

INSTRUCTIONS, FORM, AND AFFIDAVIT FOR

REC MICROGENERATOR AGGREGATOR REGISTRATION *For the Texas Renewable Energy Credit Market*

WHO MUST REGISTER

A renewable energy credit (REC) aggregator, as that term is defined in PUC Substantive Rule 25.173(c)(10), shall register. REC aggregators shall provide the information required in the Renewable Energy Credit Microgenerator Listing Form for those REC microgenerators that were connected to the grid prior to the enactment of this form without the need for the REC microgenerator's signature.

FILING INSTRUCTIONS

A **sworn** Registration Form and Affidavit shall be submitted to:

Central Records Filing Clerk
Public Utility Commission of Texas
1701 N. Congress Avenue
P.O. Box 13326
Austin, Texas 78711-3326
Telephone: (512) 936-7180

The registering party (aggregator) shall file the completed form in compliance with the Commission's Procedural Rules, which can be found on the Commission's web site, <http://www.puc.state.tx.us>.

- A response must be provided for *EVERY* question. If you believe a question is not applicable, explain why the question is not applicable. The acronym "N/A" and the phrase "Not Applicable" are not appropriate responses to any question on the form.
- Seven copies (six copies and one original) of the completed form shall be submitted at the time of filing the registration with the Commission's Central Records Division.
- These instructions are not to be filed with the application.

The registering party shall answer all of the questions on this Registration Form in a truthful, correct, and complete manner, and shall promptly notify the Commission of any substantive changes in the information provided in this application by filing seven copies (six copies and one original) of the changes with the Commission's Filing Clerk.

**REGISTRATION FORM FOR
RENEWABLE ENERGY CREDIT (REC) MICROGENERATOR
AGGREGATOR**

PROJECT NO. _____ (*Assigned by Central Records when registration is initially filed*)

Check the most appropriate box to describe the submission of this document:

- This submission opens a new REC microgenerator aggregator registration.
- This submission supplies additional information for a pending REC microgenerator aggregator registration. (Filed under originally assigned Project No. _____.)
- This submission amends an existing, completed REC microgenerator aggregator registration. (Filed under originally assigned Project No. _____.)

1. Legal name of registering party:

2. Trade or commercial name(s) under which the registering party intends to operate.

3. Registering party's Texas business address.

4. Registering party's principal place of business.

5. Authorized representative of registering party to contact about this application:

NAME:

TITLE:

ADDRESS:

TELEPHONE:

FAX:

E-MAIL ADDRESS:

6. State the total number of microgenerators that you represent: _____.

7. State the number of aggregations (aggregation units) that you represent: _____.

Each aggregation unit shall be comprised of two or more microgenerators for which the same method of calculating renewable energy credits will be used.

State the method of calculating the megawatt-hour (MWh) of energy production that will be used for each aggregation unit. (For each aggregation unit, complete the following information. Add additional pages if necessary for more aggregation units).

Aggregation Unit: _____

Method of calculating the MWh of energy production for this aggregation unit:

List of microgenerators for this aggregation unit:

AFFIDAVIT

(Shall be notarized by a public notary.)

STATE OF _____
COUNTY OF _____

BEFORE ME, the undersigned authority, on this day personally appeared the undersigned, who, after being duly sworn, stated on his or her oath that he or she is entitled to make this Affidavit, and that the statements contained below and in the foregoing are true and correct.

I am an authorized representative of the registering party, which is registering as a REC microgenerator aggregator.

I swear or affirm that I have personal knowledge of the facts stated in the attached registration, that I am competent to testify to them, and that I have the authority to submit this registration application on behalf of the microgenerators that are identified in the Registration Form. I further swear or affirm that all statements made in the Registration Form are true, correct, and complete and that any substantial changes in such information that occur prior to the approval of this registration application will be provided to the Public Utility Commission of Texas in a timely manner. I swear or affirm that I will comply with all requirements of the applicable law, rules, and the provisions in Section 14, "Renewable Energy Trading Program" of the Electric Reliability Council of Texas Protocols, including any required submission to the Public Utility Commission of Texas prior to the provision of electric service. I have verified all information in each microgenerator listing form. In addition, I swear or affirm that the registering party will update any changes to the submitted microgenerator information within 30 days of when the registering party receives notification, or becomes aware, of the change.

Signature of Authorized Representative

Printed Name

Name of Registering Party

Sworn and subscribed before me this ____ day of _____, _____.
Month Year

Notary Public

Renewable Energy Credit Microgenerator Listing Form

(Each microgenerator shall complete this form and submit to the aggregator to include with the Aggregator Registration Form.)

| | | |
|-----|---|--|
| 1. | Name of microgenerator owner | |
| 2. | Street address or geographical location of microgenerator | |
| 3. | Contact person's name | |
| 4. | Contact person's telephone number | |
| 5. | Contact person's email, if available | |
| 6. | Type of renewable generating technology | _____ Biomass _____ Solar _____ Wind _____ Other (Specify): |
| 7. | Fossils fuels used (if any) | Yes _____ No _____ |
| 8. | If yes to Item 7 above, percentage of generation from fossil fuel to be subtracted from annual renewable generation | |
| 9. | Generation capacity eligible for renewable energy credits (in MW) | |
| 10. | How will the eligible generation be determined? | Manually _____ Metered _____ Other _____ |
| 11. | Date when commercial operation began/will begin | |

I acknowledge that I am subject to and am familiar with the Public Utility Regulatory Act (PURA), the Rules of the Public Utility Commission of Texas, and Electric Reliability Council of Texas (ERCOT) Protocols as related to the renewable energy credits trading program and the registration and role of a renewable energy credit microgenerator. I swear or affirm that the information presented for the above microgenerating facility in this listing form is correct. I further swear or affirm that I will inform the REC Aggregator of any change in the information contained in this listing form, and that such notification will be provided in writing no later than 30 days after I discover the change.

Owner or authorized representative of microgenerating facility

Date