

**SUPREME COURT OF TEXAS**  
**INFORMATION ON SUBMISSION OF ELECTRONIC BRIEFING**

In order to provide convenient access to briefs filed with the Supreme Court of Texas, the Court posts electronic copies of briefs on its website when it requests briefs on the merits. The Court requests that the parties submit an electronic copy of all briefs on the merits (including amicus and post-submission briefs) as well as the respective petitions, responses, and replies that are already on file.

The Court asks the parties to comply with the following guidelines when submitting eBriefs:

1. The Court prefers the use of **searchable** PDF files because files in this format generally may not be altered. If this format is not available to you, please use either Microsoft Word (up to Word 2003/XP versions) or WordPerfect (versions 7 through X3). Documents submitted as Word/WordPerfect documents will be converted to searchable PDFs by the Clerk's office.

2. All eBriefs should be submitted either by email attachment or on a CD.

**NOTE:** If you are emailing the eBrief and the file size is greater than 5 MB, you will need to separate the document into different files and email each file individually. Please identify each file clearly by labeling the individual parts (e.g. Appendix Part 1, Appendix Part 2, etc.).

3. Each email subject line or CD must include information or a label which identifies the case style and the case number. In addition, a Certificate of Compliance must accompany the submission of all eBriefs. A copy of the Certificate of Compliance is included with this letter. The Certificate of Compliance is also available in both Word and PDF format on the Supreme Court's Website at <http://www.supreme.courts.state.tx.us/ebriefs/ebriefs.asp>.
4. The email attachment or CD must contain only an electronic copy of the submitted filing. The email attachment or CD **must not** contain any document or material that is not included in the original hard copy of the filing with the Court.
5. The **email attachment or CD must be free of viruses** or any other files that would be disruptive to the Court's computer system.
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At the request of the Supreme Court of Texas, I certify that this submitted computer CD or email attachment complies with the following requests of the Court:

1. Information for eBrief(s) being submitted:
  - a. Case Style: \_\_\_\_\_
  - b. Case Number: \_\_\_\_\_
  - c. Type of Brief(s) (i.e. petition for review, response, reply, petitioner's brief, respondent's brief, brief in reply, amicus brief):  
\_\_\_\_\_  
\_\_\_\_\_  
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  - d. The Word Processing Software and Version Used to prepare the eBrief(s):  
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3. The **electronic brief is free of viruses or any other files that would be disruptive to the Court's computer system.** The following **software**, if any, was used to ensure the filing is **virus-free**: \_\_\_\_\_.
  
4. I understand that the attached eBrief(s) will be posted on the Court's web site.

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(Signature of filing party and date)

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