



CARE & MAINTENANCE OF WEAPONS

Enforcement Division
Policy Number: LE 5.03.01

Effective Date: 2/1/08

POLICY

The Texas Alcoholic Beverage Commission (TABC) requires its certified peace officers (CPOs) to care for and maintain their agency-issued weapons. The TABC will provide CPOs with the necessary materials for the care and maintenance of agency weapons.

The TABC strictly prohibits any alteration or modification of a state-issued firearm, other than those authorized by this manual or by the firearms coordinator.

PROCEDURES

a. **Cleaning Agency-Issued Firearms.**

1. The Enforcement Division will provide adequate materials required for the care and maintenance of agency-issued weapons.
2. CPOs will ensure the care and maintenance of agency-issued as well as personal weapons.
3. When cleaning a state issued firearm, a CPO should:
 - remove the slide from the frame and remove the barrel from the slide for a semi-automatic weapon; and
 - remove the follower and the spring from a magazine for cleaning.
4. CPOs will not clean a firearm in a TABC office without the approval of a firearms instructor or a supervisor.

b. **Cleaning Other Authorized Weapons.** Other authorized weapons will be cleaned according to manufacturer specifications.

c. **Inspection of Weapons.**

1. The firearms instructor will inspect all weapons carried by CPOs before and after CPOs demonstrate proficiency.
2. By signing the *Firearm Training* form, the firearms instructor certifies that each CPO maintains a clean firearm and handles it safely.