

**SKILLS DEVELOPMENT FUND PROGRAM – LWDB REVIEW & COMMENTS FORM**

**LOCAL WORKFORCE DEVELOPMENT BOARD  
REVIEW & COMMENTS FORM**

**SKILLS DEVELOPMENT FUND PROGRAM**

An applicant submitting a Skills Development Fund proposal to the Texas Workforce Commission (TWC) is required to obtain the review and comments of the Local Workforce Development Board (Board) in the workforce area(s) where project participants will be employed at the completion of the training project. This information must then be submitted with the applicant’s proposal package prior to TWC’s evaluation of the grant request.

***Important Note:*** *For projects that include more than one workforce area, this form is not required if:*

- *Less than 25% of the total number of project participants will be employed in a workforce area; AND*
- *The number of project participants that will be employed in a workforce area is less than 50.*

**Name of Applicant:**

**Grant Amount Requested:**     \$

**Name of Board:**

**Board Comments:**

By signing below, the Board indicates that its representative has reviewed the proposal.

\_\_\_\_\_  
**Signature of Board’s Authorized Reviewer**

\_\_\_\_\_  
**Title of Reviewer**

\_\_\_\_\_  
**Typed Name of Reviewer**

\_\_\_\_\_  
**Date**