



Texas Department of Insurance

Financial, Company Licensing & Registration, Mail Code 305-2C
333 Guadalupe • P. O. Box 149104, Austin, Texas 78714-9104
512-322-3507 telephone • 512-322-3550 fax • www.tdi.state.tx.us

MEMORANDUM

TO: Perspective and Registered Purchasing Groups

FROM: Kathy A. Wilcox, Registration Officer
Company Licensing and Registration

DATE: January 1, 2009

SUBJECT: Texas Purchasing Group Registration Requirements

Texas Insurance Code, Chapter 2201 and Texas Administrative Code, Title 28 Chapter 13, Subchapter D, (www.tdi.state.tx.us) provides the registration requirements for purchasing groups. As Texas does not accept the NAIC registration forms, the following forms were adopted to meet the registration requirements. Forms may be reproduced as needed. **Please read ALL instructions carefully.**

Form PG1 Notification to the Commissioner of Insurance for Registration as a Purchasing Group - used for the initial registration of a group that intends to do business in Texas. Our office will provide notification of registration when the purchasing group has completed the necessary forms and complied with all rules and regulations of Chapter 2201, Texas Insurance Code.

Note: Registration filings must include a current certification or letter from the domiciliary state and state of highest aggregate premiums verifying the group's registration in that state.

Form RRG/PG PC1 Appointment of Commissioner as Agent - Required for all purchasing groups.

Form PG1R Renewal/Amendment Registration as a Purchasing Group - Must be completed for the annual renewal registration of a purchasing group and any amendments made to the registration during the year. **Failure to renew the registration** or to provide changes to the registration is a violation of the Texas Insurance Code, Chapter 2201 and may result in the withdrawal of the group's registration in Texas. **All registered purchasing groups' renewal date is July 1 of each year (effective July 1, 2008).**

Form PG3 Annual Agent Report for Risk Retention and Purchasing Groups - This form is required to be filed by any agent acting as agent of the purchasing group and shown on Form PG1 or Form PG1R. This report is required to be filed by March 1 of each year to report the previous year's business. The purchasing group is responsible for distributing a copy of the PG3 form to each agent indicated on the registration. **If no members or premiums, report must be submitted indicating zero.**

Note: If the purchasing group changes insurers during a calendar year, the agent(s) must include the deleted insurer and current insurer on the PG3 form. If the purchasing group changes agents during the calendar year, the purchasing group must ensure that a PG3 form is filed prior to deleting the agent from the registration.

If you have any questions, please call 512-322-3535 or by fax to 512-322-3550.