

## **National Labor Relations Board (NLRB)**

### ***Statement of Work for Environmental Services March 22, 2007***

#### **SCOPE OF WORK:**

The National Labor Relations Board (NLRB) requires asbestos air sampling services for fourteen (14) office locations nation-wide (see Table 1 below for specific locations). All tests must be conducted and/or reviewed and approved by a certified Industrial Hygienist.

#### **TESTING:**

Specifically, the contractor will be required to obtain three (3) air sample tests, per each location, using the PCM (basic sampling) testing method, for a total of approximately 42 air samplings. The preferred collection device should be the 25-mm diameter cassette with an open-faced 50-mm electrically conductive extensive cowl. Do not reuse or reload cassettes for asbestos sample collection. The air flow rate is to be between 0.5 liter/min and 2.5 liters/min. Where possible, a sufficient air volume for each air sample is required to be collected to yield between 100 and 1,300 fibers per square millimeter on the membrane filter. The fiber counts should be made by positive phase contrast using a microscope with an 8 to 10 X eyepiece and a 40 to 45 X objective for a total magnification of approximately 400 X and a numerical aperture of 0.65 to 0.75. The microscope should be fitted with a green or blue filter, as well as have a fitted Walton-Beckett eyepiece graticule calibrated for a field diameter of 100 micrometers (+/-2 micrometers).

Also, the contractor must conduct a blank test at each location prior to the actual test to ensure that the equipment is operational. These blanks must come from the same lot as the filters that will be used for the sample collection.

The samples are to be shipped to a certified laboratory for testing in a firm, unbendable container with sufficient packing material to prevent dislodging the collected fibers. Air samples should be analyzed by phase contrast microscopy in accordance with the National Institute of Occupational Safety and Health (NIOSH) 7400A method.

#### **DELIVERABLE REPORT**

After testing is completed, a Project Summary Report (PSR) is to be provided in the time specified, but no longer than 10 days upon completion of testing. At a minimum, the PSR is to contain a summary of the work performed, methods and procedures used; conclusions and recommendations; and copies of supporting

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documentation. The PSR is to be delivered to the Contracting Officer's Technical Representative (COTR), who will be named at the time of award.

#### **PERIOD OF PERFORMANCE**

All air samplings ordered must be completed by May 4, 2007.

#### **AWARD**

NLRB will use Federal Acquisition Regulations Parts 8, 12, and 13. The Government intends to award a Blanket Purchase Agreement (BPA) for a portion of these services from the date of award through the period of performance cited above. The Government will only be obligated to the extent of authorized purchases actually made against the BPA.

#### **SUBMISSION OF OFFER**

All interested offerors should submit a cost proposal in accordance with the NLRB SOW and the terms and conditions of their current Federal Supply Schedule Contract by 3:00 pm on March 29, 2007. Fax your proposal to the attention of Linda F. Blake and Henrietta V. Brox on 202-273-2849.

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<b>Table I – NLRB Office Locations</b>		
<b>Address</b>	<b>Contact</b>	<b>Telephone Number</b>
26 Federal Plaza – Room 3614 New York, NY 10278-0104	Jenny Feria	212-264-0348
103 South Gay Street - 8 <sup>th</sup> Floor Baltimore, MD 21202-4061	John Chambers	410-962-1712
1240 East 9 <sup>th</sup> Street – Room 1695 Cleveland, OH 44199-2086	Cindy Clark	216-522-3724
550 Main Street – Room 3003 Cincinnati, OH 45202-3271	Edith Neace	513-684-3639
51 SW 1 <sup>st</sup> Avenue – Room 1320 Miami, FL 33130-1608	Harold Maier	305-536-5391
1515 Poydras Street – Room 610 New Orleans, LA 70112-3723	Gail Fields	504-589-6397
819 Taylor Street – Room 8A24 Fort Worth, TX 76102-6178	Sharon Cuilla	817-978-2002
330 Second Ave South – Suite 790 Minneapolis, MN 55401-2221	Bernie Grenzer	612-348-1794
210 Walnut Street – Room 439 Des Moines, IA 50309-2103	David Garza	515-284-4980
915 2 <sup>nd</sup> Avenue – Room 2948 Seattle, WA 98174-1078	Dennis Snook	206-220-6317
20 Washington Place – 5 <sup>th</sup> Floor Newark, NJ 07102-3110	Maureen Hoehe	973-645-3054
575 N. Pennsylvania Street Room 238 Indianapolis, IN 46204-1577	David Pelsor	317-226-7428
82 Ionia NW, Room 300 Grand Rapids, MI 49503-3022	Rochelle Anderson	616-456-2283
505 Marquette Avenue, NW Suite 1820 Albuquerque, NM 87102-2181	Kathleen McCorkell	505-248-5130