

**Texas Water Development Board
Clean Water and Drinking Water State Revolving Funds
Disadvantaged Business Enterprise Program (DBE)
Update and Guidance to Loan Recipients**

The Texas Water Development Board's (TWDB) Clean Water and Drinking Water State Revolving Fund programs receive federal funds from the U.S. Environmental Protection Agency (EPA). These funds are used to provide low interest rate loans to finance wastewater and drinking water capital projects. As a condition of federal grant awards, EPA regulations require that loan recipients (municipalities, towns, public water authorities, etc.) and sub-recipients (prime contractors and sub-contractors) make a “**good faith effort**” to award a fair share of work to DBE's who are small business enterprises (SBE's), minority business enterprises (MBE's), and women-owned business enterprises (WBE's) whenever procuring **construction, supplies, services, and equipment**. The DBE Program is an outreach, education, and goal oriented program designed to increase the participation of DBE's in procurements funded by EPA assistance agreements. In addition, EPA regulations require evidence of the demonstration of the “Six Affirmative Steps” in trying to achieve the DBE participation goals.

Six Affirmative Steps

1. Include qualified DBEs on solicitation lists;
2. Solicit potential DBEs whenever they are potential sources;
DBEs;
4. Establish delivery schedules to encourage participation by DBEs;
5. Use the services and assistance of the EPA, Small Business Administration, U.S. Department of Transportation, or by state, local, Tribal, or private entities whose certification criteria match EPA's;
6. Require Prime Contractors to follow steps 1 – 5 when awarding subcontracts or sub-agreements.

EPA's DBE program rule applies to contract procurement actions funded in part by EPA assistance agreements awarded after **May 27, 2008**. There are three (3) new forms that must be completed and submitted with bid proposals:

New Forms Instructions

6100-2 – DBE Subcontractor Participation Form – Loan recipient must ensure that Prime Contractor receives this form to give to all DBE Subcontractors to report any concerns regarding an EPA – funded project (i.e. reason for termination by Prime Contractor, late payment, etc.). This form should be filled out only when necessary, and forwarded directly to:

Debora N. Bradford
Small and Disadvantaged Business Coordinator
Procurement Section (6MD-CP)
EPA, Region 6
1445 Ross Avenue
Dallas, Texas 75202-2733

complete and submit this form (and other required TWDB WRD Forms) with your bid or proposal package. This form should reflect the work or services being provided to Prime Contractor as well as the cost. **Also indicate whether the Subcontractor is currently certified as an MBE or WBE under EPA's DBE Program.**

6100-4 – DBE Subcontractor Utilization Form – Loan recipient must complete and have Prime Contractor list each DBE Subcontractor on this form (and other required TWDB WRD Forms) and submit with your bid or proposal package. List all Subcontractors being used on project, type of work, estimated cost, **and if they are currently certified as an MBE or WBE under EPA's DBE Program.**

Updated WRD Forms

version of these forms; they **will not** be accepted. Also, form WRD-218 for Self-Certification of SBE's, MBE's, and WBE's is no longer applicable. **Do not use this form.** Disadvantage Business Enterprises (MBEs and WBEs) must be certified by state, local, Tribal, or private entities whose certification criteria match EPA's.

In section D (Program Type) of the WRD Forms, two new boxes have been added: **Drinking Water SRF/ARRA Funds** and **Clean Water SRF/ARRA Funds**. These boxes are associated with the American Recovery and Reinvestment Act Funds, otherwise known as "Stimulus Funding" for Drinking Water State Revolving Fund – Water Projects, and Clean Water State Revolving Fund – Wastewater Projects. Insert and "X" in the box(es) that apply to your project.

All of the aforementioned forms (6100-2, 6100-3, 6100-4, and WRDs 215, 216, 217, and 373) are available on TWDB's website for your convenience. Please download and save these forms onto your computer. **TWDB encourages typed forms to be submitted, instead of handwritten forms.**

http://www.twdb.state.tx.us/publications/forms_manuals/PGM_forms_main.asp#SMWBE

If you have any questions or need assistance, please contact Otis Williams at (512) 463-1878; or by email at: otis.williams@twdb.state.tx.us

Texas Water Development Board
Disadvantaged Business Enterprise (DBE) Program
Tips for Achieving a Good Faith Effort in Procurement

To assist entities **identify, include, and utilize** qualified Disadvantaged Business Enterprises (DBEs), applicants and prime contractors are encouraged to refer to the following list of resources made available on a local, statewide, and national level.

Resources for identifying DBE's:

- ◆ **Texas Procurement and Support Services (TPASS) Centralized Master Bidders List (CMBL) & Historically Underutilized Business (HUB) Search** - The CMBL & HUB Search is a statewide database managed by the TPASS. This database contains contact information on all vendors registered to do business with the State, including TPASS-certified HUB vendors. The CMBL & HUB search is an online system available to the public free of charge.
<http://www.cpa.state.tx.us/cmb/cmbhub.html>

- ◆ **Texas Department of Transportation - Disadvantaged Business Enterprise Directory**
<http://www.dot.state.tx.us/business/tucpinfo.htm>

- ◆ **The City of Houston - Minority, Women-Owned, and Disadvantaged Business Directory**
http://houston.mwdb.com/FrontEnd/VendorSearchPublic.asp?TN=Houston_Diversity

- ◆ **The City of Austin - Minority Vendor List**
http://www.ci.austin.tx.us/purchase/pu_vendor_intro.htm

- ◆ **Small Business Administration's-Dynamic Small Business Search** SBA-DSBA is an Internet-based system that allows applicants and prime contractors to search for small, minority and women-owned businesses in their area.
http://dsbs.sba.gov/dsbs/dsp_dsbs.cfm

- ◆ **Other Minority & Women Business Organizations that you can contact directly to obtain a list of qualified vendors for your procurement opportunity:**

American Indian Chamber of Commerce of Texas	Texas Association of Historically Underutilized Businesses
Website: www.aicct.com Contact: Diana Woodward Email: dwoodward@aicct.com Phone: 817-429-2323 Fax: 817-451-3575	Website: www.texashubs.org Contact: Roy Mata Email: rmata@tgsaustin.com , info@texashubs.org Phone: 512-220-4293 Fax: 512-288-9121
Southwest Minority Supplier Development Council	Women's Business Council – Southwest
Website: www.smsdc.org Contact: Name: Jennifer Mort Email: jennifer@smsdc.org Phone: 512-386-8766	Website: www.wbcsouthwest.org Contact: Emilia Menthe, Candy Briggs Email: ementhe@wbcsouthwest.org , ewilliams@wbcsouthwest.org Phone: 817-299-0566
Dallas/Fort Worth Minority Business Development Council	Women Contractors Association
Website: www.dfwmbdc.com Contact: Andrew Nash Email: business@dfwmbc.com Phone: 214-630-0747 Fax: 214-637-2241	Website: http://www.womencontractors.org/ Contact: Cherri Morris Email: director@womencontractors.org Phone: 713-807-9977 Fax: 713-807-9917

Options for announcing your solicitation:

- ◆ **Direct Communication** - Contacting potential bidders by direct communication can include but are not limited to correspondence by letter, facsimile, telephone, or email. Applicants and prime contractors are required to provide copies of outreach letters, mailing lists, telephone, fax, and email tracking logs.
- ◆ **Small Business Administration's (SBA) Sub-Net** - *Sub-Net* is an Internet-based system that allows applicants and prime contractors to post their procurement opportunities online. Access to the database is free to government agencies and contractors, and is an excellent resource for soliciting DBE's for your project. The Sub-Net database can <http://web.sba.gov/subnet>
- ◆ **Newspaper Advertisements** - The posting of applicable project procurement opportunities should be done in accordance with the notice requirements of state law on competitive bidding, where applicable. There are specific laws governing each type of entity. For example, two important provisions of state law governing municipalities require:

1. The notice should be published once a week for two consecutive weeks in a newspaper published in the municipality. If no newspaper is published in the municipality, the notice must be posted at the city hall for 14 days before the date set to publicly open the bids and read them aloud;
2. The date of the first publication should be BEFORE the 14th day of the date set to publicly open the bids.

***** Please consult your legal counsel for specific laws governing your entity. *****

Pertinent language that needs to appear within the text of the solicitation includes:

- A. This contract is contingent upon release of funds from the Texas Water Development Board (TWDB).
- B. Any contract or contracts awarded under this Invitation for Bid (IFB) or Request for Qualifications (RFQ) are expected to be funded in part by a loan from the TWDB. Neither the State of Texas nor any of its departments, agencies, or employees are or will be a party to this IFB, RFQ, or any resulting contract.
- C. This contract is subject to the Environmental Protection Agency's (EPA) "fair share policy", which includes EPA-approved "fair share goals" for Minority Business Enterprise (MBE) and Women Business Enterprise (WBE) firms in the Construction, Supplies, Equipment, and Services procurement categories. EPA's policy requires that applicants and prime contractors make a good faith effort to award a fair share of contracts, subcontracts, and procurements to Small Minority and Women-Owned Business Enterprises. Although EPA's policy does not mandate that the fair share goals be achieved, it does require applicants and prime contractors to demonstrate us of the six affirmative steps. The current fair share goals for the State of Texas are as follows:

CATEGORY	MBE	WBE
CONSTRUCTION	34.8%	6.7%
SUPPLIES	9.7%	5.2%
EQUIPMENT	7.2%	4.1%
SERVICES	16.1%	21.3%

- D. Equal Opportunity in Employment - All qualified Applicants will receive consideration for employment without regard to race, color, religion, sex, age, handicap or national origin. Bidders on this work will be required to comply with the President's Executive Order No. 11246, as amended by Executive Order 11375, and as supplemented in Department of Labor regulations 41 CFR Part 60. Small, minority, and women-owned business enterprises are encouraged to respond.

Texas Water Development Board (TWDB)

Disadvantaged Business Enterprise (DBE) Review

Useful Information for Completing & Submitting DBE Forms

Item 1 is required to be submitted once with the **LOAN APPLICATION** and must be approved by the DBE Coordinator **PRIOR** to obtaining a TWDB funding commitment.

Item	Form	Responsible Party	Purpose of Form
1	WRD 215	Applicant/Entity Only	Establishes the Applicant/Entity's understanding of federal guidelines and certifies their willingness to comply with EPA's "Good Faith Effort" policy in all project procurements paid for with federal loan proceeds. Describes the maximum potential Minority Business Enterprise/Women-Owned Business Enterprise (MBE/WBE) procurement opportunities using the pre-established goals.

Items 2, 3, & 4 are required to be submitted once with the **LOAN APPLICATION** for those Applicants who procure **Bond Counsel**, **Financial Advisor**, and **Engineer** professional services and intend to fund those services with federal loan proceeds.

Item	Form	Responsible Party	Purpose of Form
2	WRD 216	Applicant/Entity Only	Identifies who was solicited and how the solicitation was conducted. Must include the appropriate backup documentation such as newspaper advertisements, mailouts/letters, web postings, phone/fax logs etc.
3	WRD 217	Prime Contractor(s) Only	Establishes the Prime Contractor's understanding of federal guidelines and certifies their willingness to comply with EPA's "Good Faith Effort" policy in all project procurements paid for with federal loan proceeds. Describes the maximum potential MBE/WBE subcontracting opportunities using the pre-established goals.
4	SRF 373	Applicant/Entity	Describes all contracts actually awarded by the Applicant/Entity and/or Prime Contractor. Should include adequate backup documentation to confirm Small Minority and Women-Owned Business Enterprises (SMWBE) status, where applicable.

Items 5, 6, 7, 8, 9 & 10 are required to be submitted for contracts which could be awarded during the planning, design & construction phases of the project. This applies to all contracts awarded by the applicant/entity, as well as subcontracts awarded by prime contractors.

Item	Form	Responsible Party	Purpose of Form
5	WRD 216	Applicant/Entity & Prime Contractor	Identifies who was solicited and how the solicitation was conducted. Must include the appropriate backup documentation such as newspaper advertisements, mailouts/letters, web postings, phone/fax logs etc.
6	WRD 217	Prime Contractor(s) Only	Establishes the Prime Contractor's understanding of federal guidelines and certifies their willingness to comply with EPA's "Good Faith Effort" policy in all project procurements paid for with federal loan proceeds. Describes the maximum potential MBE/WBE subcontracting opportunities using the pre-established goals.
7	SRF 373	Applicant/Entity & Prime Contractor	Describes all contracts actually awarded by the Applicant/Entity and/or Prime Contractor. Should include adequate backup documentation to confirm SMWBE status, where applicable.
8	DBE 6100-2	Applicant/Entity & Prime Contractor	Loan recipient must ensure that Prime Contractor receives this form to give to all DBE Subcontractors to report any concerns regarding an EPA-funded project (i.e., reason for termination by Prime Contractor, late payment, etc.). This form should be filled out only when necessary, and forwarded directly to: Debora N. Bradford, Small and Disadvantaged Business Coordinator - Procurement Section (6MD-CP) - EPA, Region 6; 1445 Ross Avenue Dallas, Texas 75202-2733
9	DBE 6100-3	Prime Contractor(s) & Subcontractor(s)	Complete and submit this form with your bid or proposal package. This form should reflect the work or services being provided as well as the cost. Also indicate whether the Subcontractor is currently certified as an MBE or WBE under EPA's DBE Program.
10	DBE 6100-4	Applicant/Entity & Prime Contractor	Loan recipient must complete and have Prime Contractor list each DBE Subcontractor on this form and submit with your bid or proposal package. List all Subcontractors being used on the project, type of work, estimated cost.
			Indicate if the Subcontractor is currently certified as an MBE or WBE under EPA's DBE Program.

TWDB Contact Information	
Contact:	Otis Williams
Email:	Otis.Williams@twdb.state.tx.us
Phone:	512.463.1878
Fax:	512.475-3009

**TEXAS WATER DEVELOPMENT BOARD (TWDB)
APPLICANT/ENTITY AFFIRMATIVE STEPS CERTIFICATION and GOALS**

WRD-215

I. PROJECT INFORMATION

A. TWDB Project No.	B. Applicant/Entity Name	C. Loan/Grant Amount	D. Program Type (insert "X" for all that apply)
			<input type="checkbox"/> Drinking Water SRF (DWSRF) <input type="checkbox"/> Clean Water SRF (CWSRF) <input type="checkbox"/> Colonia Wastewater (CWTAP) <input type="checkbox"/> Drinking Water SRF/American Reinvestment and Recovery Act (ARRA) Funds <input type="checkbox"/> Clean Water SRF/ARRA funds

II. GOOD FAITH EFFORT (Applicable to all PRIME Contracts Awarded by the Applicant/Entity)

I understand that it is my responsibility to comply with all state and federal regulations and guidance in the utilization of Small, Minority, Women-Owned and Small Businesses in Rural Areas, in procurement. I certify that I will make a "good faith effort" to afford opportunities for Small Business Enterprise (SBE), Minority Business Enterprise (MBE), Women-Owned Business Enterprise (WBE) and Small Rural Business Areas (SRBA) by:

- Including qualified SBE, MBE, WBE and SBRA's on procurement solicitation lists;
- Soliciting potential SBE, MBE, WBE and SBRA's;
- Reducing contract size/quantities, when economically feasible, to permit maximum participation by SBE, MBE, WBE and SBRA's;
- Establishing delivery schedules to encourage participation by SBE, MBE, WBE and SBRA's;
- Using the services and assistance of the Small Business Administration, Minority Business Development Agency, U.S. Department of Commerce, Texas Marketplace;
- Requiring all PRIME contractors to follow steps 1-5 of the "good faith effort" in employing SBE, MBE, WBE and SBRA Subcontractors;

Signature - Applicant/Entity Representative	Title	Certification Date

III. PROJECT PARTICIPATION ESTIMATES (Demonstrates maximum potential for MBE/WBE participation, based on total loan/grant amount)

Total Procurement		Potential MBE Participation		Potential WBE Participation	
Cost Category	Total	Goal	Extension	Goal	Extension
Construction	\$ -	34.8%	\$ -	6.7%	\$ -
Supplies	\$ -	9.7%	\$ -	5.2%	\$ -
Equipment	\$ -	7.2%	\$ -	4.1%	\$ -
Services	\$ -	16.1%	\$ -	21.3%	\$ -
*Other Issuance Costs (not subject to Minority Women-Owned Business Enterprise goals)	\$ -	N/A		N/A	
Total Procurement (must equal loan/grant amount)	\$ -	\$ -	\$ -	\$ -	\$ -

IV. TWDB APPROVAL SIGNATURES

PFCA Engineer	Approval Date	DBE Coordinator	Approval Date

*Other ISSUANCE costs can include: origination fees; bond insurance; land/easement/right-of-way; attorney general fee; paying agent fees or other non-bid project costs.

**TEXAS WATER DEVELOPMENT BOARD (TWDB)
AFFIRMATIVE STEPS SOLICITATION REPORT**

WRD-216

I. PROJECT INFORMATION

A. TWDB Project No.	B. Applicant/Entity Name	C. Contract Amount	D. Program Type (insert "X" for all that apply)
			<input type="checkbox"/> Drinking Water State Revolving Fund (DWSRF) <input type="checkbox"/> Clean Water State Revolving Fund (CWSRF) <input type="checkbox"/> Colonia Wastewater (CWTAP) <input type="checkbox"/> DWSRF/American Reinvestment & Recovery Act (ARRA) Funds <input type="checkbox"/> CWSRF/ARRA Funds
Project Description:			
Prime Contractor:			
Solicitation By:	Applicant/Entity	Prime Contractor	
TWDB Construction Contract Number:			

II. SOLICITATION LIST

I N S T R U C T I O N S	Column 1	List on this form, or provide a separate list of each business entity solicited for procurement: Full name, street address, city/state/zip, for each Small, Minority, Woman, Rural Area or Other		
	Column 2	Enter one of the following procurement or contract categories: CONSTRUCTION, SUPPLIES; EQUIPMENT; SERVICES		
	Column 3	Enter the type of business: Small Business Enterprise (SBE), Minority Business Enterprise (MBE), Women-Owned Business Enterprise (WBE), Small Rural Business Area (SRBA), or OTHER (NOTE! "OTHER" = Company or firm is Non-SBE, MBE, WBE or SBRA)		
	Column 4	Evidence of Good Faith Effort solicitations will include a combination of the following outreach methods. Adequate backup documentation must be attached to this form for each method used.		
		<ol style="list-style-type: none"> Newspaper Advertisements Direct Contact by Phone, Fax, Mailouts Meetings or Conferences Minority Media 	<ol style="list-style-type: none"> Internet & Web Postings Trade Association Publications Other Government Publications 	
	Column 1 Name & Address of Business Entities Solicited for Procurement	Column 2 Procurement or Contract Category	Column 3 Type of Business	Column 4 Solicitation Methods
	Signature - Authorized Representative	Title	Date	

III. TWDB APPROVAL SIGNATURES

PFCA Engineer	Approval Date	DBE Coordinator	Approval Date

**TEXAS WATER DEVELOPMENT BOARD (TWDB)
PRIME CONTRACTOR AFFIRMATIVE STEPS CERTIFICATION and GOALS**

WRD-217

I. PROJECT INFORMATION

A. TWDB Project No.	B. Applicant/Entity	C. Loan/Grant Amount	G. Program Type (insert "X" for all that apply)
			<input type="checkbox"/> Drinking Water SRF (DWSRF) <input type="checkbox"/> Clean Water SRF (CWSRF) <input type="checkbox"/> Colonia Wastewater (CWTAP) <input type="checkbox"/> DWSRF/American Reinvestment & Recovery Act (ARRA) Funds <input type="checkbox"/> CWSRF/ARRA Funds
D. Contract Number	E. Prime Contractor	F. Contract Amount	

II. GOOD FAITH EFFORT (Applicable to all Sub-Agreements Awarded by the Prime Contractor)

<p><i>I understand that it is my responsibility to comply with all state and federal regulations and guidance in the utilization of Small, Minority, Women-Owned and Small Businesses in Rural Areas, in procurement. I certify that I will make a "good faith effort" to afford opportunities for Small Business Enterprise (SBE), Minority Business Enterprise (MBE), Women-Owned Business Enterprise (WBE) and Small Rural Business Areas (SRBA) by:</i></p> <ol style="list-style-type: none"> 1. Including qualified SBE, MBE, WBE and SBRA's on procurement solicitation lists; 2. Soliciting potential SBE, MBE, WBE and SBRA's; 3. Reducing contract size/quantities, when economically feasible, to permit maximum participation by SBE, MBE, WBE and SBRA's; 4. Establishing delivery schedules to encourage participation by SBE, MBE, WBE and SBRA's; 5. Using the services and assistance of the Small Business Administration, Minority Business Development Agency, U.S. Department of Commerce, Texas Marketplace; 6. Submitting documentation to the Texas Water Development Board to verify good faith effort, steps 1-5. 	<div style="background-color: yellow; border: 1px solid black; padding: 5px; font-weight: bold;">EXCEPTION</div> <p>As the Prime Contractor, I certify that I have reviewed the contract requirements and found no available subcontracting opportunities. I also certify that I will fulfill 100 percent of the contract requirements with my own employees & resources.</p> <div style="text-align: center;"> <input style="width: 40px; height: 20px; border: 1px solid black;" type="checkbox"/> (check if applicable) </div>	
Signature - Authorized Representative	Title	Certification Date

III. PROJECT PARTICIPATION ESTIMATES (Demonstrates maximum potential for MBE/WBE participation, based on total contract amount)

Total Procurement Cost Category	Total	Potential MBE Participation		Potential WBE Participation	
		Goal	Extension	Goal	Extension
Construction	\$ -	34.8%	\$ -	6.7%	\$ -
Supplies	\$ -	9.7%	\$ -	5.2%	\$ -
Equipment	\$ -	7.2%	\$ -	4.1%	\$ -
Services	\$ -	16.1%	\$ -	21.3%	\$ -
*Other Issuance Costs <small>(not subject to Minority Women-Owned Business Enterprise goals)</small>	\$ -	N/A		N/A	
Total Procurement <small>(must equal contract amount)</small>	\$ -	\$ -	\$ -	\$ -	\$ -

IV. TWDB APPROVAL SIGNATURES

PFCA Engineer	Approval Date	DBE Coordinator	Approval Date

* Other ISSUANCE costs can include: origination fees; bond insurance; land/easement/right-of-way; attorney general fee; paying agent fee or other non-bid project costs.

**TEXAS WATER DEVELOPMENT BOARD
LOAN/GRANT PARTICIPATION SUMMARY**

WRD-373

I. PROJECT INFORMATION

A. TWDB Project Number	B. Applicant/Entity Name	C. Contract or Loan Amount	D. Program Type (insert "X" for all that apply)
			<input type="checkbox"/> Drinking Water State Revolving Fund (DWSRF) <input type="checkbox"/> Clean Water State Revolving Fund (CWSRF) <input type="checkbox"/> Colonia Wastewater (CWTAP) <input type="checkbox"/> Reinvestment & Recovery Act (ARRA) Funds <input type="checkbox"/> CWSRF/ARRA Funds
Project Description:			
Prime Contractor:			
Solicitation By:	Applicant/Entity	Prime Contractor	
TWDB Construction Contract Number: 			

II. LIST OF ACTUAL CONTRACTS / PROCUREMENTS

I N S T R U C T I O N S	Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
	Name & Address of Contracted Firm/Vendor	Procurement Category	Type of Business	Actual Contract Awarded (\$)	Contract Execution Date	Type of Small Minority Women-Owned Business Enterprise
I N S T R U C T I O N S	Column 1	Enter the full name, street address, city/state/zip for each firm awarded a contract for the project				
	Column 2	Enter the procurement category: CONSTRUCTION; SUPPLIES; EQUIPMENT; SERVICES				
	Column 3	Enter the type of business: Small Business Enterprise (SBE); Minority Business Enterprise (MBE) ; Women-Owned Business Enterprise (WBE) ; Small Rural Business Area (SRBA) ; or OTHER <small>(OTHER = Non-SBE, MBE, WBE or SBRA)</small>				
	Column 4	Enter the exact amount of the awarded contract				
	Column 5	Enter the exact date the contract was or will be executed				
	Column 6	Enter the certification type (i.e. state; federal; NCTRCA; City of Houston; Self-Certification etc.)				
<i>I hereby certify that all of the firms listed above were contracted to work on the specified project. I also certify that I will immediately notify the Texas Water Development Board if any of the listed small, minority, women-owned or rural firms are terminated from the project.</i>						
	Signature - Authorized Representative	Title			Date	

III. TWDB APPROVAL SIGNATURES

PFCA Engineer	Approval Date	DBE Coordinator	Approval Date



TEXAS WATER DEVELOPMENT BOARD
Disadvantaged Business Enterprise Program
DBE Subcontractor Participation
Form - 6100-2



NAME OF SUBCONTRACTOR	PROJECT NAME
ADDRESS	CONTRACT NO.
TELEPHONE NO.	EMAIL ADDRESS
PRIME CONTRACTOR NAME	

Please use the space below to report any concerns regarding the above EPA-funded projects (e.g., reason for termination by prime contractor, late payment, etc.)

--

CONTRACT ITEM NO.	ITEM OF WORK OR DESCRIPTION OF SERVICES RECEIVED FROM THE PRIME CONTRACTOR	AMOUNT SUBCONTRACTOR WAS PAID BY PRIME CONTRACTOR

_____	_____
Subcontractor Signature	Title/Date

Subcontractor is defined as a company, firm, joint venture, or individual who enters into an agreement with a contractor to provide services pursuant to an EPA award of financial assistance.

EPA FORM 6100-2 (DBE Subcontractor Participation Form)



TEXAS WATER DEVELOPMENT BOARD

Disadvantaged Business Enterprise Program

DBE Subcontractor Performance

Form - 6100-3



NAME OF SUBCONTRACTOR	PROJECT NAME
ADDRESS	BID/PROPOSAL NO.
TELEPHONE NO.	EMAIL ADDRESS

PRIME CONTRACTOR NAME

CONTRACT ITEM NO.	ITEM OF WORK OR DESCRIPTION OF SERVICES BID TO PRIME	PRICE OF WORK SUBMITTED TO PRIME CONTRACTOR
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	Yes	No
Currently certified as an MBE or WBE under EPA's DBE Program?		
_____	_____	_____
Signature of Prime Contractor		Date
_____		_____
Print Name		Title
_____		_____
Signature of Subcontractor		Date
_____		_____
Print Name		Title
_____		_____

Subcontractor is defined as a company, firm, joint venture, or individual who enters into an agreement with a contractor to provide services pursuant to an EPA award of financial assistance.

EPA FORM 6100-3 (DBE Subcontractor Performance Form)



TEXAS WATER DEVELOPMENT BOARD

Disadvantaged Business Enterprise Program

DBE Subcontractor Utilization

Form - 6100-4



BID/PROPOSAL NO.	PROJECT NAME
NAME OF PRIME BIDDER/PROPOSER	E-MAIL ADDRESS
ADDRESS	
TELEPHONE NO.	FAX NO.

The following subcontractors will be used on this project:

COMPANY NAME, ADDRESS, PHONE NUMBER, AND E-MAIL ADDRESS	TYPE OF WORK TO BE PERFORMED	ESTIMATED DOLLAR AMOUNT	CURRENTLY CERTIFIED AS AN MBE OR WBE?

I certify under penalty of perjury that the forgoing statements are true and correct. In the event of a replacement of a subcontractor, I will adhere to the replacement requirements set-forth in 40 CFR Part 33 Section 33.302©.

_____ Signature of Prime Contractor	_____ Date
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_____ Print Name	_____ Title
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Subcontractor is defined as a company, firm, joint venture, or individual who enters into an agreement with a contractor to provide services pursuant to an EPA award of financial assistance.

EPA FORM 6100-4 (DBE Subcontractor Utilization Form)