

**Appendix B:
TABC Enforcement Division Forms**

FORM TITLE	POLICY NUMBER	WORD	EXCEL	PDF
Accident Investigations, Form 4-102	5.01.01	38k		29k
Administrative Case Log, Form 4-17	6.02.00	53k		33k
Administrative Notice, Form 4-46 (exhibit-controlled form)	6.02.00/6.03.00/6.04.00		19k	19k
Agent Trainee Guide	9.00.00	349k		118
Agent's Weekly Work Plan	1.00.00	110k		30k
Agreement and Waiver of Hearing (ARTS), Form 5-15	6.03.00/6.04.00	46k		37k
Agreement and Waiver of Hearing (ARTS), Form 5-15A (Harris, Dallas, Tarrant Counties ONLY)	6.03.00/6.04.00	48k		39k
All Enforcement Activity Class and Type Combinations (exhibit)	1.02.00		48k	113k
Ammunition Distribution Form	4.03.05		23k	15k
Arrest Report, Form 4-44.2	2.06.00	95k		49k
Authority to Release Information, Form HR 41.1	5.01.01	35k		21k
Cash Advance Log, Form 4-34	1.02.03/3.00.00		30k	20k
Complaint Information, Form 4-64	1.01.00/1.01.01	74k		14k
Complaint Log	1.01.00	75k		32k
Confidential Informant Agreement of Understanding	3.01.00	29k		22k
Confidential Informant Checklist	3.01.00	33k		16k
Confidential Informant Establishment Report	3.01.00	29k		18k
Confidential Informant Payment Guidelines	3.01.00	32k		23k
Confidential Informant Payment Record	3.01.00	40k		30k
Confidential Informant Status Report	3.01.00	27k		16k
Consent to Search (Non-License / Permit Holder)	2.01.00		19k	16k
Controlled Form Log, Form 4-39	5.04.00		28k	16k
Cooperative Operation Statement of Understanding	1.02.04	148k		23k
Criminal Citation, Form 4-48 (exhibit-controlled form)	7.00.00	26k		31k
Daily Activity Report, Form 4-8A (ARTS) Hours Worked, Activities Other than Inspections and Vehicle Use	1.00.00/1.02.01/1.03.00/ 1.04.00/1.05.00/5.01.00	137k		48k
Daily Activity Report, Form 4-8B (ARTS) Field Inspection Activity	1.00.00/1.02.01/1.03.00/ 1.04.00/1.05.00/5.01.00	110k		40k
Daily Observation Training Reports (ATERMS)	9.00.00	Database form		
Declaration of Medical Condition, TCLEOSE L-2	10.00.00	225k		73k
Declaration of Psychological and Emotional Health, TCLEOSE L-3	10.00.00	212k		43k
Education Program Sign-In Sheet	1.02.01/1.03.00		27k	19k
Equipment Assignment Report	5.00.00	40k		28k
Firearm Training	4.03.01		27k	34k
Identification Card Data Sheet	10.00.00	28k		12k
Minor Information Sheet	1.02.03		19k	16k
Minor's Statement	1.02.03	172k		17k
Not Inspected List (Crystal View)	1.02.00	Auto Generated		
Oath of Office	10.00.00	6599k		29k
Offense Report, Form 4.44-1	2.06.00	89k		24k
Parent Authorization	1.02.03	62k		52k
Personally Owned Weapon Report	4.03.02/4.03.03/4.03.04		21k	19k
Priority Locations Needing Inspection (Crystal View)	1.02.01	Auto Generated		

Purchased as Evidence, Form 4.3 (controlled form)	1.02.03/3.00.00		38k	39k
Purchase of Evidence Expenditure Report, Form 4-6	1.02.03/3.00.00	103k		25k
Radio Activity Log	5.01.02		18k	14k
Receipt of Cash Advance, Form 4-33	3.00.00		23k	16k
Release of Liability and All Claims, Form HR-47	5.01.01	21k		9k
Renewal Application for Special Agent Commission	10.00.00	434k		24k
Request for Hearing (ARTS), Form 4-57	6.03.00/6.04.00	31k		24k
Seized Property Report, Form 4-49 (controlled form)	2.03.00	2645k		130k
Source Investigation Checklist, Form 4-110	1.01.01		50k	26k
Special Agent Approval Process and Checklist	10.00.00	26k		16k
Special Event Operational Plan	1.04.00	30k		22k
Summary of Use of Covert Operation Funds, Form 4-140	3.00.00		44k	27k
Summary Suspension Order (ARTS), Form 4-21.03	6.05.00	67k		58k
Supervisors Weekly Training Reports (ATERMS)	9.00.00	Database form		
TCLEOSE Instructor's Lesson Plan	4.03.01	41k		13k
Use of Force Report, Form 4-410	4.00.00/4.01.00/4.02.00/ 4.03.00/4.03.04	88k		45k
Vehicle Impound and Inventory Record, Form 4-95 (controlled form)	2.06.00/2.07.00	2092k		546k
Vehicle Inspection Report	5.01.00/5.01.01	53k		29k
Vehicle Stop Report (Lotus Notes)	5.01.01	Auto Generated		
Weekly Captain's Report	1.00.00		128k	68k