



Checklist for your Home

Please Print Clearly

Name of Homeowner: _____

Name of Builder/Remodeler: _____

Address of Home: _____

Congratulations on the completion of your new or newly-remodeled home!

Before you move into your new home or remodeled home, this checklist may help during the walk-through to ensure that the work has been completed properly. The commission recommends that you use this checklist to document your walk-through with your builder/remodeler.

- If an item appears to be properly constructed and operating correctly, circle “**A**” for acceptable.
- In some cases, an item may be missing. If this is the case, circle “**M**” for missing and write the specific item in the comment space provided.
- Circle “**NR**” for needs repair and describe the problem and the location of the item needing repair in the comment space provided.
- Circle “**NA**” for not applicable if items on the list are not to be included in your new home or as a part of your remodeling project, or if you do not have an opportunity to inspect or operate an item during the walk-through. When using this checklist to inspect remodeling work, many of the items in the checklist may be marked “NA.”

During the walk-through, the builder/remodeler can answer questions about your home including its use and upkeep. Please remember to keep safety first when inspecting your home and operating the mechanical or electrical systems; and, avoid climbing on anything.

If you have a concern after completing the walk-through, notify the builder/remodeler immediately and put it in writing as soon as possible. This document may later provide useful information on the condition of your home on the date of the walk-through.

The use of this checklist does not create a waiver of any of the warranties and performance standards provided by law.

Homeowner _____ Builder/Remodeler _____
Signature *Signature*

Homeowner _____ Date _____
Signature

Both the homeowner and the builder/remodeler should retain a copy of this checklist.

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Address: _____

Please rate the following items: **A** -- Acceptable **M** -- Missing **NR** -- Needs Repair **NA** -- Not Applicable

<p>1. Fencing and Retaining Walls: Inspect the fencing. Support posts should be firmly set. Fencing material (i.e. planks or wire) should be securely fastened. Metal parts should be free of rust. Check masonry and wood for damage or deterioration.</p> <p>Comments: _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>
<p>2. Landscaping and Planting: Check to make sure all vegetation is alive.</p> <p>Comments: _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>
<p>3. Shutoff/Cutoff Valves and Main Breakers: Locate and become familiar with the operation of all shutoff and cutoff valves for gas and water as well as the main breakers for electricity.</p> <p>Comments: _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>
<p>4. Exterior Concrete Slabs: Inspect concrete for exposed steel or damage.</p> <p>Comments: _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>
<p>5. Exterior Doors: Inspect doors for damage. Doors should open and close snugly. Locks should be operational. Inspect doorbells for proper operation.</p> <p>Comments: _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>
<p>6. Stone and Masonry: Inspect stone and masonry for damage or missing mortar.</p> <p>Comments: _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>
<p>7. Stucco: Inspect stucco for discoloration or damage.</p> <p>Comments: _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>
<p>8. Siding: Inspect siding for any discoloration, damage or gaps.</p> <p>Comments: _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>

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<p>9. Exterior Paint and Stain: Inspect paint and stain for discoloration or shade variation. Paint and stain should adequately cover all surfaces. Inspect for overspray onto other surfaces. Inspect painted and stained surfaces for damage.</p> <p><i>Comments:</i> _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>
<p>10. Roof/Gutters and Downspouts: Visually inspect roof, gutters and downspouts for any damage. Perform the inspection from ground level only; do not walk on the roof.</p> <p><i>Comments:</i> _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>
<p>11. Garage Doors: Inspect garage doors for damage. Operate the garage door to make sure the door stays on its track and opens and closes completely. Test safety stop feature using a box or brick.</p> <p><i>Comments:</i> _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>
<p>12. Exterior Stairs and Railings: Inspect surfaces for exposed steel, protruding objects or damage. Check that stairs and railings are secure. Listen for unusual popping or creaking.</p> <p><i>Comments:</i> _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>
<p>13. Manuals and Warranties (Range, Refrigerator, Oven, Water Heater, Ice Maker, Microwave, Air Conditioner, Irrigation System, Elevators etc.): Have all owner manuals and warranty information on new operating systems and appliances been provided?</p> <p><i>Comments:</i> _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>
<p>14. Keys and Garage Door Openers: Have all keys and garage door openers been provided and are they operational?</p> <p><i>Comments:</i> _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>
<p>15. Remote Control Devices: Have all remote control devices been provided and are they operational?</p> <p><i>Comments:</i> _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>

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<p>16. Interior Doors: Inspect doors for damage. Doors should open and close smoothly. Comments: _____ _____ _____</p>	<p>A M NR NA</p>
<p>17. Specialty Doors: Inspect sliding and pocket doors for proper operation. They should slide easily, stay on their tracks and latch easily. Comments: _____ _____ _____</p>	<p>A M NR NA</p>
<p>18. Carpet: Inspect carpet for stains, spots, or any damage. Carpet should be securely attached. Comments: _____ _____ _____</p>	<p>A M NR NA</p>
<p>19. Vinyl: Inspect vinyl flooring for stains, bubbles, depressions, ridges or damage. Comments: _____ _____ _____</p>	<p>A M NR NA</p>
<p>20. Wood Floor: Inspect wood flooring for damage. Comments: _____ _____ _____</p>	<p>A M NR NA</p>
<p>21. Concrete Floors: Inspect for damage. Comments: _____ _____ _____</p>	<p>A M NR NA</p>
<p>22. Grout: Inspect grout for discoloration or cracking. Comments: _____ _____ _____</p>	<p>A M NR NA</p>
<p>23. Hard Surfaces (quarry tile, ceramic tile, slate, flagstone, marble, granite): Inspect hard surfaces for unevenness, stains, any damage or gaps in seams. Comments: _____ _____ _____</p>	<p>A M NR NA</p>
<p>24. Countertops: Inspect all countertop surfaces and edges for any damage or missing caulking. Comments: _____ _____ _____</p>	<p>A M NR NA</p>

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<p>25. Interior Stairs and Railings: Inspect surfaces for protruding objects or other damage. Check that stairs and railings are secure. Listen for unusual popping or creaking.</p> <p><i>Comments:</i> _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>
<p>26. Drywall: Inspect ceilings and walls for sagging, bowing, visible nail heads or any damage.</p> <p><i>Comments:</i> _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>
<p>27. Interior Paint and Stain: Inspect paint and stain for discoloration or shade variation. Paint and stain should adequately cover all surfaces. Inspect for overspray onto other surfaces. Inspect painted and stained surfaces for damage.</p> <p><i>Comments:</i> _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>
<p>28. Interior Ironwork: Inspect ironwork for unintentional rust on surfaces.</p> <p><i>Comments:</i> _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>
<p>29. Mirrors/Interior Glass/Shower Doors: Inspect for secure installation or damage.</p> <p><i>Comments:</i> _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>
<p>30. Glass: Inspect glass for any damage.</p> <p><i>Comments:</i> _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>
<p>31. Windows: Inspect windows for damage. Windows should open and close without difficulty. Inspect screens for any damage.</p> <p><i>Comments:</i> _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>
<p>32. Skylights: Visually inspect for signs of leaks or any damage.</p> <p><i>Comments:</i> _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>

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<p>33. Electrical Fixtures: Inspect fixture surfaces, switch and plug covers for any damage. Comments: _____ _____ _____</p>	<p>A M NR NA</p>
<p>34. Electric Panels: Inspect to ensure that the breakers are in panel boxes and are properly labeled. Comments: _____ _____ _____</p>	<p>A M NR NA</p>
<p>35. Lighting: Check fixtures to determine if light bulbs are in place, fixtures are operating properly and for damage. Comments: _____ _____ _____</p>	<p>A M NR NA</p>
<p>36. Communications (Television, Cable, Internet, Telephone): Inspect all communication cover plates and fixtures for damage. Comments: _____ _____ _____</p>	<p>A M NR NA</p>
<p>37. Bath Accessories: Inspect toilet paper holders and towel bars for secure installation and for damage. Comments: _____ _____ _____</p>	<p>A M NR NA</p>
<p>38. Ceiling fans: Check fixtures to determine that all functions are operating properly and check for damage. Comments: _____ _____ _____</p>	<p>A M NR NA</p>
<p>39. Plumbing Fixtures: Inspect plumbing fixtures for secure installation, stains or damage. Comments: _____ _____ _____</p>	<p>A M NR NA</p>
<p>40. Toilets: Inspect toilets for secure installation or damage. Water shall not run continuously. Comments: _____ _____ _____</p>	<p>A M NR NA</p>

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<p>41. Closet Shelving: Inspect shelving and rods for secure installation. Brackets that support shelving and rods shall be installed no more that four feet apart.</p> <p>Comments: _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>
<p>42. Heating and Cooling Systems: Inspect filters and thermostats. Make sure they are securely attached.</p> <p>Comments: _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>
<p>43. Fireplaces and gas logs: Inspect all visible components of the fireplace and chimney. Note any damage.</p> <p>Comments: _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>
<p>44. Cabinets: Inspect cabinets for damage and proper alignment.</p> <p>Comments: _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>
<p>45. Exterior Concrete (Flatwork): Inspect for damage.</p> <p>Comments: _____</p> <p>_____</p> <p>_____</p>	<p>A M NR NA</p>
<p>46. Other Comments (add additional pages, as necessary):</p> <p>Comments: _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	

Please contact the Texas Residential Construction Commission if you have any questions: 512-463-1040 or 877-651-TRCC (8722).

Thank you.