

## Subjects

The following terms are approved for use to describe electronic publications in the <DC.Subject> or <subject> metadata tag fields. The broad category headings (Agriculture, Commerce, Culture, etc.) are valid terms as well. The official source of this list is: <http://www2.tsl.state.tx.us/trail/subjectguide.jsp>

### Agriculture

Agricultural prices; Animals; Cattle trade; Crops; Dairy products; Farmers; Food; Fruit; Gardening; Grain trade; Horticulture; Livestock; Pesticides; Pests; Vegetables

### Commerce

Banks and banking; Business enterprises; Construction; Corporations; Economic development; Economic indicators; Employment forecasting; Foreign trade; Industrial statistics; Industry; Information technology; Insurance; International trade; Interstate commerce; Labor; Management; Marketing; Minority business enterprises; Non-profit organizations; Occupations; Private individuals; Professions; Real estate business; Retail trade; Securities; Small business; Tourist trade; Unemployment

### Culture

Art; Computer science; Engineering; Folklore; History; Humanities; Libraries; Mass media; Mathematics; Motion pictures; Museums; Music; Performing arts; Science

### Education

Adult education; Bilingual education; Charter schools; Community colleges; Educators; Higher education; Public education; Safety education; School districts; Special education; Students; Technical education; Universities and colleges; Vocational education

### Government

Administration of justice; Auditing; Budget; Cities and towns; Citizenship; Community development; Consumer protection; County government; Demographic surveys; Elections; Employees; Executive departments; Fire prevention; Freedom of information; Government information; Government policy; Government purchasing; Grants; Legislation; Legislators; Licenses; Lobbyists; Local government; Lotteries; Public expenditures; Public finance; Public institutions; Public records; Public utilities; Regional planning; Revenue; Rural development; State governments; Sunset reviews of government programs; Taxation; Tribal government; Workplace safety

## **Subjects (continued)**

### Health

AIDS (Disease); Birth control; Cancer; Diseases; Emergency medical services; Health insurance; Health occupations licensing boards; Hospitals; Medicaid; Medical care; Medical personnel; Medical statistics; Mental health; Nursing; Nutrition; Occupational diseases; Physical fitness; Physicians; Public health; Rural health; Sexually transmitted diseases; Substance abuse

### Human services

Adoption; Affirmative action programs; Blind; Child abuse; Child care; Child support; Children; Civil rights; Deaf; Disabled people; Ethnic groups; Family; Family violence; Homelessness; Housing; Mentally disabled; Older people

### Law

Administrative law; Civil law; Corporation law; Correctional institutions; Courts; Crime; Crime prevention; Criminal justice; Criminal law; Criminal statistics; Criminals; Drug traffic; Education law and legislation; Environmental law; Juvenile delinquency; Labor laws and legislation; Law enforcement; Lawyers; Parole; Police; Probation; Public health laws; Statutes; Trademarks; Traffic regulations; Victims of crimes; Wills

### Natural resources

Air quality; Conservation of natural resources; Energy conservation; Environmental protection; Fishing; Forests and forestry; Hazardous waste sites; Hazardous wastes; Hunting; Land use; Natural gas; Outdoor recreation; Parks; Petroleum; Pollution; Public lands; Range management; Recycling; Refuse and waste disposal; Rivers; Sewage; Soils; Waste disposal sites

### Transportation

Air travel; Automobiles; Bicycles; Boats and boating; Bridges; Buses; Highway engineering; Mass transit; Motor vehicles; Railroads; Roads; Traffic engineering; Traffic safety; Transportation policy; Trucking

## Types

The following terms are approved for use to describe electronic publications in the <DC.Type> or <type> metadata tag fields. The official source of this list is <http://www2.tsl.state.tx.us/trail/publicationtypes.jsp>

- Agency Rules, Policies and Procedures
- Agency Search engines
- Agency staff contacts
- Databases
- Employment information
- Executive Orders
- External Fiscal Reports
- Forms and Form instructions
- Grants or Funding Opportunities
- Homepages
- Legal Opinions and Advice
- Legislation, Proposed Legislation, and Statutes
- Legislative Appropriations Requests
- Licenses and Licensing Information
- Mail and Telecommunication Listings
- Manuals and Instructions
- Maps
- Meeting Agendas
- Meeting Minutes
- Miscellaneous reports
- News or Press Releases
- Non-fiscal reports and studies
- Organization Charts
- Other publications
- Periodicals - Newsletters and Magazines
- Personnel Policies and Procedures
- Plans and Planning Information
- Programs and Services
- Reference materials
- Reports - Biennial or Annual
- Reports - Required Legislative
- Reports on Performance Measures
- Speeches and Papers
- Statistics
- Strategic Plans
- Training Materials
- Web documents – Undefined