

**CHAPTER 3**

**S.B. No. 306**

**An Act relating to reports required from state agencies; amending Article 4348, Revised Statutes.**

**SECTION 1.** Article 4348, Revised Statutes, is amended to read as follows:

"Article 4348. STATEMENT TO GOVERNOR. (a) In addition to the reports required by the Constitution, the Comptroller shall exhibit to the Governor, on the first Monday of November of each year, and at such other times as he shall require, an exact and complete statement of the funds of the State, of its revenues, and of the public expenditures during the preceding year (or for such other times as may be required), with a detailed estimate of the expenditures to be defrayed from the Treasury for the ensuing year, specifying therein each object of the expenditures and distinguishing between such as are provided for by general or special appropriation, and such as are required to be provided for by law, and showing the means from which such expenditures are to be defrayed.

"(b) Each year, each state agency shall submit reports to the Governor, the Comptroller, the State Treasurer, and the Legislative Budget Board in accordance with this article. The report shall be prepared on forms prescribed by the Comptroller and must include the following information:

"(1) the amount appropriated to the reporting agency for the fiscal year;

"(2) cost-cutting measures taken or to be taken by the reporting agency to reduce expenditures and the estimated resulting savings in each category of appropriation;

"(3) the estimated expenditures of the reporting agency by category of appropriation for the remainder of the fiscal year;

"(4) the estimated amount of appropriations to be returned by the reporting agency to the Treasury at the end of the fiscal year;

"(5) the estimated cash balance in earned federal funds as of the last day of February of the current year, the estimated income in earned federal funds for the remainder of the current fiscal year, and the detailed encumbrances of those earned federal funds;

"(6) the estimated cash balances as of the last day of February of the current year in funds deposited outside the Treasury that are available for expenditure at the direction of or on behalf of the operations of the reporting agency;

"(7) the number of employees of the reporting agency budgeted (full-time equivalent) and actually filled (full-time equivalent) for the preceding fiscal year and budgeted and actually filled as of the last day of February of the current year; and

"(8) any other information required by the Governor, the Comptroller, the State Treasurer, or the Legislative Budget Board.

"(c) A report containing information required by Subdivisions (5), (6), and (7) of Subsection (b) of this article shall be submitted not later than April 1 of each odd-numbered year. A report containing the other required information shall be submitted not later than March 15 of each odd-numbered year.

"(d) For the purposes of Subsection (b) of this article, 'state agency' means:

"(1) any department, commission, board, office, or other agency in the executive branch of state government created by the Constitution or a statute of this State;

"(2) the Supreme Court of Texas, the Court of Criminal Appeals of Texas, a Court of Appeals, the Texas Judicial Council, or other entity in the judicial branch of state government; or

"(3) a university system or an institution of higher education as defined by Section 61.003, Education Code."

**SECTION 2.** The importance of this legislation and the crowded condition of the calendars in both houses create an emergency and an imperative public necessity that the constitutional rule requiring bills to be read on three several days in each house be suspended, and this rule is hereby suspended, and that this Act take effect and be in force from and after its passage, and it is so enacted.

Passed the Senate on February 13, 1985, by the following vote: Yeas 30, Nays 0; February 26, 1985, Senate refused to concur in House amendment and requested appointment of Conference Committee; February 28, 1985, House granted request of the Senate; March 5, 1985, Senate adopted Conference Committee Report by the following vote: Yeas 31, Nays 0; passed the House, with amendment, on February 25, 1985, by the following vote: Yeas 136, Nays 1; February 28, 1985, House granted request of the Senate for appointment of Conference Committee; February 28, 1985, House adopted Conference Committee Report by the following vote: Yeas 111, Nays 3, one present not voting.

Approved: March 7, 1985

Effective: Immediately