

TEXAS DEPARTMENT OF LICENSING AND REGULATION

Property Tax Consultants Advisory Board

APPLICATION FOR APPOINTMENT

Please print or type. Answer all questions completely.

Name:		Home Phone:	
Work Phone:	Fax Phone:	E-mail address:	
Home Address:	City:	State:	Zip:
Employer:			
Employer's Address:			
Present job title and responsibilities:			
What education, experience, or concern qualifies you to serve on this Board?			
What do you feel you can accomplish by serving on this Board?			
What are the key issues that will need to be addressed by the advisory Board?			

Professional/Civic/ Trade Association Membership

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List three references (two professional and one personal):

Name: (Professional)	Address, City, State, Zip:	Telephone Number:
Name: (Personal)	Address, City, State, Zip:	Telephone Number:

1. Are you a Registered Senior Property Tax Consultant? Yes No
Date and license number: _____

2. Are you a member of a nonprofit, voluntary trade association, per the requirement of Section 1152.102(c)(2)?

Yes No

Name of Association: _____

Member number, if any: _____

3. Date you became a resident of Texas: _____

4. Have you performed or supervised the performance of property tax consulting services as your primary occupation continuously for five years preceding this application? _____

5. Are you required to register with the Secretary of State under Chapter 305, Government Code, (relating to lobbying)?

Yes No

6. Are you required to register with the Board of Tax Professional Examiners under Chapter 1151, Occupations Code?

Yes No

7. Are you exempt from the registration requirements imposed by Chapter 1152, Occupations Code, regarding Property Tax Consultants?

Yes No

8. Are you applying for the public member position? (*See requirements below*)

Yes No

I have read Occupations Code, Chapter 1152, Sections 1152.101-108 and am familiar with the criteria for appointment to the Property Tax Consultants Advisory Council.

Signature

Date

Thank you for your interest in the Property Tax Consultants Advisory Council. Please complete this application in full and return to the address shown. E-mail property.tax.consultants@license.state.tx.us or call (512) 475-4765 or (800) 803-9202 if you have questions or need assistance.

Please submit completed applications by mail, email or fax to:

Texas Department of Licensing and Regulation
Attention: Advisory Board
P.O. Box 12157
Austin, TX 78711
(512) 475-4765, (800) 803-9202, fax: (512) 475-2874
Internet address: www.license.state.tx.us
E-mail address: property.tax.consultants@license.state.tx.us

PROPERTY TAX CONSULTANTS

Occupations Code, Chapter 1152, Title 7. Practices and Professions Related to Real Property and Housing Effective 9/1/2009

SUBCHAPTER C. PROPERTY TAX CONSULTANTS ADVISORY COUNCIL

§ 1152.101. Definition

In this subchapter, "council" means the Property Tax Consultants Advisory Council.

§ 1152.102. Council Membership

- (a) The council is composed of seven members appointed by the presiding officer of the commission, with the commission's approval.
- (b) The presiding officer of the commission may appoint not more than two members who are qualified for an exemption under Section 1152.002(a)(3).
- (c) Except as provided by Subsection (d), each person appointed for membership on the council must:
 - (1) be a registered senior property tax consultant;
 - (2) be a member of a nonprofit and voluntary trade association:
 - (A) whose membership consists primarily of persons who perform property tax consulting services in this state or who engage in property tax management in this state for other persons;
 - (B) that has written experience and examination requirements for membership; and
 - (C) that subscribes to a code of professional conduct or ethics;
 - (3) be a resident of this state for the five years preceding the date of the appointment; and
 - (4) have performed or supervised the performance of property tax consulting services as the person's primary occupation continuously for the five years preceding the date of the appointment.
- (d) One member of the council must be a public member.

§ 1152.103. Membership Restrictions

A person is not eligible for appointment as a member of the council if the person is:

- (1) required to register with the secretary of state under Chapter 305, Government Code;
- (2) required to register with the Board of Tax Professional Examiners under Chapter 1151; or
- (3) exempt from the registration requirements imposed by this chapter, except as provided by Section 1152.102.

§ 1152.104. Terms; Vacancy

- (a) Members of the council serve staggered three-year terms, with the terms of two members expiring on February 1 of each year.
- (b) If a vacancy occurs during a member's term, the presiding officer of the commission, with the commission's approval, shall appoint to fill the unexpired part of the term a replacement who meets the qualifications of the vacated office.

§ 1152.105. Presiding Officer

The presiding officer of the commission, with the commission's approval, shall appoint a member of the council to serve as presiding officer of the council for two years.

§ 1152.106. Meetings; Vote Required for Action

- (a) The council shall meet at least semiannually at the call of the presiding officer or at the call of a majority of its members.
- (b) A decision of the council is not effective unless it receives the affirmative vote of at least four members.

§ 1152.107. Compensation; Reimbursement

A council member is not entitled to receive compensation for serving as a member. A council member is entitled to reimbursement for reasonable expenses incurred in performing duties as a member, subject to applicable limitations in the General Appropriations Act.

§ 1152.108. Council Powers

The council shall:

- (1) recommend to the commission standards of practice, conduct, and ethics for registrants to be adopted under this chapter;
- (2) recommend to the commission amounts for the fees it may set under this chapter;
- (3) recommend to the commission contents for the senior property tax consultant registration examination and standards of acceptable performance;
- (4) assist and advise the commission in recognizing continuing education programs and educational courses for registrants; and
- (5) advise the commission in establishing educational requirements for initial applicants.

Public Member Requirements:

A person may not be a public member of the board if the person or the person's spouse:

1. Is registered, certified or licensed by TDLR in the industry or occupation under the jurisdiction of the advisory board or in a related industry or occupation;
2. Is employed by or participates in the management of a business entity or other organization regulated by or receiving money from TLDR in the industry or occupation under the jurisdiction of the advisory board or in a related industry or occupation;
3. Owns or controls, directly or indirectly, more than a 10 percent interest in a business entity or other organization regulated by or receiving money from TDLR in the industry or occupation under the jurisdiction of the advisory board or in a related industry or occupation;
4. Uses or receives a substantial amount of tangible goods, services, or money from TDLR other than reimbursement authorized by law for board membership, attendance or expenses; or
5. Is a TDLR employee.