

Insurance Service Representative (ISR) Transfer/Cancel Employment Form

Transfer or Sponsor Fee: \$10.00

This form must be completed to appoint an ISR employed to act on behalf of a General Lines Property and Casualty or Personal Lines Property and Casualty agent/agency as provided in *Texas Insurance Code* §4051.151 or to cancel that ISR relationship.

To TRANSFER an ISR from one General Lines Property and Casualty or Personal Lines Property and Casualty agent/agency to another, complete Parts I, II, and III. To SPONSOR a currently licensed ISR whose employment relationship has been canceled on TDI's records, complete Parts I and II. To CANCEL an ISR employment relationship, complete Parts I and III.

When submitting this form to TRANSFER or SPONSOR an ISR, please include the \$10.00 fee. Make checks payable to the Texas Department of Insurance. All fees are nonrefundable and nontransferable. A fee is not required to cancel an ISR employment relationship.

Part I-Identification. Must be completed.

Full Legal Name of licensed ISR.

Part III—Cancellation of Existing Recorded ISR Employment Relationship Must be completed by either the ISR or the current General Lines Property and Casualty or Personal Lines Property and Casualty Agent: The license number for appointing corporate or partnership entity (if applicate Casualty agent) agent/agency to cancel the ISR employment relationship as shown on TDI's records. The license number of SSN of Current individual sponsor or Date signed The license number of SSN of Current individual sponsor or Date signed The license number of SSN of Current individual sponsor or Date signed The license number of SSN of Current individual sponsor or Date signed The license number of SSN of Current individual sponsor or Date signed The license number of SSN of Current individual sponsor or Date signed The license number of SSN of Current individual sponsor or Date Signed The license number of Current sponsoring corporate or partnership entity		LA	ST NAME	MI SUFFIX	
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With few exceptions, you are entitled to be informed about the information that the Texas Department of Insurance (TDI) collects about you. Under sections 552.021 and 552.023 of the *Texas Government Code*, you have the right to review or receive copies of information about yourself, including private information. However, TDI may withhold information for reasons other than to protect your right to privacy. Under section 559.004 of the *Texas Government Code*, you are entitled to request that TDI correct information that TDI has about you that is incorrect. For more information about the procedure and costs for obtaining information from TDI or about the procedure for correcting information kept by TDI, please contact the Agency Counsel Section of TDI's Legal & Compliance Division at (512) 475-1757 or visit the Corrections Procedure section of TDI's Web site at www.tdi.state.tx.us