

RAILROAD COMMISSION OF TEXAS  
Oil and Gas Division

IMPORTANT NOTICE TO OIL AND GAS OPERATORS

**New Form H-10 Filing Options Coming Soon!**

Targeted for September 4, 2007, the Railroad Commission (RRC) will implement new options for filing the Form H-10 electronically. Although paper reports (Form H-10) will still be accepted, all filers are encouraged to utilize one of the electronic filing options as follows:

- On-line filing single or multiple reports 24/7 over the Internet (*New*)
- Electronic Data Interchange – File Upload (*Revised File Format and Expanded Capability*)

**ONLINE**

The new on-line 24/7 H-10 reporting system will allow filers to submit current, rejected and delinquent H-10 reports from their desktop over the Internet. The filer will also be able to print a copy of the report for their files.

**EDI**

EDI filing will be streamlined and filing capability will be expanded to accept the current cycle year, rejected forms and delinquent H-10 forms. EDI filers will submit H-10 data in a new, easier delimited format by File Upload.

**PARTICIPATION IN NEW H-10 FILING OPTIONS**

- Anyone desiring to file H-10 reports electronically with the Commission must complete and submit to the Commission a SAD Form designating one or more security administrators. You are encouraged to prepare for the reporting changes, and complete and submit the *Security Administrator Designation (SAD) Form* now so that you will be able to utilize the new electronic filing options when they become available.
- For operators who already have a SAD Form on file with the Commission, it will not be necessary to resubmit a new form, but the designated security administrator(s) will need to update security privileges to allow electronic H-10 reporting after the new system has been implemented.
- For more information and updates about the new H-10 reporting changes and electronic filing options, please visit the Railroad Commission website at [www.rrc.state.tx.us/onlinefilings/H10online/index.php](http://www.rrc.state.tx.us/onlinefilings/H10online/index.php)
- If you have questions about the upcoming changes and you would like to be included in H-10 email updates, contact the Injection-Storage Permits and Support workgroup of the Technical Permitting Section of the Railroad Commission at (512) 463-6792 or e-mail [H10info@rrc.state.tx.us](mailto:H10info@rrc.state.tx.us).

Austin, Texas

April 2007

**Please Forward To The Appropriate Section of Your Company**