

ANNUAL ELIGIBILITY CERTIFICATION

Property Name: _____ County: _____ BIN #: _____ Effective Date: _____
 TDHCA #: _____ Unit #: _____ # Bedrooms: _____ Move-in Date: _____
*Transfer from Unit: _____

The Texas Department of Housing and Community Affairs (TDHCA) requests this information in order to monitor compliance with equal opportunity and fair housing goals. Although the Department would appreciate receiving this information, you may choose not to furnish it. However, if you choose not to furnish it, the management of the development is required to note ethnicity, race, sex, age and other household composition on the basis of visual observation or surname. If you do not wish to furnish this information, please initial below.

RESIDENT/APPLICANT: I do not wish to furnish information regarding **ethnicity, race, sex, age and other** household composition.
 (Initials) _____

If you choose not to furnish ethnicity, race, sex, age and other, the Household Member name and Student Status must still be complete

HH Mbr #	Household Member Name	Student Status <i>(circle one)</i>	Sex -- M or F	Age	Ethnicity	Race	Other	Designated Special Needs Enter Y or N
1		PT / FT / NA						
2		PT / FT / NA						
3		PT / FT / NA						
4		PT / FT / NA						
5		PT / FT / NA						
6		PT / FT / NA						
7		PT / FT / NA						

The following ethnicity codes should be used: A Hispanic B Not Hispanic	The following Race codes should be used: A White B Black/African American C Asian D American Indian/Alaska Native E Native Hawaiian/Other Pacific Islander F American Indian/ Alaska Native & White G Asian & White H Black/African American & White I American Indian/Alaska Native & Black/African American J Other Multi Racial	The following Other codes should be used: A Elderly B Disabled C Elderly & Disabled
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See Definitions Page for explanation of Codes

This section is for Housing Tax Credit and BOND Only

Student Status: ARE ALL OCCUPANTS FULL-TIME STUDENTS? Yes No

A full-time student is defined as during each 5 calendar months during the calendar year (Jan-Dec) you attend an educational organization in which they determine you as a full-time student (the five calendar months need not be consecutive).

If yes, Enter student explanation*
 (also attach documentation)

* Student Explanation:

- | | |
|----------------------------------|-------------------------|
| 1. TANF assistance | 2. Job Training Program |
| 3. Single parent/dependent child | 4. Married/joint return |
| 5. Previously in Foster care | |

This section is for HOME Only

Total Household annual income \$

If requested, I will provide source documents Initial Here

Does your household receive rental assistance under the Section 8 program or a similar assistance in paying rent? Yes No;

If yes, how much is the assistance: \$ _____

A. Total Tenant Paid Rent: \$ _____	C. Other Non-Optional or Mandatory Fees: \$ _____	
B. Utility Allowance: \$ _____	D. Gross Rent for Unit: \$ _____	D = A + B + C for HTC, BOND and HTF
		D = A + B + C + rental assistance for HOME

Under penalties of perjury, I/we certify that the information presented in this Certification is true and accurate to the best of my/our knowledge and belief.

_____ Signature	_____ (DATE)	_____ Signature	_____ (DATE)
_____ Signature	_____ (DATE)	_____ Signature	_____ (DATE)

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Ethnic and Racial Definitions

Ethnic Categories:

- A. Hispanic – A person of Cuban, Mexican, Puerto Rican, South or Central America, or other Spanish culture or origin, regardless of race. Terms such as “Latino” or “Spanish Origin” apply to this category.
- B. Not Hispanic – A person not of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

Racial categories:

- A. White – A person having origins in any of the original peoples of Europe, the middle East, or North Africa.
- B. Black/African American – A person having origins in any of the black racial groups of Africa. Terms such as “Haitian” or “Negro” apply to this category.
- C. Asian – A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- D. American Indian/Alaskan Native – A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
- E. Native Hawaiian/Other Pacific Islander – A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

Note: The remaining racial categories (F-I) are multi racial categories made up of combinations of the single race categories defined above (A-E). If the appropriate multi-racial category is not listed, use the “Other Multi Racial” (J)