

State Boating Access Program

Grant Application



Deadlines: October 31st

**Administered by the
Texas Parks & Wildlife Department
(PWD 1068-P4000)
in cooperation with the
U.S. Fish & Wildlife Service**

Grant Application State Boating Access Program

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TEXAS STATE BOATING ACCESS PROGRAM GENERAL INFORMATION

(Effective June 2005)

The **Boating Access Program** provides **75% matching fund grant assistance** for new public boat ramp construction projects providing public access to public waters for recreational boating. Major repairs or rehabilitation of existing public boat ramps is also eligible for matching funding assistance.

The State Boating Access Program receives funding from the Federal Aid in Sport Fish Restoration Act. Funds for the federal program are derived from the federal gasoline tax generated by sales of gasoline for recreational motorboats and a federal excise tax on the sales of fishing tackle and trolling motors. Fifteen percent of the state's annual apportionment from this federal program must be used to provide public recreational boating access.

Sponsors requesting assistance for new boating access facilities must submit an application to the Texas Parks & Wildlife Department and have it approved prior to any construction activities for which assistance is requested. Deadlines for submitting grant applications for the Texas State Boating Access Program are **October 31st** each year. **The maximum amount which may be requested for assistance is \$500,000 in matching grant funds.** Recommendations to fund individual projects will be placed on the January and August Parks and Wildlife Commission meeting agenda.

Program assistance will be in the form of a one-time grant, and the local sponsor must be willing to assume all maintenance responsibilities, including grass mowing and weed control, litter/refuse pick-up and removal, signage maintenance, security surveillance, plus necessary repairs and renovations, as needed, to insure public use and safety. Project areas and facilities must be operated and maintained for the purposes intended throughout the expected lifetime of the facilities (25 years).

The applicant's 25% matching share may come from a number of sources including the following:

1. Capital improvement and revenue bonds;
2. Local appropriations;
3. The value of donated land, cash, labor, equipment, or materials;
4. In-kind labor, equipment and materials to be provided by the applicant or another governmental/ educational entity;

5. Other state/federal grant funds or programs which are not administratively prohibited.

These local matches must be documented by letters of commitment from all project partners. All letters of commitment must be signed on official letterhead by the executive director or governing board of directors. For projects involving state highway right-of-way areas, the Texas Department of Transportation must be willing, and have the legal authority to enter into a multiple-use agreement with the local sponsor if the project is approved.

Questions regarding matching share eligibility should be directed to the TPWD Recreation Grants Branch at 512/912-7124.

Project sponsors must demonstrate legal control of the project site through one of the following means:

- a) Fee simple title; or
- b) Lease agreement with another governmental entity; or
- c) Multiple-use agreement with the State Department of Transportation or another governmental entity; or
- d) A proposed lease or multiple-use agreement with another governmental entity. If such an agreement is proposed, submit a draft lease/agreement with letters of commitment from all participating entities to execute said lease/agreement if a grant is approved.

Boat docks, parking lots, and restrooms must be designed and constructed for barrier-free access, and overhead utility lines are prohibited in the fund-assisted project area. (NOTE: Overhead utilities in place prior to application submission will be addressed during the pre-award site visit, and sponsors will be advised if such utilities may remain, or if they must be buried/relocated.)

Sponsors must comply with the Local Government Code for municipalities and counties, the requirement governing advertising for bids by counties and cities. If a contract is to be awarded to anyone other than the lowest bidder, information must be furnished to the Department as to the reason the contract should not be awarded to the lowest bidder. (NOTE: It is the sponsor's responsibility to adhere to all local, state, and federal laws and regulations.)

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Other program assurances are also necessary as a result of the federal funds involved, and such certifications are required when the project application is submitted.

Funded projects must be reviewed by the Texas Historical Commission and Texas Parks & Wildlife Department to determine potential impacts to natural and cultural resources. State Boating Access Program staff will initiate these resource reviews of projects recommended for funding. Written clearances or permits must be obtained from each agency prior to initiating any construction activities.

After the project is designed, sponsors must contact the U.S. Army Corps of Engineers (Corps) to determine which permits (if any) are needed. A Corps permit, or letter stating that a permit is not required, must be obtained before a grant contract is executed with the sponsor. To find out which Corp district has jurisdiction you're your project, please visit their website at: <http://www.swf.usace.army.mil/pubdata/environ/regulatory/introduction/districtboundaries2feb52002.pdf>.

Facilities Eligible for Funding Assistance

- Launching facilities, such as ramps and boat lifts;
- Breakwaters;
- Marinas, including moorage facilities and dockage for transient motorboat users (stopping only briefly, not to exceed 10 days);
- Land acquisition;
- Fish cleaning stations;
- Restrooms, sewage treatment facilities, showers, potable water, security lights;
- Parking areas associated with the access facilities;
- Pumpout and dump stations;
- Camping facilities at areas accessible only by boat (must be accessible to motorboats);
- Access roads, bridges, signals, and other requirements to provide the public access to boating facilities;
- Engineering (planning and design), and environmental clearance and permit costs;
- Retaining walls to protect integrity of boat ramps and associated parking lots (limited to 200 feet on either side of constructed facilities);
- Dredging, stump removal, and aquatic weed control when activity can be shown to clear lanes to make water body more accessible primarily for recreational motorboats as opposed to general navigation;

- Navigational aids in the immediate area of access facilities;
- Signage for effective use of access facilities and recognition of Sport Fish Restoration Program;
- Publication of guides, brochures, maps, road signs, Internet sites, and other aids to inform boaters of access sites;
- Projects that compensate/mitigate for natural resource losses caused by an eligible activity.

Facilities supported with State Boating Access Program funds should consist of a concrete ramp (each lane 12' to 15' wide), a parking area with at least 20 car-trailer spaces per launching lane (10' x 40' each), an access road, and necessary support facilities. Boat docks and parking lots must be designed and constructed in a barrier-free manner pursuant to state law, and overhead utility lines are prohibited in the fund-assisted project area. (NOTE: Overhead utilities which are in place prior to application submission will be evaluated during the pre-award site visit and sponsors will be advised if such utilities may remain, or if they must be buried/relocated.)

Project Reimbursement Information

Since this is a reimbursement program the sponsor is required to initially pay for project expenditures which later are to be reimbursed by the State. It will be necessary for the sponsor to keep careful financial records and submit adequate proof of payment to receive reimbursement for eligible project expenditures. Due to the utilization of federal funds for this program, the State and sponsors will be required to meet financial standards of OMB Circular A-133.

The Department will reimburse a sponsor up to a 95% of the grant amount until a final inspection and audit are completed. (5% of the grant amount will be withheld pending final inspection and approval of the project.)

For questions regarding program administration, contact the Recreation Grants Branch of TPWD at 512/912-7124.

BOATING ACCESS GRANT PROGRAM APPLICATION REQUIREMENTS

Upon receipt of an original and three (3) copies of all required information, Department staff will conduct a technical review of the application, assess the need for the project, and conduct an on-site inspection of the proposed project area.

Required Information:

1. TRANSMITTAL LETTER

To be submitted by the individual authorized in the resolution, to include:

- A. Name of the assistance program (Boating Access Grant) and amount of funds requested (maximum of \$500,000 in matching funds); and
- B. Project location (city, county, body of water, access road, and agency having jurisdiction over the body of water); and
- C. Name and phone number of the individual to be contacted for further information.

2. APPLICANT'S CERTIFICATION

3. RESOLUTION AUTHORIZING APPLICATION

4. LOCATION MAP

This map should be an original general highway map of the county, or a portion of the county, where the project site is to be located. (These maps may be obtained through your local or district Texas Department of Transportation office.)

Locate the following on the map:

- A. Project location(s);
- B. Boat ramp facilities now under construction or planned in the future;
- C. Existing boat ramps available to the public;
- D) USGS 7.5 quadrant map (or portion thereof) showing project boundary.

5. SITE PLAN AND BOUNDARY MAP

- A. Site boundary dimensions or metes and bounds description;

- B. Layout of proposed improvements (ramp, parking, dock, access road to the nearest public street or road, restroom);

- C. Directional arrow and scale

- D. Utility easements, above and below ground.

6. ENVIRONMENTAL ASSESSMENT

(See enclosed instructions.)

7. ENVIRONMENTAL CHECKLIST

8. PHOTOGRAPHS OF PROJECT SITE

9. SEC. 7 COMPLIANCE WITH ENDANGERED SPECIES ACT

10. BUDGET SUMMARY

May include the following estimated costs:

- A. Professional services (may not exceed 12% of the estimated construction cost)

1) Pre-Agreement Costs

- a) Application preparation and site planning costs
- b) Cultural Resources Survey
The Department will contact the Texas Historical Commission to determine need for a survey. If required, the survey must be conducted and clearance received prior to construction.
- c) U.S. Army Corps of Engineers 404 permit or clearance

2) Architectural/Engineering Costs

Design services and professionally sealed construction plans

- B. Total and unit costs for each construction element

C. Required Program Signage

- 1) Temporary program acknowledgement sign (during construction)

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- 2) Permanent program acknowledgement sign or plaque
 - 3) Safe boating and water safety sign
11. **PROOF OF LEGAL CONTROL**
The project site must be publicly owned and under the legal control of the project sponsor (or proposed to be under the legal control of the sponsor through a lease or multiple-use agreement to be executed if the grant is approved). Proof of legal control must be submitted with the application in the form of a deed or draft lease or multiple-use agreement (include written verification from all parties that the agreement will be entered into if the grant is approved).
12. **REGIONAL COUNCIL OF GOVERNMENTS "TRACS" LETTER**
Submit application to the appropriate COG prior to, or at the time of, application submission to the Department. The "TRACS" (Texas Review and Comments System) letter must be received prior to project approval by Texas Parks and Wildlife Commission.
13. **DOCUMENTS DEMONSTRATING CONTACT WITH OTHER STATE OR FEDERAL AGENCIES REGARDING PERMITS, ETC. (e.g. USACOE, TCEQ, THC, Coastal Coordination Council)**
A U.S. Army Corps of Engineers (USACOE) "404 Permit" is required for the disposal of dredge or fill material in the "waters of the United States." This is a broad term which applies to most of the nation's lakes, rivers, streams, wetlands and coastal waters. Certain activities are exempt and do not need a permit, while other activities may proceed without an individual permit, if they are covered by a regional or nationwide permit.

Contact the regulatory branch of the Corps District Office in your area for specific information about location exemptions and regional/nationwide permits. See the map on last page of this application to find the office with jurisdiction over your area or visit their website at:
<http://www.swf.usace.army.mil/pubdata/environ/regulator/introduction/districtboundaries2feb52002.pdf>
14. **APPLICATION FOR FEDERAL ASSISTANCE FORMS (SF 424)**
Forms can be downloaded at <http://training.fws.gov/fedaid/toolkit/toolkit.pdf>
15. **U.S. DEPARTMENT OF THE INTERIOR CERTIFICATIONS (SF DI-1350 and DI-2010)**
Certifications Regarding Civil Rights, Debarment, Suspension and Other Responsibility Matters, Drug-Free Workplace Requirements and Lobbying.
16. **BOATING ACCESS PROGRAM QUESTIONNAIRE**

BOATING ACCESS GRANT APPLICANT CERTIFICATION

I. SPONSOR: _____

A. Address: _____

B. Comptroller Identification Number: _____

C. Contact Name and Title: _____

Telephone Number: _____

Fax Number: _____

E-mail Address: _____

II. PROJECT:

A. Name: _____

B. Physical Address: _____

III. CITY & COUNTY: _____

IV. STATE LEGISLATIVE DISTRICTS:

To find you project's legislative district numbers, please access the website at <http://www.capitol.state.tx.us/fyi/fyi.htm>. Key in the address of the project site. Print the resulting page and use this printout to fill in the district numbers. Please attach the printed page to your application.

A. Senate: _____

B. House: _____

V. FEDERAL CONGRESSIONAL DISTRICT: _____

VI. GRANT FUNDS REQUESTED (75% OF PROJECT): \$ _____

SOURCE OF MATCHING FUNDS _____

To the best of my knowledge and belief, all documentation in this application is true and correct; the application has been duly authorized by the governing body of the sponsor; and the sponsor agrees to comply with all program rules and procedures if grant assistance is awarded.

Signature of Official Authorized in Resolution

Typed Name

Date

SAMPLE RESOLUTION

Resolution Number _____

WHEREAS, the (City/County/Water Authority/etc.), (hereinafter the "Sponsor"), is desirous of providing for the construction of a boating access facility on (Body of Water) at (Location), and;

WHEREAS, the State of Texas, acting through the Texas Parks and Wildlife Department (hereinafter the "Department"), under the authority of Section 11.033 and 31.141 of the Parks & Wildlife Code, would provide funding for such construction, and;

WHEREAS, the construction of such a facility would be of benefit to the citizens of (City/County) as well as transient recreational boaters from the State and other states:

NOW, THEREFORE, BE IT RESOLVED: That the (City Council/Commissioner's Court/Water Board/etc.) in meeting this ____ day of _____, 20__, is hereby eligible for assistance and will enter into a project agreement with the Department to provide for said construction on a reimbursement basis, with the Sponsor providing 25% by appropriations or in-kind services, and the Department providing 75% matching funds for work accomplished.

AND BE IT FURTHER RESOLVED: The undersigned is herewith authorized to sign any or all documents pertaining to the construction;

AND BE IT FURTHER RESOLVED: That the Sponsor has matching funds available;

AND BE IT FURTHER RESOLVED: That the Sponsor will operate said facility; perform all necessary maintenance and repairs to ensure public use, health and safety; and provide security surveillance to eliminate creations of nuisance or hazard to the public or adjacent property owners; for the life of the facility (minimum 25 years);

AND BE IT FURTHER RESOLVED: That said facility will be open at all reasonable times to the public, and that revenue from any user fees will only be used to offset operation and maintenance costs of any supported facilities;

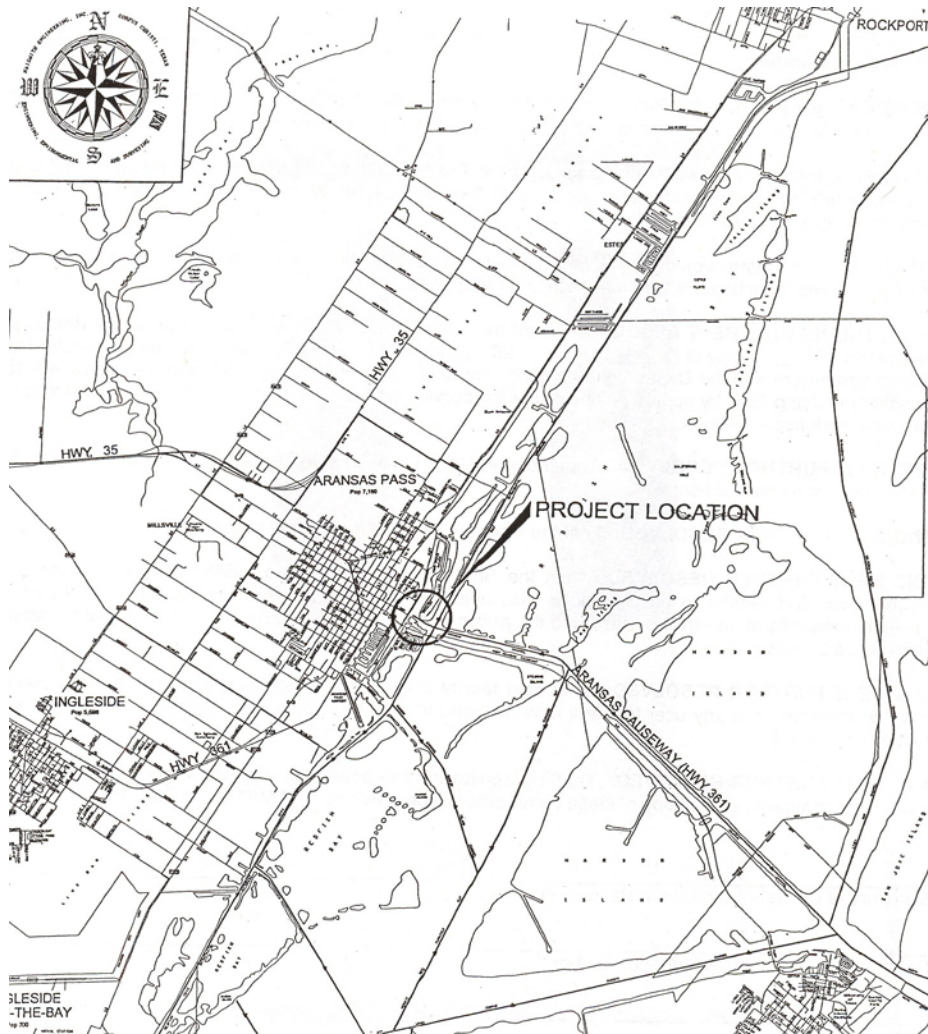
AND BE IT FURTHER RESOLVED: That the application has been submitted to the appropriate COG for review and comment, and a copy of these comments will be provided to TPWD prior to funding approval.

Signature of Official Authorized in Resolution

Typed Name, Title, and Telephone Number

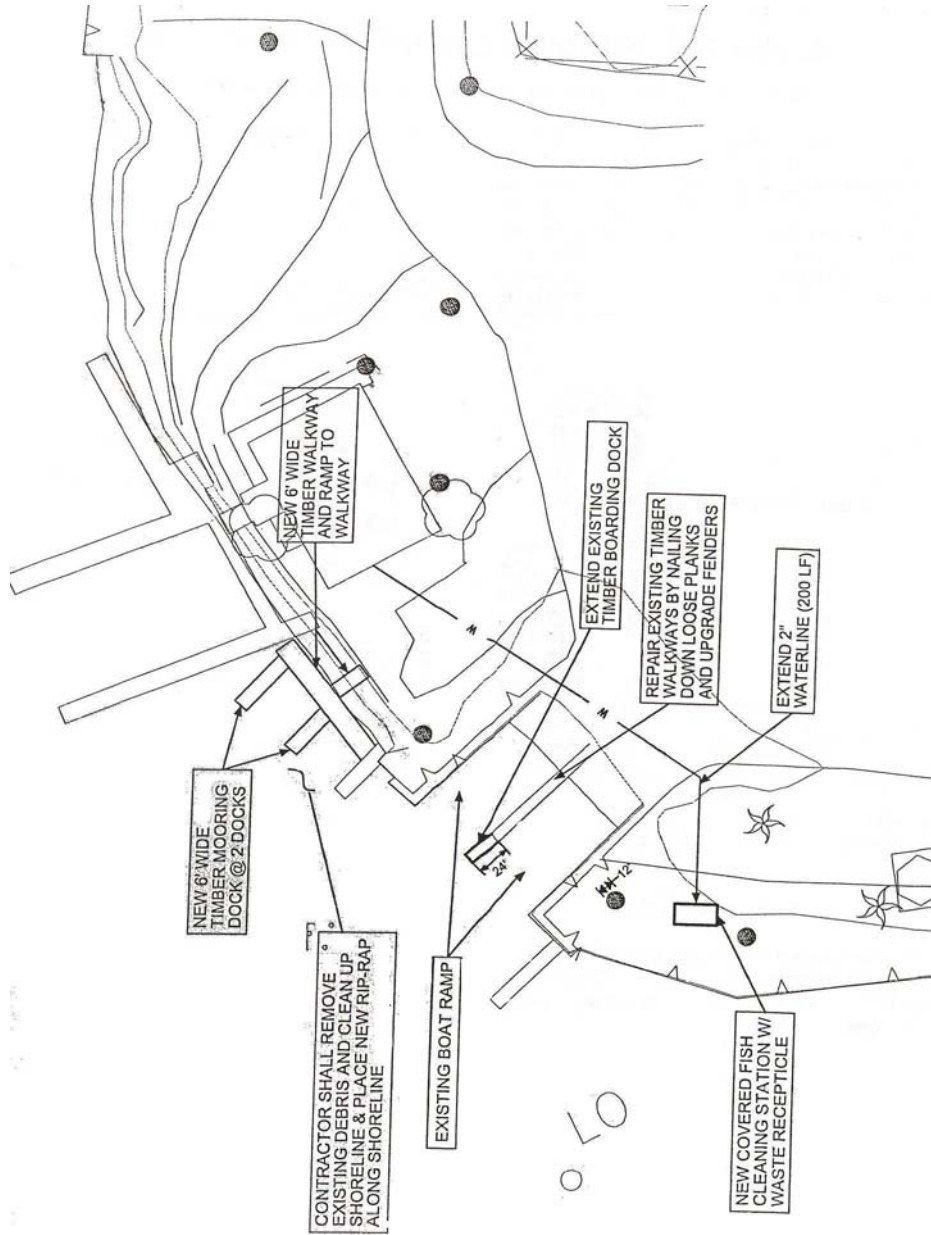
Date

Sample Project Location Map



Map size should be a full page in this document. The map above is pictured small due to file size limitations (it will be small for emailing). Click on a corner of the map and click and drag diagonally to enlarge or copy to clipboard and paste into a blank new document and enlarge before printing.

Sample Site Plan



The Sample Site Plan size should be a full page in this document. Above, it is pictured small due to file size limitations (it will be small for emailing). Click on a corner of the map and click and drag diagonally to enlarge or copy to clipboard and paste into a blank new document and enlarge before printing.

INSTRUCTIONS FOR PREPARING AN ENVIRONMENTAL ASSESSMENT

(Please Note: Multiple site projects require separate Environmental Assessments for each site)

To implement the National Environmental Policy Act of 1969 ([Public Law 91-190](#)) all projects proposed for funding assistance must be assessed for their environmental effect. The assessment must address the following eight points so the Department can determine if an environmental impact statement is needed. The "Environmental Assessment" must provide pertinent information of sufficient scope and depth to allow a sound, defensible position to be taken. In short, it must be factual, concisely documented, and not merely a justification for your project. The "Environmental Assessment" should include the following information:

Description of the Proposed Action

This section should briefly describe the project, including a list of the facilities to be developed, the need for the undertaking, plus how and when the project is to be carried out. The description should also include a general location description, the level of impact of the proposed activities, and if applicable, the project's relationship to any federal, state, or local projects and/or involvement (such as U.S. Army Corps of Engineers 404 Permit, archaeological/historical sites or surveying, State Health Department clearance, use of properties now owned or legally controlled by others, etc.). The approximate acreage to be acquired and/or developed should be identified.

Description of the Environment

The actual project site(s) and surrounding area(s) should be described in this section. Information regarding vegetation, topography, water resources, access to the site, outstanding characteristics, structures and improvements, utilities, existing and surrounding land uses, current property ownership, etc., should be addressed.

If the project area(s) contains threatened or endangered species of flora or fauna, significant mineral values, unique geologic formations, unique animal or plant ecosystems, or cultural/ archaeological/historical sites, they should be addressed in this section.

Illustrations, graphics, photographs, etc., regarding elements addressed in this section should be included.

Environmental Impacts of the Project

Directly describe those environmental elements which would be affected. Any anticipated short or long-term impacts of your project on the following elements should be addressed:

1. Land uses (project site(s) and surrounding area(s))
2. Fish and wildlife
3. Vegetation, geology, soils, and mineral resources
4. Air and water quality, water resources/hydrology
5. Historic, archaeological, or cultural resources
6. Transportation/access
7. Consumption (or savings) of energy resources
8. Socio-economic effects

"IMPACTS" (or effects) are defined as direct or indirect changes in the existing environment which are anticipated as a result of the proposed action or related future actions. These impacts may be either beneficial or adverse, and should be so identified in your description.

To the extent appropriate, this section should discuss impacts of the action, including environmental damage which could be caused by users upon the physical and biological environment, as well as upon cultural, aesthetic, and socio-economic conditions. Elements of impacts which are unknown or only partially understood should be so indicated. Any off-site impacts, such as increased traffic, residential disturbance resulting from overflow lighting systems, etc., should be addressed.

Mitigating Measures for Adverse Impacts

Adverse impacts can be either short or long-term effects. They should be identified as such and explained in this section. For those impacts considered "adverse" and caused as a result of proposed actions, explain how they will be minimized or eliminated. "Adverse" impacts which cannot be mitigated should be identified and addressed in the next section. Not every adverse impact may be amenable to mitigation, but they should be considered and weighed against the effects considered beneficial to the community and the environment.

Some examples of mitigating measures are as follows:

1. The utilization of erosion controls to prevent soil run-off during construction.
2. The routing or re-routing of vehicles or the installation of traffic controls to regulate increased traffic to, from, and around the project area(s).
3. Specialized facility/area design which includes measures to ensure public safety; minimize environmental pollution; conserve energy; allow for cost-efficient maintenance, operation, and security; or the aiming of or timed use of lighting systems to minimize disturbances to adjacent property owners in residential areas.
4. Replacement/re-establishment of specialized fish, vegetation, or wildlife habitat which will be lost or partially lost as a result of the project action.
5. Relocation of persons or businesses located within the project area(s).

Unavoidable Adverse Impacts

Those adverse effects which cannot be mitigated should be addressed in this section. The effects should be weighed against the beneficial impacts of the project. Be objective as well as analytical and avoid trying to justify or rationalize the proposed actions.

Alternatives to the Proposed Action

This section should address any and all available alternatives to the proposed action. The alternative of "NO ACTION" must be specifically addressed. Also address the basis for rejection of any alternative.

Agencies or Organizations Contacted

This section should address any and all public and/or private agencies or organizations consulted during the development of the project proposal. Please include contact information and the responses of each organization.

Floodplain and Wetland Documentation

This section is only necessary if the project involves floodplain or wetland areas, pursuant to [Executive Order 11988](#) (Floodplain Management) and [Executive Order 11990](#) (Protection of Wetlands). Exemptions from this documentation are no longer valid.

If the project does not involve floodplain or wetland areas, please state that fact.

Definitions

Floodplain: The lowland and relatively flat areas adjoining inland and coastal waters including flood-prone areas of offshore islands, including at a minimum the 100-year floodplain.

Wetlands: Those areas that are inundated by surface or ground water with a frequency sufficient to support, and under normal circumstances do or would support a prevalence of vegetative or aquatic life that requires saturated or seasonally saturated soil conditions for growth or reproduction. Wetlands generally include swamps, marshes, bogs, and similar areas such as sloughs, potholes, wet meadows, river overflows, mud flats, and natural ponds.

Documentation Requirements

The project sponsor must inform the public that the proposed project will be located in a floodplain/wetland area, and that the project will have certain environmental impacts on that floodplain/wetland area, and must allow public comment. The following actions must be taken pursuant to the [Texas Open Meetings Act](#):

1. Publish a notice in the local media describing the proposed action in the floodplain or wetland area, and invite the public to provide their views on the proposal. This may be done by holding a public hearing or making the plans and other pertinent materials available for review at a public (such as city hall, county courthouse, public library, etc.)
2. The application must contain a copy of the published notice and any public comments received. If no public comments are received, this should be clearly stated.

Supplemental Information

The following information focusing on the floodplain or wetland area must be included:

1. The extent of direct and indirect impacts of the project on the floodplain/wetland area.

2. Measures to be taken to minimize harm to lives and property, and to the natural and beneficial floodplain/wetland values.
3. Alternative actions and locations considered in the event of an adverse impact of the project.
4. Assurances that all state, federal, and local floodplain/wetlands regulations are being met.
5. A map delineating the floodplain/wetland area as it applies to the proposed project.

BOATING ACCESS CONSTRUCTION PROGRAM

ENVIRONMENTAL CHECKLIST

PROJECT SPONSOR: _____

PROJECT NAME: _____

PREPARED BY: _____

I. GENERAL INFORMATION

Please circle the appropriate answer.

NO YES Are there existing overhead utilities or easements within the project area?
(If "yes", locate and label them on the site plan and boundary map.)

II. LOCATION

Water Body _____

Access _____

Freshwater/Saltwater _____

III. SURROUNDING LAND USES

Please fill in the appropriate answer. (Examples include single-family residential, multi-family residential, ranch, agricultural, industrial, commercial, retail, school, park, etc.)

North: _____

South: _____

East: _____

West: _____

IV. PROJECT ACREAGE

(Including ramp, parking, and ancillary facilities) _____ Acres _____

NEPA COMPLIANCE CHECKLIST

State: _____ **Federal Financial Assistance Grant/Agreement/Amendment Number:** _____

Grant/Project Name: _____

This proposal **is**; **is not completely covered by categorical exclusion B.2 in 516 DM 2, Appendix _____; and/or 516 DM 6, Appendix _____.**
(check (✓) one) (Review proposed activities. An appropriate categorical exclusion must be identified before completing the remainder of the Checklist. If a categorical exclusion cannot be identified, or the proposal cannot meet the qualifying criteria in the categorical exclusion, or an extraordinary circumstance applies (see below), an EA must be prepared.)

Extraordinary Circumstances:

Will This Proposal (check () yes or no for each item below):

- | <u>Yes</u> | <u>No</u> | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | 1. Have significant adverse effects on public health or safety. |
| <input type="checkbox"/> | <input type="checkbox"/> | 2. Have significant adverse effects on such natural resources and unique geographic characteristics as historic or cultural resources; park, recreation or refuge lands; wilderness areas; wild or scenic rivers; national natural landmarks; sole or principal drinking water aquifers; prime farmlands; wetlands (Executive Order 11990); floodplains (Executive Order 11988); national monuments; migratory birds (Executive Order 13186); and other ecologically significant or critical areas under Federal ownership or jurisdiction. |
| <input type="checkbox"/> | <input type="checkbox"/> | 3. Have highly controversial environmental effects or involve unresolved conflicts concerning alternative uses of available resources [NEPA Section 102(2)(E)]. |
| <input type="checkbox"/> | <input type="checkbox"/> | 4. Have highly uncertain and potentially significant environmental effects or involve unique or unknown environmental risks. |
| <input type="checkbox"/> | <input type="checkbox"/> | 5. Have a precedent for future action or represent a decision in principle about future actions with potentially significant environmental effects. |
| <input type="checkbox"/> | <input type="checkbox"/> | 6. Have a direct relationship to other actions with individually insignificant but cumulatively significant environmental effects. |
| <input type="checkbox"/> | <input type="checkbox"/> | 7. Have significant adverse effects on properties listed or eligible for listing on the National Register of Historic Places as determined by either the bureau or office, the State Historic Preservation Officer, the Tribal Historic Preservation Officer, the Advisory Council on Historic Preservation, or a consulting party under 36 CFR 800. |
| <input type="checkbox"/> | <input type="checkbox"/> | 8. Have significant adverse effects on species listed, or proposed to be listed, on the List of Endangered or Threatened Species, or have significant adverse effects on designated Critical Habitat for these species. |
| <input type="checkbox"/> | <input type="checkbox"/> | 9. Have the possibility of violating a Federal law, or a State, local, or tribal law or requirement imposed for the protection of the environment. |
| <input type="checkbox"/> | <input type="checkbox"/> | 10. Have the possibility for a disproportionately high and adverse effect on low income or minority populations (Executive Order 12898). |
| <input type="checkbox"/> | <input type="checkbox"/> | 11. Have the possibility to limit access to and ceremonial use of Indian sacred sites on Federal lands by Indian religious practitioners or significantly adversely affect the physical integrity of such sacred sites (Executive Order 13007). |
| <input type="checkbox"/> | <input type="checkbox"/> | 12. Have the possibility to significantly contribute to the introduction, continued existence, or spread of noxious weeds or non-native invasive species known to occur in the area or actions that may promote the introduction, growth, or expansion of the range of such species (Federal Noxious Weed Control Act and Executive Order 13112). |

(If any of the above extraordinary circumstances receive a check (), an EA must be prepared.)

Yes No This grant/project includes additional information supporting the Checklist.

Concurrences/Approvals:

Project Leader: _____ Date: _____

State Authority Concurrence: _____ Date: _____

(with financial assistance signature authority, if applicable)

Within the spirit and intent of the Council of Environmental Quality's regulations for implementing the National Environmental Policy Act (NEPA) and other statutes, orders, and policies that protect fish and wildlife resources, I have established the following administrative record and have determined that the grant/agreement/amendment:

- categorical exclusion as provided by 516 DM 6, Appendix 1 and/or 516 DM 2, Appendix 1. No further NEPA documentation will therefore be made.**
- is not completely covered by the categorical exclusion as provided by 516 DM 6, Appendix 1 and/or 516 DM 2, Appendix 1. An EA must be prepared.**

Service signature approval:

RO or WO Environmental Coordinator: _____ Date: _____

Staff Specialist, Division of Federal Assistance: _____ Date: _____
(or authorized Service representative with financial assistance signature authority)

INTRA-SERVICE SECTION 7 BIOLOGICAL EVALUATION FORM

Originating Person:
Telephone Number:
Date:

- I. **Region:**
- II. **Service Activity (Program):**
- III. **Pertinent Species and Habitat:**
 - A. Listed species and/or their critical habitat within the action area:
 - B. Proposed species and/or proposed critical habitat within the action area:
 - C. Candidate species within the action area:
 - D. Include species/habitat occurrence on a map.
- IV. **Geographic area or station name and action:**
- V. **Location (attach map):**
 - A. Ecoregion number and name:
 - B. County and state:
 - C. Section, township, and range (or latitude and longitude):
 - D. Distance (miles) and direction to nearest town:
 - E. Species/habitat occurrence:
- VI. **Description of proposed action (attach additional pages as needed):**
- VII. **Determination of effects:**
 - A. Explanation of effects of the action on species and critical habitats in items III. A, B, and C (attach additional pages as needed):
 - B. Explanation of actions to be implemented to reduce adverse effects:

VIII. Effect determination and response requested: [* = optional]

A. Listed species/designated critical habitat:

<u>Determination</u>	<u>Response requested</u>
no effect/no adverse modification (species: _____)	_____ *Concurrence
may affect, but is not likely to adversely affect species/adversely modify critical habitat (species: _____)	_____ *Concurrence
may affect, and is likely to adversely affect species/adversely modify critical habitat (species: _____)	_____ Formal Consultation

B. Proposed species/proposed critical habitat:

<u>Determination</u>	<u>Response requested</u>
no effect/no adverse modification (species: _____)	_____ *Concurrence
may affect, but is not likely to adversely affect species/adversely modify critical habitat (species: _____)	_____ *Concurrence
may affect, and is likely to adversely affect species/adversely modify critical habitat (species: _____)	_____ Formal Consultation

C. Candidate species:

<u>Determination</u>	<u>Response requested</u>
no effect/no adverse modification (species: _____)	_____ *Concurrence
is likely to jeopardize candidate species (species: _____)	_____ Conference

Signature & title/office of supervisor at originating station

Date

IX. Reviewing ESO Evaluation:

- A. Concurrence _____ Nonconcurrence _____
- B. Conference required _____
- C. Informal conference required _____
- D. Remarks (attach additional pages as needed):

Signature

Date

SAMPLE

BUDGET SUMMARY OF PROJECT ELEMENTS AND COSTS

(Insert name of project here)

(1) PROFESSIONAL SERVICES		\$26,666.00	*
A.	Application Preparation	\$1,000.00	
B.	Corps of Engineers 404 Permit	\$5,000.00	
C.	Cultural Resources Survey	\$2,000.00	
D.	Plans and Specifications	\$13,666.00	
E.	Inspections	\$5,000.00	
(2) CONSTRUCTION		\$315,000.00	
A.	Site Preparation	\$5,000.00	
B.	Roads and Parking	\$70,000.00	
C.	Bulkhead (100-Linear Feet)	\$20,000.00	
D.	Boat Ramps (4 Lanes)	\$100,000.00	
E.	Courtesy Docks (3)	\$15,000.00	
F.	Restroom	\$75,000.00	
G.	Dredging	\$20,000.00	
H.	Area Lighting	\$8,000.00	
I.	Signs	\$2,000.00	
TOTAL PROJECT:		\$341,666.00	
GRANT REQUEST (75%):		**\$256,249.50	
SPONSOR MATCH (25%):		\$85,416.50	

*	The amount requested for professional services cannot exceed 12% of the total for Section II.
**	The grant request cannot exceed \$500,000.

APPLICATION FOR FEDERAL ASSISTANCE

1. TYPE OF SUBMISSION Application <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction		2. DATE SUBMITTED	Applicant Identifier										
		3. DATE RECEIVED BY STATE	State Application Identifier										
Pre-application <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier										
5. APPLICANT INFORMATION													
Legal Name:		Organizational Unit:											
		Department:											
Organizational DUNS: 43136796		Division:											
Address:		Name and telephone number of the person to be contacted on matters involving this application (give area code):											
Street:													
City:		Prefix:	First Name:										
County:		Middle Name:											
State:		Last Name:											
Zip Code: -		Suffix:											
Country: USA		Email:											
6. EMPLOYER IDENTIFICATION NUMBER (EIN):		Phone Number (give area code):	Fax Number (give area code):										
<table border="1" style="width:100%; text-align: center;"> <tr> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;">-</td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> </tr> </table>				-								- -	- -
		-											
8. TYPE OF APPLICATION: <input type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See instructions for description of letters.) <input type="checkbox"/> <input type="checkbox"/> Other (specify)		7. TYPE OF APPLICANT: (See instructions for Application Types) Other (specify)											
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: <table border="1" style="width:100%; text-align: center;"> <tr> <td style="width: 20px;">1</td> <td style="width: 20px;">5</td> <td style="width: 20px;">•</td> <td style="width: 20px;">6</td> <td style="width: 20px;">0</td> <td style="width: 20px;">5</td> </tr> </table> TITLE (Name of Program) Sport Fish & Restoration, Boating Access		1	5	•	6	0	5	9. NAME OF FEDERAL AGENCY: U. S. Department of Interior, Fish and Wildlife Service					
1	5	•	6	0	5								
12. AREAS AFFECTED BY PROJECT (Cities, Counties, State, etc.):		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:											
13. PROPOSED PROJECT Start Date: Ending Date:		14. CONGRESSINAL DISTRICTS OF: a. Applicant b. Project											
15. ESTIMATED FUNDING: a. Federal _____ b. Applicant _____ c. State _____ d. Local _____ e. Other _____ f. Program Income _____ g. TOTAL _____		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? a. Yes. <input type="checkbox"/> THIS PREAPPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE: b. No. <input type="checkbox"/> PROGRAM IS NOT COVERED BY E.O. 12372 <input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW											
		17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? <input type="checkbox"/> Yes If "Yes", attach an explanation. <input type="checkbox"/> No											
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE GOVERNING BODY OF THE APPLICANT HAS DULY AUTHORIZED THE DOCUMENT, AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.													
a. Authorized Representative													
Prefix:		First Name:											
		Middle Name:											
Last Name:		Suffix:											
b. Title:		c. Telephone Number (give area code): - -											
d. Signature of Authorized Representative		e. Date Signed:											

INSTRUCTIONS FOR THE SF-424

Public reporting burden for this collection of information is estimated to average 45 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0043), Washington, DC 20503

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY (TPWD).

This is a standard form used by applicants as a required face sheet for pre-applications and applications submitted for Federal assistance. It will be used by Federal agencies to obtain applicant certification that States which have established a review and comment procedure in response to Executive Order 12372 and have selected the program to be included in their process, have been given an opportunity to review the applicant's submission.

Item:	Entry:	Item:	Entry:																																
1.	Select Type of Submission.	11.	Enter a brief descriptive title of the project. If more than one program is involved, you should append an explanation on a separate sheet. If appropriate (e.g., construction or real property projects), attach a map showing project location. For pre-applications, use a separate sheet to provide a summary description of this project.																																
2.	Date application submitted to Federal agency (or State if applicable) and applicant's control number (if applicable).	12.	List only the largest political entities affected (e.g., State, counties, cities).																																
3.	State use only (if applicable)	13.	Enter the proposed start date and end date of the project.																																
4.	Enter Date Received by Federal Agency Federal identifier number: If this application is a continuation or revision to an existing award, enter the present Federal Identifier number. If for a new project, leave blank.	14.	List the applicant's Congressional District and any District(s) affected by the program or project.																																
5.	Enter legal name of applicant, name of primary organizational unit (including division, if applicable), which will undertake the assistance activity, enter the organization's DUNS number (received from Dun and Bradstreet), enter the complete address of the applicant (including country), and name, telephone number, e-mail and fax of the person to contact on matters related to this application.	15.	Amount requested or to be contributed during the first funding/budget period by each contributor. Value of in kind contributions should be included on appropriate lines as applicable. If the action will result in a dollar change to an existing award, indicate only the amount of the change. For decreases, enclose the amounts in parentheses. If both basic and supplemental amounts are included, show breakdown on an attached sheet. For multiple program funding, use totals and show breakdown using same categories as item 15.																																
6.	Enter Employer Identification Number (EIN) as assigned by the Internal Revenue Service.	16.	Applicants should contact the State Single Point of contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the State intergovernmental review process.																																
7.	Select the appropriate letter in the space provided. <table border="1" style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 5%;">A.</td> <td style="width: 25%;">State</td> <td style="width: 5%;">I.</td> <td style="width: 65%;">State Controlled Institution of Higher Learning</td> </tr> <tr> <td>B.</td> <td>County</td> <td>J.</td> <td>Private Industry</td> </tr> <tr> <td>C.</td> <td>Municipal</td> <td>K.</td> <td>Indian Tribe</td> </tr> <tr> <td>D.</td> <td>Township</td> <td>L.</td> <td>Individual</td> </tr> <tr> <td>E.</td> <td>Interstate</td> <td>M.</td> <td>Profit Organization</td> </tr> <tr> <td>F.</td> <td>Intermunicipal</td> <td>N.</td> <td>Other (Specify)</td> </tr> <tr> <td>G.</td> <td>Special District</td> <td>O.</td> <td>Not for Profit Organization</td> </tr> <tr> <td>H.</td> <td>Independent School District</td> <td></td> <td></td> </tr> </table>	A.	State	I.	State Controlled Institution of Higher Learning	B.	County	J.	Private Industry	C.	Municipal	K.	Indian Tribe	D.	Township	L.	Individual	E.	Interstate	M.	Profit Organization	F.	Intermunicipal	N.	Other (Specify)	G.	Special District	O.	Not for Profit Organization	H.	Independent School District			17.	This question applies to the applicant organization, not the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans, and taxes
A.	State	I.	State Controlled Institution of Higher Learning																																
B.	County	J.	Private Industry																																
C.	Municipal	K.	Indian Tribe																																
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F.	Intermunicipal	N.	Other (Specify)																																
G.	Special District	O.	Not for Profit Organization																																
H.	Independent School District																																		
8.	Select the type from the following list: "New" means a new assistance award. "Continuation" means an extension for an additional funding/budget period for a project with a projected completion date. "Revision" means any change in the Federal Government's financial obligation or contingent liability from an existing obligation. If a revision, enter the appropriate letter: <table border="1" style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 5%;">A.</td> <td style="width: 25%;">Increase Award</td> <td style="width: 5%;">B.</td> <td style="width: 65%;">Decrease Award</td> </tr> <tr> <td>C.</td> <td>Increase Duration</td> <td>D.</td> <td>Decrease Duration</td> </tr> </table>	A.	Increase Award	B.	Decrease Award	C.	Increase Duration	D.	Decrease Duration	18.	To be signed by the authorized representative of the applicant. A copy of the governing body's authorization for you to sign this application as official representative must be on file in the applicant's office. (Certain Federal agencies may require that this authorization be submitted as part of the application.)																								
A.	Increase Award	B.	Decrease Award																																
C.	Increase Duration	D.	Decrease Duration																																
9.	Name of Federal agency from which assistance is being requested with this application.																																		
10.	Use the Catalog of Federal Domestic Assistance number and title of the program under which assistance is requested.																																		

BUDGET INFORMATION - Construction Programs

NOTE: Certain Federal assistance programs require additional computations to arrive at the Federal share of project costs eligible for participation. If such is the case you will be notified.

COST CLASSIFICATION	a. Total Cost	b. Costs Not Allowable for Participation	c. Total Allowable Costs (Column A - B)
1. Administrative and legal expenses			
2. Land, structures, rights-of-way, appraisals, etc.			
3. Relocation expenses and payments			
4. Architectural and engineering fees			
5. Other architectural and engineering fees			
6. Project inspection fees			
7. Site work			
8. Demolition and removal			
9. Construction			
10. Equipment			
11. Miscellaneous			
12. SUBTOTAL (sum of lines 1-11)			
13. Contingencies			
14. SUBTOTAL			
15. Project (program) income			
16. TOTAL PROJECT COSTS (subtract #15 from #14)			
FEDERAL FUNDING			
17. Federal assistance requested, calculate as follows: Enter eligible costs from line 16c _____ and multiply by ____ % (Consult ARC State office for percentage share.) Enter the resulting Federal share.			

Standard Form 424C (7-97)

Prescribed by OMB Circular A-102

INSTRUCTIONS FOR THE SF-424C

- Column a.** If this is an application for a "new" project, enter the total estimated cost of each of the items listed on lines 1 through 16 (as applicable) under "COST CLASSIFICATIONS."

If this application entails a change to an existing award, enter the eligible amounts approved under the previous award for the items under "COST CLASSIFICATIONS."
- Column b.** If this is an application for a "New" project, enter that portion of the cost of each item in Column a. which is not allowable for Federal assistance. Contact the Federal agency for assistance in determining the allowability of specific costs.

If this application entails a change to an existing award, enter the adjustment [+ or (-)] to the previously approved costs (from column a.) reflected in this application.
- Column c.** This is the net of lines 1 through 16 in columns "a." and "b."
- Line 1** Enter estimated amounts needed to cover administrative expenses. Do not include costs which are related to the normal functions of government. Allowable legal costs are generally only those associated with the purchase of land which is allowable for Fed
- Line 2** Enter estimated site and right(s)-of-way acquisition costs (this includes purchase, lease, and/or easements).
- Line 3** Enter estimated costs related to relocation advisory assistance, replacement housing, relocation payments to displaced persons and businesses, etc.
- Line 4** Enter estimated basic engineering fees related to construction (this includes start-up services and preparation of project performance work plan).
- Line 5** Enter estimated engineering costs, such as surveys, tests, soil borings, etc.
- Line 6** Enter estimated engineering inspection costs.
- Line 7** Enter estimated costs of site preparation and restoration which are not included in the basic construction contract.
- Line 8** NOTE: INSTRUCTIONS NOT PROVIDED FOR THIS LINE.
- Line 9** Enter estimated cost of the construction contract.
- Line 10** Enter estimated cost of office, shop, laboratory, safety equipment, etc. to be used at the facility, if such costs are not included in the construction contract.
- Line 11** Enter estimated miscellaneous.
- Line 12** Total of items 1 through 11.
- Line 13** Enter estimated contingency costs. (Consult the Federal Agency for the percentage of the estimated construction cost to use.)
- Line 14** Enter the total of lines 12 and 13.
- Line 15** Enter estimated program income to be earned during the grant period, e.g., salvaged materials, etc.
- Line 16** Subtract line 15 from line 14.
- Line 17** This clock is for the computation of the Federal share. Multiply the total allowable project costs from line 16, column "c." by the Federal percentage share (this may be up to 100 percent; consult Federal agency for Federal percentage share) an

**U.S Department of the Interior
CIVIL RIGHTS ASSURANCE**

As the authorized representative of the applicant, I certify that the applicant agrees that, as a condition to receiving any Federal financial assistance from the Department of the Interior, it will comply with all Federal laws relating to nondiscrimination. These laws include, but are not limited to: (a) Title VI of Civil Rights Act of 1964 (42 U.S.C. 2000d-1), which prohibits discrimination on the basis of race, color or national origin; (b) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicap; (c) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101et. seq.), which prohibits discrimination on the basis of age; and applicable regulatory requirements to the end that no person in the United States shall, on the grounds of race, color, national origin, handicap or age, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity conducted by the applicant. THE APPLICANT HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

THIS ASSURANCE shall apply to all aspects of the applicant's operations including those parts that have not received or benefited from Federal financial assistance.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant by the Department, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the Applicant for the period during which the Federal financial assistance is extended to it by the Department.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other federal financial assistance extended after the date hereof to the Applicant by the Department, including installment payments after such date on account of applicants for Federal financial assistance which were approved before such date.

The Applicant recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Applicant, its successors, transferees, assignees, and sub recipients and the person whose signature appears below who is authorized to sign this assurance on behalf of the Applicant.

(Signature of Official Authorized in Resolution)

(Name and Title)

(Date)

DI-1350 (Rev. 6/91)

**U.S. Department of the Interior
Certifications Regarding Debarment, Suspension and
Other Responsibility Matters, Drug-Free Workplace
Requirements and Lobbying**

Persons signing this form should refer to the regulations referenced below for complete instructions:

Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions - **The prospective primary participant further agrees by submitting this proposal that it will include the clause titled, "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.** See below for language to be used or use this form certification and sign. (See Appendix A of Subpart D of 43 CFR Part 12.)

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions - (See Appendix B of Subpart D of 43 CFR Part 12.)

Certification Regarding Drug-Free Workplace Requirements - Alternate I. (Grantees Other Than Individuals) and Alternate II. (Grantees Who are Individuals) - (See Appendix C of Subpart D of 43 CFR Part 12)

Signature on this form provides for compliance with certification requirements under 43 CFR Parts 12 and 18. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of the Interior determines to award the covered transaction, grant, cooperative agreement or loan.

**PART A: Certification Regarding Debarment, Suspension, and Other Responsibility Matters-
Primary Covered Transactions**

CHECK ___ IF THIS CERTIFICATION IS FOR A PRIMARY COVERED TRANSACTION AND IS APPLICABLE.

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

**PART B: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion –
Lower Tier Covered Transactions**

CHECK ___ IF THIS CERTIFICATION IS FOR A LOWER TIER COVERED TRANSACTION AND IS APPLICABLE.

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

DI-2010
June 1995
(This form replaces DI-1953, DI-1954,
DI-1955, DI-1956 and DI-1963)
This form was electronically reproduced by TPWD.

PART C: Certification Regarding Drug-Free Workplace Requirements

CHECK ___ IF THIS CERTIFICATION IS FOR AN APPLICANT WHO IS NOT AN INDIVIDUAL.

Alternate I. (Grantees Other Than Individuals)

- A. The grantee certifies that it will or continue to provide a drug-free workplace by:
- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 - (b) Establishing an ongoing drug-free awareness program to inform employees about--
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
 - (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
 - (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will --
 - (1) Abide by the terms of the statement;
 - (2) and Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction
 - (e) Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
 - (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted --
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
 - (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a) (b), (c), (d), (e) and (f).
- B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check ___ if there are workplaces on files that are not identified here.

PART D: Certification Regarding Drug-Free Workplace Requirements

CHECK ___ IF THIS CERTIFICATION IS FOR AN APPLICANT WHO IS AN INDIVIDUAL.

Alternate II. (Grantees Who Are Individuals)

- (a) The grantee certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant;
- (b) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, he or she will report the conviction, in writing, within 10 calendar days of the conviction, to the grant officer or other designee, unless the Federal agency designates a central point for the receipt of such notices. When notice is made to such a central point, it shall include the identification number(s) of each affected grant.

**PART E: Certification Regarding Lobbying
Certification for Contracts, Grants, Loans, and Cooperative Agreements**

CHECK ___ IF CERTIFICATION IS FOR THE AWARD OF ANY OF THE FOLLOWING AND THE AMOUNT EXCEEDS \$100,000: A FEDERAL GRANT OR COOPERATIVE AGREEMENT; SUBCONTRACT, OR SUBGRANT UNDER THE GRANT OR COOPERATIVE AGREEMENT.

CHECK ___ IF CERTIFICATION FOR THE AWARD OF A FEDERAL LOAN EXCEEDING THE AMOUNT OF \$150,000, OR A SUBGRANT OR SUBCONTRACT EXCEEDING \$100,000, UNDER THE LOAN.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

As the authorized certifying official, I hereby certify that the above specified certifications are true.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

TYPED NAME AND TITLE

DATE

STATE BOATING ACCESS PROGRAM QUESTIONNAIRE

Sponsor Name _____

Address _____

County _____

PROJECT LOCATION

Nearest Community (i.e. 12 miles Southeast of ____)

Water Body on Which the Ramp Will Be Located _____

If Lake, number of Surface Acres _____

Access to Proposed Ramp Via (Road/Hwy Name) _____

On which side of the street or highway, and on which side of the river will the ramp be located?
(e.g. – North side of Highway 9 and west side of the Colorado River)

Are there any other boat ramps on this body of water (or within 15 river miles)? Yes No

If yes, on a map of the waterbody locate the existing ramps and indicate the number of lanes (how many boats that may be simultaneously launched) for each ramp.

Are there any other boat ramps which will be available to the public, now under construction on the waterbody?
 Yes No **If yes, locate them on a map of the waterbody.**

**Texas Parks & Wildlife Department
State Boating Access Program**

TYPE OF PROJECT

Indicate all that apply

_____ **New Boat Ramp(s)**

_____ **Renovation of Existing Ramp**

Brief Description of Renovation

Is this project, or a portion of the project, to be located within an existing public park? _____

If yes, what is/are the name(s) of the park(s):

Estimate the number of boat launches and retrievals expected at the proposed facility.

Daily estimated boat launches and retrievals on an average WEEKDAY: _____

Daily estimated boat launches and retrievals on an average WEEKEND: _____

Preparer's Name _____

Title _____

Telephone Number _____

E-mail Address _____

ACKNOWLEDGEMENT SIGNS

On-site program acknowledgement signs are required for all approved Texas State Boating Access grant projects. Signage requirements include a temporary sign which should be displayed throughout the activity stages of a project (once land acquisitions are complete – if applicable), and a sign or plaque which must be installed and maintained at the site perpetually.

Costs for program acknowledgement signs are reimbursable for approved projects if budgeted in the "Budget Summary".

Examples of both temporary and permanent acknowledgement signs are shown below. Information shown on the examples is the minimum information required by the Texas State Boating Access Program.

TEMPORARY SIGN (Minimum Size – 4' x 8')

THE CITY/COUNTY/DISTRICT OF (SPONSOR'S NAME)		
A PUBLIC BOATING ACCESS SITE AIDED BY		
<u>THE FEDERAL AID IN SPORT FISH RESTORATION ACT</u>		
Funded by Federal Gasoline Taxes Paid by Recreational Boaters		
ADMINISTERED BY THE		
TEXAS PARKS AND WILDLIFE DEPARTMENT		
FOR THE		
U.S. DEPARTMENT OF THE INTERIOR/FISH & WILDLIFE SERVICE		
 <u>FUNDING</u>		
Federal Aid	75%	\$ 300,000
(City/County/District)	25%	\$ 100,000
<hr/>		
Total Project		\$ 400,000

PERMANENT SIGN OR PLAQUE (Minimum Size – 10" x 12")

Project Name
A Federal Aid In Sport Fish Restoration Act Project
Sponsored By
The City/County/District of (Sponsor's Name)
Texas Parks & Wildlife Department
U.S. Department Of Interior/Fish & Wildlife Service

APPLICATION CHECKLIST

TEXAS STATE BOATING ACCESS PROGRAM

This checklist is provided to assist with the preparation and submission of a grant application through the Texas State Boating Access Program. Please organize documents in the order listed below and submit four (4) full sets of all required documentation (1 original and 3 copies), separately bound. Please refer to sections of the Procedural Guide for detail application instructions.

The Department reserves the right to return applications, which are not complete in fairness to other applicants competing for limited funds. Please be sure to include all required documents, follow instructions closely, and call Recreation Grants at 512/912-7124 if you have any questions.

The following documents are required for a complete application:

- _____ Cover Letter
- _____ Resolution Authorizing the Application (Executed)
- _____ Federal Application Form – SF-424 (Application for Federal Assistance)
- _____ Federal Application Form – SF-424c (Budget Information – Construction Programs)
- _____ Environmental Assessment(s)
- _____ Location Map
- _____ Budget Summary of Project Elements & Costs
- _____ Site Plan and Boundary Map
- _____ Proof of Ownership & Legal Control (Recorded Deeds, Draft Lease/Easement Agreements)
- _____ Texas State Boating Access Program Questionnaire
- _____ Texas State Boating Access Program Applicant's Certification
- _____ Certification & Program Assurances (Federal Form - DI 2010)
- _____ Regional Planning Commission "TRACS" Letter (When Available)
- _____ U.S. Army Corps of Engineers Review Comments/Clearance/404 Permit (If Applicable)
- _____ Photographs of the Project Area(s)
- _____ Letters of Commitment & Draft Agreements for All Other Governmental/School Participation
- _____ Letters of Commitment For All Land, Cash, Labor, Equipment & Materials To Be Donated

**Texas Parks & Wildlife Department
State Boating Access Program**

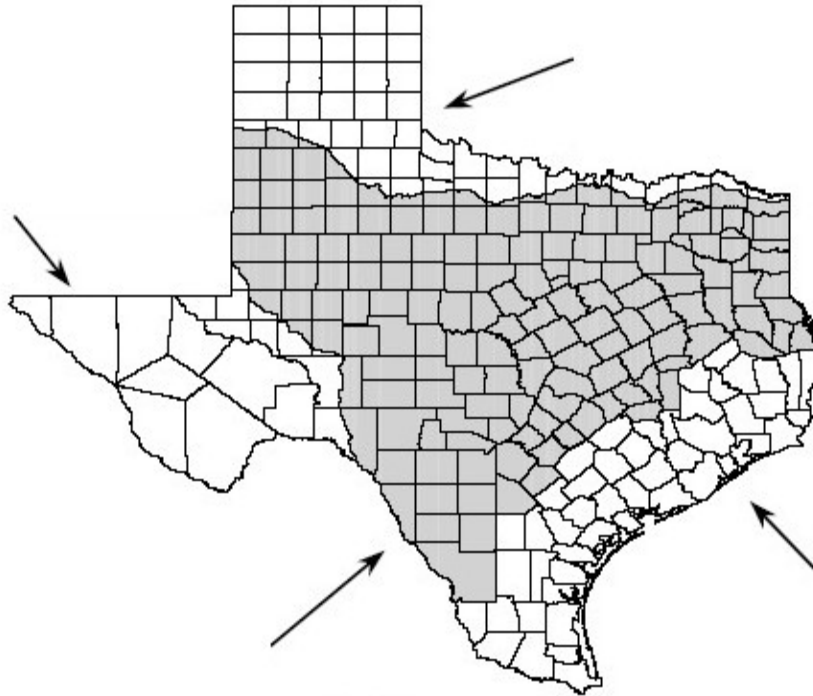
Recreation Grants Branch Information

Mailing Address Texas Parks & Wildlife Recreation Grants Branch 4200 Smith School Road Austin, Texas 78744	Office Location Texas Parks & Wildlife Recreation Grants Branch 2900 IH-35 South, Suite 100 Austin, Texas 78704
<p>Web: http://www.tpwd.state.tx.us/business/grants/</p> <p>Email: Rec.Grants@tpwd.state.tx.us</p> <p>Tel: (512) 389-8224</p> <p>Fax: (512) 389-8242</p>	

**Texas Parks & Wildlife Department
State Boating Access Program**

U. S. Army Corps of Engineers Districts within the State of Texas

ALBUQUERQUE DISTRICT
El Paso Regulatory Office,
CESPA-OD-R-EP
Bldg. 6380 Morgan Road, 79906
P.O. Box 6096
Fort Bliss, Texas 79906-0096
(915) 568-1359



February 5, 2002

TULSA DISTRICT
Regulatory Branch, CESWT-PE-R
1645 South 101 East Avenue
Tulsa, OK 74128-4609
(918) 669-7400

GALVESTON DISTRICT
Regulatory Branch,
CESWG-PE-R
2000 Fort Point Rd.
P.O. Box 1229
Galveston, Texas 77553-1229
(409) 766-3930

FORT WORTH DISTRICT
Regulatory Branch, CESWF-PER-R
819 Taylor Street, Room 3A37
P.O. Box 17300
Fort Worth, Texas 76102-0300
(817) 886-1731