

COURT REPORTERS CERTIFICATION BOARD
A Division of the Office of Court Administration



FIRM PENALTY FEE REMITTANCE FORM

Payments must be remitted to this address:

P.O. Box 13122
Austin, Texas 78711-3122

For registrations expired more than 90 days & less than one year

| |
|---|
| Please complete all items below and return this form with the \$200 Penalty fee in the form of a MONEY ORDER, CASHIER'S CHECK OR BANK-CERTIFIED CHECK made payable to the STATE OF TEXAS or the COURT REPORTERS CERTIFICATION BOARD. Cash or personal/business checks cannot be accepted. |
|---|

| | |
|-------------------|---------------------|
| Firm Name: | Firm Number: |
| | |

| | |
|-------------------------|--|
| Mailing Address: | |
|-------------------------|--|

| | | |
|--------------|--------------------|--------------------------------------|
| City: | State: (XX) | Zip Code + Four: (12345-1234) |
| | | |

| | |
|----------------|-------------------------------------|
| County: | Phone Number: (123-456-7890) |
| | |

| | |
|---|---|
| E-mail: (Must have @ symbol and dot Example: abcdefg@hijk.com) | Facsimile Number: (123-456-7890) |
| | |

Firm Registration Expiration Date

Date (mm/dd/yyyy)

Signature