



**STATE OF WYOMING**  
**DEPARTMENT OF ADMINISTRATION**  
**AND INFORMATION**  
**Director's Office**

**Dave Freudenthal**  
Governor

**Mike McVay**  
Director

TO: State Agency Fiscal Contacts

FROM: Joyce Hefenieder, Deputy Director  
Department of Administration and Information

DATE: September 4, 2009

RE: ARRA Funds Monthly Reporting Change in Requirements

The State has two kinds of reporting duties for funds it receives under ARRA: It must comply with specific Wyoming law requiring the Governor to report to the Legislature. The State must also comply with federal reporting requirements, primarily as set out in Section 1512 of ARRA.

Since March 2009, State agencies as defined under Chapter 159, Section 347, 2009 Session Laws have been filing monthly reports with the Budget Office of the Wyoming Department of Administration and Information for Section 347 compliance.

Effective immediately, only those State agencies/programs which are required to provide Section 1512 reporting under ARRA will continue to report to the A&I Budget Office. The programs which require a 1512 report to be filled out are listed at [www.whitehouse.gov/omb/recovery\\_default](http://www.whitehouse.gov/omb/recovery_default), under OMB Supplement 1. The list must be checked regularly, as it changes often.

For those ARRA funds which are not listed on Supplement 1, yet are received by a State agency which has gone through the NAFR process, no further monthly report will need to be filed with A&I, effective immediately. ***However, each State agency must continue to have records available to answer requests from legislators and the public on those funds, and to provide information to the Governor's Office as requested.***

Finally, for those agencies that have submitted a NAFR and an application for ARRA funds but have yet to receive a positive notification of an award, no further monthly report will need to be filed with A&I, until the month for which the agency receives positive notification of an award. If the application is denied, no monthly reporting is necessary, but the master spreadsheet should be appropriately updated.

If you have questions regarding these reporting duties and exceptions, please contact [arra@state.wy.us](mailto:arra@state.wy.us).