# Texas Taxpayer Bill of Rights

AUGUST 2006

# As a Texas taxpayer, you have a right to expect...

The goal of this bill of rights, and our office, is to ensure those individuals and businesses who file and pay state taxes receive the treatment and service to which they are entitled.

Our service will be Professional, Accurate, and Respectful (PAR). These characteristics are PAR for the course when you encounter a Comptroller employee.

- To be treated with courtesy, fairness, and respect.
- Prompt and accurate responses to your requests for information.
- Rules and tax regulations to be readily available and written in clear, non-technical language.
- Information to be available in any of our offices statewide, as well as on our Web site at www.window.state.tx.us.
- Complaints to be handled fairly and promptly with an agency-appointed ombudsman.
- A tax process that is fair and confidential, with specifically conveyed timelines.
- A tax system that is administered equitably.
- A collaborative working relationship with our office.

**Texas Taxpayer Bill of Rights** 

### 32 Comptroller offices in 26 cities provide convenient, courteous tax help near you...

Abilene 209 S. Danville Drive, Suite C202 79605-1464 325/695-4323

**Amarillo** Park West Office Centre, Building A 7120 I-40 West, Suite 220 79106-2519 806/358-0148

Austin 1711 San Jacinto, Room 180 Central Services Building 78701-1416 512/463-4865

**Beaumont** 6440 Concord Road 77708-4315 409/899-4650

**Belton** 119 North Penelope 76513-3269 254/933-7577

**Brownsville** 955 West Price Road, Suite B 78520-8703 956/542-8426

**Bryan** 1713 Broadmoor, Suite 300 77802-5220 979/776-5200

**Corpus Christi** 400 Mann Street, Suite 600 78401 361/882-1234 Dallas Northeast 9241 LBJ Freeway, Suite 205 75243-3451 972/671-7166

Dallas Southwest 7222 S. Westmoreland Road, Suite 100 75237-2983 972/709-4357

**Denton** 400 South Carroll Boulevard, Suite 1000 76201-5929 940/891-4790

**El Paso** 401 East Franklin Avenue, Suite 160 79901 915/834-5660

Fort Worth 4040 Fossil Creek Boulevard, Suite 100 76137-2747 817/847-6201

Houston North 16630 Imperial Valley, Suite 227 77060-3411 281/820-6055

Houston Northwest 1919 North Loop West, Suite 510 77008-1354 713/868-9112

Houston Southeast 650 FM 1959 77034-5420 281/484-6533 Houston Southwest

9888 Bissonnet, Suite 510 77036-8247 713/777-1881

Laredo

1202 East Del Mar Boulevard, Suite 1 78041-2400 956/722-2859

Longview

1121 Judson Road, Suite 150 Judson Plaza 75601-5119 903/236-7797

Lubbock 4630 50th Street, Suite 404 79414-3599 806/792-1895

Lufkin 306 Harmony Hill Drive, Suite A 75901-5759 936/634-2621

McAllen 3231 North McColl Road 78501-5538 956/687-9227

**Odessa** 4682 East University Boulevard, Suite 200 79762-8104

432/550-3027 **San Angelo** 3127 Executive Drive 76904-6801 325/942-8364

#### San Antonio Northeast

3300 Nacogdoches, Suite 105 78217-3373 210/646-0399

San Antonio Northwest

9514 Console, Suite 102 78229-2042 210/616-0067

**San Antonio Southwest** 123 Southwest Military Drive 78221-1613 210/924-6434

Sherman

One Grand Centre Building, Suite 110 1800 Teague Drive 75090-2672 903/893-0692

**Tyler** 3800 Paluxy Drive, Suite 300 75703-1661 903/534-0333

Victoria 3003 North Cameron Street 77901-3931 361/575-2874

**Waco** 801 Austin Avenue, Suite 810 76701-1937 254/755-7709

**Wichita Falls** 925 Lamar, Suite 1900 76301-3414 940/761-4141



### Receive tax help via e-mail at tax.help@cpa.state.tx.us For more information, visit our Web site www.window.state.tx.us

# We're Here To Help! Call Toll-Free!

If you have questions or need information on a specific tax, please call our toll-free numbers:

1-800-252-5555 911 Emergency Service/Equalization

Surcharge Automotive Oil Fee Battery Fee Boat and Boat Motor Sales Tax Customs Broker Fireworks Tax Mixed Beverage Tax Off-Road, Heavy-Duty Diesel Equipment Surcharge Oyster Fee Sales and Use Taxes Telecommunications Infrastructure

Sales and Use Taxes Telecommunications Infrastructure Fund 1-800-531-5441

Cement Tax Inheritance Tax Local Revenue Miscellaneous Gross Receipts Taxes Oil Well Servicing Tax Sulphur Tax

1-800-252-7875 Spanish

1-800-252-1381 Bank Franchise Franchise Tax 1-800-252-1382 Clean Vehicle Incentive Program Manufactured Housing Tax Motor Vehicle Sales Surcharge, Rental

and Seller Financed Sales Tax Motor Vehicle Registration Surcharge

1-800-252-1383 Fuels Tax IFTA LG Decals Petroleum Products Delivery Fee

School Fund Benefit Fee 1-800-252-1384 Coastal Protection

Natural Gas Tax Oil Production Tax

1-800-252-1385 Coin Operated Machine Tax Hotel Occupancy Tax

1-800-252-1386 Certificates of Account Status/Good Standing Officer and Director Information

1-800-252-1387 Insurance Tax 1-800-862-2260 Cigarette and Tobacco

1-888-4-FILING (1-888-434-5464) TELEFILE: To File by Phone

1-800-252-1389 GETPUB: To Order Forms

1-800-654-FIND (1-800-654-3463) Treasury Find

1-800-321-2274 Unclaimed Property Claimants Unclaimed Property Holders Unclaimed Property Name Searches 512/463-3120 (Austin)

1-877-44RATE4 (1-877-447-2834) Interest Rate

1-877-662-8375 If you did not receive satisfactory service for tax-related or business matters

1-888-334-4112 For non tax-related matters Texas Comptroller of Public Accounts Publication #96-265. Revised August 2006

For additional copies write: Texas Comptroller of Public Accounts 111 E. 17th Street Austin, Texas 78774-0100

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> (512) 463-4600 in Austin (512) 475-0900 (FAX).

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