

Determining "Highly Qualified" Status
Elementary Special Education Teacher (PK-6th)

Teacher's Name: _____ Date: _____

This documentation should be maintained in teacher's service record.

NEW TEACHER

Use the following criteria for teachers who are new to the profession, defined as having less than one year (90 days) of creditable teaching experience, prior to the start of the current school year.

Holds at least a Bachelor's Degree:

___ Yes ___ No

AND

Has appropriate Texas Special Ed. teaching certification:

___ Yes ___ No

AND

Has demonstrated subject competency in the area being taught in one of the following ways:

Has passed the appropriate ExCET (content specific) exam:

___ Yes ___ No

OR

Has passed the appropriate TExES exam:

___ Yes ___ No

OR

Has passed another state exam accepted by SBEC for Texas Certification: ___ Yes ___ No

EXPERIENCED TEACHER

Use the following criteria for teachers who have at least one year (90 days) of creditable teaching experience as of the start of the current school year.

Holds at least a Bachelor's Degree:

___ Yes ___ No

AND

Has appropriate Texas Special Ed. teaching certification:

___ Yes ___ No

AND

Has demonstrated subject competency in the area being taught in one of the following ways:

Has passed the appropriate ExCET (content specific) exam:

___ Yes ___ No

OR

Has passed the appropriate TExES exam:

___ Yes ___ No

OR

Has passed another state exam accepted by SBEC for Texas Certification: ___ Yes ___ No

OR

Meets the criteria for HOUSE Option A:

___ Yes ___ No

OR

Meets the criteria for HOUSE Option B:

___ Yes ___ No

Note: New Special Education teachers who teach multiple subjects and are highly qualified at the time of hire in math, language arts, or science may demonstrate highly qualified in other subject areas within 2 years after the date of employment. Demonstration of highly qualified in "other" subjects may include using HOUSE A or HOUSE B for elementary after one creditable year of experience is obtained.

TExES Exams meeting subject competency requirements through 8th grade:

- EC-12 Special Education (for Reading/LA and/or Math)
- 4-8 Generalist (Reading/LA, Math, Science, and Soc. Studies)
- 4-8 Content Specific Exam (for specific content area only)

***If using HOUSE Option A or HOUSE Option B to demonstrate competency, you must attach the HOUSE Option worksheet for Elementary.**

Teacher **meets** the definition of Highly Qualified: _____

Yes _____ *No _____

Signature of Authorized Administrator

Date

*If the teacher does not meet the definition of highly qualified, a plan must be developed by the LEA to ensure the teacher will meet the highly qualified requirements for the subject area assignment by the end of the current school year.