



# Congresswoman Melissa Bean

## Representing the Eighth District of Illinois

### CONSTITUENT TOUR REQUEST FORM

**\*\*\*TOUR REQUESTS SHOULD BE MADE NO LATER THAN ONE MONTH IN ADVANCE\*\*\***

*Unfortunately we cannot guarantee any tours except those of the U. S. Capitol.*

Today's Date:

Office Use Only- Received By: \_\_\_\_\_

Name:

Address:

City: , ILLINOIS      Zip:

Telephone      Work:       Cell:       Home:

Email Address:

Date(s) you are available for tours:

Number of people in your party:      Adults:       Children:

Would you like us to send you a packet of additional information on sightseeing in Washington, DC?

Yes:       No:

✓ Desired:	Request for:	Reservation Information:
	BUREAU OF ENGRAVING & PRINTING (Mon-Fri)	6-8 weeks notice for a reservation*
	U.S. CAPITOL (Mon-Sat)	Reservations available 8:50 a.m.- 3:20 p.m. Mon-Sat
	LIBRARY OF CONGRESS (Mon-Sat)	Reservations for 8:30 a.m. and 2:00 p.m. tours, M-F only**
	NATIONAL ARCHIVES (Mon-Sun)	Reservations for 8:45 a.m. M-F tours only**
	PENTAGON (Mon-Fri)	For military, school, or other organized groups only
	WHITE HOUSE (TBD)	By reservation only; 8 weeks or more notice necessary.

*\*During peak season (March-August) additional tickets are available without reservation. They can be picked up at the Bureau at 8 a.m. daily.*

*\*\*Additional tours are available without reservations.*

*Special needs or requests:*

Please FAX your completed form to Congresswoman Bean's Washington, DC office at (202) 225-7830 or email your request to [bean.tours@mail.house.gov](mailto:bean.tours@mail.house.gov). Thank you and we look forward to seeing you in Washington.