

**PLEASE REFER TO LBR 9074-1 AND AO 9074-1 FOR FURTHER DETAILS REGARDING TELEPHONIC HEARINGS.**

SCHEDULING A TELEPHONIC APPEARANCE

1. Participants must notify CourtCall toll-free by telephone (866-582-6878) or by facsimile (866-533-2946) no later than 3 p.m. EST or EDT, as applicable, of the business day prior to the hearing. Permission to appear telephonically on shorter notice must be obtained from the Court by contacting Maureen Shambo at 603-222-2685, for cases assigned to Judge Vaughn, or Christine Comer at 603-222-2644, for cases assigned to Judge Deasy, and will only be granted if just cause exists.
2. Participants must provide CourtCall with the following information:
  - A. Case name and number.
  - B. Name of judge.
  - C. Hearing date and time.
  - D. Name, address and telephone number of the participant.
  - E. Name of the party represented by the participant.
  - F. Matter on which the participant wishes to be heard or whether the participant intends to monitor the proceeding in “listen only” mode.
3. Participants will receive fax confirmation and instructions for the telephonic appearance from CourtCall. It is the participant’s responsibility to dial into the call not later than ten minutes prior to the scheduled hearing.
4. Any questions about telephonic appearances should be directed to CourtCall at 866-582-6878.
5. Information about CourtCall’s policies may be obtained at [www.courtcall.com](http://www.courtcall.com) or by calling 866-582-6878.

FEES

The fee for the telephonic appearance is fixed by CourtCall, depending on the length of time the participant is on the call, regardless of the number of cases the participant appears in during the call or whether the participant is actually heard by the Bankruptcy Court or is in “listen only” mode. Each participant will be charged or billed an initial fee of \$25 at the time of the reservation with CourtCall.

The current fee rate for telephonic appearances through CourtCall is as follows:

Non-refundable base fee for a call up to 45 minutes in length:	\$25.00
Supplemental fee for each 15 minute interval thereafter:	\$6.50

There are no subscription fees, and no special equipment is required to use the service.

[Effective December 1, 2006]