

INSTRUCTIONS

- Item c / c** – This shaded area is for Comptroller's use only.
- Item c** – Enter the eleven-digit taxpayer number.
- Item d** – Enter the taxpayer's name and mailing address.
- Column A** – Enter the Year / Month to which the credit is to be transferred.
- Column B** – Enter the amount of the credit to be transferred. DO NOT BRACKET AMOUNTS. If amount is entered in Column D, do not enter amount in Column B.
- Column C** – Enter the Year / Month from which the credit is to be transferred. DO NOT ENTER ON A SINGLE LINE THE SAME YEAR / MONTH IN COLUMNS A AND C. If amount is entered in Column D, do not enter date in Column C.
- Column D** – Enter the amount of Credit Interest maintained in holding account. If entering on Column D, do not enter an amount or date in Column B or Column C.
- Item 9** – Enter the total amount of credits to be transferred in Column B. Each page should be totaled separately.

SPECIAL CONDITIONS

To transfer credits between natural gas and crude oil accounts that have the **same** taxpayer identification numbers—

Indicate the transfer in the blank space to the left of Column A.

EXAMPLE: from natural gas to crude oil.