

INCOME VERIFICATION FOR HOUSEHOLDS WITH SECTION 8 CERTIFICATES

Unit #: _____

To: Section 8 Program Administrator

Housing Authority: _____

Address: _____

City, State Zip: _____

_____ has applied for residency /is a resident of _____,
(Applicant/Resident Name) *(Property Name)*
 a Low Income Housing Tax Credit property. In the case of a tenant receiving housing assistance payments under HUD's Section 8 Existing Housing Program, IRS regulations allow that if the PHA provides a statement to the building owner declaring that the tenant's income does not exceed the applicable limit under the LIHTC program, then the owner is not required to further verify the tenant's income.

Number of Household Members: _____ Move-In Recertification

Permission by: _____ *(Applicant/Resident's Signature)* _____ *(Date)*

Under the Low Income Housing Tax Credit Program, the combined annual income of the household **before any adjustments**, cannot exceed \$ _____.
(Income Limit)

Please complete the section below and return this form in the enclosed self-addressed, stamped envelope. Thank you in advance for your prompt attention.

Sincerely,

 Apartment Manager

THE FOLLOWING TO BE COMPLETED BY THE PUBLIC HOUSING AUTHORITY:

Based on the last income certification/recertification effective on _____, the household consists
(Date)
 of _____ members whose combined annual income **before any adjustments**, does not exceed
(# of Household Members)
 the income limit shown above.

(Signature) _____ *(Date)* _____ *(Phone #)*

(Printed Name) _____ *(Title)*

The Low Income Housing Tax Credit Program is a federal low-income rental housing program governed by the Internal Revenue Service. Section 42 of the Internal Revenue Code requires owners to determine the income eligibility of all tenants occupying tax credit units. (Owners should be aware that although the verifications requirements of Section 1.42-5(b)(1)(vii) may be met through the use of this form, a Tenant Income Certification (TIC) must still be completed annually.)