

# 2009-2010 Proposal Application

**Enforcing the Underage Drinking Laws  
Block Grant Program  
Texas Alcoholic Beverage Commission**



# TABC

TEXAS ALCOHOLIC BEVERAGE COMMISSION

*service ★ courtesy ★ integrity ★ accountability*

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## **Enforcing the Underage Drinking Laws Block Grant Program**

### **I. Summary**

Enforcing Underage Drinking Laws (EUDL) is the only federal initiative directed exclusively toward preventing underage drinking. The Federal Program is administered by the Department of Justice's Office of Juvenile Justice and Delinquency Prevention (OJJDP) and involves using strategic goals to reduce the availability of alcoholic beverages to minors throughout the fifty states, the District of Columbia and five U.S. Territories. The \$360,000 two-year EUDL grant is used by Texas to support activities in law enforcement, educational programs including specialized law enforcement training and innovative methods for reaching youth.

Since 2002, the Texas Alcoholic Beverage Commission has been the recipient of the EUDL Block Grant Funding. In an effort to better serve the citizens of Texas, the grant application process will change in an effort to encourage the enforcement of zero tolerance laws for those who consume alcohol underage and prevent the sale of alcohol to minors and providing alcohol to minors throughout the State. In addition, prevention programs will receive funding to assist youths and their families with developing alternatives to drinking.

Contract recipients awarded a contract should plan on receiving funds starting Nov. 15, 2009. Contracts will be issued for a maximum of one year, but may be used for single events in the community such as special events. Contract applications will be accepted until funding is exhausted. Contract applications received by 5 p.m., October 15, 2009, will be involved in the first reading for funding opportunities.

#### **Submitting your proposal:**

Contract applications must be completed using the TABC EUDL Contract Application Form(s), which is located on [www.2young2drink.com](http://www.2young2drink.com). Incomplete contract applications will not be considered nor will contract applications that exceed the character maximums.

Contract applications must be mailed to:

TABC Grants Section  
P.O. Box 13127  
Austin, TX 78711-3127

Contract applications may not be emailed or faxed. Only original signed applications will be accepted.

If you have any questions or problems, you can contact Joey Estrada at [grants@tabc.state.tx.us](mailto:grants@tabc.state.tx.us) or by phone at 512-206-3292 or 512-206-3290.

## II. Program Specific Information

The Enforcing Underage Drinking Laws (EUDL) Program supports and enhances efforts by states and local jurisdictions to prohibit the sale of alcoholic beverages to minors and the purchase and consumption of alcoholic beverages by minors. (Minors are defined as individuals younger than age 21.) Under the EUDL Program, activities may include:

- Statewide task forces of state and local law enforcement and prosecutorial agencies to target establishments suspected of a pattern of violations of state laws governing the sale and consumption of alcohol by minors.
- Public advertising programs to educate establishments about statutory prohibitions and sanctions.
- Innovative programs to prevent and deter underage drinking.

## III. Award Information

To assist TABC in fulfilling its responsibilities under the Government Performance and Results Act, Pub.L. 103-62, applicants who receive funding under this solicitation must provide data that measures the results of their work. OJJDP and TABC have identified mandatory performance measures for which recipients are required to submit data during the contract period. Applicants accepting funding will agree to the mandatory performance measures that relate to their contract and must discuss their data collection methods. Mandatory performance measures are:

<b>Program Goal</b>	<b>Performance Measures</b>	<b>Data Grantees Provide</b>
To support youth/statewide task forces.	Number of youth involved in task force activities (e.g., educational work with law enforcement, serving on task force boards/committees). Number of agencies involved in task force activities that support underage drinking prevention or enforcement.	Number of youth involved in task force activities. Number of agencies involved in task force activities that support underage drinking prevention or enforcement.
To support public advertising campaigns.	Number of earned media coverage episodes/events (interviews, op-ed pieces, TV coverage, etc.).	Number, by type, of earned media coverage events related to EUDL activities, underage drinking prevention, and enforcement.
To support innovative and collaborative programs to prevent and combat underage drinking.	Percentage of grantees implementing one or more evidence-based program or practice. Number of grantees involved in one or more innovative underage drinking enforcement activities (e.g., retail compliance checks, third party provision operations, party patrols, youth oriented impaired driving enforcement). For grantees conducting compliance	Number of grantees. Number of grantees implementing one or more evidence-based program or practice. Number of grantees involved in one or more innovative underage drinking enforcement activities. Number of retail establishments checked for compliance. Number of retail establishments found compliant from prior to current reporting period.

	checks: Percentage change in retail establishments that are found to be in compliance.	
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### **Award Considerations**

1. Proposals have a maximum request amount of \$10,000 per contract. TABC funding is to benefit the State of Texas and as many areas as possible, therefore, funding maximums are restricted.
2. Only the following organizations may apply for funding:
  - a. State Agencies
  - b. Nonprofit Organizations
  - c. Local Units of Government
  - d. Native-American Tribal Governments
  - e. Independent School Districts
  - f. Colleges and Universities
  - g. Faith Based Organizations
3. Funding restrictions include, but are not limited to:
  - a. Funding for FTEs is not an allowable expense.
  - b. Funding may be used for overtime for enforcement operations by certified Texas Peace Officers. To be eligible for overtime, peace officers must physically work 40 hours per week. Proof of payment and timesheets will be required.
  - c. Vehicles are not an allowable expense.
  - d. Utilities and office rental space are not allowable expenses.
  - e. Funds may only be used for equipment and promotional materials if pre-approved by TABC and if they meet an established goal of the program.
  - f. Funds may not be used to supplant federal, state or local funding.
  - g. Funds are only to be used to expand existing programs or start new initiatives.
  - h. Out-of-State travel will not be approved except to attend the OJJDP Annual National Leadership Conference. Applicants are encouraged to attend.
  - i. Funding may not directly or indirectly be used for lobbying purposes.
  - j. Funding may not be used to purchase food.
4. Accounting systems should:
  - a. Meet the criteria outlined in the “Uniform Grant Management Standards (UGMS)”. [www.governor.state.tx.us/divisions/stategrants/guidelines/view](http://www.governor.state.tx.us/divisions/stategrants/guidelines/view)
  - b. Meet criteria outlined in the office of management and budgets (OMB) “Common Rule”.  
[http://www.whitehouse.gov/omb/rewrite/Grants/grants\\_circulars.html](http://www.whitehouse.gov/omb/rewrite/Grants/grants_circulars.html)
  - c. Meet criteria outlined in the Office of Justice Program (OJP) Manual, “Financial and Administrative Guide for Grants.”  
<http://www.ojp.usdoj.gov/funding/funding.htm>
  - d. Provide accurate, current financial reporting information.
  - e. Be integrated with an adequate system of internal controls to safeguard the funds and assets covered, check the accuracy and reliability of accounting

- data, provide operational efficiency, and encourage adherence to prescribed management policies.
- f. Provide information needed to adequately identify the receipt of funds under each grant awarded and expenditure of funds for each grant. These records must contain information pertaining to grant or subgrant awards and authorizations, obligations, unobligated balances, assets, liabilities, outlays or expenditures, and incomes.
  - g. Provide records with entries that refer to subsidiary records and/or documentation that support the entry and can be readily located.
5. Eligible organizations may apply for more than one contract.
  6. Applicants that provide narrative describing how the EUDL funding will be used in coordinating efforts with local TABC District and Regional Offices will be given a priority.
  7. Applicants that show coordinated efforts with other agencies and organizations within the community will be given priority.

#### **IV. Review and Award Process**

Applicants must submit a TABC “EUDL Contract Application” with a description of the purpose, goals, objectives, strategies, design, and management of the proposed program. All components of the application must be completed. Incomplete applications will not be considered.

TABC is committed to ensuring that each application presents information that is reasonable, understandable, measureable, and achievable, as well as consistent with program or legislative requirements. A TABC Board will review applications and propose contract awardees that best allow Texas to meeting the established goals and objectives of the EUDL Block Grant submitted to OJJDP by the Texas Alcoholic Beverage Commission.

All final contract award decisions will be made by TABC’s Administrator, who may also give consideration to factors including, but not limited to, underserved populations, strategic priorities, past performances, and availability of funding when making awards.

Successful applicants selected for an award must agree to comply with additional applicable requirements prior to receiving grant funding. TABC strongly encourages applicants to review information pertaining to these additional requirements prior to submitting their applications. Information is available online at:

[www.ojp.usdoj.gov/funding/other\\_requirements.htm](http://www.ojp.usdoj.gov/funding/other_requirements.htm)