

**APPENDIX III
CHAPTER 25
RECORDS, REPORTS, AND OTHER INFORMATION
THAT MAY BE REQUIRED**

This appendix lists other sections of the commission's Substantive Rules, **in addition to those found in Chapter 25, Subchapter D**, that contain additional requirements for records, reports, and other required information that electric utilities, apartment owners or other persons may be required to provide to the commission. This appendix is to assist persons in locating the requirements. Failure to list a requirement in this appendix does not relieve the person responsible for filing the information of the requirement.

DESCRIPTION OF RECORD	RULE LOCATION
Records of deposit	§25.24(i)
Billing information	§25.25
Written plan for Spanish Language requirements	§25.26(b)
Documentation of switchovers	§25.27(c)
Complaints	§25.30(c)(3)
Maps and description of all electric utility facilities	§25.31(b)(4)
Customer information packets	§25.31(c)
Price to beat filing requirements	§25.41(f)(1)(C), (f)(3)(A) and (D), and (I)
Quarterly reports beginning January of each year - reporting customer information	§25.43(r)(1)-(3)
Voltage surveys	§25.51(e)(2)
Record of interruption	§25.52(d)
Summary Report of significant interruptions	§25.52(e)
Emergency Operations Plan	§25.53
Report on Change in Control, Sale of Property, Purchase of Stock, or Loan	§25.74
Quarterly Wholesale Electricity Transaction Reports	§25.93
Repair of transmission facilities due to emergency operations	§25.101(c)(3)
Routine activities associated with transmission facilities	§25.101(c)(5)
Power Marketers: Registration or Proof that Registered with FERC; initial information	§25.105(b)(2), (c) and (d)
Quarterly financial information demonstrating continued compliance with (f)(4)	§25.107(f)(4)
Requirements for reporting and changing the terms of a retail electric provider certificate	§25.107(i)

Post-registration requirements for self-generators and power generation companies	§25.109(g) and (h)
Post-registration requirements for aggregators	§25.111(i)
Meter Records	§25.122
Records of certifications and calibrations	§25.124(d)(5)
Record of station output and purchases of energy	§25.127(b)
Record of automatic circuit breaker operations	§25.128(b)
Billing and calculation of the average cost per billing unit records (Apartment house owners)	§25.141(c)
Records relating to electric utility billings, submeter readings, . . .	§25.142(b)
Submeter records	§25.142(e)(2)
Annual reports on new generating facilities owned or operated in Texas	§25.172(h)
Annual report by program administrator pertaining to renewable energy power generators and retail entities	§25.173(g)(11)
Energy efficiency plans and reports shall be filed by April 1 of each year	§25.181(m)
Energy efficiency service providers shall provide to customers disclosures and contractual provisions required by this subsection.	§25.181(s)
Reporting and Evaluation of Energy Efficiency Programs	§25.183
Tariff for wholesale transmission service at distribution level voltage	§25.191(d)(2)(C)
Current year's average 4CP demand for each DSP	§25.192(d)
TSP's reports to monitor transmission costs and revenues	§25.192(g)(5)
Semi-annual reports required to monitor costs recovered through the TCRF clause	§25.193(e)
Contracts for all new interconnection agreements	§25.195(e)
Pre-Interconnection studies for network interconnection of distribution generation	§25.211(i)
Designation of utility's distributed generation contact person	§25.211(l)(2)
Reporting requirements for applications received for interconnection and parallel operation of distributed generation	§25.211(n)

DESCRIPTION OF RECORD	RULE LOCATION
Testing of protection systems – Customer will maintain records of maintenance activities and a log of generator operations for generation systems greater than 500 kW.	§25.212(i)
T&D utilities shall file tariffs for metering within 60 days of effective date	§25.213(b)(7)
Electric utility costs separation compliance filing	§25.221(d) and (e)
Descriptions of energy services	§25.223(f)
Tariff to implement service request by General Land Office	§25.227(e)
Monthly reports containing all information required to monitor monthly fuel-related costs and revenues, . . .	§25.235(c)
Final fuel reconciliations	§25.236(g)
Petitions to revise fuel factors.	§25.237(d)
Monthly reports containing all information required to monitor costs recovered through the PCRf, . . .	§25.238(b)(6)
Tariffs	§25.241
Rates for sales to qualifying facilities	§25.242(d)(2)
Data requests for large electric utilities (avoided costs, addition of capacity, estimated capacity costs, etc.)	§25.242(e)(2) and (4)
Specific requirements for small electric utilities (avoided costs, capacity, etc.)	§25.242(e)(3)
Report to renewable energy tariff subscribers	§25.251(h)
Customer education program for renewable energy	§25.251(j)
Request for approval of environmental clean-up cost effectiveness determinations	§25.261(e)
Obligation to file a true-up proceeding	§25.263(d)
REPs shall provide information to the independent third party as needed for calculations of true-up of PTB revenues	§25.263(j)(6)
Accounting policies and procedures that assure the electric utility is adequately compensated by the holding company or affiliate	§25.271(c)(2)(E)
Notice of conflict with FERC or SEC orders or regulations regarding Code of Conduct	§25.272(b)(3)
Update to affiliate's internal code of conduct and	§25.272(i)(2)

compliance plan	
Code of Conduct compliance audits	§25.272(i)(3)
DESCRIPTION OF RECORD	RULE LOCATION
Code of Conduct informal complaint procedure	§25.272(i)(4)
Notice of conflicts with FERC or SEC orders or regulations regarding contracts between electric utilities and competitive affiliates	§25.273(b)(3)
Contracts with competitive affiliates	§25.273(e)
Written declaration of structural or functional unbundling	§25.275(b)(2)
Report of total metered electric energy delivered through TDBU's system (annual filing)	§25.275(b)(6)
Annual report of code-related activities	§25.275(d), including information in (e),(f), (n)(2)(E), and (o)(1)(h)
Report of deviations from code of conduct	§25.275(g)
Notice of newly created affiliates	§25.275(h)
Employee transfers and temporary assignments	§25.275(i)(2)(C) and (D)
Separate books and records	§25.275(i)(4)
Notice of provision of aggregate customer information	§25.275(l)(2)
Code implementation filing	§25.275(n)(1)
Complaint procedure	§25.275(n)(2)
Records of transactions involving competitive energy-related activities	§25.275(o)(1)(D)
Reporting and auditing requirements	§25.275(o)(3)
Agreements between electric utilities and institutional trustees or investment managers	§25.301(b)(3)
Cost study and funding analysis	§25.303(f)(2)
Annual report due on May 15 of each year on status of Decommissioning Trust Fund	§25.303(f)(6)
Annual report due by May 1 of each year on status and administration of trusts	§25.304(g)
Business separation plan	§25.342(c) and (e)
Petitions relating to the provisions of competitive energy services	§25.343(d)
Filing requirements for competitive energy services	§25.343(e)
Cost separation	§25.344(c)
Recovery of stranded costs	§25.345(g)
Allocation of stranded costs	§25.345(h)
Persons owning or operating new on-site generation or eligible on-site generation shall file information required by §25.105	§25.345(i)(6)

DESCRIPTION OF RECORD	RULE LOCATION
ERCOT reports concerning its governance, operations and budget, reliability region, transmission planning efforts	§25.361(j)
ERCOT annual report requirements	§25.362(h)
ERCOT long-term operations plan	§25.362(k)
Daily, monthly, and quarterly reports on prices and congestion; Annual report on the state of the market; and Periodic or special reports on market conditions or specific events as directed by the commission.	§25.365(k)
Utilities' annual report due January 31 st of each year reporting completion of items required in §25.422.	§25.422(f)
Reporting by market participants and independent organizations (status reports due)	§25.431(j)(3)
Retail competition pilot project compliance filings	§25.431(l)
System benefit fee remittance report	§25.451(g)(3)
Rate reduction discount monthly activity report	§25.451(j)
Quarterly energy efficiency report	§25.453(d)
Annual energy efficiency report	§25.453(e)
Low-Income Discount Administrator (LIDA) to each REP: Monthly list of low-income customers eligible to receive rate reduction	§25.454(g)(2)(E)
REPs: Monthly residential customer information to LIDA	§25.454(g)(3)(A)
System benefit fee annual report	§25.457(g)
Monthly activity report of discounts or bill payment assistance in order to request reimbursement	§25.457(j)
Two monthly reports: 1) amount of system benefit fee collected and paid by the entity's retail customers; and 2) amount of system benefit fee paid by the transmission and distribution only customers	§25.457(k)
Record retention requirements	§25.474(i)
Performance reports showing actual and estimated meter reads, etc.	§25.474(q)(3)
Records of deposit	§25.478(h)
Annual report by retail electric providers relating to alternate payment programs and payment assistance	§25.480(g)(2)(B)
Record of customer notifications	§25.484(g)

DESCRIPTION OF RECORD	RULE LOCATION
Record of all telephone numbers contacted or attempted to contact for telemarketing purposes	§25.484(i)
Success rate in processing standard electronic move-in requests for residential customers; and success rate in processing requests for reconnection of electric service	§25.490(c)
Retail electric provider annual reports	§25.491(c)
ERCOT shall publish short-term PASA and medium-term PASA	§25.505(d)
Resource and transmissions information shall be provided to ERCOT	§25.505(e)
ERCOT shall report on findings of benefits of EILS within 70 days after completion of contract period	§25.507(f)