

THIS FORM MUST BE FILLED OUT IN FULL AND IN ORDER FOR THIS OFFICE TO PROCESS THE ANNOUNCEMENT, IT MUST BE RECEIVED NO LATER THAN 4:30 P.M. THE WEDNESDAY OF THE NORMAL DOCKET CALL ANNOUNCEMENT PERIOD. FAX ANNOUNCEMENTS RECEIVED AFTER 4:30 P.M. WILL NOT BE CONSIDERED TIMELY. A BUSY FAX LINE WILL NOT EXTEND THE 4:30 P.M. DEADLINE

DOCKET CALL ANNOUNCEMENT

Setting Date: _____ Setting Time: _____

Pref. Setting: Yes _____ No _____

Cause No: _____

Style: _____

Vs.

Time Estimate (TOTAL TIME FOR ENTIRE HEARING OR TRIAL): _____

For Which Party Are You Making Announcement?: _____

Attorney Making Announcement: _____

Telephone No. For Attorney Making Announcement: _____

Motion for Continuance Sought?: Yes _____ No _____

(If continuance is being sought, see Local Rule 3.5)

This blank should only be completed for non-jury cases appearing on the longer than 3 hour docket and for cases appearing on the Jury docket.

Has Alternative Dispute Resolution been completed? Yes _____ No _____

YOU MAY NOT PASS ANY TRIAL OR HEARING EXEPT BY AGREEMENT OF ALL COUNSEL/PARTIES. IF YOU ARE PASSING A CASE BY AGREEMENT OF COUNSEL, PLEASE FILL OUT THIS FORM AND STATE "PASSED BY AGREEMENT" IN THE TIME ESTIMATE BLANK.

FAX COMPLETED FORM TO (512) 854-9174
