








Texas MEP Guide for Planning Local Migrant Parent Advisory Council (PAC) Meetings









This document is a resource for planning local migrant PAC meetings that solicit meaningful input from parents for improving the Migrant Education Program. The items with a MEP logo bullet indicate important opportunities for parent input.

Calendar (LEA can input events)	Recommended PAC Agenda Items		Resources
	Migrant Specific PAC Business	General Parental Involvement	For information on...
September	<ul style="list-style-type: none"> • Introduction to MEP (LEA migrant services, MEP acronyms, FERPA, PFS) • How to run local PAC meeting (Robert's Rules of Order, How to make a motion) •  Review of current LEA MEP Consolidated NCLB Application for Federal Funding •  PAC suggests agenda items for next meeting (repeats) •  Vote to select parent(s) to attend Migrant State Conference, if applicable 	<ul style="list-style-type: none"> • Navigating your school system (Knowing who to call, having a school calendar and important contact information, bus routes) • Community resources • LEP program placement • Early childhood services 	<ul style="list-style-type: none"> • Running a local PAC meeting, visit the Migrant State PAC web page at: http://www.tea.state.tx.us/nclb/migrant/parentAdvisoryA.html • Guest experts – Consider the School Counselor or Parent Liaison • The Consolidated NCLB Application for Federal Funding - Contact the District Federal Programs Director
October			
November	<ul style="list-style-type: none"> •  Review current District Improvement Plan •  Review PFS Action Plan • Migrant Special Projects: University of Texas Migrant Graduation Enhancement Program (UT), Texas Migrant Interstate Program (TMIP) • Association for Migrant Educators of Texas (AMET) • Building Bridges 	<ul style="list-style-type: none"> • Parents as leaders and advocates • Strategies for increasing parental involvement • College preparation and scholarships 	<ul style="list-style-type: none"> • PFS Action Plan or District Improvement Plan - Contact the district Federal Programs Director • Migrant Special Projects – Visit TMIP at, http://www.psj.tmip.schoolfusion.us/ or Visit the UT Program at, https://www.utexas.edu/cee/dec/migrant/ • AMET, go to, http://www.ametx.org/ • Parent involvement, visit Region 16 ESC: Title I Statewide School Support/Parental Involvement Initiative, at: http://www.esc16.net/dept/isserv/title1swi/index2.htm
December			



Texas MEP Guide for Planning Local Migrant Parent Advisory Council (PAC) Meetings

This document is a resource for planning local migrant PAC meetings that solicit meaningful input from parents for improving the Migrant Education Program. The items with a MEP logo bullet indicate important opportunities for parent input.

Calendar (LEA can input events)	Recommended PAC Agenda Items		Resources
	Migrant Specific PAC Business	General Parental Involvement	For information on...
January	<ul style="list-style-type: none"> •  Vote to send parent(s) to NASDME national conference, if applicable • How to submit a proposal to NASDME • Migrant Reading is Fundamental(RIF): How to get involved • New Generation System (NGS) • Migrant Student Information Exchange (MSIX) 	<ul style="list-style-type: none"> • Understanding report cards • Understanding partial credits, credit consolidation, and credit accrual • Graduation plans: Which one is your child on? • Resources for dropout prevention or recovery 	<ul style="list-style-type: none"> • The migrant RIF program – Contact the district or ESC MEP RIF coordinator, or the Division of NCLB Program Coordination MEP RIF Coordinator (512-463-9374). You can also visit www.rif.org. • NGS, visit the Texas MEP website at http://www.tea.state.tx.us/nclb/migrant/ngsSystem.html • NASDME, visit http://www.nasdme.org/ • A guest expert– Consider the District Dropout Coordinator
February			
March <ul style="list-style-type: none"> • TAKS 	<ul style="list-style-type: none"> •  Local needs assessment •  Local MEP evaluation •  Provide input on District Improvement Plan for next school year •  Provide input on PFS Action Plan for next school year 	<ul style="list-style-type: none"> • Understanding the TAKS exam and score 	<ul style="list-style-type: none"> • A guest expert – Consider the District Testing Coordinator • Needs assessment and program evaluation – Contact the District Federal Programs Director
April <ul style="list-style-type: none"> • TAKS 			
May <ul style="list-style-type: none"> •  Review funding portion of sample NCLB application •  Vote on parent recommendation for services for next school year •  PAC suggests meeting dates for next school year's first meeting that meet parents' time constraints 	<ul style="list-style-type: none"> • TAKS, out-of-state testing, implications of TAKS failure for promotion, next steps if student fails TAKS 	<ul style="list-style-type: none"> • TAKS and out-of-state testing – Contact TMIP at 1-800-292-7006 or visit http://www.psj.tmp.schoolfusion.us/ 	
June			
July			
August			