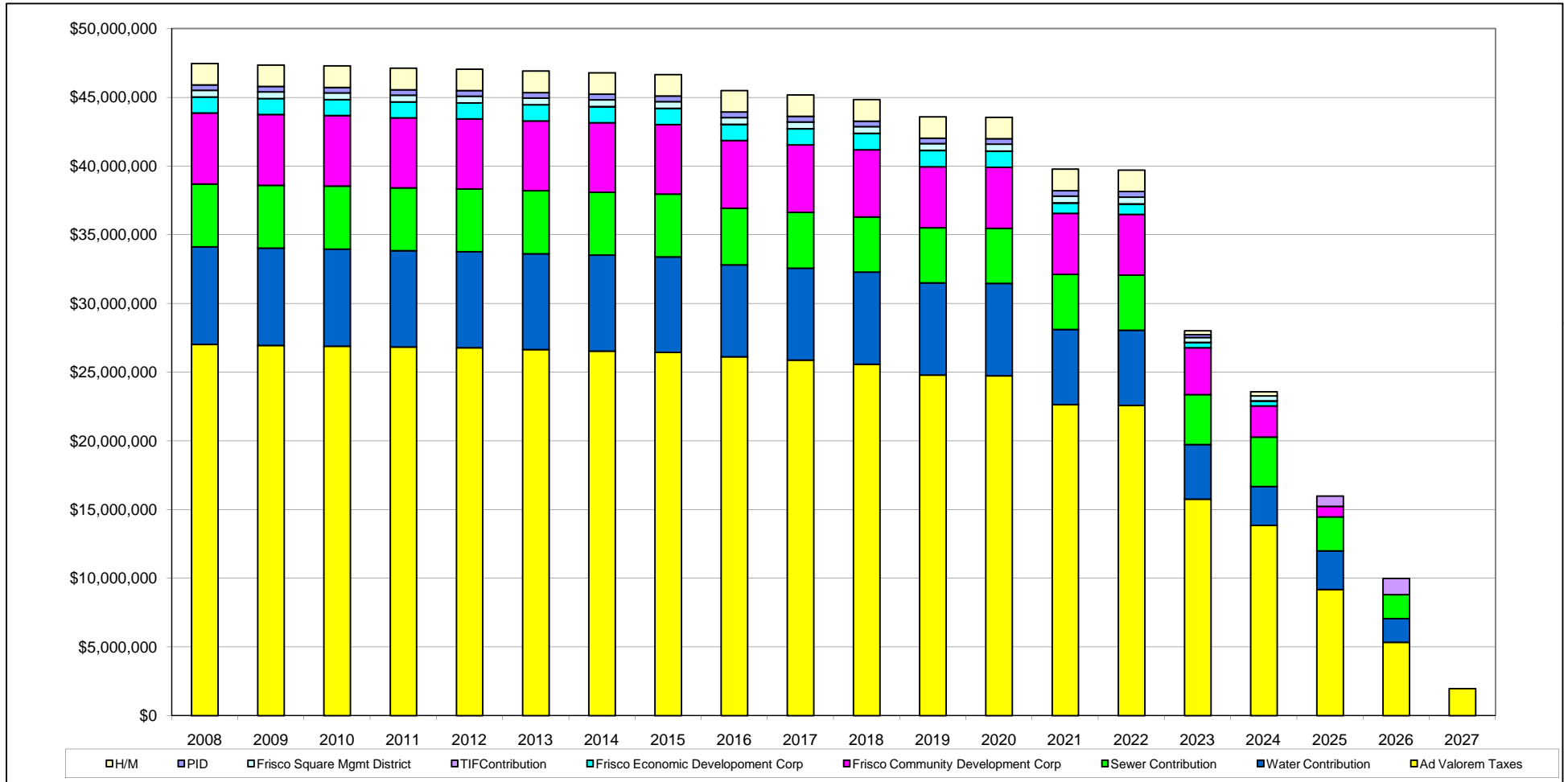
**CITY OF FRISCO  
DEBT SERVICE FUND  
BUDGET SUMMARY  
FISCAL YEAR 2008 - 2009**

	ACTUAL FY 2006-07	ORIGINAL BUDGET FY 2007-08	REVISED BUDGET FY 2007-08	PROPOSED BUDGET FY 2008-09
Fund Balance, Beginning	\$ 1,447,884	\$ 1,590,132	\$ 2,408,479	\$ 2,735,530
Receipts:				
Property Taxes-Current	22,448,447	25,192,836	25,327,281	26,421,464
Interest Income	304,086	20,000	229,248	20,000
Bond Proceeds - Refunding	48,348,648	-	-	-
Interfund Transfers - TIRZ	11,902,105	12,425,758	13,142,052	14,589,464
CDC/EDC Contributions	4,902,383	4,902,169	4,805,005	5,924,771
Interfund Transfers - Other	892,599	892,351	892,352	888,056
<b>Total Revenue</b>	<b>88,798,268</b>	<b>43,433,114</b>	<b>44,395,937</b>	<b>47,843,754</b>
Funds Available	90,246,152	45,023,246	46,804,416	50,579,285
Deductions:				
Principal	18,069,343	19,637,430	19,637,430	21,467,885
Interest	22,084,903	23,759,409	24,422,956	26,979,125
Refunding Payment to Escrow	47,674,763	-	-	-
Fiscal Charges	8,664	8,500	8,500	8,500
Payment to Component Units	-	-	-	-
<b>Total Deductions</b>	<b>87,837,673</b>	<b>43,405,339</b>	<b>44,068,886</b>	<b>48,455,510</b>
Fund Balance, Ending	<u>\$ 2,408,479</u>	<u>\$ 1,617,907</u>	<u>\$ 2,735,530</u>	<u>\$ 2,123,774</u>

The Debt Service Fund is maintained to record the appropriate portion of the tax rate as levied for the interest and sinking reserve for related City debt. The tax rate ratio of Maintenance and Operations to Interest and Sinking is .535/.465 for FY 2009. The tax rate of \$0.45 is split \$0.240721 for Maintenance and Operations and \$0.209279 for the Debt Service Fund.

The Citizens of Frisco approved a \$198,000,000 bond package in May, 2006. The City has issued all but \$16,400,000 of the 2002 General Obligation authorization. The City has a five year plan for the issuance of the GO debt. \$81,500,000 of the new authorization remains after issuing \$50 million in 2006, \$41,500,000 in June, 2007, and \$25,000,000 in August 2008. Details can be found in the Capital Projects Fund Schedule of Projects.

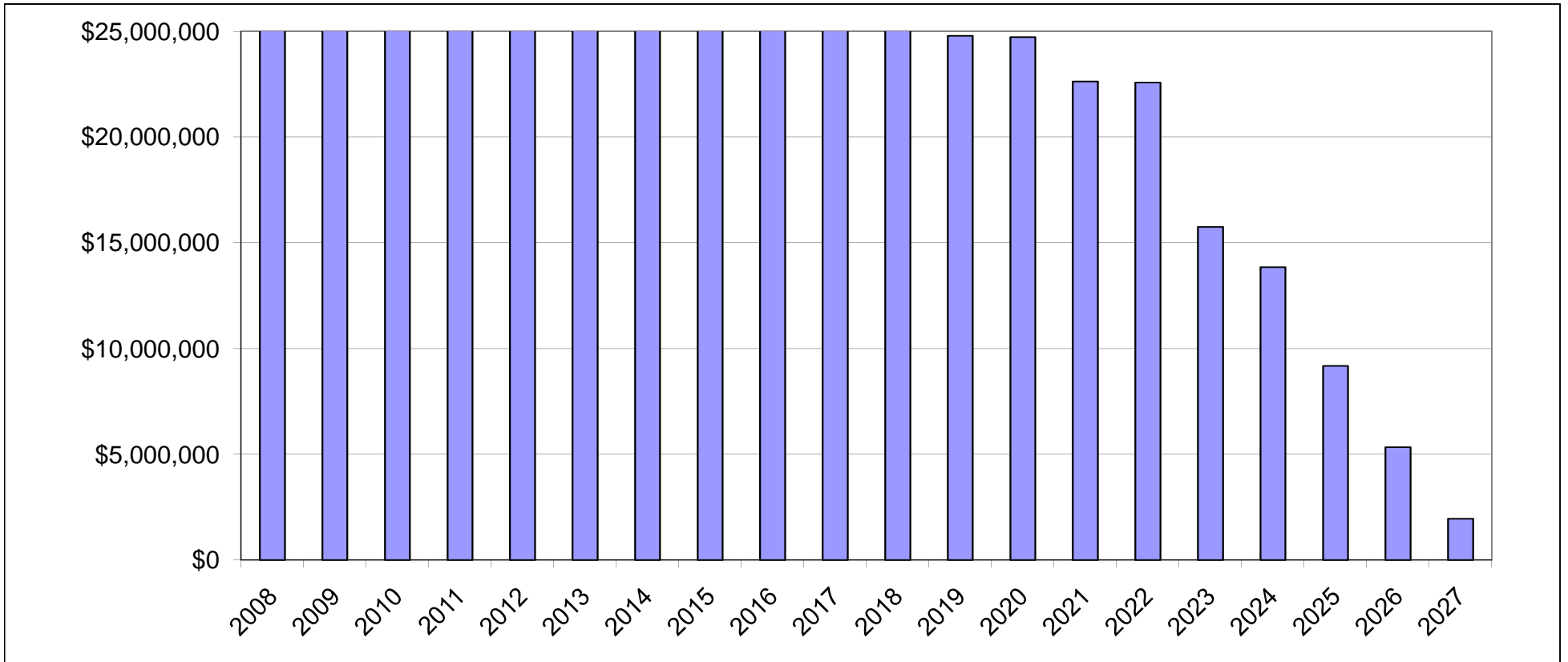
General Obligation and Certificates of Obligation  
 Composition of Debt Service  
 By Funding Source  
 2008-2009



This graph depicts the total debt obligations of the City, by funding source, as they are listed on their respective schedules and shows the level of debt requirements through the year 2027.



General Obligation and Certificates of Obligation  
Debt Service  
Supported by Ad Valorem Taxes  
2008-2009



This graph depicts the debt obligations of the General Fund as they are listed on their respective schedules and shows the level of debt requirements through the year 2027.

**Long Term Debt - Ad Valorem Taxes**

**Long Term Debt Serviced by Ad Valorem Taxes**

Fiscal Year	1999 General Obligation Bonds		2001 General Obligation Bonds		2001-A Certificates of Obligation		2003-A Certificates of Obligation		2003 General Obligation Bonds		2004 General Obligation Bonds		2004 General Obligation Refunding Bonds (40%)	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2009	735,000	180,443	1,100,000	950,250	142,742	38,160	65,000	66,828	3,655,000	3,531,425	885,000	1,023,006	295,000	98,306
2010	735,000	149,021	1,160,000	899,250	150,180	32,241	70,000	64,226	3,810,000	3,344,800	915,000	990,325	290,000	87,712
2011	735,000	117,049	1,215,000	839,875	157,401	26,083	72,500	61,198	3,970,000	3,180,075	960,000	948,025	285,000	74,788
2012	735,000	84,341	1,280,000	777,500	165,058	19,667	75,000	57,955	4,140,000	3,027,800	1,010,000	898,775	275,000	60,787
2013	735,000	50,899	1,345,000	711,875	173,375	12,878	80,000	54,460	4,315,000	2,837,125	1,060,000	847,025	275,000	47,038
2014	735,000	16,997	1,415,000	642,875	183,442	173,610	82,500	50,738	4,495,000	2,616,875	1,115,000	791,257	255,000	33,469
2015	-	-	1,485,000	570,375	193,730	163,150	87,500	46,703	4,685,000	2,387,375	1,175,000	731,144	255,000	20,081
2016	-	-	1,565,000	494,125	205,109	151,989	92,500	42,295	4,885,000	2,148,125	1,240,000	667,750	255,000	6,694
2017	-	-	1,645,000	413,875	217,145	139,848	97,500	37,643	5,095,000	1,898,625	1,305,000	600,944	-	-
2018	-	-	1,725,000	329,625	230,055	126,713	102,500	32,746	5,310,000	1,638,500	1,375,000	530,594	-	-
2019	-	-	1,815,000	241,125	244,058	112,779	107,500	27,493	5,535,000	1,367,375	1,450,000	458,250	-	-
2020	-	-	1,910,000	148,000	259,373	97,972	112,500	21,880	5,770,000	1,084,750	1,525,000	383,875	-	-
2021	-	-	2,005,000	50,125	274,908	82,414	117,500	16,013	6,010,000	790,250	1,600,000	305,750	-	-
2022	-	-	-	-	291,315	65,986	125,000	9,826	6,265,000	483,375	1,685,000	223,625	-	-
2023	-	-	-	-	308,597	48,468	130,000	3,318	6,535,000	163,375	1,770,000	137,250	-	-
2024	-	-	-	-	327,192	29,883	-	-	-	-	1,860,000	46,500	-	-
2025	-	-	-	-	346,878	10,157	-	-	-	-	-	-	-	-
2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2027	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2028	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2029	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>4,410,000</b>	<b>598,749</b>	<b>19,665,000</b>	<b>7,068,875</b>	<b>3,870,558</b>	<b>1,331,999</b>	<b>1,417,500</b>	<b>593,322</b>	<b>74,475,000</b>	<b>30,499,850</b>	<b>20,930,000</b>	<b>9,584,095</b>	<b>2,185,000</b>	<b>428,875</b>

**Long Term Debt Serviced by Ad Valorem Taxes (continued)**

Fiscal Year	2005 General Obligation Bonds		2005 General Obligation Refunding Bonds (35%)		2006 General Obligation Bonds		2007 General Obligation Refunding		2007 General Obligation		2008 General Obligation		Total Principal	Total Interest	Total
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest			
2009	1,840,000	2,486,562	216,480	141,068	1,705,000	2,249,875	-	312,090	1,460,000	1,951,594	660,000	1,232,635	12,759,222	14,262,242	27,021,464
2010	1,935,000	2,392,187	230,560	129,892	1,775,000	2,171,575	-	312,090	1,525,000	1,888,163	800,000	1,092,494	13,395,740	13,553,977	26,949,717
2011	2,035,000	2,292,938	249,920	117,881	1,845,000	2,090,125	5,000	311,990	1,595,000	1,821,863	840,000	1,043,294	13,964,821	12,925,183	26,890,004
2012	2,140,000	2,188,562	264,000	105,032	1,925,000	2,000,487	5,000	311,790	1,670,000	1,752,481	880,000	991,694	14,564,058	12,276,871	26,840,929
2013	2,250,000	2,078,813	285,120	91,305	2,005,000	1,902,237	5,000	311,590	1,750,000	1,678,712	925,000	939,856	15,203,495	11,563,813	26,767,308
2014	2,365,000	1,960,481	306,240	76,137	2,090,000	1,797,250	200,000	307,490	1,830,000	1,600,400	970,000	887,744	15,858,740	10,781,713	26,640,453
2015	2,495,000	1,832,906	330,880	59,413	2,180,000	1,685,163	945,000	279,865	1,915,000	1,517,281	1,020,000	835,569	16,573,380	9,965,875	26,539,255
2016	2,630,000	1,698,375	352,000	41,488	2,275,000	1,568,219	955,000	232,365	2,005,000	1,429,081	1,070,000	785,994	17,324,500	9,114,511	26,439,011
2017	2,770,000	1,556,625	383,680	22,176	2,385,000	1,448,875	970,000	184,240	2,100,000	1,336,718	1,120,000	739,519	17,871,180	8,239,240	26,110,420
2018	2,920,000	1,407,263	230,560	6,052	2,505,000	1,326,625	980,000	140,390	2,195,000	1,241,453	1,180,000	693,519	18,523,060	7,346,767	25,869,827
2019	3,075,000	1,249,894	-	-	2,635,000	1,198,125	985,000	99,859	2,300,000	1,143,125	1,235,000	645,219	19,137,500	6,430,465	25,567,965
2020	3,245,000	1,083,994	-	-	2,770,000	1,063,000	260,000	73,533	2,405,000	1,038,700	1,300,000	594,519	19,297,500	5,492,250	24,789,750
2021	3,415,000	909,169	-	-	2,910,000	921,000	270,000	61,725	2,520,000	926,313	1,365,000	540,366	20,212,500	4,520,711	24,733,211
2022	3,600,000	725,025	-	-	3,060,000	771,750	285,000	48,544	2,635,000	807,103	1,430,000	481,825	19,085,000	3,551,073	22,636,073
2023	3,795,000	530,906	-	-	3,220,000	614,750	295,000	34,769	2,755,000	682,459	1,500,000	419,563	20,000,000	2,586,389	22,586,389
2024	4,000,000	326,288	-	-	3,385,000	449,625	310,000	20,788	2,885,000	546,625	1,575,000	353,234	14,015,000	1,743,060	15,758,060
2025	4,215,000	110,644	-	-	3,560,000	276,000	325,000	6,906	3,020,000	399,000	1,655,000	282,578	12,775,000	1,075,128	13,850,128
2026	-	-	-	-	3,740,000	93,500	-	-	3,160,000	244,500	1,735,000	207,338	8,635,000	545,338	9,180,338
2027	-	-	-	-	-	-	-	-	3,310,000	82,750	1,825,000	127,238	5,135,000	209,988	5,344,988
2028	-	-	-	-	-	-	-	-	-	-	1,915,000	43,088	1,915,000	43,088	1,958,088
2029	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>48,725,000</b>	<b>24,830,632</b>	<b>2,849,440</b>	<b>790,445</b>	<b>45,970,000</b>	<b>23,628,181</b>	<b>6,795,000</b>	<b>3,050,023</b>	<b>43,035,000</b>	<b>22,088,321</b>	<b>25,000,000</b>	<b>12,937,282</b>	<b>296,245,696</b>	<b>136,227,680</b>	<b>432,473,376</b>

## Long Term Debt - Water

### Long Term Debt Serviced by Water Department

Fiscal Year	2000-A Certificates of Obligation		2003-A Certificates of Obligation		2004 Certificates of Obligation		2004 General Obligation Refunding Bonds (44%)		2006 Certificates of Obligation	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2009	610,000	164,457	720,000	759,400	540,000	611,500	367,613	110,701	483,000	609,559
2010	645,000	127,591	752,500	726,188	560,000	591,525	359,162	97,544	504,000	589,189
2011	685,000	91,947	787,500	687,688	585,000	569,356	359,162	81,382	529,200	567,234
2012	730,000	57,000	832,500	647,188	610,000	543,138	295,781	65,008	554,400	544,207
2013	775,000	19,375	877,500	604,438	640,000	511,887	291,555	50,326	579,600	520,110
2014	820,000	408,791	925,000	559,375	675,000	478,169	274,653	35,827	609,000	494,852
2015	870,000	365,588	972,500	511,938	710,000	441,813	274,653	21,407	636,300	468,389
2016	925,000	319,244	1,012,500	462,313	750,000	403,487	270,428	7,099	665,700	438,225
2017	985,000	269,338	1,072,500	410,188	790,000	363,063	-	-	697,200	405,896
2018	1,045,000	216,050	1,120,000	355,375	830,000	320,537	-	-	728,700	371,991
2019	1,110,000	159,481	1,185,000	297,750	875,000	276,875	-	-	764,400	334,664
2020	1,175,000	98,766	1,240,000	237,125	920,000	232,000	-	-	802,200	295,499
2021	1,250,000	33,594	1,305,000	173,500	970,000	184,750	-	-	837,900	254,496
2022	-	-	1,372,500	106,563	1,015,000	135,125	-	-	879,900	211,551
2023	-	-	1,445,000	36,125	1,070,000	83,000	-	-	917,700	166,611
2024	-	-	-	-	1,125,000	28,125	-	-	963,900	119,571
2025	-	-	-	-	-	-	-	-	1,008,000	72,164
2026	-	-	-	-	-	-	-	-	1,056,300	24,427
2027	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>3,445,000</b>	<b>460,369</b>	<b>15,620,000</b>	<b>6,575,150</b>	<b>12,665,000</b>	<b>5,774,350</b>	<b>2,493,008</b>	<b>469,294</b>	<b>13,217,400</b>	<b>6,488,636</b>

### Long Term Debt Serviced by Water Department (continued)

Fiscal Year	2007 General Obligation Refunding		2007 Certificates of Obligation		Total Principal	Total Interest	Total
	Principal	Interest	Principal	Interest			
2009	15,000	369,030	739,527	992,996	3,475,140	3,617,644	7,092,784
2010	15,000	368,430	774,387	960,825	3,610,049	3,461,292	7,071,341
2011	15,000	367,830	811,737	927,120	3,772,599	3,292,556	7,065,155
2012	15,000	367,230	849,087	891,828	3,886,768	3,115,599	7,002,366
2013	15,000	366,630	888,927	854,339	4,067,582	2,927,104	6,994,686
2014	830,000	349,730	931,257	814,523	4,244,910	2,732,475	6,977,386
2015	880,000	311,130	973,586	773,463	4,447,040	2,528,140	6,975,180
2016	930,000	265,880	1,018,406	729,860	4,647,034	2,306,864	6,953,898
2017	990,000	217,880	1,065,716	682,967	4,615,416	2,079,993	6,695,409
2018	1,040,000	172,330	1,115,516	634,587	4,834,216	1,854,820	6,689,035
2019	1,095,000	128,261	1,167,805	584,639	5,087,205	1,622,188	6,709,393
2020	1,145,000	81,234	1,222,585	532,349	5,329,785	1,378,206	6,707,991
2021	1,210,000	28,738	1,279,855	476,009	5,602,755	1,117,492	6,720,248
2022	-	-	1,339,615	415,433	4,607,015	868,671	5,475,687
2023	-	-	1,401,865	349,408	4,834,565	635,144	5,469,709
2024	-	-	1,466,605	277,696	3,555,505	425,392	3,980,897
2025	-	-	1,533,834	202,685	2,541,834	274,849	2,816,683
2026	-	-	1,606,044	124,188	2,662,344	148,615	2,810,959
2027	-	-	1,680,744	42,019	1,680,744	42,019	1,722,763
<b>Total</b>	<b>8,195,000</b>	<b>3,394,333</b>	<b>21,867,098</b>	<b>11,266,932</b>	<b>77,502,506</b>	<b>34,429,063</b>	<b>111,931,569</b>

**Long Term Debt - Sewer**

**Long Term Debt Serviced by Sewer Department**

Fiscal Year	2003-A Certificates of Obligation		2004 General Obligation Refunding Bonds (8%)		1997 Frisco Municipal Utility District		2005 Certificates of Obligation		2005 General Obligation Refunding Bonds (10%)	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2009	180,000	189,350	67,387	20,293	280,000	7,000	585,000	559,300	62,115	40,477
2010	187,500	181,063	65,838	17,881	-	-	605,000	539,963	66,155	37,270
2011	197,500	171,438	65,838	14,918	-	-	625,000	519,194	71,710	33,824
2012	207,500	161,313	54,219	11,917	-	-	645,000	496,969	75,750	30,137
2013	217,500	150,688	53,445	9,225	-	-	670,000	473,538	81,810	26,198
2014	230,000	139,500	50,347	6,567	-	-	695,000	448,363	87,870	21,846
2015	242,500	127,688	50,347	3,924	-	-	720,000	420,481	94,940	17,048
2016	252,500	115,313	49,572	1,301	-	-	750,000	390,631	101,000	11,904
2017	267,500	102,313	-	-	-	-	785,000	358,950	110,090	6,363
2018	280,000	88,625	-	-	-	-	815,000	324,949	66,155	1,737
2019	295,000	74,250	-	-	-	-	855,000	288,927	-	-
2020	310,000	59,125	-	-	-	-	890,000	250,200	-	-
2021	325,000	43,250	-	-	-	-	935,000	209,138	-	-
2022	342,500	26,563	-	-	-	-	975,000	166,163	-	-
2023	360,000	9,000	-	-	-	-	1,020,000	121,275	-	-
2024	-	-	-	-	-	-	1,070,000	74,250	-	-
2025	-	-	-	-	-	-	1,115,000	25,088	-	-
2026	-	-	-	-	-	-	-	-	-	-
2027	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>3,895,000</b>	<b>1,639,475</b>	<b>456,992</b>	<b>86,026</b>	<b>280,000</b>	<b>7,000</b>	<b>13,755,000</b>	<b>5,667,379</b>	<b>817,595</b>	<b>226,804</b>

**Long Term Debt Serviced by Sewer Department (continued)**

Fiscal Year	2006 Certificates of Obligation		2007 General Obligation Refunding		2007 Certificates of Obligation		Total Principal	Total Interest	Total
	Principal	Interest	Principal	Interest	Principal	Interest			
2,009	322,000	406,373	5,000	104,350	745,473	1,000,979	2,246,975	2,328,122	4,575,097
2010	336,000	392,793	300,000	98,250	780,613	968,550	2,341,106	2,235,769	4,576,875
2011	352,800	378,156	320,000	85,850	818,263	934,574	2,451,111	2,137,953	4,589,064
2012	369,600	362,805	325,000	72,950	855,913	898,998	2,532,983	2,035,088	4,568,071
2013	386,400	346,740	345,000	59,550	896,074	861,208	2,650,228	1,927,147	4,577,375
2014	406,000	329,901	360,000	45,450	938,744	821,071	2,767,960	1,812,699	4,580,660
2015	424,200	312,260	375,000	28,875	981,414	779,681	2,888,400	1,689,956	4,578,357
2016	443,800	292,150	390,000	9,750	1,026,594	735,728	3,013,466	1,556,777	4,570,243
2017	464,800	270,597	-	-	1,074,284	688,458	2,701,674	1,426,680	4,128,354
2018	485,800	247,994	-	-	1,124,484	639,689	2,771,439	1,302,993	4,074,432
2019	509,600	223,109	-	-	1,177,195	589,339	2,836,795	1,175,625	4,012,420
2020	534,800	196,999	-	-	1,232,415	536,629	2,967,215	1,042,953	4,010,167
2021	558,600	169,664	-	-	1,290,145	479,835	3,108,745	901,887	4,010,632
2022	586,600	141,034	-	-	1,350,385	418,773	3,254,485	752,532	4,007,017
2023	611,800	111,074	-	-	1,413,135	352,217	3,404,935	593,566	3,998,501
2024	642,600	79,714	-	-	1,478,395	279,929	3,190,995	433,893	3,624,888
2025	672,000	48,109	-	-	1,546,166	204,315	3,333,166	277,512	3,610,677
2026	704,200	16,285	-	-	1,618,956	125,187	2,323,156	141,471	2,464,627
2027	-	-	-	-	1,694,256	42,356	1,694,256	42,356	1,736,612
<b>Total</b>	<b>8,811,600</b>	<b>4,325,757</b>	<b>2,420,000</b>	<b>505,025</b>	<b>22,042,902</b>	<b>11,357,515</b>	<b>52,479,089</b>	<b>23,814,981</b>	<b>76,294,069</b>

**Long Term Debt - FCDC**

**Long Term Debt Serviced by the Community Development Corporation**

Fiscal Year	1998 Certificates of Obligation		2001 Certificates of Obligation		2001-A Certificates of Obligation		2003-A Certificates of Obligation		2004 Certificates of Obligation		2004 General Obligation Refunding Bonds(9%)	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2009	450,000	206,775	300,000	120,963	172,620	36,893	190,000	200,050	540,000	611,500	70,000	30,075
2010	450,000	188,325	315,000	106,713	179,728	29,846	200,000	191,250	560,000	591,525	75,000	27,437
2011	450,000	169,313	330,000	91,750	187,344	22,504	210,000	181,000	585,000	569,356	75,000	24,062
2012	450,000	150,075	350,000	57,750	194,960	14,736	220,000	170,250	610,000	543,138	75,000	20,313
2013	450,000	130,725	365,000	57,750	204,098	5,358	230,000	159,000	640,000	511,887	80,000	16,438
2014	450,000	111,150	385,000	39,500	-	-	245,000	147,125	675,000	478,169	85,000	12,207
2015	450,000	91,125	405,000	20,250	-	-	255,000	134,625	710,000	441,813	90,000	7,613
2016	450,000	70,875	-	-	-	-	270,000	121,500	750,000	403,487	100,000	2,625
2017	450,000	50,625	-	-	-	-	280,000	107,750	790,000	363,063	-	-
2018	450,000	30,375	-	-	-	-	295,000	93,375	830,000	320,537	-	-
2019	450,000	10,125	-	-	-	-	310,000	78,250	875,000	276,875	-	-
2020	-	-	-	-	-	-	325,000	62,375	920,000	232,000	-	-
2021	-	-	-	-	-	-	345,000	45,625	970,000	184,750	-	-
2022	-	-	-	-	-	-	360,000	28,000	1,015,000	135,125	-	-
2023	-	-	-	-	-	-	380,000	9,500	1,070,000	83,000	-	-
2024	-	-	-	-	-	-	-	-	1,125,000	28,125	-	-
2025	-	-	-	-	-	-	-	-	-	-	-	-
2026	-	-	-	-	-	-	-	-	-	-	-	-
2027	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>4,950,000</b>	<b>1,209,488</b>	<b>2,450,000</b>	<b>494,674</b>	<b>938,750</b>	<b>109,336</b>	<b>4,115,000</b>	<b>1,729,675</b>	<b>12,665,000</b>	<b>5,774,350</b>	<b>650,000</b>	<b>140,770</b>

**Long Term Debt Serviced by the CDC (continued)**

Fiscal Year	2005 Certificates of Obligation		2006 Certificates of Obligation		2007 General Obligation Refunding		Total Principal	Total Interest	Total
	Principal	Interest	Principal	Interest	Principal	Interest			
2009	545,000	556,812	345,000	435,400	10,000	348,843	2,622,620	2,547,309	5,169,930
2010	570,000	524,431	360,000	420,849	10,000	348,443	2,719,728	2,428,818	5,148,546
2011	595,000	496,500	378,000	405,167	10,000	348,043	2,820,344	2,307,694	5,128,038
2012	620,000	472,200	396,000	388,720	10,000	347,643	2,925,960	2,164,824	5,090,784
2013	650,000	446,800	414,000	371,507	10,000	347,243	3,043,098	2,046,707	5,089,805
2014	680,000	420,200	435,000	353,466	230,000	342,443	3,185,000	1,904,259	5,089,259
2015	710,000	392,400	454,500	334,564	240,000	331,843	3,314,500	1,754,232	5,068,732
2016	740,000	363,400	475,500	313,018	690,000	308,593	3,475,500	1,583,498	5,058,998
2017	775,000	333,100	498,000	289,926	720,000	273,343	3,513,000	1,417,806	4,930,806
2018	810,000	301,400	520,500	265,708	750,000	240,343	3,655,500	1,251,737	4,907,237
2019	850,000	267,988	546,000	239,045	785,000	208,661	3,816,000	1,080,945	4,896,945
2020	885,000	232,633	573,000	211,070	820,000	174,965	3,523,000	913,043	4,436,043
2021	925,000	195,296	598,500	181,783	855,000	137,644	3,693,500	745,098	4,438,598
2022	970,000	155,732	628,500	151,108	900,000	95,963	3,873,500	565,927	4,439,427
2023	1,015,000	113,794	655,500	119,008	935,000	52,381	4,055,500	377,683	4,433,183
2024	1,060,000	69,700	688,500	85,408	340,000	22,525	3,213,500	205,758	3,419,258
2025	1,110,000	23,588	720,000	51,545	350,000	7,438	2,180,000	82,571	2,262,571
2026	-	-	754,500	17,448	-	-	754,500	17,448	771,948
2027	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>13,510,000</b>	<b>5,365,974</b>	<b>9,441,000</b>	<b>4,634,740</b>	<b>7,665,000</b>	<b>3,936,351</b>	<b>56,384,750</b>	<b>23,395,358</b>	<b>79,780,108</b>

**Long Term Debt - FEDC**

**Long Term Debt Serviced by the FEDC**

Fiscal Year	2000 Certificates of Obligation		2001-A Certificates of Obligation		2003-A Certificates of Obligation		2007 General Obligation Refunding		Total	Total	Total
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Total
2009	205,000	46,046	172,620	36,893	190,000	200,050	15,000	294,673	582,620	577,661	1,160,281
2010	215,000	34,002	179,728	29,846	200,000	191,250	15,000	294,073	609,728	549,170	1,158,898
2011	230,000	23,521	187,344	22,504	210,000	181,000	15,000	293,473	642,344	520,497	1,162,841
2012	245,000	12,250	194,960	14,736	220,000	170,250	15,000	292,873	674,960	490,108	1,165,068
2013	-	-	204,098	5,358	230,000	159,000	280,000	286,973	714,098	451,330	1,165,428
2014	-	-	-	-	245,000	147,125	510,000	271,173	755,000	418,298	1,173,298
2015	-	-	-	-	255,000	134,625	535,000	247,598	790,000	382,223	1,172,223
2016	-	-	-	-	270,000	121,500	565,000	220,098	835,000	341,598	1,176,598
2017	-	-	-	-	280,000	107,750	595,000	191,098	875,000	298,848	1,173,848
2018	-	-	-	-	295,000	93,375	625,000	163,723	920,000	257,098	1,177,098
2019	-	-	-	-	310,000	78,250	655,000	137,304	965,000	215,554	1,180,554
2020	-	-	-	-	325,000	62,375	690,000	109,068	1,015,000	171,443	1,186,443
2021	-	-	-	-	345,000	45,625	720,000	77,650	1,065,000	123,275	1,188,275
2022	-	-	-	-	360,000	28,000	310,000	53,188	670,000	81,188	751,188
2023	-	-	-	-	380,000	9,500	325,000	38,106	705,000	47,606	752,606
2024	-	-	-	-	-	-	340,000	22,738	340,000	22,738	362,738
2025	-	-	-	-	-	-	355,000	7,544	355,000	7,544	362,544
2026	-	-	-	-	-	-	-	-	-	-	-
2027	-	-	-	-	-	-	-	-	-	-	-
2028	-	-	-	-	-	-	-	-	-	-	-
2029	-	-	-	-	-	-	-	-	-	-	-
2030	-	-	-	-	-	-	-	-	-	-	-
2031	-	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>895,000</b>	<b>115,817</b>	<b>938,750</b>	<b>109,336</b>	<b>4,115,000</b>	<b>1,729,675</b>	<b>6,565,000</b>	<b>3,001,346</b>	<b>12,513,750</b>	<b>4,956,174</b>	<b>17,469,925</b>

2005 Sales Tax Revenue Refunding Bonds		2008 Sales Tax Revenue Bonds (Taxable)	
Principal	Interest	Principal	Interest
140,000	35,568	-	663,988
145,000	29,640	-	663,988
150,000	23,504	290,000	655,840
155,000	17,160	305,000	639,124
165,000	10,504	325,000	621,424
170,000	3,536	340,000	602,741
-	-	360,000	583,074
-	-	385,000	562,144
-	-	405,000	539,948
-	-	430,000	515,025
-	-	460,000	486,990
-	-	490,000	457,065
-	-	520,000	425,250
-	-	555,000	391,388
-	-	590,000	355,320
-	-	625,000	317,048
-	-	670,000	276,255
-	-	710,000	232,785
-	-	760,000	186,480
-	-	805,000	137,183
-	-	860,000	84,735
-	-	915,000	28,823
-	-	-	-
<b>925,000</b>	<b>119,912</b>	<b>10,800,000</b>	<b>9,426,616</b>

**Long Term Debt - TIF**

**Long Term Debt Serviced by TIF**

Fiscal Year	1997 Certificates of Obligation (Tax)		2001-A Certificates of Obligation		2001-B Certificates of Obligation (Tax)		2003-A Certificates of Obligation		2003-B Certificates of Obligation	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2009	140,000	95,143	1,078,771	222,902	641,210	1,134,890	1,540,000	1,882,272	570,000	532,279
2010	140,000	85,168	1,121,652	178,959	682,313	1,099,476	1,655,000	1,809,649	590,000	513,659
2011	140,000	75,193	1,168,424	133,178	719,306	1,061,272	1,797,500	1,722,802	607,500	492,716
2012	140,000	65,218	1,214,603	84,616	760,409	1,020,200	1,945,000	1,628,795	635,000	469,187
2013	140,000	55,190	1,270,861	25,033	801,512	976,065	2,090,000	1,527,540	660,000	443,120
2014	140,000	44,988	-	-	850,836	928,548	2,257,500	1,418,512	687,500	415,132
2015	140,000	34,663	-	-	900,160	877,319	2,372,500	1,302,547	717,500	383,677
2016	140,000	24,338	-	-	957,705	822,033	2,497,500	1,180,705	752,500	348,485
2017	140,000	14,013	-	-	1,019,359	760,173	2,622,500	1,052,607	792,500	311,497
2018	120,000	4,425	-	-	1,085,125	691,777	2,757,500	918,004	827,500	272,714
2019	-	-	-	-	1,159,110	618,840	3,067,500	772,382	872,500	230,167
2020	-	-	-	-	1,241,317	540,826	3,222,500	615,245	917,500	183,520
2021	-	-	-	-	1,323,523	457,468	3,392,500	449,987	967,500	134,397
2022	-	-	-	-	1,413,950	367,617	3,565,000	276,174	1,020,000	82,604
2023	-	-	-	-	1,508,488	270,811	3,745,000	93,557	1,075,000	28,012
2024	-	-	-	-	1,611,246	167,470	-	-	-	-
2025	-	-	-	-	1,722,224	57,049	-	-	-	-
2026	-	-	-	-	-	-	-	-	-	-
2027	-	-	-	-	-	-	-	-	-	-
2028	-	-	-	-	-	-	-	-	-	-
2029	-	-	-	-	-	-	-	-	-	-
2030	-	-	-	-	-	-	-	-	-	-
2031	-	-	-	-	-	-	-	-	-	-
2032	-	-	-	-	-	-	-	-	-	-
2033	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>1,380,000</b>	<b>498,335</b>	<b>5,854,310</b>	<b>644,688</b>	<b>18,397,793</b>	<b>11,851,834</b>	<b>38,527,500</b>	<b>16,650,778</b>	<b>11,692,500</b>	<b>4,841,166</b>

**Long Term Debt Serviced by TIF (continued)**

Fiscal Year	2005 General Obligation Refunding Bonds (55%)		2007 General Obligation Refunding Bonds (55%)		2008-A Certificates of Obligation		2008-B Certificates of Obligation		Total Principal	Total Interest	Total
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest			
2009	336,405	219,217	45,000	977,693	-	1,327,094	-	733,284	4,351,386	7,124,773	11,476,158
2010	358,285	201,850	45,000	975,893	725,000	1,315,313	-	488,856	5,317,250	6,668,821	11,986,071
2011	388,370	183,184	50,000	973,993	750,000	1,291,344	-	488,856	5,621,100	6,422,537	12,043,637
2012	410,250	163,218	50,000	971,993	775,000	1,266,563	-	488,856	5,930,262	6,158,644	12,088,907
2013	443,070	141,885	55,000	969,893	800,000	1,240,969	-	488,856	6,260,443	5,868,551	12,128,993
2014	475,890	118,316	1,365,000	941,493	825,000	1,214,047	-	488,856	6,601,726	5,569,891	12,171,617
2015	514,180	92,327	1,430,000	878,443	855,000	1,185,163	5,000	488,731	6,934,340	5,242,869	12,177,209
2016	547,000	64,471	1,505,000	805,068	885,000	1,154,159	5,000	488,479	7,289,705	4,887,737	12,177,442
2017	596,230	34,461	1,580,000	727,943	920,000	1,120,869	5,000	488,221	7,675,589	4,509,783	12,185,372
2018	358,285	9,405	1,655,000	655,343	955,000	1,085,116	5,000	487,959	7,763,410	4,124,742	11,888,152
2019	-	-	1,725,000	585,586	995,000	1,046,713	10,000	487,524	7,829,110	3,741,212	11,570,322
2020	-	-	1,795,000	511,684	1,035,000	1,006,113	10,000	486,919	8,221,317	3,344,306	11,565,623
2021	-	-	1,880,000	429,788	1,075,000	962,838	10,000	486,314	8,648,523	2,920,791	11,569,314
2022	-	-	1,970,000	338,350	1,125,000	916,075	10,000	485,709	9,103,950	2,466,529	11,570,479
2023	-	-	2,065,000	242,519	1,180,000	859,438	15,000	484,953	9,588,488	1,979,289	11,567,777
2024	-	-	2,165,000	144,763	1,245,000	792,750	15,000	484,045	5,036,246	1,589,028	6,625,274
2025	-	-	2,260,000	48,025	1,315,000	722,350	15,000	483,138	5,312,224	1,310,562	6,622,786
2026	-	-	-	-	1,390,000	647,963	755,000	459,845	2,145,000	1,107,808	3,252,808
2027	-	-	-	-	1,470,000	569,313	805,000	411,347	2,275,000	980,659	3,255,659
2028	-	-	-	-	1,555,000	486,125	855,000	358,434	2,410,000	844,559	3,254,559
2029	-	-	-	-	1,640,000	398,263	910,000	302,175	2,550,000	700,438	3,250,438
2030	-	-	-	-	1,730,000	312,075	970,000	242,250	2,700,000	554,325	3,254,325
2031	-	-	-	-	1,810,000	228,000	1,035,000	178,341	2,845,000	406,341	3,251,341
2032	-	-	-	-	1,900,000	139,888	1,105,000	110,128	3,005,000	250,016	3,255,016
2033	-	-	-	-	1,995,000	47,381	1,175,000	37,453	3,170,000	84,834	3,254,834
<b>Total</b>	<b>4,427,965</b>	<b>1,228,333</b>	<b>21,640,000</b>	<b>11,178,464</b>	<b>28,950,000</b>	<b>21,335,916</b>	<b>7,715,000</b>	<b>10,629,529</b>	<b>138,585,068</b>	<b>78,859,042</b>	<b>217,444,110</b>

## Long Term Debt - FSMD

### Long Term Debt Serviced by FSMD

Fiscal Year	2001-B Certificates of Obligation (Tax)		2003-B Certificates of Obligation (Tax)		Total Interest	Total Principal	Total
	Principal	Interest	Principal	Interest			
<b>2009</b>	<b>142,742</b>	<b>213,917</b>	<b>65,000</b>	<b>66,828</b>	<b>207,742</b>	<b>280,745</b>	<b>488,487</b>
2010	150,180	207,110	70,000	64,226	220,180	271,336	491,516
2011	157,401	199,879	72,500	61,198	229,901	261,077	490,978
2012	165,058	192,159	75,000	57,955	240,058	250,114	490,172
2013	173,375	183,416	80,000	54,460	253,375	237,876	491,251
2014	183,442	173,610	82,500	50,738	265,942	224,348	490,290
2015	193,730	163,150	87,500	46,703	281,230	209,853	491,083
2016	205,109	151,989	92,500	42,295	297,609	194,284	491,893
2017	217,145	139,848	97,500	37,643	314,645	177,491	492,136
2018	230,055	126,713	102,500	32,746	332,555	159,459	492,014
2019	244,058	112,779	107,500	27,493	351,558	140,272	491,830
2020	259,373	97,972	112,500	21,880	371,873	119,852	491,725
2021	274,908	82,414	117,500	16,013	392,408	98,427	490,835
2022	291,315	65,986	125,000	9,826	416,315	75,812	492,127
2023	308,597	48,468	130,000	3,318	438,597	51,786	490,383
2024	327,192	29,883	-	-	327,192	29,883	357,075
2025	346,878	10,157	-	-	346,878	10,157	357,035
2026	-	-	-	-	-	-	-
2027	-	-	-	-	-	-	-
<b>Total</b>	<b>3,870,558</b>	<b>2,199,450</b>	<b>1,417,500</b>	<b>593,322</b>	<b>5,288,058</b>	<b>2,792,772</b>	<b>8,080,830</b>

Note: These bonds will be supported from the General Funds of the City and from contributions until the tax levy is sufficient to support the debt payments.



## Long Term Debt - Hotel/Motel

### Long Term Debt Serviced by Hotel/Motel Fund

Fiscal Year	2001-A Certificates of Obligation		2003-A Certificates of Obligation		2007 General Obligation Refunding		Total Principal	Total Interest	Total
	Principal	Interest	Principal	Interest	Principal	Interest			
2009	133,247	28,478	620,000	651,650	5,000	123,363	758,247	803,491	1,561,737
2010	138,712	23,034	645,000	623,125	5,000	123,163	788,712	769,322	1,558,033
2011	144,487	17,356	680,000	590,000	5,000	122,963	829,487	730,318	1,559,806
2012	150,420	11,370	715,000	555,125	5,000	122,763	870,420	689,257	1,559,677
2013	157,568	4,136	750,000	518,500	5,000	122,563	912,568	645,198	1,557,766
2014	-	-	790,000	480,000	175,000	118,963	965,000	598,963	1,563,963
2015	-	-	830,000	439,500	180,000	110,963	1,010,000	550,463	1,560,463
2016	-	-	875,000	396,875	190,000	101,713	1,065,000	498,588	1,563,588
2017	-	-	915,000	352,125	200,000	91,963	1,115,000	444,088	1,559,088
2018	-	-	965,000	305,125	210,000	82,763	1,175,000	387,888	1,562,888
2019	-	-	1,015,000	255,625	220,000	73,888	1,235,000	329,513	1,564,513
2020	-	-	1,065,000	203,625	225,000	64,544	1,290,000	268,169	1,558,169
2021	-	-	1,120,000	149,000	235,000	54,294	1,355,000	203,294	1,558,294
2022	-	-	1,180,000	91,500	250,000	42,775	1,430,000	134,275	1,564,275
2023	-	-	1,240,000	31,000	260,000	30,663	1,500,000	61,663	1,561,663
2024	-	-	-	-	275,000	18,300	275,000	18,300	293,300
2025	-	-	-	-	285,000	6,056	285,000	6,056	291,056
2026	-	-	-	-	-	-	-	-	-
2027	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>724,433</b>	<b>84,374</b>	<b>13,405,000</b>	<b>5,642,775</b>	<b>2,730,000</b>	<b>1,411,694</b>	<b>16,859,433</b>	<b>7,138,843</b>	<b>23,998,276</b>

**Long Term Debt - PID**

<b>Long Term Debt Serviced by the FPID</b>							
<b>Fiscal Year</b>	<b>2003-A Certificates of Obligation</b>		<b>2004 Certificates of Obligation</b>		<b>Total Principal</b>	<b>Total Interest</b>	<b>Total</b>
	<b>Principal</b>	<b>Interest</b>	<b>Principal</b>	<b>Interest</b>			
<b>2009</b>	<b>95,000</b>	<b>99,900</b>	<b>95,000</b>	<b>109,669</b>	<b>190,000</b>	<b>209,569</b>	<b>399,569</b>
2010	100,000	95,500	100,000	106,125	200,000	201,625	401,625
2011	105,000	90,375	105,000	102,157	210,000	192,532	402,532
2012	110,000	85,000	110,000	97,437	220,000	182,437	402,437
2013	115,000	79,375	115,000	91,812	230,000	171,187	401,187
2014	120,000	73,500	120,000	85,787	240,000	159,287	399,287
2015	125,000	67,375	130,000	79,224	255,000	146,599	401,599
2016	135,000	60,875	135,000	72,269	270,000	133,144	403,144
2017	140,000	54,000	140,000	65,050	280,000	119,050	399,050
2018	150,000	46,750	150,000	57,437	300,000	104,187	404,187
2019	155,000	39,125	155,000	49,625	310,000	88,750	398,750
2020	165,000	31,125	165,000	41,625	330,000	72,750	402,750
2021	170,000	22,750	175,000	33,125	345,000	55,875	400,875
2022	180,000	14,000	185,000	24,125	365,000	38,125	403,125
2023	190,000	4,750	190,000	14,750	380,000	19,500	399,500
2024	-	-	200,000	5,000	200,000	5,000	205,000
2025	-	-	-	-	-	-	-
2026	-	-	-	-	-	-	-
<b>Total</b>	<b>2,055,000</b>	<b>864,400</b>	<b>2,270,000</b>	<b>1,035,217</b>	<b>4,325,000</b>	<b>1,899,617</b>	<b>6,224,617</b>

## Other Funds

- Capital Projects Funds
- Impact Fees Funds
- Charitable Foundation
- Frisco Community Development Corporation
- Frisco Economic Development Corporation





PROGRESS IN MOTION

**CITY OF FRISCO  
CAPITAL PROJECTS FUND  
BUDGET SUMMARY  
FISCAL YEAR 2008 - 2009**

	ACTUAL FY 2006-07	ORIGINAL BUDGET FY 2007-08	REVISED BUDGET FY 2007-08	PROPOSED BUDGET FY 2008-09
Fund Balance, Beginning	\$ 144,860,179	\$ 53,443	\$ 141,577,335	\$ 22,762,887
Receipts:				
Intergovernmental	183,158	-	25,492,108	-
Contributions	1,668,290	-	671,445	500,000
Interest Income	7,022,025	100,000	4,500,000	100,000
Transfers In - General Fund	10,843,822	212,000	1,649,539	-
Transfers In - Other Funds	-	-	2,534,000	1,750,000
Transfers In - Component Units	1,850,000	-	563,575	250,000
Bond Funds	44,299,309	47,400,000	73,500,000	-
Miscellaneous	1,825,060	-	-	-
Grants	-	-	-	-
<b>Total Revenue</b>	<b>67,691,664</b>	<b>47,712,000</b>	<b>108,910,667</b>	<b>2,600,000</b>
Funds Available	212,551,843	47,765,443	250,488,002	25,362,887
Deductions:				
Capital Project Expenditures	70,833,154	47,612,000	227,118,115	23,461,500
Interest & Fiscal Charges	141,354	-	215,000	-
Interfund Transfers - Other Funds	-	-	392,000	73,500
<b>Total Deductions</b>	<b>70,974,508</b>	<b>47,612,000</b>	<b>227,725,115</b>	<b>23,535,000</b>
Fund Balance, Ending	<u>\$ 141,577,335</u>	<u>\$ 153,443</u>	<u>\$ 22,762,887</u>	<u>\$ 1,827,887</u>

The citizens of the City of Frisco approved \$198,000,000 of General Obligation voter authorized bonds at the May 2006 election. The City sold \$50,000,000 as the first sale from this authorization in June, 2006, \$44,100,000 in July, 2007, and \$25,000,000 in July, 2008 for the Public Safety Communications System, the Cultural Arts and Science Center, and various Road Construction Projects.

An additional \$48,500,000 in Certificates of Obligation was sold in FY 2008 for a Sports Village and expansion of the Sports Arena.

Intergovernmental revenue in FY 2008 includes: \$5,000,000 from Collin County, approximately \$12,400,000 from Denton County, and \$1,000,000 from the North Texas Council of Governments (COG), \$440,000 from the Fisd, and approximately \$6,555,000 from TxDOT. The transfers-in include \$1,349,539 from General Fund, \$2,400,000 from the Park Dedication Fund and \$134,000 from the Charitable Foundation Fund.

FY 2009 funding includes \$100,000 in Interest Income and \$1,500,000 from the Thoroughfare Impact Fee Fund.

A list of the proposed projects for Fiscal Year 2008-2009 can be found on the pages following this summary.

## FY 2009 Capital Projects Source of Funds

Source	Original FY 08	Revised FY 08	Proposed FY 09
Interfund Transfer - Thoroughfare Impact Fees	-	-	1,500,000
Interfund Transfer - General Fund	212,000	1,649,539	-
Interfund Transfer - Utility Fund	-	-	-
Intergovernmental Revenue - Collin County	-	11,555,000	-
Intergovernmental Revenue - Denton County	-	12,497,108	-
Intergovernmental Revenue - NCTCOG	-	1,000,000	-
Intergovernmental Revenue - FISD	-	440,000	-
Contribution/Developer(s)	-	671,445	500,000
2008 Bonds	-	73,500,000	-
Frisco Community Development Corp. (FCDC)	-	563,575	250,000
Frisco Economic Development Corp. (FEDC)	-	-	-
Interfund Transfer - Parkland Dedication Fees	-	2,400,000	-
Interfund Transfer - TIRZ Fund	-	134,000	-
Interfund Transfer - Hotel / Motel	-	-	250,000
Interfund Transfer - Charitable Contribution	-	-	-
Interest Income	100,000	4,500,000	100,000
Grant Funds - FHWA	-	-	-
Future Bonds	47,400,000	-	-
<b>TOTALS</b>	<b>47,712,000</b>	<b>108,910,667</b>	<b>2,600,000</b>

**Capital Projects Fund Schedule of Projects  
FY 2008-2009**

<b>Project Descriptions:</b>	<b>TOTAL BUDGET</b>	<b>ACTUAL PY SPENT TO DATE</b>	<b>PROPOSED FY2008</b>	<b>REVISED FY2008</b>	<b>PROPOSED FY2009</b>
<b>ROADS</b>					
All Stars Avenue (Parker, Technology, & Information)	586,850	27,595	-	559,255	-
Arterial Street Lights - Main	556,000	451,048	-	104,952	-
Arterial Street Lights - Hillcrest	635,938	447,846	-	188,092	-
Arterial Street Lights - Rolater	656,678	-	-	656,678	-
Arterial Street Lights - Gaylord	62,669	-	-	62,669	-
Arterial Street Lights - Lebanon	582,555	-	-	582,555	-
Arterial Street Lights - Legacy	642,600	-	-	642,600	-
Arterial Street Lights - Warren	57,936	-	-	57,936	-
BONDS (Roads)	922,000	-	8,000,000	-	922,000
FM 423 Stewarts Creek to South of Eldorado	250,000	-	-	-	250,000
Coit Road	5,875,000	5,492,620	-	382,380	-
CR 712	2,720,000	171,420	-	2,548,580	-
Custer Creek Drainage	570,000	261,420	-	308,580	-
Developer Agreement-Dooley Tract	240,000	-	-	240,000	-
DNT	3,225,000	-	-	3,225,000	-
DNT Striping	150,000	-	-	150,000	-
DNT U-Turns	1,766,782	1,739,498	-	27,284	-
DT 1st / 3rd / 4th / 6th / Pecan / Hickory	4,670,000	240,241	-	4,429,759	-
DT Dogwood Street	1,091,000	26,804	-	1,064,196	-
DT Preston Trace / Sunset	1,376,443	1,296,563	-	79,880	-
DT Seventh Street	1,610,000	23,898	-	1,586,102	-
Eldorado	5,012,000	-	-	5,012,000	-
Eldorado including Overpass	5,970,000	343,368	-	5,626,632	-
Erosion Control Improvements Legacy at Stewart Creek	546,300	205,940	-	340,360	-
Eubanks	650,000	-	-	650,000	-
FM 2934 (Eldorado) (State Hwy project)	2,250,000	816,436	-	1,433,564	-
FM 2934 / Eldorado Utility Relocations	800,000	-	-	800,000	-
FM 3537 (Main Street) (State Hwy project)	8,570,000	881,053	-	188,947	7,500,000
FM 423	14,500,000	2,002,892	-	12,497,108	-
Independence Parkway	8,514,000	5,633,139	-	2,880,861	-
Intersection FM 2478/FM 3537	2,370,657	2,298,092	-	72,565	-
ITP Frisco / NTTA Fiber Optic	65,220	-	-	65,220	-
ITP Traffic Management Center	100,000	-	-	100,000	-
ITP Video Monitoring	175,000	-	-	175,000	-
Lebanon	5,592,000	409,750	-	5,182,250	-
Lebanon at DNT Intersection Improvements	200,000	-	-	200,000	-
Legacy Drive	2,556,000	356,154	-	2,199,846	-
Legacy Drive	1,130,000	-	-	1,130,000	-
Miramonte Developer Agreement	1,500,000	-	-	-	1,500,000
Martin Marietta Yard Improvements	283,000	-	-	283,000	-
Panther Creek and Legacy Design	10,050,000	328,712	-	9,721,288	-
Parkwood	898,525	822,310	-	76,215	-
Retaining Wall - Lebanon	100,000	-	-	100,000	-
Rolater Drive	4,015,000	19,350	-	3,995,650	-
Rolater Road	3,822,000	1,472,053	-	2,349,947	-
SH 289 (Preston Rd)	3,000,000	2,049,973	-	950,027	-
SH 289 (Preston Road) (State Hwy project)	10,453,445	2,005,353	-	8,448,093	-
Sidewalks	412,000	360,594	-	51,406	-
Sidewalks	424,000	-	212,000	212,000	212,000
Stonebrook Parkway	10,255,000	415,886	-	7,339,114	2,500,000
Stonebrook Parkway	5,000,000	-	-	5,000,000	-
Sustainable Development	1,250,000	100	-	1,249,900	-
Teel Parkway (Panther Creek -	2,500,000	-	-	2,500,000	-
Tollroad Drainage Design Study	1,290,000	19,576	-	1,270,425	-
Traffic Intersection DNT and Main	264,000	-	-	264,000	-
TS Independence / Eldorado (span)	252,500	27,339	-	225,161	-
TS Independence / Rolater (span)	101,820	51,856	-	49,964	-
TS Avenue of the Stars and Gaylord	50,000	-	-	50,000	-
TS Custer / Eldorado	53,000	37,496	-	15,504	-
TS Custer / Rolater	152,800	120,378	-	32,422	-
TS DNT / Eldorado	287,000	96,817	-	190,183	-
TS Eldorado / North County	152,800	14,243	-	138,557	-
TS Eldorado / Rodgers	102,800	17,889	-	84,911	-
TS Eldorado / Walmart	50,000	34,891	-	15,109	-
TS Eldorado Signal Upgrades	55,000	-	-	55,000	-
TS Frisco / Eldorado	140,000	17,889	-	122,111	-
TS Gaylord / Ohio	102,800	27,281	-	75,519	-
TS Gaylord / Warren	155,000	7,150	-	147,850	-
TS Hammons & Parkwood	150,000	135,122	-	14,878	-

**Capital Projects Fund Schedule of Projects  
FY 2008-2009**

<b>Project Descriptions:</b>	<b>TOTAL BUDGET</b>	<b>ACTUAL PY SPENT TO DATE</b>	<b>PROPOSED FY2008</b>	<b>REVISED FY2008</b>	<b>PROPOSED FY2009</b>
TS Intersection Capacity Improvements	1,009,100	45,345	-	963,755	-
TS Lebanon / Rushmore	152,800	23,103	-	129,697	-
TS Lebanon / Teel	142,620	135,737	-	6,883	-
TS Legacy / Town & Country	50,000	26,639	-	23,361	-
TS Legacy / Eldorado	64,000	45,248	-	18,752	-
TS Legacy / Lakehill	145,000	114,514	-	30,486	-
TS Legacy / Wakeland	142,620	109,331	-	33,289	-
TS Main / The Trails	150,000	140,334	-	9,666	-
TS NTTA Relocation of Signals	60,000	2,500	-	57,500	-
TS Ohio / Warren	152,800	27,281	-	125,519	-
TS Preston / Meadow Hill	49,000	34,891	-	14,109	-
TS Preston Upgrades	189,000	-	-	189,000	-
TS Teel / The Trails	150,000	130,507	-	19,493	-
TS Tollway Intersection Improvements	615,500	-	-	615,500	-
TS Traffic Signal Communication System	495,102	246,716	-	248,386	-
TS 423 / Panther Creek	50,000	26,217	-	23,783	-
TS 423 / Stonebrook	50,000	26,141	-	23,859	-
TS Custer / Target	50,000	26,141	-	23,859	-
TS DNT & Gaylord	60,000	15,250	-	44,750	-
TS DNT & Lebanon	60,000	30,180	-	29,820	-
TS DNT & Stonebrook	60,000	30,180	-	29,820	-
TS DNT & Warren	60,000	30,180	-	29,820	-
TS DNT / Cotton Gin	225,000	-	-	225,000	-
TS DNT / Panther Creek	80,000	-	-	80,000	-
TS FM 423 / Del Webb	40,000	26,141	-	13,859	-
TS Frisco / Information	52,800	-	-	52,800	-
TS Lebanon / LoneStar	210,000	17,889	-	192,111	-
TS Legacy / Panther Creek	80,000	-	-	80,000	-
TS Legacy / Stonebrook	160,000	-	-	160,000	-
TS Teel / Panther Creek	80,000	-	-	80,000	-
TSR - Main Street	32,000	-	-	32,000	-
TSR - Preston Road	37,000	-	-	37,000	-
TSR - Warren Parkway	7,000	-	-	7,000	-
TSR - Dallas Parkway	14,000	-	-	14,000	-
Video Detection Upgrades	208,100	-	-	208,100	-
Virginia	2,428,000	-	-	2,428,000	-
<b>FACILITIES</b>					
Arts of Collin County	19,000,000	2,492,592	16,400,000	16,507,408	-
The Railroad Museum	1,000,000	-	-	-	1,000,000
The Depot	500,000	40,246	-	459,754	-
Heritage Village Park	7,508,000	5,491,958	-	2,016,042	-
Heritage Commercial Restaurant	1,560,204	60,629	-	1,499,575	-
City Hall Parking Garage	4,000,000	24,164	-	3,975,836	-
Branding Initiative	200,000	50,152	-	149,848	-
FISD Pre-Plan	440,000	-	-	440,000	-
Cultural Arts and Science Center	1,000,000	-	-	-	1,000,000
Municipal Complex Building	-	-	-	-	-
Renovation of Old City Hall for Court	596,251	33,762	-	562,489	-
Project 2nd Software	138,173	-	-	138,173	-
Cable Work	75,000	-	-	75,000	-
Relocate Jail	10,000	-	-	10,000	-
Operating Capital FY2009	902,033	-	-	902,033	-
Sports Arena	40,575,422	4,250,619	-	36,324,803	-
Sports Village	12,500,000	-	8,000,000	12,500,000	-
Police Radio Channels	200,000	180,000	-	20,000	-
Police Communications	8,000,000	-	-	8,000,000	-
Fire Station Vehicles and Trucks	4,042,730	3,033,444	-	1,009,286	-
Fire Station 6	4,500,000	1,442,551	-	3,057,449	-
Fire Fuel Depot	25,000	-	-	25,000	-
Fire Conduit	15,000	-	4,500,000	15,000	-
Hazardous Materials	950,000	-	-	950,000	-
Fire Station 7	-	-	-	-	-
Fire Station 5	3,660,000	3,575,108	-	84,892	-
Land Acquisition	2,179,900	2,169,893	-	10,007	-
<b>PARK</b>					
Recreation and Aquatic Center	26,170,000	21,382,646	-	4,787,354	-
Wade Plaza Regional Detention Pond	1,450,000	94,385	-	1,355,615	-
Nancy Jane Lane Ring Road	1,200,000	1,176,174	-	23,826	-
Senior Center Phase 2	2,226,476	1,625,297	-	601,179	-
SE Community Park	7,500,000	7,145,412	5,500,000	354,588	-



**Capital Projects Fund Schedule of Projects  
FY 2008-2009**

<b>Project Descriptions:</b>	<b>TOTAL BUDGET</b>	<b>ACTUAL PY SPENT TO DATE</b>	<b>PROPOSED FY2008</b>	<b>REVISED FY2008</b>	<b>PROPOSED FY2009</b>
SW Community Park	8,020,000	2,053,170	-	5,966,830	-
Grand Park	12,110,000	10,287,682	-	1,822,318	-
Park Development Projects	100,000	-	-	100,000	-
Chapel Creek	997,800	846,428	-	151,372	-
Heritage Green (Beavers Bend)	2,310,000	1,378,543	-	931,457	-
JR Newman	1,206,000	1,184,856	-	21,144	-
College Parkway Hike and Bike Trail	300,000	24,741	-	275,259	-
Warren Phase 6	1,300,000	703,806	-	596,194	-
Foncine Settlement Park	1,072,109	525,443	1,031,500	546,666	-
Vivian McCallum Park	700,000	630,064	-	69,936	-
Stonelake West Estates	1,126,000	46,154	-	1,079,846	-
Coyote Crossing	1,413,933	959,274	-	454,659	-
JC Grant Park	945,000	794,277	-	150,723	-
Falcon Fields	870,000	845,610	-	24,390	-
Limestone Quarry	1,250,000	1,238,211	-	11,789	-
Future Neighborhood Park Signs	10,000	-	-	10,000	-
Hillcrest Trail Crossing	335,000	334,684	16,500	316	-
Ohio H&B Trail (College)	192,945	-	-	192,945	-
JR Newman, Phase 2	250,000	246,814	-	3,186	-
Improvements to Newman Park	50,000	-	-	50,000	-
Tuscany Meadows NP	1,210,000	607,687	-	602,313	-
Northwest ( Teel and Eldorado)	700,000	-	-	700,000	-
Northwest ( Site #1)	700,000	-	-	700,000	-
Southwest (Site #1)	750,000	-	-	750,000	-
PBSJ Lake Trail and Landscaping	1,000,000	-	-	1,000,000	-
Cottonwood Creek Linear Park	1,998,953	23,629	-	1,975,324	-
Stonebrook H&B Trail	6,628	-	-	6,628	-
Hummingbird Park (was Panther Creek)	695,000	24,342	676,000	670,658	-
Crescent Park (was Griffin Park)	817,000	43,247	726,000	773,753	-
Youth Center	350,000	-	-	350,000	-
Community Center	41,440	-	-	41,440	-
Dog Park	15,000	-	-	15,000	-
Duncan Park	50,000	-	-	50,000	-
Villages of Stonelake Trail	355,000	-	-	355,000	-
Northeast (Site #1)	750,000	-	750,000	750,000	-
Hickory Trail	650,000	-	650,000	650,000	-
Stewart Creek Trail	450,000	-	450,000	450,000	-
FM 423 Trail Connection	350,000	-	350,000	350,000	-
Hike and Bike Master Plan	67,000	26,248	-	40,752	-
Various Medians	225,000	-	-	-	225,000
Land Acquisition Skate Park	2,400,000	-	-	2,400,000	-
Youth Teen Center	4,200,000	-	350,000	-	4,200,000
Adult Softball Complex	2,000,000	-	-	-	2,000,000
Shawnee Trail Sports Complex	500,000	-	-	-	500,000
Willow Bay Trail	150,000	-	-	-	150,000
Preston North NP	350,000	-	-	-	350,000
First Street NP	100,000	-	-	-	100,000
Stonelake Park	1,126,000	-	-	-	1,126,000
<b>TOTALS</b>	<b>360,872,557</b>	<b>109,612,442</b>	<b>47,612,000</b>	<b>227,725,115</b>	<b>23,535,000</b>

**CITY OF FRISCO  
CAPITAL RESERVE FUND  
BUDGET SUMMARY  
FISCAL YEAR 2008 - 2009**

	ACTUAL FY 2006-07	ORIGINAL BUDGET FY 2007-08	REVISED BUDGET FY 2007-08	PROPOSED BUDGET FY 2008-09
Fund Balance, Beginning	\$ -	\$ -	\$ -	\$ 504,500
Receipts:				
Interest Income	-	-	4,500	5,045
Transfers In - General Fund	-	500,000	500,000	50,000
<b>Total Revenue</b>	<b>-</b>	<b>500,000</b>	<b>504,500</b>	<b>55,045</b>
Funds Available	-	500,000	504,500	559,545
Deductions:				
Capital Project Expenditures	-	-	-	-
<b>Total Deductions</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Fund Balance, Ending	<u>\$ -</u>	<u>\$ 500,000</u>	<u>\$ 504,500</u>	<u>\$ 559,545</u>

The City of Frisco's City Council has expressed the desire to establish a reserve for future infrastructure needs. The FY 2008 Budget established the Capital Reserve Fund to hold reserve fund amounts for that purpose. The initial appropriation was a transfer from the General Fund of \$500,000. The FY 2009 funding includes interest income from investments and continued appropriation from the General Fund.

**CITY OF FRISCO  
PARK DEDICATION FEE FUND  
BUDGET SUMMARY  
FISCAL YEAR 2008 - 2009**

	ACTUAL FY 2006-07	ORIGINAL BUDGET FY 2007-08	REVISED BUDGET FY 2007-08	PROPOSED BUDGET FY 2008-09
Fund Balance, Beginning	\$ 499,613	\$ 538,613	\$ 715,666	\$ 1,465,666
Receipts:				
Park Dedication Fees	1,115,838	-	3,000,000	-
Interest Income	260,878	-	150,000	-
Interfund Transfers	-	-	-	-
<b>Total Revenue</b>	<b>1,376,716</b>	<b>-</b>	<b>3,150,000</b>	<b>-</b>
Funds Available	1,876,329	538,613	3,865,666	1,465,666
Deductions:				
Interfund Transfers - Other Funds	1,160,663	-	2,400,000	-
<b>Total Deductions</b>	<b>1,160,663</b>	<b>-</b>	<b>2,400,000</b>	<b>-</b>
Fund Balance, Ending	<u>\$ 715,666</u>	<u>\$ 538,613</u>	<u>\$ 1,465,666</u>	<u>\$ 1,465,666</u>

Park dedication fees were established to assure the availability of funds to purchase land and construct neighborhood parks. Developers are required to pay a fee based on the number of units or to contribute land. The funds are tracked separately and transferred to the Capital Projects Fund as needed for scheduled development.

Included in the Revised Fiscal Year 2008 appropriation is an interfund transfer to the Capital Projects Fund for a land purchase. A list of the proposed Park Projects for Fiscal Year 2008-2009 can be found on the Capital Projects Fund Schedule of Projects page.

The City takes a conservative approach and does not budget anticipated revenue. Funds are appropriated only after collected from the developer. Appropriations from this fund will be made later in the year as funds are received.



PROGRESS IN MOTION

**CITY OF FRISCO  
THOROUGHFARE & FIRE IMPACT FEES FUND  
BUDGET SUMMARY  
FISCAL YEAR 2008 - 2009**

	ACTUAL FY 2006-07	ORIGINAL BUDGET FY 2007-08	REVISED BUDGET FY 2007-08	PROPOSED BUDGET FY 2008-09
Fund Balance, Beginning	\$ 1,690,487	\$ 2,406,372	\$ 2,957,797	\$ 5,077,797
Receipts:				
Impact Fees - Thoroughfare	3,056,038	-	1,900,000	-
Interest Income	325,387	-	220,000	-
<b>Total Revenue</b>	<b>3,381,425</b>	<b>-</b>	<b>2,120,000</b>	<b>-</b>
Funds Available	5,071,912	2,406,372	5,077,797	5,077,797
Deductions:				
Interfund Transfers - Other Funds	2,114,115	-	-	1,500,000
<b>Total Deductions</b>	<b>2,114,115</b>	<b>-</b>	<b>-</b>	<b>1,500,000</b>
Fund Balance, Ending	<u>\$ 2,957,797</u>	<u>\$ 2,406,372</u>	<u>\$ 5,077,797</u>	<u>\$ 3,577,797</u>

Impact Fees were established to assure the availability of funds for major capital projects needed as a result of new development. The laws governing the collection and disbursement of impact fees require separate accounting and reporting of these funds. Additionally, a city must do an analysis and update of the fee structure every five years.

The City takes a conservative approach and does not budget anticipated revenue. Funds are appropriated only after collected from the developer. Appropriations from this fund will be made later in the year as funds are

The interfund transfer is to the Capital Projects Fund for Road Construction Projects. A list of the proposed Projects for Fiscal Year 2008-2009 can be found on the Capital Projects Fund Schedule of Projects page.

**CITY OF FRISCO  
UTILITY CAPITAL PROJECTS FUND  
BUDGET SUMMARY  
FISCAL YEAR 2008 - 2009**

	ACTUAL FY 2006-07	ORIGINAL BUDGET FY 2007-08	REVISED BUDGET FY 2007-08	PROPOSED BUDGET FY 2008-09
Working Capital, Beginning	\$ 44,465,105	\$ 4,016,373	\$ 78,257,224	\$ 5,778,878
Receipts:				
Bond Funds	45,000,000	20,000,000	-	20,000,000
Contributions	5,580,650	-	-	-
Interest Income	2,754,972	-	2,320,000	-
<b>Total Revenue</b>	<b>53,335,622</b>	<b>20,000,000</b>	<b>2,320,000</b>	<b>20,000,000</b>
Funds Available	97,800,727	24,016,373	80,577,224	25,778,878
Deductions:				
Capital Project Expenditures	19,543,503	21,259,030	74,623,346	24,009,800
Transfers Out-Other Funds	-	-	175,000	-
<b>Total Deductions</b>	<b>19,543,503</b>	<b>21,259,030</b>	<b>74,798,346</b>	<b>24,009,800</b>
Working Capital, Ending	<u>\$ 78,257,224</u>	<u>\$ 2,757,343</u>	<u>\$ 5,778,878</u>	<u>\$ 1,769,078</u>

The City of Frisco sold Certificate of Obligation bonds totaling \$45,000,000 in July 2007. This funding is for ongoing improvements to the water and sewer distribution system. This debt is considered to be self-supporting debt as revenues from the Utility Fund pay for these Certificates of Obligation. The City anticipates selling additional debt in the summer of 2009, for improvements to the water distribution system. A list of the ongoing projects follows this summary.

The North Texas Municipal Water District sold bonds totaling \$35 million for the construction of the Panther Creek Sewer Treatment Plant on the City's behalf in June 2006. This project is needed to service the growth of the City of Frisco.

**Utility Capital Projects Fund Schedule of Projects  
FY 2008-2009**

<b>Project Descriptions:</b>	<b>TOTAL BUDGET</b>	<b>ACTUAL PY SPENT TO DATE</b>	<b>PROPOSED FY2008</b>	<b>REVISED FY2008</b>	<b>PROPOSED FY2009</b>
<b>WATER</b>					
SW Community Park	175,000	-	-	175,000	-
3,4,5,6,Pecan & Hickory Street Reconstruction	835,000	-	-	835,000	-
Panther Creek and Legacy Design	350,000	-	-	350,000	-
Coit	421,642	-	-	421,642	-
Independence Parkway	2,453,000	-	-	2,453,000	-
Stonebrook (Legacy to Longhorn)	326,000	159,595	-	166,405	-
West Side Water Line	5,300,000	4,989,294	-	310,706	-
Pump Station & 2 10 MG tanks (Eldorado and BNSF Railroad)	15,825,000	10,639,027	-	5,185,973	-
2.5 MG Elev Water Tank - NW (Hawkins and Gloryview Road)	3,075,000	3,038,373	-	36,627	-
2.5 MG Elevated water Tank - SW (4th Army & Stewart Creek Road)	2,970,000	2,400,716	-	569,284	-
Hospital PRV	70,000	-	-	70,000	-
Warren Parkway DNT Utility Relocates	450,000	-	-	450,000	-
DNT Utility Relocates	1,600,000	-	-	1,600,000	-
Preston Road WL 24"	1,872,000	101,575	-	1,770,425	-
Preston Road Elev Storage Tank & FM423/Lebanon Elev Storage Tank	5,350,000	126,262	-	5,223,738	-
Rolater Road 42" Waterline (Custer to Coit)	3,950,000	3,613,722	-	336,278	-
Rolater Road 42" Waterline (Coit to Preston)	6,618,000	511,583	-	3,156,417	2,950,000
Pump Station 2 Modification and Reuse	1,013,000	252,128	-	760,872	-
Frisco No 1 Pump Station Expansion	6,050,000	455,798	-	5,594,202	-
DNT 24" WL Lebanon - Warren	1,882,000	138,282	-	1,743,718	-
Ohio 121 Utility Relocations	320,000	-	-	320,000	-
DNT 20" WL Stonebrook to Main	1,089,000	114,771	-	974,229	-
Legacy 16"	600,000	-	-	600,000	-
Stonebrook 20"	566,500	-	-	566,500	-
Railroad 24"	491,000	-	-	491,000	-
Stonebrook 18"	491,000	-	-	491,000	-
Coit 16"	524,416	-	-	524,416	-
Dallas Parkway 30"	4,767,000	300,929	-	4,466,071	-
NW Quadrant of Frisco	750,000	-	-	750,000	-
Stonebrook 36"	5,636,000	-	4,451,000	5,636,000	-
Independence 16"	1,155,000	-	-	-	1,155,000
Water Wastewater Modeling Software	266,230	136,588	-	129,642	-
20" 24" Main Street WL	3,805,000	-	3,805,000	3,805,000	-
Preston North W/S Rehab	870,139	-	-	870,139	-
Land Acquisition	1,000,000	-	-	1,000,000	-
Water Rehab Projects	1,000,000	-	1,000,000	-	1,000,000
Water Rehab Projects	671,861	-	-	671,861	-
<b>SEWER</b>					
3,4,5,6,Pecan & Hickory Street Reconstruction	330,000	-	-	330,000	-
Stonebrook (Legacy to Longhorn)	19,000	-	-	19,000	-
Legacy Drive	50,500	-	-	50,500	-
West Rowlett Creek Interceptor	3,000,000	-	2,090,230	3,000,000	-
Cottonwood Creek Lift Station	5,756,000	-	4,576,000	1,623,000	4,133,000
Cottonwood Creek WWTP Decommission	1,580,000	-	1,400,000	1,580,000	-
Lower Stewart Creek Sewer	757,000	-	652,000	105,000	652,000
Sewer Improvement-Cottonwood/Preston Manor	745,480	101	-	745,379	-
Panther Creek Interceptors Design	14,700,000	698,545	-	9,001,455	5,000,000
West Frisco Wastewater Improvements	6,300,000	4,985,133	-	1,314,867	-
Reuse	2,900,000	-	-	1,900,000	1,000,000
NW Quadrant of Frisco	250,000	-	-	250,000	-
Stewart Creek Diversion	5,835,000	-	-	1,000,000	4,835,000
Coit LS and Force Main	268,800	-	268,800	-	268,800
Lone Star LS Expansion	2,016,000	-	2,016,000	-	2,016,000
Sewer Rehab Projects	1,014,542	-	-	1,014,542	-
Sewer Rehab Projects	1,000,000	-	1,000,000	-	1,000,000
Preston North W/S Rehab	359,458	-	-	359,458	-
<b>TOTALS</b>	<b>131,470,568</b>	<b>32,662,422</b>	<b>21,259,030</b>	<b>74,798,346</b>	<b>24,009,800</b>

**CITY OF FRISCO  
UTILITY IMPACT FEES FUND  
BUDGET SUMMARY  
FISCAL YEAR 2008 - 2009**

	ACTUAL FY 2006-07	ORIGINAL BUDGET FY 2007-08	REVISED BUDGET FY 2007-08	PROPOSED BUDGET FY 2008-09
Fund Balance, Beginning	\$ 4,180,849	\$ 6,950,849	\$ 7,484,394	\$ 9,061,549
Receipts:				
Impact Fees - Water/Sewer	2,999,704	-	2,835,155	-
Interest Income	303,841	-	242,000	-
Interfund Transfers	-	-	-	-
<b>Total Revenue</b>	<b>3,303,545</b>	<b>-</b>	<b>3,077,155</b>	<b>-</b>
Funds Available	7,484,394	6,950,849	10,561,549	9,061,549
Deductions:				
Interfund Transfers - Utility Fund	-	1,500,000	1,500,000	1,500,000
<b>Total Deductions</b>	<b>-</b>	<b>1,500,000</b>	<b>1,500,000</b>	<b>1,500,000</b>
Fund Balance, Ending	<u>\$ 7,484,394</u>	<u>\$ 5,450,849</u>	<u>\$ 9,061,549</u>	<u>\$ 7,561,549</u>

Impact Fees were established to assure the availability of funds for major capital projects needed as a result of development. The laws governing the collection and disbursement of impact fees require separate accounting and reporting of these funds. Additionally, a city must do an analysis and update of the fee structure every five years.

The City takes a conservative approach and does not budget anticipated revenue. Funds are appropriated only after collected from the developer. Appropriations from this fund will be made later in the year as funds are received.



**CITY OF FRISCO  
CHARITABLE FOUNDATION  
BUDGET SUMMARY  
FISCAL YEAR 2008 - 2009**

	ACTUAL <u>FY 2006-07</u>	ORIGINAL BUDGET <u>FY 2007-08</u>	REVISED BUDGET <u>FY 2007-08</u>	PROPOSED BUDGET <u>FY 2008-09</u>
Fund Balance, Beginning	\$ 131,338	\$ -	\$ 131,338	\$ 48,458
Receipts:				
Contributions	-	-	76,120	-
<b>Total Revenue</b>	-	-	76,120	-
Funds Available	131,338	-	207,458	48,458
Deductions:				
Interfund Transfers - FCDC	-	-	25,000	-
Interfund Transfers - Capital Projects	-	-	134,000	-
<b>Total Deductions</b>	-	-	159,000	-
Fund Balance, Ending	<u>\$ 131,338</u>	<u>\$ -</u>	<u>\$ 48,458</u>	<u>\$ 48,458</u>

The Charitable Foundation Fund was established in FY 2007 as a way to track and account for the contributions received for specifically designated purposes. FY 2008 interfund transfers include \$25,000 to the Frisco Community Development Corporation for construction of the Miracle League Baseball Field and \$134,000 to the Capital Projects Fund for improvements to the Lebanon Baptist Church in Frisco Junction.

**CITY OF FRISCO  
COMMUNITY DEVELOPMENT CORPORATION  
BUDGET SUMMARY  
FISCAL YEAR 2008 - 2009**

	ACTUAL FY 2006-07	ORIGINAL BUDGET FY 2007-08	REVISED BUDGET FY 2007-08	PROPOSED BUDGET FY 2008-09
Fund Balance, Beginning	\$ 10,579,952	\$ 4,588,812	\$ 8,588,914	\$ 5,937,173
Receipts:				
Sales Tax Receipts	9,494,155	10,540,387	9,969,554	10,168,946
Interest Income	519,239	60,000	280,000	60,000
Bond Proceeds (includes refunding)	4,362,828	-	-	-
Rental Income	895,236	787,944	787,374	835,944
Sale of Fixed Assets	-	-	1,013,838	-
Miscellaneous Revenue	82,625	-	-	-
Interfund Transfers	7,975,803	-	1,969,197	-
<b>Total Revenue</b>	<b>23,329,886</b>	<b>11,388,331</b>	<b>14,019,963</b>	<b>11,064,890</b>
Funds Available	33,909,838	15,977,143	22,608,877	17,002,062
Deductions:				
Operating Expenditures	338	100,000	50,000	100,000
Capital Outlay	13,992,592	6,000,000	9,196,786	-
Appropriation for Sports Complex	883,590	881,288	872,874	873,684
Section 380 Sales Tax Grant	1,316,246	1,897,270	1,789,694	2,001,898
Interfund Transfers - Other Funds	350,000	-	170,000	250,000
Refunded Debt Escrow	4,310,384	-	-	-
Principal	2,145,000	2,185,000	2,185,000	2,250,000
Interest/Fiscal Charges	2,322,774	2,470,210	2,407,351	2,150,079
<b>Total Deductions</b>	<b>25,320,924</b>	<b>13,533,768</b>	<b>16,671,705</b>	<b>7,625,661</b>
Fund Balance, Ending	\$ 8,588,914	\$ 2,443,375	\$ 5,937,173	\$ 9,376,401
Designated General Reserve	<u>2,174,287</u>	<u>2,175,779</u>	<u>2,114,965</u>	<u>2,056,762</u>
Undesignated Fund Balance	<u>\$ 6,414,627</u>	<u>\$ 267,596</u>	<u>\$ 3,822,208</u>	<u>\$ 7,319,639</u>

The Frisco Community Development Corporation (FCDC) benefits the City and its citizens by developing recreational resources. It operates primarily within the geographic boundaries of the City. The capital expenditures are for purchase of park land and the development of community parks. Projects included in the FY 2008 Revised Budget are the continued development of the BF Phillips Community Park (\$8,318,321). The FY 2009 projects include participation in the construction of the Railroad Museum (\$250,000). The designated general reserve has been established as a board policy; 25% of the annual sales tax revenue and interest income is set aside for future needs. There are no budgeted personnel; City staff assist the board members.

Debt schedules for the FCDC can be found in the Debt Service section of this budget document.

**CITY OF FRISCO  
ECONOMIC DEVELOPMENT CORPORATION  
BUDGET SUMMARY  
FISCAL YEAR 2008 - 2009**

	ACTUAL FY 2006-07	ORIGINAL BUDGET FY 2007-08	REVISED BUDGET FY 2007-08	PROPOSED BUDGET FY 2008-09
Fund Balance, Beginning	\$ 21,476,333	\$ 20,407,137	\$13,360,843	\$11,713,895
Receipts:				
Sales Tax Receipts	9,494,155	10,540,387	9,969,554	10,168,946
Interest Income	990,559	800,000	800,000	550,000
Contributions	81,073	16,450	76,450	591,515
Note/Bond Proceeds (includes refunding)	3,188,006	-	10,693,697	-
Sale of Assets	11,992	-	-	-
Loan Income	556,000	99,634	803,395	525,394
Miscellaneous Revenue	82,635	-	-	25
<b>Total Revenue</b>	<b>14,404,420</b>	<b>11,456,471</b>	<b>22,343,096</b>	<b>11,835,880</b>
Funds Available	35,880,753	31,863,608	35,703,939	23,549,774
Deductions:				
Operating Expenditures	1,142,087	1,569,085	1,583,231	1,694,812
Capital Outlay	8,652,146	7,000,000	12,180,123	-
Incentives	4,568,603	5,244,333	5,918,207	5,478,684
Appropriation for Sports Complex	644,040	493,838	491,228	488,579
Appropriation for Soccer Complex	389,550	387,450	387,450	390,050
Transfer to other funds	1,500,000	-	-	-
Section 380 Sales Tax Grant	1,316,246	1,583,000	1,583,000	1,400,000
Refunded Debt Escrow	3,149,659	-	-	-
Principal	380,000	325,000	325,000	345,000
Interest/Fiscal Charges	777,579	1,422,155	1,521,806	1,930,291
<b>Total Deductions</b>	<b>22,519,910</b>	<b>18,024,861</b>	<b>23,990,045</b>	<b>11,727,417</b>
Fund Balance, Ending	<u>\$ 13,360,843</u>	<u>\$ 13,838,747</u>	<u>\$11,713,895</u>	<u>\$11,822,358</u>

The Frisco Economic Development Corporation benefits the City and its citizens by developing economic resources. It operates primarily within the geographic boundaries of the City. Funding for this organization is derived from a half cent sales tax.

The FEDC has issued bonds and uses various other financing instruments in addition to the funds derived from the half cent sales tax. The FEDC issued approximately \$10.8 million in bonds to construct a building for biomedical research & development. Debt service schedules for the bonds supported from the FEDC half cent sales tax can be found in the debt service section of this budget document.

The FEDC has entered into incentive agreements which obligate funds in future years. The total commitment for these performance agreements is \$3,406,358, which will be paid if the companies achieve their goals.

**DEPARTMENT**  
GENERAL GOVERNMENT

**DIVISION/ACTIVITY**  
ECONOMIC DEVELOPMENT CORP

**ORG CODE**  
81015000

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**MISSION/PURPOSE STATEMENT:**

The Frisco Economic Development Corporation in partnership with the City strives to bring new business ventures to the area that will provide a diverse market for employment and enhance the commercial and industrial tax base.

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**STRATEGIES:**

The Frisco Economic Development Corporation, established by the city, is governed by a five member board. The City appoints the board and gives final approval to the unit's operating budget. The revenue source is a half cent sales tax, which can be used as relocation incentives or to build infrastructure to entice businesses to the area. The FEDC uses specific criteria to determine whether to offer assistance to a business; criteria similar to the City's guidelines for abatement offers. The FEDC is required to monitor the company to ensure that all requirements are met before payment of incentives.

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**OBJECTIVES:**

- Develop and enhance relationships with commercial real estate brokers and other economic development allies.
  - Conduct regional and national marketing activities.
  - Provide financial incentives for eligible businesses.
  - Maintain an inventory of commercial buildings and sites.
  - Contract with the Frisco Chamber of Commerce to implement an existing business retention and expansion program.
  - Create the best environment for assisting entrepreneurs starting and growing new businesses to develop a cluster of medical technology companies.
  - Coordinate and manage the business affairs of the FEDC to improve and expand the economic development of Frisco.
  - Maintain contacts with local, regional and state economic development providers to further ongoing cooperative efforts.
  - Provide information to the public and business community about economic development activities, accomplishments and benefits.
- 
-

**DEPARTMENT**  
**GENERAL GOVERNMENT**

**DIVISION/ACTIVITY**  
**ECONOMIC DEVELOPMENT CORP**

**ACCOUNT**  
**81015000**

<b>EXPENDITURES:</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Revised</b>	<b>2008-2009 Proposed</b>
PERSONNEL	528,263	669,109	702,512
OPERATIONS	11,839,501	11,056,850	10,952,951
CAPITAL	10,152,146	12,180,123	-
<b>TOTAL</b>	<b>22,519,910</b>	<b>23,906,082</b>	<b>11,655,463</b>

<b>PERSONNEL:</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
President/Executive Director	1	1	1
Director of Business Development	1	1	1
Director of Marketing	1	1	1
Economic Development Specialist	-	1	1
Senior Administrative Assistant	1	1	1
Administrative Assistant	1	1	1
<b>TOTAL</b>	<b>5</b>	<b>6</b>	<b>6</b>

**KEY POINTS OF PROPOSED BUDGETS:**

- The FY 2008 Revised Budget projection has \$12 million appropriated for the construction of the North Texas Enterprise Building.



PROGRESS IN MOTION

# Supplemental Information





PROGRESS IN MOTION



## Glossary

**Amended Budget:** The annually adopted budget as adjusted through City Council action. (revised budget).

**Appropriation:** A specific amount of money authorized by the City Council for the purchase of goods and services. The City's appropriation level is set at the department fund levels.

**Assessed Property Value:** The value set upon real estate or other property by the Appraisal District as a basis for levying taxes.

**Balanced Budget:** A budget in which planned funds available equal planned expenditures.

**Bonds:** A certificate of debt issued by an entity, guaranteeing payment of the original investment plus interest by a specified future date.

**Budget:** An annual financial plan that identifies revenues, specifies the type and level of services to be provided, and establishes the amount of money which can be spent.

**CAFR (Comprehensive Annual Financial Report):** The City's annual financial statement prepared in accordance with *generally accepted accounting principles*. This document is usually published in February, following the year-end closing in September and the annual financial audit conducted by an independent accounting firm.

**Capital Equipment:** Equipment with an expected life of more than one year and with a value greater than \$5,000 (such as vehicles, computers, or furniture).

**Capital Improvement Budget:** The budgeted costs to provide needed infrastructure, park development, building construction or rehabilitation and other related items. Funding is received from various sources.

**Capital Projects Fund:** A Governmental Fund to account for resources for construction, major repair or renovation of city property.

**Contingency:** A General Fund appropriation available to cover unforeseen events that occur during that fiscal year. These funds, if not used, lapse to fund balance at year end. Contingency is not the same as Fund Balance or Retained Earnings.

**Debt Service:** The payment of principal and interest on borrowed funds such as bonds.

**Debt Service Fund:** A Governmental Fund used for resource accumulation and the payment of long-term debt principal, interest and related costs.

**Enterprise Fund:** A self-supporting fund designed for activities supported by user charges. The City's Enterprise Funds are the Utility Fund and Environmental Services.

**Fines and Forfeitures:** Fees collected by the Court System, including bail forfeitures, fines, and parking fines.

**Franchise Tax:** Energy tax imposed on all sales of public utility services, including electricity, gas, telephone and cable television.

**FTE (Full-Time Equivalent):** A term used when developing personal services budgets; 2,080 hours worked annually equates to 1.0 full-time equivalent (FTE) position.

**Fund:** An account to record revenues and expenditures associated with a specific purpose. Major City funds include the *Capital Projects Fund, Debt Service Fund, Enterprise Funds, General Fund, and Special Revenue Funds*.

**Fund Balance:** Reserves that are excess, surplus or that have not been budgeted.

**FY (Fiscal Year):** Any period of 12 consecutive months designated as the budget year. The City's fiscal year begins October 1 and ends September 30. For example, the notation FY 2009 designates the fiscal year ending September 30, 2009.

**GAAP (Generally Accepted Accounting Principles):** A set of rules governing the way in which the City's revenues and expenditures are accounted for in its quarterly and annual financial statements. The rules are codified by the Governmental Accounting Standards Board and the National Council on Governmental Accounting.

**General Fund:** A Governmental Fund to account for resources and uses of general operating functions of City departments. The primary resources are property, sales, and franchise taxes.

**Interest Income:** Revenue received from investing the City's *fund balances*.

**Interfund Reimbursement:** Administrative fees charged by the General Fund to other City funds (e.g., Water & Sewer, Environmental Services) for the provision of administrative and other city services.

**Intergovernmental Revenue:** Federal, state and county grants, and other forms of revenue. These include participation in infrastructure improvements, housing funds, reimbursement of police salaries, etc.

**Miscellaneous (Other) Revenue:** Sales of land, equipment, impounds/evidence, tower lease revenue, copy charges, and sundry revenue.

**Operating Budget:** A budget for general expenditures such as salaries, utilities, and supplies. Generally does not include the Capital Projects Fund.

**Permit Revenue:** Fees imposed on construction-related activities and for the acquisition of other nonbusiness permits (e.g., garage sale permits, alarm permits, etc.)

**Private Contributions:** Funding received from various nongovernmental entities (sometimes placed in escrow accounts providing for a specific dedicated purpose). Escrows are established for median and sidewalk improvements.

**Property Tax:** A tax levied on the assessed value of real and personal property. This tax is also known as ad valorem tax.

**Property Tax Rate:** The property tax rate on all assessed property within the City limits. The City Council establishes the City's tax rate.

**Sales Tax:** A tax administered by the State, imposed on the taxable sales of all final goods. The City of Frisco receives one percent of the total 8.25% sales tax. 6.25% goes to the State and FCDC and FEDC each receive 0.5%.

**Sources:** All revenues and other receipts derived by the City including transfers from other funds, appropriation of prior years' earnings, proceeds from the sale of bonds, lease agreements, or other obligations.

**Solid Waste Collection:** An Enterprise Fund which provides weekly trash and recycling pickup and bulky item collection. This service is accounted for in the Environmental Services Fund. Fees and expenditures are directly related to the services provided.

**Special Revenue Fund:** Funds used to account for certain property taxes, grant funds, and other special revenue legally restricted for specific purposes.

**Utility Fund:** An Enterprise Fund established to account for resources and expenditures of operating and capital costs of City water and sewer distribution, storage and pumping facilities.

**CITY OF FRISCO  
MISCELLANEOUS STATISTICS  
September 30, 2008**

Date of Incorporation	March 3, 1908
Form of Government	Council/Manager
Number of employees:	1,086
Full Time	879
Part Time	207
Area in square miles	70
Name of government facilities and services:	
Culture and recreation:	
Library	1
Recreation center	1
Park acreage:	
Developed	602
Undeveloped	731
Batting cages	8
Tennis courts	4
Soccer fields	31
Baseball fields	19
Fire protection:	
Number of stations	6
Number of fire personnel and officers	154
Police protection:	
Number of stations	1
Number of police personnel and officers	198
Number of patrol units	40
Number of law violations:	
Physical arrests - adult	1,073
Physical arrests - juvenile	149
Traffic violations - citations	15,379
Traffic violations - red light camera	813
Water and sewage system:	
Number of utility customers	37,173
Number of sewer treatment plants	3
Facilities and services not included in the primary government:	
Cable television system:	
Number of satellite receiving stations	2
Education:	
Number of elementary schools	28
Number of secondary schools	14
Number of special programs schools	4
Number of school instructors	more than 2,100
Source: Based on September 2008 statistics	

**CITY OF FRISCO  
FINANCIAL POLICIES  
September 30, 2008**

**INTRODUCTION**

The City of Frisco, Texas financial policies set forth the basic framework for the fiscal management of the City. These policies were developed within the parameters established by applicable provisions of the Texas Local Government Code and the City of Frisco City Charter. The policies are to be reviewed on an annual basis and modified to accommodate changing circumstances or conditions.

**BUDGET**

1\*. On or before the fifteenth day of August of each year, the City Manager shall submit to the City Council a budget for the ensuing fiscal year and an accompanying budget message.

**August 5, 2008**

2\*. Provision shall be made in the annual budget and in the appropriation ordinance for a contingent appropriation in an amount not more than three percent (3%) of the total general fund expenditures, to be used in case of unforeseen items of expenditures. This contingent appropriation shall apply to current operating expenses and shall not include any reserve funds of the City. Such contingent appropriation shall be under the control of the City Manager and distributed by him only after prior approval by the City Council. The proceeds of the contingent appropriation shall be disbursed only by transfer to other departmental appropriation, the spending of which shall be charged to the department or activities for which the appropriations are made.

**FY 2009 Projection: 3%**

**REVENUES**

3. The City will strive toward the percentage of the tax rate allocated to the general fund at a minimum of 65% level. Conversely, the allocation of the tax rate for debt purposes should be no more than 35%.

**FY 2009 Projection: M&O = 53.59% and I&S = 46.41%**

**The City has been in a very fast paced growth period. During this period the City has sold substantial debt to accommodate the growth for facilities, roads, parks and water and sewer improvements. The M&O ratio is expected to remain at this lower level, with a higher I&S ratio until we finish construction on the major facilities and roadways.**

4. The City will continue an aggressive program to reduce the level of delinquent taxes. The minimum collection rate objective is 98.5%.

**FY 2008 Projection: 98.9%**

5. The City will strive to maintain total delinquent taxes outstanding at an aggregate level not to exceed 10% of the current tax levy.

**FY 2008 Projection: 2.5%**

**CITY OF FRISCO  
FINANCIAL POLICIES  
September 30, 2008**

6. The City of Frisco will strive to maintain a diversified tax base with at least 30% commercial.

**FY 2009 Projection 23.7%**

**DEBT MANAGEMENT**

7. The City will manage the length of maturity of its long-term debt in order to lower net interest cost and to maintain future flexibility by paying off debt earlier. The target shall be 20 years.

8. The City will attempt to maintain base bond ratings (prior to insurance) of Aa2 (Moody's Investors Service) and AA (Standard & Poor's) on its general obligation debt.

**The City received an upgrade of their bond ratings this year; Moody's from Aa3 to Aa2 and S&P from AA- to AA. Staff continues discussions with the agencies to monitor and improve those items that will ensure continued improvement in the ratings.**

**FUND BALANCES**

9. The City should set aside resources during years of growth to fund a reserve for years of decline and/or to fund capital out of current funds for projects that would have otherwise been funded by debt financing. (Capital Reserve Fund)

**FY 2008: \$500,000      FY 2009 Projection: \$50,000**

10. The City will maintain a minimum fund balance reserve equal to three months (25%) of the total operating expenditures of the general fund.

**FY 2008: 26.79%      FY 2009 Projection: 25.05%**

11. The City will maintain a reserve of cash and investments in the Water and Wastewater Fund equal to two months (60 days) of the total operating revenues.

**FY 2008: 5.02      FY 2009 Projection: 4.58**

12. The City should design utility rates sufficient for funding a depreciation reserve which will accumulate resources to replace or rehabilitate aging infrastructure which no longer can be serviced by regular maintenance. Attempts should be made to fund the reserve at a level approximate to annual depreciation of assets as reported in the City's annual CAFR.



PROGRESS IN MOTION

AN ORDINANCE OF THE CITY OF FRISCO, TEXAS APPROVING REVISED BUDGET FIGURES FOR THE FISCAL YEAR 2007-2008; ADOPTING A BUDGET AND APPROPRIATING RESOURCES FOR THE CITY OF FRISCO, TEXAS FOR THE FISCAL YEAR BUDGET BEGINNING OCTOBER 1, 2008; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.

WHEREAS, the City Manager has prepared a revision of certain figures in the Fiscal Year 2007-2008 Budget and submitted same to the City Council of the City of Frisco, Texas ("City Council"); and

WHEREAS, pursuant to the laws of the State of Texas and the Home Rule Charter of the City of Frisco, Texas ("Frisco"), the City Manager has submitted to the City Council the proposed budget of the revenues and expenditures for conducting the affairs of Frisco and providing a complete financial plan for the fiscal year beginning October 1, 2008 and ending September 30, 2009 and has filed the same with the City Secretary (the "budget"). A copy of the budget is attached hereto as Exhibits "A" through "W" and incorporated herein for all purposes; and

WHEREAS, public hearings were held by the City Council on said budget on August 19, 2008 and September 2, 2008 at which time said budget was fully considered, and interested taxpayers were given the opportunity to be heard by the City Council; and

WHEREAS, the City Council has studied the budget and listened to the comments of the taxpayers at the public hearings and has investigated and determined that adoption of the budget is in the best interest of the City; and

WHEREAS, the City Council finds that all legal notices, hearings, procedures and publishing requirements for the adoption of the budget have been performed or completed in the manner and form set forth by law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS;

SECTION 1: Findings Incorporated. The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2: Adoption of Budget. The proposed budget estimate of revenues and expenditures for Frisco, attached hereto as Exhibit "A" thru "W", as submitted by the City Manager and appropriated by the City Council for the fiscal year beginning October 1, 2008 and ending September 30, 2009, is hereby approved and adopted.

**SECTION 3: Appropriation of Funds.** The sums below are hereby appropriated from the respective funds for the payment of expenditures on behalf of Frisco as established in the approved budget;

	Fiscal Year 2008 (Revised)	<u>Fiscal Year 2009</u>
General Fund	\$ 72,492,132	\$ 75,400,711
Utility Fund	42,713,345	46,095,962
Debt Service	44,068,886	48,455,510
Capital Projects Fund	227,725,115	23,535,000
Capital Reserve Fund	-0-	-0-
Thoroughfare Impact Fees	-0-	1,500,000
Park Dedication Fees	2,400,000	-0-
Utility Capital Projects	74,798,346	24,009,800
Utility Impact Fees	1,500,000	1,500,000
Hotel/Motel Tax Fund	2,672,783	3,231,098
Tax Incremental Reinvestment	22,159,775	24,735,749
Superdome Operations	72,000	72,000
Environmental Services Fund	8,024,613	9,047,947
Panther Creek PID Fund	401,142	399,569
Frisco Square Mgmt. District	491,210	488,487
Workforce Housing Fund	40,000	135,425
Special Events Fund	146,000	105,500
Grants and Contracts Fund	284,892	342,798
CDBG Fund	296,762	508,399
Traffic Control Enforcement Fund	155,100	130,000
Downtown Improvement Fund	5,200	45,000
Public Art Fund	1,500	118,224
Charitable Foundation	159,000	-0-

**SECTION 4: Authority of City Manager.** Specific authority is hereby given to the City Manager to transfer appropriations budgeted from one account classification or activity to another within any individual department or activity; and, to transfer appropriations from designated appropriations to any individual department or activity.

**SECTION 5: Savings/ Repealing Clause.** All provisions of any ordinance in conflict with this Ordinance are hereby repealed; but such repeal shall not abate any pending prosecution for violation of the repealed Ordinance, nor shall the repeal prevent prosecution from being commenced for any violation if occurring prior to the repeal of the Ordinance. Any remaining portions of conflicting ordinances shall remain in full force and effect.

**SECTION 6: Severability.** Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. Frisco hereby declares that it would have passed this Ordinance, and each section, subsection, sentence, clause, or phrase thereof irrespective



of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 7: Effective Date. This Ordinance shall become effective from and after its adoption and publication as required by the City Charter and by law.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS, on this 15th day of September, 2008.

\_\_\_\_\_  
MAHER MASO, Mayor

ATTEST TO:

\_\_\_\_\_  
Ron Patterson, Interim City Secretary

\_\_\_\_\_  
ABERNATHY, ROEDER, BOYD & JOPLIN, P.C.  
RICHARD M. ABERNATHY  
City Attorney

*Date of Publication:* \_\_\_\_\_, *Frisco Enterprise*

AN ORDINANCE OF THE CITY OF FRISCO, TEXAS APPROVING REVISED BUDGET FIGURES FOR FISCAL YEAR 2007-2008; ADOPTING A BUDGET AND APPROPRIATING RESOURCES FOR THE FRISCO ECONOMIC DEVELOPMENT CORPORATION BUDGET YEAR BEGINNING OCTOBER 1, 2008; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.

WHEREAS, pursuant to the laws of the State of Texas and the Bylaws of the City of Frisco, Texas ("Frisco") Frisco Economic Development Corporation ("FEDC"), the budget covering the proposed expenditures for the fiscal year beginning October 1, 2008 and ending September 30, 2009, including the revised budgetary data for the fiscal year 2007-2008, was filed with the City Secretary (the "budget"). A copy of the budget is attached hereto as Exhibit "A" and incorporated herein for all purposes; and

WHEREAS, public meetings were held by the City Council of the City of Frisco, Texas ("City Council"), on said budget on August 19, 2008 and September 2, 2008, at which time said budget was fully considered, and interested taxpayers were given the opportunity to be heard by the City Council; and

WHEREAS, the City Council has studied the budget and listened to the comments of the taxpayers at the public hearings and has investigated and determined that adoption of the budget is in the best interest of the City; and

WHEREAS, the City Council finds that all legal notices, hearings, procedures and publishing requirements for the adoption of the budget have been performed or completed in the manner and form set forth by law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS:

SECTION 1: Findings Incorporated. The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2: Adoption of Budget. The proposed budget estimate of revenues and expenditures for the FEDC, attached hereto as Exhibit "A", as presented by the Board of Directors of the FEDC and appropriated by the City Council for the fiscal year beginning October 1, 2008 and ending September 30, 2009, including the revised budgetary data for the fiscal year 2007-2008, is hereby approved and adopted.

SECTION 3: Amendment to 2007-2008 Budget. The revised estimate of expenditures for the FEDC's fiscal year 2007-2008 is \$23,990,045.

SECTION 4: Proposed 2008-2009 Expenditures. The proposed fiscal year 2008-2009 estimate of expenditures for the FEDC is \$11,727,417.

SECTION 5: Savings/ Repealing Clause. All provisions of any ordinance in conflict with this Ordinance are hereby repealed; but such repeal shall not abate any pending prosecution for violation of the repealed Ordinance, nor shall the repeal prevent prosecution from being commenced for any violation if occurring prior to the repeal of the Ordinance. Any remaining portions of conflicting ordinances shall remain in full force and effect.

SECTION 6: Severability. Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. Frisco hereby declares that it would have passed this Ordinance, and each section, subsection, sentence, clause, or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 7: Effective Date. This Ordinance shall become effective from and after its adoption and publication as required by the City Charter and by law.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS, on this 15th day of September, 2008.

\_\_\_\_\_  
Maher Maso, Mayor

ATTEST TO:

APPROVED AS TO FORM:

\_\_\_\_\_  
Ron Patterson, Interim City Secretary

\_\_\_\_\_  
ABERNATHY, ROEDER, BOYD  
& JOPLIN, P.C.  
Richard M. Abernathy  
City Attorneys

Date of Publication: \_\_\_\_\_, Frisco Enterprise

AN ORDINANCE OF THE CITY OF FRISCO, TEXAS APPROVING REVISED BUDGET FIGURES FOR FISCAL YEAR 2007-2008; ADOPTING A BUDGET AND APPROPRIATING RESOURCES FOR THE FRISCO COMMUNITY DEVELOPMENT CORPORATION FOR THE BUDGET YEAR BEGINNING OCTOBER 1, 2008; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.

WHEREAS, pursuant to the laws of the State of Texas and the By-Laws of the City of Frisco, Texas ("Frisco") Frisco Community Development Corporation ("FCDC"), the budget covering the proposed expenditures for the fiscal year beginning October 1, 2008 and ending September 30, 2009, including the revised budgetary data for the fiscal year 2007-2008, was filed with the City Secretary (the "budget"). A copy of the budget is attached hereto as Exhibit "A" and incorporated herein for all purposes; and

WHEREAS, public hearings were held by the City Council of the City of Frisco, Texas ("City Council"), on said budget on August 19, 2008 and September 2, 2008 at which time said budget was fully considered, and interested taxpayers were given the opportunity to be heard by the City Council; and

WHEREAS, the City Council has studied the budget and listened to the comments of the taxpayers at the public hearings and has investigated and determined that adoption of the budget is in the best interest of the City; and

WHEREAS, the City Council finds that all legal notices, hearings, procedures and publishing requirements for the adoption of the budget have been performed or completed in the manner and form set forth by law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS;

SECTION 1: Findings Incorporated. The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2: Adoption of Budget. The proposed budget estimate of revenues and expenditures for the FCDC, attached hereto as Exhibit "A", as presented by the Board of Directors of the FCDC and appropriated by the City Council for the fiscal year beginning October 1, 2008 and ending September 30, 2009, including the revised budgetary data for the fiscal year 2007-2008, is hereby adopted.

SECTION 3: Amendment to 2007-2008 Budget. The revised estimate of expenditures for the FCDC's fiscal year 2007-2008 is \$16,671,705.

SECTION 4: Proposed 2008-2009 Expenditures. The proposed expenditures for the FCDC's fiscal year 2008-2009 are \$7,625,661.

SECTION 5: Savings/ Repealing Clause. All provisions of any ordinance in conflict with this Ordinance are hereby repealed; but such repeal shall not abate any pending prosecution for violation of the repealed Ordinance, nor shall the repeal prevent prosecution from being commenced for any violation if occurring prior to the repeal of the Ordinance. Any remaining portions of conflicting ordinances shall remain in full force and effect.

SECTION 6: Severability. Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. Frisco hereby declares that it would have passed this Ordinance, and each section, subsection, sentence, clause, or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 7: Effective Date. This Ordinance shall become effective from and after its adoption and publication as required by the City Charter and by law.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS, on this 15th day of September, 2008.

\_\_\_\_\_  
Maher Maso, Mayor

ATTEST TO:

\_\_\_\_\_  
Ron Patterson, Interim City Secretary

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ABERNATHY, ROEDER, BOYD, & JOPLIN, P.C.  
Richard M. Abernathy  
City Attorney

Date of Publication \_\_\_\_\_ Frisco Enterprise

AN ORDINANCE OF THE CITY OF FRISCO, TEXAS LEVYING TAXES FOR THE 2008 TAX YEAR AT THE RATE OF \$0.45 PER ONE HUNDRED DOLLARS (\$100.00) ASSESSED VALUE ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF FRISCO, TEXAS; PROVIDING FOR A DATE ON WHICH SUCH TAXES BECOME DUE AND DELINQUENT TOGETHER WITH PENALTIES AND INTEREST THEREON; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.

WHEREAS, the City Council of the City of Frisco, Texas (hereinafter referred to as the "City") hereby finds that the tax for the fiscal year beginning October 1, 2008, and ending September 30, 2009, hereinafter levied for current expenditures of the City and the general improvements of the City and its property must be levied to provide the revenue requirements of the budget for the ensuing year; and

WHEREAS, the City Council has approved, by a separate ordinance to be adopted on the 15th day of September, 2008, the budget for the fiscal year beginning October 1, 2008, and ending September 30, 2009; and

WHEREAS, all statutory and constitutional requirements concerning the levying and assessing of ad valorem taxes have been complied with.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS:

SECTION 1: Findings Incorporated. The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2: Tax Levied. There is hereby levied and ordered to be assessed and collected for the fiscal year beginning October 1, 2008, and ending September 30, 2009, and for each fiscal year thereafter until it be otherwise provided by and ordained on all taxable property, real, personal and mixed, situated within the corporate limits of the City of Frisco, Texas, and not exempt from taxation by the Constitution of the State and valid State laws, an ad valorem tax for the general operations of the City at a rate of \$0.45 on each One Hundred Dollars (\$100.00) assessed value of taxable property, and shall be apportioned and distributed as follows:

- a. For the purpose of defraying the current expenses of the municipal government of the City, a tax of \$0.240721 on each One Hundred Dollars (\$100.00) assessed value of all taxable property.
- b. **This tax rate will raise more taxes for maintenance and operations than last year's tax rate.**
- c. **The tax rate will raise taxes for maintenance and operations on a \$100,000 home by approximately \$13.08.**

- d. For the purpose of creating an interest and sinking fund to pay the interest and principal on all outstanding debt, capital lease payments, and related fees of the City, not otherwise provided for, a tax of \$0.209279 on each One Hundred Dollars (\$100.00) assessed value of all taxable property, within the City which shall be applied to the payment of such interest and maturities of all outstanding debt.

Total tax rate of \$0.45 is based on one hundred percent (100%) market value on each One Hundred Dollars (\$100.00) of all taxable property within said City.

**SECTION 3: Due Date of Taxes.** The taxes assessed and levied hereby are payable anytime after the approval and publication of this Ordinance and not later than January 31 of the year following the year in which the taxes are assessed. The penalties and interest provided for herein shall accrue after January 31 of the year following the year in which the taxes are assessed. However, if the entire taxes due as provided herein are paid in full by January 31 of the year following the year in which the taxes are assessed, no penalty or interest shall be due.

**SECTION 4: Penalties and Interest.** A delinquent tax shall incur the maximum penalty and interest authorized by Section 33.01, Texas Property Tax Code, to-wit: a penalty of six percent (6%) of the amount of the tax for the first calendar month it is delinquent, plus one percent (1%) for each additional month or portion of a month the tax remains unpaid prior to July 1<sup>st</sup> of the year in which it becomes delinquent.

Provided, however, a tax that is delinquent on July 1<sup>st</sup> of the year in which it becomes delinquent shall incur a total penalty of twelve percent (12%) of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax shall also accrue interest at a rate of one percent (1%) for each month or portion of a month the tax remains unpaid. Taxes that remain delinquent on July 1 of the year in which they become delinquent shall incur an additional penalty of fifteen percent (15%) of the amount of taxes, penalty and interest due; such additional penalty is to defray the costs of collection as authorized by Section 6.30, Texas Property Tax Code.

A tax imposed on tangible personal property that is delinquent on or after February 1 of the year, in which it becomes delinquent shall incur an additional penalty sixty (60) days after the date the tax becomes delinquent. The tangible personal property taxes that remain delinquent on April 1 of the year in which they become delinquent shall incur an additional penalty of fifteen percent (15%) of the amount of taxes, penalty and interest due; such additional penalty is to defray the costs of collection as authorized by Section 33.11, Texas Property Tax Code.”

**SECTION 5: Place of Payment/Collection.** Taxes are payable at the office of the Collin County Tax Assessor/Collector. The City shall have available all rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

**SECTION 6: Tax Roll.** The tax roll, as presented to the City Council, together with any supplement thereto, is hereby accepted.

**SECTION 7: Rollback Taxes:** All rollback taxes collected during the 2009 fiscal year shall be deposited only in the General Fund of the City of Frisco, Texas and said funds shall not be allocated, in whole or in part, to the Debt Service fund of the City.

**SECTION 8: Savings/Repealing Clause.** All provisions of any ordinance in conflict with this Ordinance are hereby repealed; but such repeal shall not abate any pending prosecution for

violation of the repealed Ordinance, nor shall the repeal prevent prosecution from being commenced for any violation if occurring prior to the repeal of the Ordinance. Any remaining portions of conflicting ordinances shall remain in full force and effect.

SECTION 9: Severability. Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. City hereby declares that it would have passed this Ordinance, and each section, subsection, sentence, clause, or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 10: Effective Date: This Ordinance shall become effective from and after its adoption and publication as required by the City Charter and by law.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS, on this 15th day of September, 2008.

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MAHER MASO, MAYOR

ATTEST TO

APPROVED AS TO FORM:

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RON PATTERSON, Interim City Secretary

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ABERNATHY, ROEDER, BOYD  
& JOPLIN, P.C.  
RICHARD M. ABERNATHY  
City Attorney

*Date of Publication:* \_\_\_\_\_, *Frisco Enterprise*