



TEXAS DEPARTMENT OF LICENSING AND REGULATION

P.O. Box 12088 - Austin, Texas 78711-2157

1-800-803-9202 - (512) 463-6599 - FAX (512) 475-2871

http://www.license.state.tx.us - cosmetologists@license.state.tx.us

APPLICATION FOR:

Reciprocity—Cosmetology Instructor

PURSUANT TO TITLE 9, OCCUPATIONS CODE, CHAPTER 1602

DO NOT WRITE IN THE FEE AREA IMMEDIATELY BELOW

Table with 6 columns: FEE, RECEIPT NUMBER, EVENT CODE, FEE AMOUNT, PMT. AMOUNT, MONEY TYPE. License Fee is \$184.00.

DO NOT WRITE ABOVE THIS LINE

1. Applicant's Full Name:

Last (Family Name) First (Given Name) Middle

2. Applicant's Social Security No.:

Note: If you have a Social Security Number, Section 231.302 of the Texas Family Code REQUIRES all applicants to disclose their Social Security Number (SSN) when filing an application. The SSN that is provided is confidential and is required to enforce Child Support orders.

3. Do you have a Social Security Number? (circle one) YES NO

4. Date of Birth: 5. Gender: MALE FEMALE (circle one)

6. Applicant's Mailing Address and Contact Information: (USED FOR ALL CORRESPONDENCE)

Number, Street and Apt. No. - OR - P.O. Box Number
City State Zip Code Country () Area Code Phone Number
FAX Number: () Area Code Phone Number E-mail Address (johndoe@aol.com for example)

7. State in which License was issued: 8. License Number and Expiration Date:

#: Exp.:

9. Type of License Applying for: (circle one)

Operator Instructor Manicurist Instructor Facial Specialty Instructor

10. Have you ever been convicted of, or placed on probation, for an offense against a person? (Examples: assaults, homicides, sexual offenses & kidnapping.)
If the answer is **YES**, attach a completed criminal history questionnaire, which can be found on TDLR's website at <http://www.license.state.tx.us/cosmet/cosmetforms.htm>

YES NO

11. Have you had a license, certification or registration suspended, revoked, or denied in any State? (Does not include driver's licensee.)
If the answer is **YES**, attach a completed disciplinary action questionnaire, which can be found on TDLR's Website at <http://www.license.state.tx.us/cosmet/cosmetforms.htm>

YES NO

STATEMENT OF APPLICANT

I certify that I will comply with all applicable provisions of the Texas Occupations Code, Title 9, Chapters 1602 and 1603; Tex. Admin Code, Chapters 60; the Cosmetology Administrative Rules, 16 Tex. Admin. Code, Chapter 83 and Tex. Occupational Code Chapter 51. I understand that providing false information on this application may result in revocation of the license I am requesting and the imposition of administrative penalties.

Date Signed

Applicant's Signature

All payments must be in the form of a cashiers check or money order and payable to TDLR.

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Licensing Division

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Dear Applicant:

Enclosed is an application for a Texas Reciprocal Cosmetology Instructor License. To be eligible for a Reciprocal Cosmetology Instructor License, you must submit the following:

- 1. Reciprocal License Fee of \$184.00**
- 2. Reciprocal Application, completed in full**
- 3. Copy of current instructor license**
- 4. Letter of certification from state in which the current instructor license was issued**

Note: You must contact the state in which your current license was issued and request that they send to you, or to the Texas Department of Licensing and Regulation, a letter of certification. To expedite the process, it is best for the other state to send you the certified letter, so that you may submit all of the paperwork to TDLR at the same time. However, you must be sure that the certified letter remains in the sealed envelope from the other state.

Always keep your mailing address current with the Texas Department of Licensing and Regulation. A license renewal notice will be mailed to your address of record prior to the date that your license will expire.

Note:

The Department will add your email address to the Cosmetology email notification list, which automatically provides information from the Department on matters affecting cosmetology. Your email address is confidential pursuant to the Texas Public Information Act and the Department will not share it with the public. See additional information at the following link: <http://www.license.state.tx.us/newsletters/TDLRnotificationLists.asp>.