



U.S. Department
of Transportation
Federal Highway
Administration

Memorandum

SENT VIA ELECTRONIC MAIL

Subject: INFORMATION: Highway Safety Improvement Program
(HSIP) Reporting Guidance

Date: May 14, 2009

From: Joseph S. Toole 
Associate Administrator for Safety

In Reply Refer To: HSSP

To: Division Administrators

The FHWA Office of Safety has updated the Highway Safety Improvement Program (HSIP) Reporting Guidance to reflect the recent revisions to the HSIP regulation (23 CFR Part 924), which was effective January 23, 2009. This guidance supersedes the April 4, 2006, guidance entitled "Highway Safety Improvement Program Reporting Requirements 23 USC 148(g)".

The guidance for the annual Railway-Highway Crossing and "5 Percent" reports remains the same and is available on the Office of Safety's Web site, as follows:

- Railway Highway Crossing Report (May 5, 2006)
<http://safety.fhwa.dot.gov/safetealu/usc130.htm>
- The "5 Percent" Report (April 5, 2006)
<http://safety.fhwa.dot.gov/safetealu/fiveguidance.htm>

These reports are due to the FHWA Division Office by August 31, 2009, and to the FHWA Office of Safety by September 30, 2009. If you have any questions or need additional information, please contact Ms. Karen Yunk at (609) 637-4207.

Thank you for your continued support in ensuring successful implementation of the HSIP.

Attachment

cc: Director of Field Services
Safety Field

