





NOAA IT Governance Calendar

 What: IT Governance Deliverables	Element									When: Deadline & Frequency					
	IT CPIC	Prog. Mgt	EA	IT Security	IT Privacy	E-Gov	Workforce	Info Quall	Records Mgt	Accessibility	 Month	Ad hoc	Monthly	Quarterly	Semi-annual
Enterprise Architecture			•							January					•
Enterprise Architecture assessments			•							January					•
Enterprise Architecture FEA PMO Quarterly Report			•							Mar 1 June 1 Sept 1 Dec 1			•		
Earned Value Management Report		•								January 15 April 15 July 15 October 15			•		
IT workforce gains and losses report						•				January 15 April 15 July 15 Sept 15			•		
Operational Analysis Report		•								February 15					•
Strategic IT Plan	•									February	•				•
Capital Planning maturity model self-assessment	•									With Strategic IT Plan	•				•
E-government milestones report						•				February May August November			•		
E-Gov Scorecard EA Milestone Report						•				March 1 June 1 September 1 December 1			•		
IT security performance metrics				•						March June September December			•		
IT Security System Inventory Update				•						March September				•	
Exhibit 300 for IT initiatives	•									May	•				•
Estimated population of the office's IT workforce.						•				June					•
Peer review agendas, posted to Web							•			June December				•	
Targeted skill and competency levels						•				July					•
Exhibit 300 for major IT investments	•									August December	•			•	
Exhibit 53	•									August December				•	
Inventory of Web servers and sites						•				s/b April Sometimes August					•

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Certification of Web policy compliance						•					s/b April Sometimes August					•
IT Security maturity model self-assessment and FISMA Report for Security				•							September					•
FISMA Report, Privacy				•							September					•
E-Government Report						•					September					•
IT Workforce Assessment							•				September	•				•
Operational IT Plan	•										October					•
E-government MOUs						•					October					•
Information Collection Budget						•					October					•
Skill and competency gap analysis							•				November					•
Summary of information quality requests for correction								•			December					•
IT Security Plans of Action and Milestones (POAMs)				•							Monthly		•			
Resumes of project managers and contracting officers		•									Ongoing	•				
Correspondence associated with information quality requests for correction								•			Ongoing	•				
Privacy Impact Assessments					•						As needed	•				
Request for Section 508 accessibility waiver									•		As needed by office	•				
Justice Dept. Section 508 accessibility survey response									•		Per call memo	•				
Records control schedule for electronic information systems operational as of December 17, 2005									•		September 30, 2009	•				