New Ethnicity/Race Items to respond to federal reporting requirements

This information will be collected on the HRI: CBM001, CBM002, CBM008, CBM009, CBM00R.

The new data items will be collected in all applicable CBM reports beginning Fall 2010.

Beginning fall 2009, the Coordinating Board will add two new optional ethnicity/race items as the last reporting items on applicable reports (except the CBM002). Institutions will be **required** to complete the current race/ethnicity item and **may** respond to the optional items to test coding of item elements.

The new federal requirement is that two ethnicity/race questions be asked. The items and values are as follows:

Item #??   Ethnic Origin. Enter the code indicating whether the student/faculty member is of Hispanic or Latino origin or not.
    1. Hispanic or Latino origin
    2. Not Hispanic or Latino origin
    3. Not answered

Item #??A-G: Race: Select one or more codes indicating the race of the student/faculty member:
    1. White
    2. Black or African-American
    4. Asian
    5. American Indian or Alaskan Native
    6. International
    7. Unknown or Not Reported
    8. Native Hawaiian or Other Pacific Islander

Definitions:

- Hispanic or Latino: a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
- American Indian or Alaska Native: A person having origins in any of the original peoples of North and South America (including Central America), and who maintains a tribal affiliation or community attachment.
- Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- Black or African-American: A person having origins in any of the black racial groups of Africa.
- Native Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- White: A person having origins in any of the original peoples of Europe, the Middle East or North Africa
- International denotes a person who is not a citizen or permanent resident of the United States and who is in this country on a temporary basis and does not have the right to remain indefinitely.

- o a) Even though a student is allowed to pay the "Resident Tuition" rate due to a waiver (coded 'E' in Item #7 on the CBM001), report with the international code.
- o b) Report the ethnicity of students who were coded 'A' in Item #7 on the CBM001.
- o c) Continue to report students who have applied to or have a petition pending with the Bureau of Citizenship and Immigration Services and students who base their residency on visas that allow them to domicile in the U.S. as international students.

- Unknown or Not Reported: The unknown classification should only be used if the student has not selected a racial/ethnic designation.

DATA PROCESSING RECORD LAYOUT – HRI CBM001 – Fall 2009

		Beginning Position	Length
Item #1	Record Code - Always '1' – Numeric	1	1
Item #2	Institution Code – FICE – Numeric	2	6
Item #3	Student Identification Number – Numeric	8	9
Item #4	Gender – 'M' or 'F' – Alpha	17	1
Item #5	Classification – Alphanumeric	18	1
Item #6	Date of Birth - YYYYMMDD – Numeric	19	8
Item #7	Tuition Status – Alphanumeric	27	1
Item #8	Residence – Numeric, leading zeros	28	3
Item #9	Transfer/First-Time-In-College – Numeric or blank	31	6
Item #10	SCH Load - Numeric – No decimals, zero fill	37	2
Item #11	SCH Remote Site – Numeric - No decimals	39	2
Item #12	Unused	41	2
Item #13	Ethnic Origin – Numeric	43	1
Item #14	Semester – Numeric	44	1
Item #15	Year - YYYY – Numeric	45	4
Item #16	Inter-institution SCH Load State Funded – No decimals	49	2
Item #17	Flexible Entry – Numeric or blank	51	1
Item #18	Correctional Entity – Numeric or blank	52	1
Item #19	Major Area of Concentration - CIP – Numeric	53	8
Item #20	Unused	61	2
Item #21	Tuition Exemption/Waiver Code – Numeric or blank	63	2
Item #22	SCH NOT State Funded – Numeric - No decimals	65	2
Item #23	Unused	67	2
Item #24	SCH - Inter-institutional NOT State Funded – Numeric	69	2
Item #25	SCH - State Funded – Numeric - No decimals	71	2
Item #26	Unused	73	2
Item #27	SCH - Undergraduate Degree Program – Numeric	75	3
Item #28	Student Affected by UG Funding Limit – Numeric	78	1
Item #29	Last Name	79	20
Item #30	First Name	99	10
Item #31	Middle Name Initial	109	1
Item #32	FTE Student – Numeric - 2 decimals	110	3
Item #33	School or College – Numeric	113	6
Item #34	Remote Teaching Site - Numeric or blank	119	6
Item #35	RN Nursing Program	125	2
Item #36	Non-Disclosure – Numeric	127	1
Item #37	High School Code – Numeric	128	6
Item #38	PEIMS Identification Number	134	9
Item #39	New Ethnic Origin - Numeric	143	1
Item #40A	White – '1' or blank	144	1
Item #40B	Black/African-American – '2' or blank	145	1
Item #40C	Asian – '4' or blank	146	1
Item #40D	American Indian/Alaskan Native – '5' or blank	147	1
Item #40E	International – '6' or blank	148	1
Item #40F	Unknown or Not Reported – '7' or blank	149	1
Item #40G	Native Hawaiian or Other Pacific Islander – '8' or blank	150	1

DATA PROCESSING RECORD LAYOUT – CBM002 – Fall 2009

		Beginning Position	Length
Item #1	Record Code – Always '2'	1	1
Item #2	Institution Identifier - FICE – Numeric	2	6
Item #3	Student Identification Number	8	9
Item #4	Reporting Period – Numeric	17	1
Item #5	Year – Numeric	18	4
Item #6	Non-Disclosure – Numeric	22	1
Item #7	Gender – Alpha	23	1
Item #8	Ethnic Origin – Numeric	24	1
Item #9	Date of Birth - Numeric – YYYYMMDD	25	8
Item #10A	Semester Credit Hours Completed-Academic – Leading zeros	33	2
Item #10B	Grade Points Earned-Academic – Right justified, leading zeros	35	3
Item #11A	Semester Credit Hours Completed-Technical – Leading zeros	38	2
Item #11B	Grade Points Earned-Technical – Right justified, leading zeros	40	3
Item #12	TSI Obligation Waived or Blanket Exemption– Numeric	43	1
Item #13	Flexible Entry – Numeric	44	1
Item #14	New Ethnic Origin - Numeric	45	1
Item #15A	White – '1' or blank	46	1
Item #15B	Black/African-American – '2' or blank	47	1
Item #15C	Asian – '4' or blank	48	1
Item #15D	American Indian/Alaskan Native – '5' or blank	49	1
Item #15E	International – '6' or blank	50	1
Item #15F	Unknown or Not Reported – '7' or blank	51	1
Item #15G	Native Hawaiian or Other Pacific Islander – '8' or blank	52	1
Item #16	Unused	53	2
Item #20	Math TSI Determined to be Satisfied Based on State Standard Met by Census Date or Determined to be Exempted – Numeric	55	1
Item #21A	Math TSI Waived or Satisfied through Exemption – Numeric	56	1
Item #21B	ACT or SAT Math Score – Numeric	57	3
Item #21C	ACT Composite or SAT Combined Score – Numeric	60	4
Item #21D	TAKS Exit Level Math Scale Score – Numeric	64	4
Item #22A	Math TSI Assessment Test Used for Initial Placement – Numeric	68	1
Item #22B	Math TSI Assessment Score Used for Initial Placement – Numeric	69	3
Item #23	Participation in Alt./Non-course-based Method for DE Math this Reporting Period – Numeric	72	1
Item #24	Math TSI Satisfied Based on State Standard by End of Semester – Numeric	73	1
Items #25-29	Unused (no positions reserved in the record)		
Item #30	Credit for First College-Level Math Course-Previous Reporting Period – Numeric	74	1
Item #31	Enrolled in First CB-Approved College-Level Math Course – Numeric	75	1
Item #32A	Subject Prefix for Math Course in ACGM – Alphanumeric (left justify and blank fill)	76	7
Item #32B	Math Course Number in ACGM – Numeric (left justify and blank fill)	83	7
Item #33	CB-Approved First College-Level Math Course Grade – Numeric	90	1
Items #34-39	Unused (no positions reserved in the record)		
Item #40	Reading TSI Satisfied Based on State Standard Met by Census Date or Determined to be Exempted – Numeric	91	1

		Beginning Position	Length
Item #41A	Reading TSI Waived or Satisfied through Exemption – Numeric	92	1
Item #41B	ACT (English) or SAT (Verbal) Score – Numeric	93	3
Item #41C	ACT Composite or SAT Combined Score – Numeric	96	4
Item #41D	TAKS Exit Level English Language Arts Scale Score – Numeric	100	4
Item #42A	Reading TSI Assessment Test Used for Initial Placement – Numeric	104	1
Item #42B	Reading TSI Assessment Score Used for Initial Placement – Numeric	105	3
Item #43	Participation in Alt/Non-course-based Method for DE Reading this Reporting Period – Numeric	108	1
Item #44	Reading TSI Satisfied Based on State Standard by End of of Semester – Numeric	109	1
Items #45-49	Unused (no positions reserved in the record)		
Item #50	Credit for First College-Level Reading-Intensive Course-Previous Reporting Period – Numeric	110	1
Item #51	Enrolled in First CB-Approved College-Level Reading-Intensive Course – Numeric	111	1
Item #52A	Subject Prefix for Reading-Intensive Course in ACGM – Alphanumeric (left justify and blank fill)	112	7
Item #52B	Reading-Intensive Course Number in ACGM – Numeric Numeric (left justify and blank fill)	119	7
Item #53	CB-Approved First College-Level Reading-Intensive Course Grade – Numeric	126	1
Items #54-59	Unused (no positions reserved in the record)		
Item #60	Writing TSI Satisfied Based on State Standard Met by Census Date or Determined to be Exempted – Numeric	127	1
Item #61A	Writing TSI Waived or Satisfied through Exemption – Numeric	128	1
Item #61B	ACT (English) or SAT (Verbal) Score – Numeric	129	3
Item #61C	ACT Composite or SAT Combined Score – Numeric	132	4
Item #61D	TAKS Exit Level English Language Arts Scale Score – Numeric	136	4
Item #62A	Writing TSI Assessment Test Used for Initial Placement – Numeric	140	1
Item #62B	Writing TSI Assessment Score Used for Initial Placement – Numeric	141	3
Item #62C	Written Essay Score – Numeric	144	1
Item #63	Participation in Alt/Non-course-based Method for DE Writing this Reporting Period – Numeric	145	1
Item #64	Writing TSI Satisfied Based on State Standard by End of Semester – Numeric	146	1
Items #65-69	Unused (no positions reserved in the record)		
Item #70	Credit for First College-Level Writing-Intensive Course-Previous Reporting Period – Numeric	147	1
Item #71	Enrolled in First CB-Approved College-Level Writing-Intensive Course – Numeric	148	1
Item #72A	Subject Prefix for Writing-Intensive Course in ACGM – Alphanumeric (left justify and blank fill)	149	7
Item #72B	Writing-Intensive Course Number in ACGM – Numeric (left justify and blank fill)	156	7
Item #73	CB-Approved First College-Level Writing-Intensive Course Grade – Numeric	163	1
Items #74-79	Unused (no positions reserved in the record)		
Item #80A	Number of SCH in First Math DE Course this Semester	164	2

Item #80B	Grade in First Math DE Course Attempted	166	1
Item #80C	Level of First Math DE Course Attempted	167	1
Item #81A	Number of SCH in Second Math DE Course this Semester	168	2
Item #81B	Grade in Second Math DE Course Attempted	170	1
Item #81C	Level of Second Math DE Course Attempted	171	1
Item #82A	Number of SCH in Third Math DE Course this Semester	172	2
Item #82B	Grade in Third Math DE Course Attempted	174	1
Item #82C	Level of Third Math DE Course Attempted	175	1
Item #83A	Number of SCH in Fourth Math DE Course this Semester	176	2
Item #83B	Grade in Fourth Math DE Course Attempted	178	1
Item #83C	Level of Fourth Math DE Course Attempted	179	1
Item #84A	Number of SCH in First Reading DE Course this Semester	180	2
Item #84B	Grade in First Reading DE Course Attempted	182	1
Item #84C	Level of First Reading DE Course Attempted	183	1
Item #85A	Number of SCH in Second Reading DE Course this Semester	184	2
Item #85B	Grade in Second Reading DE Course Attempted	186	1
Item #85C	Level of Second Reading DE Course Attempted	187	1
Item #86A	Number of SCH in Third Reading DE Course this Semester	188	2
Item #86B	Grade in Third Reading DE Course Attempted	190	1
Item #86C	Level of Third Reading DE Course Attempted	191	1
Item #87A	Number of SCH in Fourth Reading DE Course this Semester	192	2
Item #87B	Grade in Fourth Reading DE Course Attempted	194	1
Item #87C	Level of Fourth Reading DE Course Attempted	195	1
Item #88A	Number of SCH in First Writing DE Course this Semester	196	2
Item #88B	Grade in First Writing DE Course Attempted	198	1
Item #88C	Level of First Writing DE Course Attempted	199	1
Item #89A	Number of SCH in Second Writing DE Course this Semester	200	2
Item #89B	Grade in Second Writing DE Course Attempted	202	1
Item #89C	Level of Second Writing DE Course Attempted	203	1
Item #90A	Number of SCH in Third Writing DE Course this Semester	204	2
Item #90B	Grade in Third Writing DE Course Attempted	206	1
Item #90C	Level of Third Writing DE Course Attempted	207	1
Item #91A	Number of SCH in Fourth Writing DE Course this Semester	208	2
Item #91B	Grade in Fourth Writing DE Course Attempted	210	1
Item #91C	Level of Fourth Writing DE Course Attempted	211	1

DATA PROCESSING RECORD LAYOUT – HRI CBM008 – Fall 2009

		Beginning Position	Length
Item #1	Record Code – Always '8' - Numeric	1	1
Item #2	Institution Code - FICE - Numeric	2	6
Item #3	Faculty Identification Number - Numeric	8	9
Item #4	Last Name - Alpha	17	10
Item #5	First Name Initial - Alpha	27	1
Item #6	Middle Name Initial - Alpha or blank	28	1
Item #7	Rank - Numeric	29	1
Item #8	Tenure – '0', '1' or '2' - Numeric	30	1
Item #9	Gender – 'M' or 'F' – Alpha	31	1
Item #10	Unused	32	4
Item #11	Ethnic Origin - Numeric	36	1
Item #12	Date of Birth - YYYYMM - Numeric	37	6
Item #13A	Appointment 01 % - Numeric, zero fill	43	3
Item #13B	Appointment 03 % - Numeric, zero fill	46	3
Item #13C	Appointment 11 % - Numeric, zero fill	49	3
Item #13D	Appointment 12 % - Numeric, zero fill	52	3
Item #13E	Appointment 13 % - Numeric, zero fill	55	3
Item #14	Salary Fields - Right justified, no decimals		
Item #14A	State Appropriations - Numeric, zero fill	58	6
Item #14D	Designated - Numeric, zero fill	64	6
Item #14R	Restricted - Numeric, zero fill	70	6
Item #14X	Auxiliary Enterprises - Numeric, zero fill	76	6
Item #14Z	Unused	82	6
Item #15	Appointment Length- Numeric, zero fill	88	2
Item #16	New Hire – '3' or '0' - Numeric	90	1
Item #17	Semester – '1' – Numeric	91	1
Item #18	Year – YYYY – Numeric	92	4
Item #19	School or College – Numeric	96	6
Item #20	New Ethnic Origin - Numeric	102	1
Item #21A	White – '1' or blank	103	1
Item #21B	Black/African-American – '2' or blank	104	1
Item #21C	Asian – '4' or blank	105	1
Item #21D	American Indian/Alaskan Native – '5' or blank	106	1
Item #21E	International – '6' or blank	107	1
Item #21F	Unknown or Not Reported – '7' or blank	108	1
Item #21G	Native Hawaiian or Other Pacific Islander – '8' or blank	109	1

DATA PROCESSING RECORD LAYOUT – HRI CBM009 – Fall 2009

		Beginning Position	Length
Item #1	Record - Always '9' - Numeric	1	1
Item #2	Institution Identifier - FICE - Numeric	2	6
Item #3	Student Identification Number - Numeric	8	9
Item #4	Gender – 'M' or 'F' - Alpha	17	1
Item #5	Ethnic Origin - Numeric	18	1
Item #6	Date of Birth - YYYYMMDD - Numeric	19	8
Item #7	Degree Conferred - Left justified - Space filled, alpha	27	8
Item #8	Level of Degree Conferred - Numeric	35	1
Item #9	Major - Numeric	36	8
Item #10	Reporting Period - Always enter '1' - Numeric	44	1
Item #11	Year - YYYY - Numeric	45	4
Item #12	School or College - Numeric	49	6
Item #13	Non-Disclosure – Numeric	55	1
Item #14	Month of Award	56	2
Item #15	Last Name – Alpha	58	20
Item #16	First Name – Alpha	78	10
Item #17	Middle Name Initial – Alpha	88	1
Item #18	New Ethnic Origin - Numeric	89	1
Item #19A	White – '1' or blank	90	1
Item #19B	Black/African-American – '2' or blank	91	1
Item #19C	Asian – '4' or blank	92	1
Item #19D	American Indian/Alaskan Native – '5' or blank	93	1
Item #19E	International – '6' or blank	94	1
Item #19F	Unknown or Not Reported – '7' or blank	95	1
Item #19G	Native Hawaiian or Other Pacific Islander – '8' or blank	96	1

DATA PROCESSING RECORD LAYOUT – HRI CBM00R – Fall 2009

		Beginning Position	Length
Item #1	Record Code – Always 'R'	1	1
Item #2	Institution Code - FICE – Numeric	2	6
Item #3	Individual Identification Number	8	9
Item #4	Reporting Category – Numeric	17	2
Item #5	Gender – 'M' or 'F'	19	1
Item #6	Ethnic Origin – Numeric	20	1
Item #7	First Name – Alpha	21	10
Item #8	Middle Initial – Alpha	31	1
Item #9	Last Name – Alpha	32	20
Item #10	Degree – Alpha	52	6
Item #11	Unused	58	5
Item #12	Type of License – Alphanumeric	63	3
Item #13	Program Code – Numeric	66	10
Item #14	Program Length – Numeric	76	1
Item #15	Year Level in Current Program – Numeric	77	1
Item #16	Prior Cumulative Years – Numeric	78	1
Item #17	Medical School of Graduation – Numeric	79	5
Item #18	Date of Medical School Graduation – Numeric	84	6
Item #19	Non-disclosure – Numeric	90	1
Item #20	Reporting Period – Always '5'	91	1
Item #21	Year of Report – Numeric	92	4
Item #22	License/Permit Number – Alphanumeric	96	12
Item #23	State of License – Alpha	108	2
Item #24	New Ethnic Origin - Numeric	110	1
Item #25A	White – '1' or blank	111	1
Item #25B	Black/African-American – '2' or blank	112	1
Item #25C	Asian – '4' or blank	113	1
Item #25D	American Indian/Alaskan Native – '5' or blank	114	1
Item #25E	International – '6' or blank	115	1
Item #25F	Unknown or Not Reported – '7' or blank	116	1
Item #25G	Native Hawaiian or Other Pacific Islander – '8' or blank	117	1