

Determining "Highly Qualified" Status
Appropriate Level of Knowledge/HOUSE Worksheet for
Secondary Special Education Teachers
Used to Demonstrate Subject Competency

Teacher's Name: _____ Subject: _____ Date: _____

To demonstrate subject area competency through the appropriate level of knowledge option or the HOUSE option, the special education teacher must document one creditable year of teaching experience in the subject being taught or a closely related field and document 24 points from the following:

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|--|------------------------------|
| Meets the standard for Elementary Highly Qualified: (see special note #1)
(9 points for competency in Reading/Language Arts, Math, Science, or Social Studies) | Points Received
_____ (9) |
| OR | |
| Passing an appropriate TExES Certification Exam:
(12 points for any of the following):
EC-12 Special Education (Competency in Reading/LA or Math through 8 th Grade)
4-8 Generalist (Competency in Reading/LA, Math, Science, or Social Studies)
4-8 Content Specific Exam (for specific content area only) | _____ (12) |
| AND | |
| 1 point for each year of teaching experience at the secondary level in the subject to be taught or a closely related field (maximum of 12 points-see special note #2) | _____ |
| OR | |
| 1 point for each hour of college coursework in the subject to be taught or in a closely related field (see special note #3) | _____ |
| OR | |
| 1 point for every 15 hours of Professional Development in the subject to be taught or a closely related field that meets the standards for CPE credit.
(see special note #3) | _____ |

Total Points: (Must equal or exceed 24 points) _____

At least 6 points represent the specific subject to be taught: Yes No

Special Notes:

1. If using the Elementary HOUSE option for documenting the 9 points for meeting the standard for Elementary Highly Qualified, the teacher MAY NOT count the same college coursework or professional development for meeting Elementary HOUSE and Secondary Special Education HOUSE.
2. If using the Elementary teaching experience under the Elementary HOUSE option for documenting the 9 points for meeting the standard for Elementary Highly Qualified, the teacher may only count a maximum of 12 years teaching experience in any combination under this HOUSE option.
3. Districts MAY allow 6 points of college coursework or professional development for Special Education strategies or modifications courses or trainings.
4. The list of Closely Related Fields below is not all inclusive; however, districts must maintain documentation on any other fields considered as closely related at the local level.

Documentation of HOUSE:*

- ____ One creditable year of experience prior to the beginning of 2006-2007
 ____ All points earned prior to June 1, 2007

*Experienced teachers who were eligible to implement HOUSE during the 2006-2007 school year may document any highly qualified teacher determinations that use HOUSE options at any time that HOUSE options exist in federal statute.

Continued Allowable Uses of HOUSE: (after one creditable year of experience)

- ____ Rural multi-subject secondary
 ____ Multi-subject special education
 ____ Visiting international teacher
 ____ Secondary teacher required to change assignment
 ____ Secondary foreign language with no certification exam
 ____ Math or Science Secondary teacher
 ____ Validation (determined by TEA only) TEA notification date _____

Closely Related Fields

English Reading Speech Journalism	Reading/LA English Speech Journalism	History Geography Government Economics Political Science	Economics Government History Geography Political Science	Geography History Economics Government Political Science	Arts Art Music Theatre Dance	Civics and Government History Economics Geography Political Science	Foreign Language NONE
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Science* Life Sciences Physical Sciences Biology Earth Science Physics Chemistry	Mathematics* Engineering Statistics Accounting * any other course approved by SBOE for graduation credit	_____ Signature of Authorized Administrator	_____ Date
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