

Determining "Highly Qualified" Status Secondary Special Education Teacher (7-12)

Teacher's Name _____ Date _____

The following criteria must be met by **any secondary teacher** teaching a special education core academic subject to meet the definition of "highly qualified."

Holds at least a bachelor's degree: _____ Yes _____ No

AND

Has appropriate state **special education teaching certification**: _____ Yes _____ No

In addition, secondary teachers **must demonstrate subject competency** in every core academic subject area teaching assignment.

Any secondary teacher may demonstrate subject competency for any core academic subject taught in one of the following ways.
Documentation must be maintained in teacher's service record or personnel folder.

NEW TEACHER

EXPERIENCED TEACHER

Use the following criteria for teachers who are **new to the profession**, defined as having less than one year (90 days) of creditable teaching experience, prior to the start of the current school year.

Use the following criteria for teachers who had at least one year (90 days) of creditable teaching experience as of the start of the current school year.

Subject : _____

Subject : _____

Has passed the appropriate ExCET exam: _____ Yes _____ No

Has passed the appropriate ExCET exam: _____ Yes _____ No

OR

OR

Has passed the appropriate TExES exam: _____ Yes _____ No

Has passed the appropriate TExES exam: _____ Yes _____ No

OR

OR

Has academic major in the subject taught: _____ Yes _____ No

Has academic major in the subject taught: _____ Yes _____ No

OR

OR

Has Graduate Degree in the subject taught: _____ Yes _____ No

Has Graduate Degree in the subject taught: _____ Yes _____ No

OR

OR

Has coursework equivalent to an undergraduate major in the subject taught (24 hours with 12 being upper division): _____ Yes _____ No

Has coursework equivalent to an undergraduate major in the subject taught (24 hours with 12 being upper division): _____ Yes _____ No

OR

OR

(If teaching core academic subjects exclusively to children assessed on alternate achievement standards and providing instruction only at the elementary level)

Meets Highly Qualified for Elementary: _____ Yes _____ No
(Attach Elementary Highly Qualified Worksheet)

Meets HOUSE* for Secondary: _____ Yes _____ No

(If teaching core academic subjects exclusively to children assessed on alternate achievement standards and providing instruction only at the elementary level)

Meets Highly Qualified for Elementary: _____ Yes _____ No
(Attach Elementary Highly Qualified Form)

OR

OR

(If teaching core academic subjects exclusively to children assessed on alternate achievement standards and providing instruction above elementary level)

Demonstrates Appropriate Level of Knowledge* as defined by TEA:
_____ Yes _____ No

(If teaching core academic subjects exclusively to children assessed on alternate achievement standards and providing instruction above elementary level)
Demonstrates Appropriate Level of Knowledge* as defined by TEA:
_____ Yes _____ No

Teacher meets the definition of highly qualified: _____ Yes _____ No

Teacher meets the definition of highly qualified: _____ Yes _____ No

TExES Exams meeting subject competency requirements to 8th grade.:
EC-12 Special Ed. (Reading/LA or Math)
4-8 Generalist (Reading/LA, Math, Science, Social Studies)
4-8 Content Specific Exam (for specific content area only)

NOTE: New Special Ed teachers who teach multiple subjects and are highly qualified in math, language arts, or science at the time of hire may demonstrate highly qualified in other subject areas within 2 years after the date of employment, which may include using HOUSE after one year of teaching experience.

**If using Appropriate Level of Knowledge or HOUSE for Secondary Option to determine subject competency for secondary special education teachers, you must attach Appropriate Level of Knowledge/HOUSE worksheet for each subject. The teacher must be eligible for one of the allowable continued uses of HOUSE options.*

Signature of Authorized Administrator

Date

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