

# TEXAS LEASE EXEMPTION APPLICATION

a. Taxpayer number  
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*Under Ch. 559, Government Code, you are entitled to review, request, and correct information we have on file about you, with limited exceptions in accordance with Ch. 552, Government Code. To request information for review or to request error correction, contact us at the address or toll-free number listed on this form.*

Operator name, contact person and mailing address (Type or print)

c.

Complete this form and mail to:  
 Comptroller of Public Accounts  
 111 E. 17th Street  
 Austin, TX 78774-0100

See instructions on reverse side.

TERRA exemption     
  Enhanced oil recovery project     
  Credits for qualifying low-producing oil leases

e. Lease name •	f. County of production
g. RRC District	h. Lease number

The following line applies to **Enhanced Oil Recovery Projects** only.


i. Type of project <input type="checkbox"/> 2 Secondary <input type="checkbox"/> 3 Tertiary	j. RRC H-12 approval date	k. RRC certification date of positive or incremental production •	l. RRC H-13 action date •	m. Project name •	n. RRC project number •
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The following line applies to **Credits for Qualifying Low-Producing Oil Leases** only.

*If your production qualifies as 5% or less recoverable oil per barrel of produced water, then you must enclose a \$100.00 filing fee.*

o. Type of production <input type="checkbox"/> 1 15 or less barrels of oil per day <input type="checkbox"/> 2 5% or less recoverable oil per barrel of produced water	p. Three-month period used to qualify •	q. Sum of lease production during the three-month period •	r. Sum of the number of well days •
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I declare that the information in this document is true and correct to the best of my knowledge and belief.

Taxpayer or duly authorized individual 	Daytime phone (Area code and number)	Date
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## FOR COMPTROLLER USE ONLY

Your exemption application is approved.

For reporting purposes:

Your Crude Oil Lease Number is • \_\_\_\_\_


For reporting purposes:

Your Natural Gas Lease Number is • \_\_\_\_\_

For the enhanced oil recovery project exemptions, to recover taxes paid for periods prior to the Comptroller's signature date, amendments must be postmarked within one year from the **Texas Railroad Commission certification date**. All periods must be filed within the four-year statute of limitations.

COMPTROLLER'S APPROVAL: The production from this well is approved for exemption from severance tax beginning with the production month of \_\_\_\_\_, \_\_\_\_\_ and ending \_\_\_\_\_, 20 \_\_\_\_.

Your credit for Qualifying Low-Producing Oil Leases begins \_\_\_\_\_, \_\_\_\_\_ and is applicable based on the average taxable price of oil.

Approved by 	Phone	Date •
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**SPECIFIC INSTRUCTIONS**

- Item e Lease Name** Type the lease or well name as documented by the Texas Railroad Commission (RRC).
- Item f County of Production** Type the county name of the lease or well as documented by the RRC.
- Item g RRC District** Type the district number as documented by the RRC.
- Item h Lease Number** Type the lease identification number assigned by the RRC.

***In addition to Items a thru h, complete Items i thru n for  
Enhanced Oil Recovery Projects Only:***

- Item i Type of Project** Check the type of recovery method as designated by the RRC.
- Item j RRC H-12 Approval Date** Type the date indicated on your RRC Enhanced Oil Recovery Project and Area Designation Approval Letter.
- Item k RRC Certification Date of Positive or Incremental Production** Type the RRC Certification Date of approval. (mmddyy)
- Item l RRC H-13 Action Date** Type date indicated on your RRC Enhanced Oil Recovery Project and Area Designation Approval Letter.
- Item m Project Name** Type the project name as documented by the RRC.
- Item n RRC Project Number** Type the project number as designated by the RRC.

***In addition to Items a thru h, complete Items o thru r for  
Credits for Qualifying Low Producing Oil Leases Only:***

- Item o Type of Production** Check the appropriate box indicating whether your production during a three-month period is less than 5% recoverable oil per barrel of produced water or if your production during a three-month period is 15 or less barrels per day. NOTE: ***If your production qualifies as 5% or less recoverable oil per barrel of produced water, then you must enclose a \$100.00 filing fee.***
- Item p Three-Month Period Used** Enter the three-month period used to qualify your production for this credit.
- Item q Sum of Lease Production** Enter the sum of lease production during the three-month period.
- Item r Sum of the Number of Well Days** Enter the sum of the number of well-days, where a well-day is one well producing for one day.

**GENERAL INSTRUCTIONS**

<u>Exemption Type</u>	<u>Documentation Required</u>
TERRA Well	RRC Certification Letter
Enhanced Oil Recovery Project	RRC Enhanced Oil Recovery Project and Area Designation Approval <b><i>and</i></b> either the Certificate of Positive Production Response <b><i>or</i></b> for an expansion, proof that incremental production has occurred.
Qualifying Low-Producing Oil Lease	Documentation required by Comptroller Rule 3.23.