

Northern District CM/ECF Update

November 20, 2006

With our most recent upgrade to CM/ECF version 3.1 which became effective on 10/26/2006, we have made several modification to both our internal and external procedure. The majority of the changes relate to the new statistical reporting requirements that became effective on October 17, 2006, pursuant to the provisions of the Bankruptcy Abuse Prevention and Consumer Protection Act of 2005 (BAPCPA).

The Court has already notified you of most of the changes, however, there are several more that have been made since the last notification was disseminated. The changes are listed below.

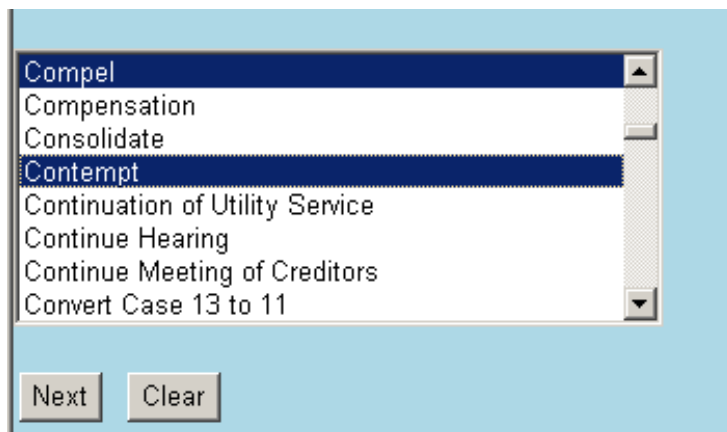
Change of “Office Code” for Jefferson County Bankruptcy Filings

Please be advised that effective immediately, any new cases filed in which the Debtor resides in Jefferson County must now reflect an office code of `5`. If you are using bankruptcy petition software that submits new cases using the “CaseUpload” option, please consult the help file or software manual that accompanied the program (or contact your software vender’s help desk). If your software uses the CaseUpLoad option to file new cases, it is imperative that the settings be adjusted to reflect an office code of `5` for all future Jefferson County cases.

Bankruptcy Events Changes (by category)

Motions/Applications:

When filing a motion that is requesting multiple reliefs, it is necessary to choose all reliefs that are being requested in the motion. This can be accomplished by using your control key and selecting each relief from the selection list (see below). This practice is necessary so we can report the correct statistics.



A message has been added to all motion entries that states the following:

“IF YOU ARE FILING AN AMENDED MOTION, BACK UP AND SELECT AMENDED MOTION FROM THE LIST”

This instruction only refers to amended motions or applications. An amended notice of hearing would be done via the Notices category either under Bankruptcy or Adversary then selecting Notice of Hearing or Notice of Hearing on Default Motion.

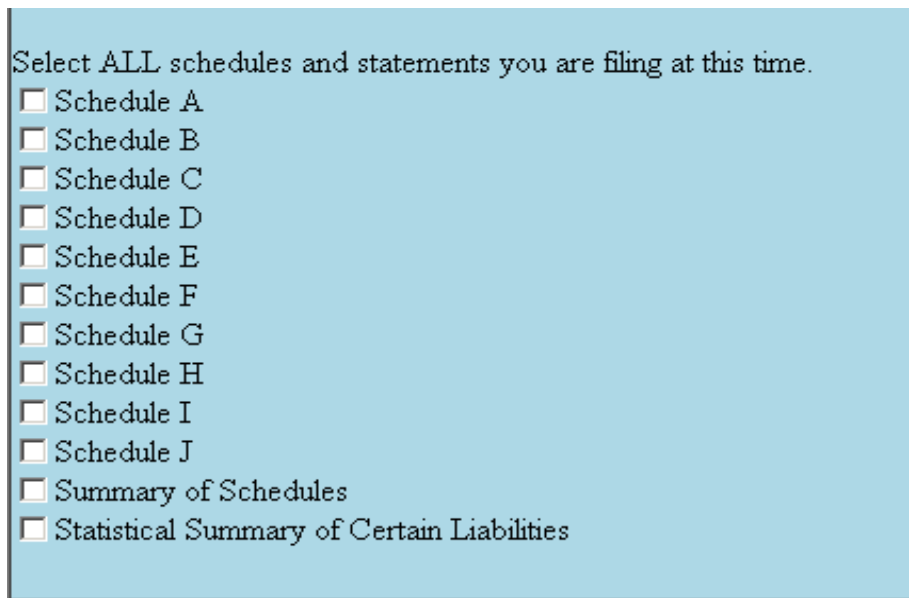
We would ask that any time a Motion to Modify Plan is filed that the plan would be entered as a separate entry found under the Plan category.

Plan

Objections to Confirmation of a plan should now be filed under this category, using the entry “Objection to Confirmation of Plan ”

Other

We have modified the events called “Schedules A-J” and “Amended Schedules” entries because of the new statistical requirements. If either of these events is selected, the following screen will display prompting for a selection of which schedules have been filed.



Select ALL schedules and statements you are filing at this time.

- Schedule A
- Schedule B
- Schedule C
- Schedule D
- Schedule E
- Schedule F
- Schedule G
- Schedule H
- Schedule I
- Schedule J
- Summary of Schedules
- Statistical Summary of Certain Liabilities

It is no longer necessary to use the “control” key to pick the “Summary of Schedules” or “Statistical Summary of Certain Liabilities” because those items now appear in the selection list.

The next screen will prompt for amounts to be entered depending upon which schedules are chosen (the below example is of all schedules being selected)

Enter Real Property Amount:	<input type="text"/>
Enter Personal Property Amount:	<input type="text"/>
Enter Secured Claims Total:	<input type="text"/>
Enter Unsecured Priority Claims Total:	<input type="text"/>
Enter Unsecured NonPriority Claims Total:	<input type="text"/>
<input type="button" value="Next"/>	<input type="button" value="Clear"/>

The amounts filled in will override all amounts previously entered in the Summary of Schedules during case opening. These amounts will need to be total amounts (the amount shown on the original schedules **plus** the additional amount.)

If any additional statements are being filed (i.e., Statement of Financial Affairs, Statement of Intention, Statement of Current Monthly Income and Expenses) those documents will need to be filed via their respective events.