



# Texas Court Security Incident Report

- District, County and Justice Courts -  
Texas Code of Criminal Procedure, Art. 102.017(f)

**Form must be submitted not later than the 3<sup>rd</sup> business day after the date the incident occurred.**

This form is for administrative purposes only. If law enforcement attention is needed, contact the local police or sheriff's department.

<b>1. Information of Person Completing Form:</b>		
Last	First	Area Code and Phone
Title		Email

<b>2. Type of Court:</b> <input type="checkbox"/> District <input type="checkbox"/> County <input type="checkbox"/> Justice <input type="checkbox"/> Not related to a particular court type <b>Name of Court or Courthouse/Court Building:</b> _____	<b>3. County:</b> _____  <b>4. Incident Date:</b> _____ <b>Time:</b> _____ <input type="checkbox"/> AM <input type="checkbox"/> PM
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**5. Type of Incident:**

Physical assault       Disorderly behavior  
 Bomb threat             Hostage situation  
 Threat  
*Type of threat:*  Verbal  Written  
*Threat against:*  Judge, judicial officer, or court staff  
 Attorneys, witnesses, or jurors  
 Other: \_\_\_\_\_

Prisoner escape attempt  
 Attempt to bring a weapon into the courtroom or court building  
 Other: \_\_\_\_\_

**9. Who was the perpetrator in the incident?**

Name: \_\_\_\_\_

Criminal defendant/juvenile respondent  
 Plaintiff/non-criminal defendant/respondent/petitioner  
 Family member/friend of party in the case  
 Member of public (unknown relation to any case)  
 Other: \_\_\_\_\_

Was this individual charged as result of the incident?  
 No  Yes  Pending

**6. Location of Incident:**

Courtroom of:  Judge  
 Other judicial officer (associate judge, magistrate, etc.)  
 Chambers of:  Judge  
 Other judicial officer (associate judge, magistrate, etc.)  
 Staff offices of:  Judge  
 Other judicial officer (associate judge, magistrate, etc.)

Clerk's office  
 Holding area  
 Parking lot  
 Public area of courthouse/court building (lobby, hallway, etc.)  
 Other: \_\_\_\_\_

**10. Was the incident reported to law enforcement?**

No  
 Yes, name of agency: \_\_\_\_\_

**7. Was a weapon involved?**

No  Yes, identify all weapons involved:  
 Gun  Knife  Blunt object  
 Other: \_\_\_\_\_

**11. Was this incident related to a particular case within the court?**

Criminal  Civil  Mental Health  Not related to a particular case  
 Family  Probate  Juvenile

Case Number: \_\_\_\_\_  
 Style: \_\_\_\_\_

**8. Was anyone injured?**

No  Yes, type of injury: \_\_\_\_\_  
 If yes, was medical attention rendered?  No  Yes

**12. Description of Incident:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
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