

APPLICATION FOR PRIMARILY CHARITABLE ORGANIZATION PROPERTY TAX EXEMPTION		
Appraisal district name:	Phone (area code and number):	
Address:	City, state, Zip code + 4:	

This application covers property you owned on January 1. You must file the completed form between January 1 and no later than April 30 of this year. The governing body of each taxing unit where the property is located must pass a resolution granting the exemption or an election must have been held allowing the exemption. An organization also must receive a determination from the State Comptroller, stating that it is engaged primarily in charitable functions. Be sure to attach any documents requested. To continue to receive an exemption after the fifth year, the organization must obtain a new determination letter and re-apply for the exemption.

Organization's name: Current mailing address:				
Person preparing this application:	Driver's License, Personal I.D. Certificate, or Social S	ecurity Number*:	Title:	
List the taxing units where the property is located that have granted the exemption:				
Have you received from the Comptroller a determination of whether the organization is engaged primarily in performing charitable functions				
<ul> <li>PROPERTY TO BE EXEMPT:</li> <li>Attach one Schedule A (REAL PROPERTY) form for EACH parcel of real property to be exempt.</li> <li>Attach one Schedule B (PERSONAL PROPERTY) form listing ALL personal property to be exempt.</li> <li>List only property owned by the organization.</li> </ul>				
<ul> <li>By signing this application, you designate the property described in the attached Schedules A and B as the property against which the organization exemption may be claimed in this appraisal district.</li> <li>You certify that this information is true and correct to the best of your knowledge and belief.</li> </ul>				
On behalf of (name of organization):		Date	:	
sign		Title:		
	Current mailing address: City, state ZIP code + 4: Person preparing this application: List the taxing units where the pro- Have you received from the Comp engaged primarily in performing ci- In what tax year did you apply for ** An exemption expires at the end of the fif exemption after the fifth year, the organiza PROPERTY TO BE EXEMPT: - Attach one Schedule A (REAL F - Attach one Schedule B (PERSC - List only property owned by the - By signing this application, you property against which the orga - You certify that this information On behalf of (name of organization): Sign Signature	Current mailing address:         City, state ZIP code + 4:         Person preparing this application:       Driver's License, Personal LD. Certificate, or Social S         List the taxing units where the property is located that have granted the ex         Have you received from the Comptroller a determination of whether the or engaged primarily in performing charitable functions.         In what tax year did you apply for the Comptroller's determination?         "An exemption expires at the end of the fifth tax year after the exemption is granted. To conti exemption after the fifth year, the organization must obtain a new determination letter and rec         PROPERTY TO BE EXEMPT:         - Attach one Schedule A (REAL PROPERTY) form for EACH parcel of real prop         - Attach one Schedule B (PERSONAL PROPERTY) form listing ALL personal property against which the organization.         - By signing this application, you designate the property described in the attac property against which the organization exemption may be claimed in this ap         - You certify that this information is true and correct to the best of your knowle         On behalt of (name of organization):	Current mailing address:         City, state ZIP code + 4:       Phone (area cod         Person preparing this application:       Driver's License, Personal I.D. Certificate, or Social Security Number':         List the taxing units where the property is located that have granted the exemption:         Have you received from the Comptroller a determination of whether the organization is engaged primarily in performing charitable functions.         In what tax year did you apply for the Comptroller's determination?         "* An exemption expires at the end of the fifth tax year after the exemption is granted. To continue to receive an exemption after the fifth year, the organization must obtain a new determination letter and reapply for the exemption after the fifth year, the organization.         PROPERTY TO BE EXEMPT:         Attach one Schedule A (REAL PROPERTY) form for EACH parcel of real property to be exem - Attach one Schedule B (PERSONAL PROPERTY) form listing ALL personal property to be exem - List only property owned by the organization.         By signing this application, you designate the property described in the attached Schedules , property against which the organization exemption may be claimed in this appraisal district.         You certify that this information is true and correct to the best of your knowledge and belief.         On behalf of (name of organization):       Date         Signature       Title:	

If you make a false statement on this application, you could be found guilty of a class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

\* You are required to give us this information on this form, in order to perform tax related functions for this office. Section 11.43 of the Tax Code authorizes this office to request this information to determine tax compliance. The chief appraiser is required to keep the information confidential and not open to public inspection, except to appraisal office employees who appraise property and as authorized by Section 11.48(b), Tax Code.

## Schedule A: Description of real property

- Complete Schedule A for EACH parcel qualified for exemption.
- Attach all completed schedules to your application for exemption.

Organization's name:				
Legal description of property:				
			Appraisal district accour	it number (Optional):
Describe the primary use of this property:				
Is the property currently under ac	Is the property currently under active construction or physical preparation?			
If under construction, when w	vill construction be completed?	(date)	***	
If under physical preparation, check which activity the organization has done. (Check all that apply.)				
Architectural work	Land clearing activities	Engineering wo	rk	
Site improvement work	Soil testing	Environmental of	or land use study	
Is the incomplete improvement designed and intended to be used exclusively by the qualified charitable organization?				
Does any portion of this prop	erty produce income?			Yes No
If "Yes," attach a statement d	lescribing use of the revenue.			
Is the land on which the incomplete improvement is located reasonably necessary for the use of the improvement in the operations of the association/organization?				
List all other individuals and organ	nizations that used this property	in the past year, and g	ive the requested info	rmation for each.
NAM	E	DATES USED	ACTIVITY	RENT PAID IF ANY

## Continue on additional sheets as needed.

\*\*\*An incomplete improvement exempted for the three years preceding the 2003 tax year is entitled to exemption for the 2003 tax year regardless of whether the property owner applies for the exemption for the 2003 tax year if the property otherwise qualifies. The chief appraiser may require the property owner to file an application to confirm the owner's qualification for exemption for the 2003 tax year. An exemption for an incomplete improvement is for five years. Effective January 1, 2006, the exemption will revert back to three years.

## Schedule B: Description of personal property

- List all tangible property to be exempt on this schedule.
- Attach all completed schedules to your application for exemption.

Organization's name:				
Is this property reasonably necessary for operation of the association/organization? Pers No				
ITEM	LOCATION			