

FY 2009
CHAPTER 59 ASSET FORFEITURE REPORT
BY LAW ENFORCEMENT AGENCY

Agency Name:	Reporting Period: (local fiscal year)
_____	_____
Agency Mailing Address:	example: 01/01/09 to 12/31/09, 09/01/08 to 08/31/09 etc.

Phone Number:	

County:	

NOTE: PLEASE ROUND ALL DOLLAR FIGURES TO NEAREST WHOLE DOLLAR.

I. Beginning Balance

A) Forfeited Funds..... \$ _____

INSTRUCTIONS: Include total amount of forfeited funds on hand (in your agency’s account or in your agency’s possession) at beginning of the reporting period including interest. **Do not** include funds that have been forfeited but not yet received by your agency.

B) Seized Funds..... \$ _____

INSTRUCTIONS: Include total amount of seized funds on hand (in your agency’s possession) at beginning of reporting period. Include funds that may have been forfeited but have not been transferred to your agency’s forfeiture account. **Do not** include funds that are in an account held by another agency, e.g., the District Attorney’s account.

II. Seizures and Forfeiture Receipts during Reporting Period

A) Currency and Negotiable Instruments

1) Amount Seized by Reporting Agency..... \$ _____

INSTRUCTIONS: Include only those seizures which occurred during the reporting period and where the seizure affidavit required by Article 59.03 is sworn to by a peace officer employed by your agency.

2) Amount Forfeited to and Received by Reporting Agency (including interest) \$ _____

INSTRUCTIONS: Do not include amounts forfeited but not yet received by your agency; Interest refers to the amount earned prior to forfeiture and distributed as part of the judgment of forfeiture.

3) Amount Returned to Defendants..... \$ _____

B) Other Property

List the number of items seized for the following categories. Include only those seizures where the seizure affidavit required by Article 59.03 is sworn to by a peace officer employed by the agency filing this report. If property is sold or is to be sold, list under “Proceeds Received by Reporting Agency from Sale of Above-Listed Property” (see below) in the reporting year in which the proceeds are received.

Please note - this should be a number not a currency amount. Example 4 cars seized, 3 cars forfeited and 0 cars put into use.	SEIZED	FORFEITED TO AGENCY	PUT INTO USE BY AGENCY
1) MOTOR VEHICLES (Include cars, motorcycles, tractor trailers, etc.)			
2) REAL PROPERTY (Count each parcel seized as one item)			
3) COMPUTERS (Include computer and attached system components, such as printers and monitors, as one item)			
4) FIREARMS (Include only firearms seized for forfeiture under Chapter 59. Do not include weapons disposed under Chapter 18.)			
5) Other Property: Description: _____			
Other Property: Description: _____			
Other Property: Description: _____			

III. Proceeds Received by Reporting Agency from Sale of Above-Listed Property (Categories 1 through 5)..... \$ _____

INSTRUCTIONS: Include amounts received for all property sold during the reporting period, even if the subject property was forfeited in a prior reporting period.

IV. Forfeited Property and Proceeds Received From Another Agency

INSTRUCTIONS; Enter the total dollar amount or total number of items received pursuant to a **sharing agreement where the forfeiture judgment awarded ownership of the property to another agency** prior to it being transferred to your agency.

A. Proceeds - (should be a dollar amount)..... \$ _____

B. Vehicles.- (should be a number not a currency amount)..... _____

C. Other - (should be a number not a currency amount)..... _____

V. Interest Earned on Forfeited Funds During Reporting Period..... \$ _____

INSTRUCTIONS: Include only the amount of interest earned on forfeited funds or interest earned on funds derived from the sale of forfeited property. Do not include interest earned if funds are on deposit in an account that does not belong to your agency, e.g. the District Attorney's account.

VI. Expenditures

INSTRUCTIONS: List the total amount expended for each of the following categories. **This category is ONLY for expenditures made from Chapter 59 funds.** If proceeds are expended for a category not listed, state the amount and nature of the expenditure under the "Other" category.

Salaries.....	\$	
Overtime.....	\$	
Equipment (includes vehicles, computers & software, maintenance costs, etc.).....	\$	
Supplies (includes cellular air time, miscellaneous commodities).....	\$	
Travel.....	\$	
Training.....	\$	
Paid to or Shared with Cooperating Agency.....	\$	
Confidential Informant Payments.....	\$	
Prevention / Treatment Programs.....	\$	
Facility Costs (building purchase, lease payments, remodeling, maintenance fees etc.).....	\$	
Miscellaneous Fees (bank account service charges, insurance, audit fees, witness fees etc.).....	\$	
Other: (attach additional sheets if necessary)		
Description: _____ \$ _____		
Description: _____ \$ _____		
Description: _____ \$ _____		
	Other Total	\$
<u>TOTAL EXPENDITURES:</u>		\$

CERTIFICATION

COUNTY JUDGE, MAYOR OR OTHER
APPROPRIATE HEAD OF GOVERNING
BODY OR DESIGNEE:

TITLE:

SIGNATURE:

DATE:

RETURN COMPLETED FORM TO:

renee.gray@oag.state.tx.us
(512)305-8882

Office of the Attorney General
Criminal Prosecutions Division, ATTN: Kent Richardson
P.O. Box 12548
Austin, TX 78711-2548
kent.richardson@oag.state.tx.us
(512)936-1348
FAX (512)494-8283