

Sample

Final Notice and Public Explanation of a Proposed Activity in a 100-Year Floodplain and Wetland

To: All interested Agencies, Groups and Individuals

This is to give notice that the **[Name of Administrator]** has conducted an evaluation as required by Executive Order 11988 and 11990 in accordance with HUD regulations at 24 CFR 55.20 Subpart C Procedures for Making Determinations on Floodplain Management to determine the potential affect that its activity in the floodplain and wetland will have on the human environment for Owner Occupied Program under HOME Contract **[number]**. The proposed project(s) which is located [at addresses] in **[Name of City]**, **[Name of County]** will be reconstructed.

The **[Name of Administrator]** has considered the following alternatives and mitigation measures to be taken to minimize adverse impacts and to restore and preserve natural and beneficial values:

The **[Name of Administrator]** has reevaluated the alternatives to rebuilding in the floodplain and has determined that **[reasons why it must be located in the floodplain]** and that it has no practicable alternative other than to reconstruct the unit(s). This activity will have no significant impact on the environment for the following reasons:

[Give reasons]

Written comments must be received by the **[Name of Administrator]** at the following address on or before **[month, day, year]** [a minimum 7-day comment period will begin the day after the publication and end on the 16th day after the publication]: **[Name of Administrator]**, **[Address]** and **[phone number]**, Attention: **[Name of Certifying Officer]**, **[Title]**, during the hours of 9:00 AM to 4:00 PM.

Date issued (This notice must be published in a newspaper of general circulation.)