



# FACT SHEET

July 2012

## General Information About the Defense Contract Management Agency

**Mission:** We provide Contract Administration Services to the Department of Defense Acquisition Enterprise and its partners to ensure delivery of quality products and services to the warfighter; on time and on cost.

**Vision:** DOD's leading experts in Quality Assurance; Cost, Schedule, and Supply Chain Predictability; and Contract Administration; enabling our partners to achieve contract objectives.

### Focus Areas:

- Deliver exceptional customer service
- Grow and retool the workforce
- Enhance policies and processes
- Improve agency efficiencies

### Agency Data\*

**Number of civilian personnel:** 10,254

**Number of military personnel:** 562

**Number of operations directorates:** 3

**Number of contract management offices:** 46

**Number of contractors:** 19,825

**Number of active contracts:** 337,000 with a total obligated value of more than \$1.7 trillion.

\* as of 6/30/2012



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## History of the Defense Contract Management Agency

Defense analysts have studied and modified performance of contract administration services within the Department of Defense for many years. In the early 1960s, the Secretary of Defense commissioned a study to examine the entire DOD contracting process. Known as Project 60, the findings pointed to numerous benefits to consolidating contract administration functions. At that time, each agency and military service performed its own contract administration, resulting in substantial duplication of efforts. Many contract administration responsibilities were eventually moved to the Defense Logistics Agency. However, military services continued to retain oversight of major acquisition programs.

The Secretary of Defense reviewed the CAS process again in 1989. Citing continued problems with the manner in which the services were performing CAS, Defense Management Review Decision 916 recommended the establishment of a joint command to perform CAS to ensure that consistent policies and standards were applied to the acquisition process. The Defense Contract Management Command was established within DLA in February 1990 to satisfy the findings of DMRD 916.

On March 27, 2000, the DOD renamed DCMC as the Defense Contract Management Agency and established it independently from DLA. DOD Directive 5105.64, signed Sept. 27, 2000, formally established DCMA's purpose and mission and, except for specific exceptions detailed in the Defense Federal Acquisition Regulation Supplement, required all DOD contract administration functions to be delegated to DCMA.



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## Overview of the Defense Contract Management Agency's Services

DCMA ensures the integrity of the contractual process and provides a broad range of acquisition management services for America's warfighters. DCMA's team of professionals ensures federal acquisition programs, supplies and services meet performance requirements and are delivered on time and within cost limits. DCMA's professional staff serves as information brokers for military buying agencies throughout the acquisition life cycle. The DCMA team interacts on a daily basis with customers to ensure the services provided meet the customers' needs.

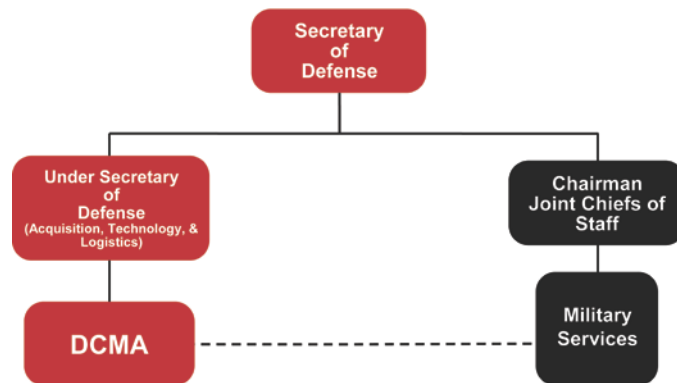
### DCMA's Core Processes:

- Aircraft Operations
- Contract Safety
- Contracting
- Contractor Business Systems
- Cost and Pricing
- Earned Value Management
- Engineering
- Manufacturing and Supply Chain Predictability
- Property and Plant Clearance
- Quality Assurance
- Small Business
- Software Engineering and Acquisition Management
- Terminations
- Transportation

## Organizational Structure

The Defense Contract Management Agency, headquartered on Fort Lee, Va., is a Department of Defense combat support agency responsible for ensuring the integrity of contractual processes and providing a broad range of contract-procurement management services for America’s warfighters. As shown by the solid line in the chart below, the DCMA director reports directly to the Under Secretary of Defense for Acquisition, Technology and Logistics. The chart below has a dotted line connecting DCMA to its customers, to the Joint Chiefs of Staff — who oversee U.S. combatant commands — and the military services.

WHERE WE FIT INTO DEFENSE



The following map shows DCMA’s worldwide operations. Approximately 10,800 civilian and military professionals throughout the United States and in 26 countries around the world execute DCMA’s mission to provide customer-focused acquisition support and contract management services to ensure worldwide warfighter readiness, 24 hours a day, seven days a week.





# DCMA FAQs

July 2012

**Q: What is the Defense Contract Management Agency?**

A: DCMA is a Department of Defense combat support agency responsible for ensuring the integrity of contractual processes and providing a broad range of contract-procurement management services for America's warfighters. The agency's team of professionals ensures that federal acquisition programs, supplies and services are delivered on time, within cost and meet performance requirements.

**Q: What does DCMA do?**

A: DCMA is the Department of Defense component that works directly with defense suppliers to ensure that DOD, federal and allied government supplies and services are delivered on time, at projected cost and meet all performance requirements. DCMA professionals serve as information brokers and in-plant representatives for military, federal and allied government buying agencies — both during the initial stages of the acquisition cycle and throughout the terms of the resulting contracts. As such, DCMA directly contributes to the military readiness of the United States and its allies and helps preserve the nation's freedom.

Before a contract is awarded for any product or service, DCMA provides advice and support services to help construct effective solicitations, identify potential risks, select the most capable contractors and write contracts that meet the needs of the customers in DOD, federal and allied government agencies.

After a contract award, DCMA monitors contractors' performance and management systems to ensure that cost, product performance and delivery schedules are in compliance with the terms and conditions of the contracts.

**Q: Where is DCMA located?**

A: DCMA is headquartered on Fort Lee, Va. The headquarters building, Herbert Homer Hall, was dedicated on Sept. 15, 2011. There are also 46 contract management offices responsible for work performed at more than 740 locations worldwide.

**Q: How is DCMA structured?**

A: DCMA is currently geographically aligned into regions — East, Central, West and International. This geographic alignment enables the agency to deliver consistent, tactical results and decision-quality information across the acquisition enterprise.

**Q: Who works for DCMA?**

A: Approximately 10,250 civilian and 560 military professionals in plants throughout the United States and in 26 countries around the world carry out DCMA's mission — to provide customer-focused acquisition support and contract management services to ensure worldwide warfighter readiness, 24 hours a day, seven days a week. DCMA's professionals serve as information brokers for military buying agencies both during the acquisition cycle and throughout the life of the contract.

**Q: Who are DCMA's customers?**

A: DCMA's customers include DOD, the Joint Chiefs of Staff, Army, Marine Corps, Navy and Air Force, as well as non-DOD clients such as the Coast Guard, NASA and the Department of Homeland Security.



# DCMA FAQs

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**Q: What services does DCMA provide?**

A: DCMA supports its customers with 14 Core Processes: Aircraft Operations, Contract Safety, Contracting, Contractor Business Systems, Cost and Pricing, Earned Value Management, Engineering, Manufacturing and Supply Chain Predictability, Property and Plant Clearance, Quality Assurance, Small Business, Software Engineering and Acquisition Management, Terminations, and Transportation.

**Q: Where does DCMA fit into defense?**

A: DCMA is under DOD's Under Secretary of Defense for Acquisition, Technology and Logistics, along with several other agencies including the Missile Defense Agency, Defense Logistics Agency and the Defense Acquisition University. The USD(AT&L) is the principal staff assistant and advisor to both the Secretary of Defense and the Deputy Secretary of Defense for all matters concerning acquisition, technology and logistics.

**Q: When was DCMA established?**

A: DCMA began as a Defense Logistics Agency organization called the Defense Contract Management Command and performed all contract administration services for the DOD. On March 27, 2000, the DOD renamed DCMC as the DCMA and established it independently from DLA. DOD Directive 5105.64, signed Sept. 27, 2000, formally established DCMA's purpose and mission and, except for specific exceptions detailed in the Defense Federal Acquisition Regulation Supplement, required all DOD contract administration functions to be delegated to DCMA.



# MEDIA CONTACTS

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## Charlie E. Williams, Jr., Director, DCMA



Charlie E. Williams Jr., is the Director, Defense Contract Management Agency. As the Director, Mr. Williams is responsible for leading a Department of Defense agency that consists of more than 10,800 civilians and military personnel who execute worldwide contract management responsibilities, covering more than 19,800 contractors and more than \$236 billion in unliquidated obligations.

In Mr. Williams' previous assignment, he served as Deputy Assistant Secretary of the Air Force for Contracting, in the Office of the Assistant Secretary of the Air Force for Acquisition, and the U.S. member of the North Atlantic Treaty Organization's Airborne Early Warning and Control Program Board of Directors. His prior assignments included Associate Deputy Assistant Secretary for Contracting in the Office of the Assistant Secretary of the Air Force

from March 2002 to 2003 and as team lead of Program Executive Officer and Designated Acquisition Commander programs.

Mr. Williams entered federal service in 1982 through the Air Force Logistics Command's Mid-Level Management Training Program, Kelly Air Force Base, Texas. Upon graduation, he served as Senior Buyer and Contracting Officer for F100 and TF39 engines at Kelly. From 1984 to 1987, Mr. Williams was a procurement analyst in the Resources and Analysis Division of the Headquarters Air Force Logistics Command, Wright-Patterson Air Force Base, Ohio.

He participated in the Air Force's prestigious Education with Industry program for a year, working at General Electric's Aircraft Engines Division, Cincinnati, Ohio, from June 1987 until July 1988. Following this year of duty in the private sector, Mr. Williams became the Director of Business Strategy in the Acquisition Logistics Division at Wright-Patterson.

In 1990, Mr. Williams was named Chief, Logistics Support Contracting Division, and then to Deputy Chief for Resources, Management and Analysis, Headquarters Air Force Materiel Command, Wright-Patterson Air Force Base, Ohio, in 1992.

Mr. Williams is a member of the Defense Acquisition Corps and is Level III certified in Contracting. He holds a bachelor's degree from Middle Tennessee State University, Murfreesboro, and a master's degree from Tennessee State University, Nashville. He is also a 1996 graduate of the Industrial College of the Armed Forces, where he earned a second master's degree in national resource management. His awards and recognitions include a Special Service Award, Meritorious Civilian Service Award, Exceptional Civilian Service Award and Meritorious Executive Presidential Rank Award.



## James M. Russell, Deputy Director, DCMA



James M. Russell serves as the Deputy Director for Defense Contract Management Agency. He is the principal adviser to the DCMA Director on all agency mission and management issues. This includes leadership of more than 10,800 civilians and military personnel at more than 740 locations. The agency executes worldwide contract management responsibilities covering more than 19,800 contractors and more than 337,000 active contracts with over \$236 billion in unliquidated obligations.

Most recently, Mr. Russell was the Executive Director of Financial and Business Operations/Comptroller for DCMA. He was the senior adviser to the DCMA Director on the management of the organizations business infrastructure. His duties included strategic planning; resourcing and budgeting; agency review, assessment, and evaluation; and business development and marketing. He was responsible for an annual budget of more than \$1.2 billion per year.

Mr. Russell began his government career as a Supply Corps Officer in the U.S. Navy with tours at sea aboard the USS *Callaghan* and at the Defense Logistics Agency. He began his civilian career at DLA as an analyst in the DLA Operations Research Office in Richmond, Va. In 1987, Mr. Russell moved to Defense Contract Administration Services Region-Chicago as a Senior Operations Research Analyst.

In 1990, Mr. Russell transferred to DLA Headquarters to accept the position of Senior Studies Director for Acquisition Management. Following that assignment, he served as the Senior Program Director on the DLA Program Objective Memorandum Team, leading financial programming efforts in support of both Defense Logistics Support Command and Defense Contract Management Command. In 1998, Mr. Russell was named Director of Strategic Planning, Programming and Analysis in DCMC where he led strategic and business planning, performance planning, resourcing, management review and assessment, and the command's unit cost and activity based management systems.

Mr. Russell graduated from The Ohio State University in Columbus, Ohio with a bachelor's degree in Computer and Information Science. He received a master's degree in Finance and Organizational Behavior from the J. L. Kellogg Graduate School of Management at Northwestern University in Evanston, Ill. Mr. Russell also earned a master's degree in National Resources Strategy from the Industrial College of the Armed Forces, Washington, D.C.