



AMMUNITION

Enforcement Division

Policy Number: LE 4.03.05

Effective Date: 2/1/08

POLICY

On-duty certified peace officers (CPOs) will carry authorized ammunition in their firearms and at least one additional reloading device.

The Texas Alcoholic Beverage Commission (TABC) will provide ammunition to its CPOs for use in the field, for practice, and for demonstrating proficiency. The TABC will provide ammunition for both agency-issued weapons and personal weapons authorized for on-duty use. While on-duty, CPOs will only carry ammunition authorized by the TABC in firearms.

ROLES AND RESPONSIBILITIES

Captains shall:

- a. Receive ammunition or designate lieutenants to receive ammunition from the Business Services Division.
- b. Ensure the documentation of the chain of custody for ammunition.
- c. Ensure the maintenance of the ammunition supply inventory.

PROCEDURES

a. Authorized Ammunition.

1. On-duty CPOs may only carry factory-loaded ammunition without modification.
2. CPOs who have approval to carry revolvers or semi-automatic pistols must use all lead, semi-jacketed, or jacketed hollow point single projectile cartridges.
3. CPOs may use reloaded and other ammunition for use in practicing firing their personally-owned firearms. CPOs may only use unmodified, factory-loaded ammunition in their agency-issued weapons.
4. CPOs will only use a magazine in the specific weapon for which it was intended by the manufacturer.

b. Issuing Ammunition.

1. CPOs will be annually issued the following ammunition as necessary in order to meet requirements of TCLEOSE and the TABC for qualification:
 - 4 boxes of practice rounds;
 - 2 boxes of duty ammunition for an agency-issued or personal handgun;
 - 5 rounds of 00 buckshot shotgun ammunition for qualification;

- 5 rounds of slugs and 5 rounds of 00 buckshot of duty rounds for an agency-issued or personal shotgun;
 - 5 boxes of 223 ammunition for authorized rifle practice;
 - 5 boxes of 223 ammunition for authorized rifle qualification; and
 - 5 boxes of duty ammunition for authorized rifle.
2. Captains will order ammunition from the warehouse once a year and will distribute ammunition to firearms instructors as necessary.
 3. The firearms instructors will determine if a CPO has a surplus of ammunition and will only issue the ammunition needed for the current qualification period and will document this dispersal using the *Ammunition Distribution* form.
 4. CPOs will ensure that they have the necessary amount of ammunition required for each qualification session.
 5. Upon receipt of ammunition, CPOs will sign the *Ammunition Distribution* form and indicate the intended use of the ammunition.
 6. Captains will maintain a log that documents the ammunition distribution by showing:
 - the initial receipt of the ammunition from the property manager;
 - the date and amount of ammunition received by the district office firearms instructor;
 - the date and amount of ammunition received by a CPO; and
 - the ammunition balance for each district at the end of the fiscal year.

FORMS

Ammunition Distribution Form
