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The U.S. Department of Justice, Office of Justice Programs, [Office for Victims of Crime](#) is pleased to announce that it is seeking applications for funding under the “Victim Assistance Fellowship Program” cooperative agreement solicitation. This program furthers the Department’s mission by supporting activities of three development fellowship positions to assist OVC in its mission to advance victims’ rights and services through training, technical assistance, public awareness, and educational efforts.

# **OVC FY08 Victim Assistance Fellowship Program**

## **Eligibility**

This is a competitive award for individual fellowships and applicants are limited to individuals. Applicants must demonstrate a unique capability and strong desire to reach and serve victims of crime through a project that is national in scope.

(See “Who is Eligible to Apply,” page 4.)

## **Deadline**

All applications are due by 8:00 p.m. e.t. on January 10, 2008.

(See “Deadline For Applications,” page 3.)

## **Contact Information**

For assistance with the requirements of this solicitation, contact Joye Frost, Director, Program Development and Dissemination Division, at 202-305-1715 or [joye.frost@usdoj.gov](mailto:joye.frost@usdoj.gov).

This application must be submitted through [grants.gov](http://grants.gov). For technical assistance with submitting the application, call The *Grants.gov* Customer Support Hotline at 1-800-518-4726.

**Grants.Gov number assigned to announcement: OVC-2008-1753**

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# OVC FY 08 Victim Assistance Fellowship Program CFDA # 16.582

## Overview

The Office for Victims of Crime (OVC) is committed to enhancing the Nation's capacity to assist crime victims and to provide leadership in changing attitudes, policies, and practices to promote justice and healing for all victims of crime. True to its mission, OVC is responsible for implementing several important pieces of federal legislation that are intended to advance victim rights and services, as well as improving the skills, knowledge, and abilities of crime victim advocates, service providers, and allied professionals who are responsible for intervening on behalf of victims and witnesses. This cooperative agreement program is funded through the 42 U.S.C. 10603 (c)(1)(A) and (c)(3)(E) of the Victim Compensation and Assistance Act, as amended, which authorizes funding for training, technical assistance, demonstration projects, and for fellowships.

## Deadline: Registration

Registering with Grants.gov is a one-time process; however, if you are a first time registrant it may take up to 5 business days to have your registration validated and confirmed and to receive your user password. It is highly recommended you start the registration process as early as possible to prevent delays in submitting your application package to our agency by the deadline specified. **Note: Your Central Contractor Registry (CCR) Registration must be renewed once a year. Failure to renew your CCR registration will prohibit submission of a grant application through Grants.gov.**

Applicants applying as individuals in response to solicitations under which individuals are eligible to apply must follow the Grants.gov process outlined specifically for individual registrants. While neither CCR registration nor a DUNS number (see "How to Apply" below) is required for individual registrants, individuals must follow a process that includes registration with the Grants.gov Credential Provider and registration as an Authorized Organization Representative. This process may take at least a day to complete. Failing to complete the individual registration process sufficiently prior to the application deadline will prevent your application from being considered for funding.

## Deadline: Application

The due date for applying for funding under this announcement is 8:00 p.m. e.t. on January 10, 2008.

## Eligibility

Applicants must be individuals who demonstrate the financial and organizational capacity to manage this cooperative agreement. Applicants must demonstrate a unique capability and strong desire to reach and serve victims of crime through activities that are national in scope.

Applicants are encouraged to review the Civil Rights Compliance section under “Additional Requirements” in this announcement.

## Program Specific Information

**Award Amount:** \$75,000–\$125,000 for each of three fellowships (depending on experience and salary history)

**Award Period:** 12 months

NOTE: The program is designed to span three (3) years, contingent upon grantee performance and availability of funds to support the 2nd and 3rd years of the fellowship.

All OVC awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.

**Background and Purpose:** The Office for Victims of Crime (OVC) is committed to enhancing the Nation’s capacity to assist crime victims and to provide leadership in changing attitudes, policies, and practices to promote justice and healing for all victims of crime. To support this mission, OVC is responsible for implementing several important pieces of federal legislation that are intended to advance victims’ rights and services, as well as improving the skills, knowledge, and abilities of crime victim advocates, service providers, and allied professionals who are responsible for intervening on behalf of victim and witnesses. The four key pieces of federal legislation that guide and direct OVC funding activities are the 1982 Victim and Witness Protection Act at 18 U.S.C. 1501, as amended, that promotes rights and services for victims of crime within the federal system and serves as the foundation of the Attorney General Guidelines for Victim and Witness Assistance; the 1984 Victims of Crime Act, as amended at 42 U.S.C. 10601, that establishes the Crime Victims Fund and authorizes programs to support grants for victim compensation, victim assistance services, improvement of child abuse investigation and prosecution, as well as discretionary grants for training, technical assistance, demonstration projects, and program evaluation; the Victims of Trafficking and Violence Protection Act of 2000 at 22 U.S.C. 7101, as amended, that is intended to combat trafficking of persons through prevention, prosecution, enforcement, protection, and assistance to victims of trafficking; and, most recently, the Crime Victims’ Rights Act of 2004 at 42 U.S.C. 10603d, as amended, that is intended to protect federal crime victims’ rights, including the following: the right to be protected from the accused; the right to be heard at any public proceeding involving the release, plea, or sentencing of the accused; the right to be treated with fairness and respect; the right to timely notice of

any public proceeding involving the crime or any release or escape of the accused; the right to proceedings free from unreasonable delay; the right to confer with a government attorney; and, the right to full and timely restitution.

OVC is dedicated to helping organizations promote awareness of crime victims' rights and issues and to providing appropriate and sensitive services to victims. Unfortunately, gaps occur in services for crime victims, in the promotion of awareness of crime victims' rights and services, and in other areas where there is great potential to help victims of crime. Sometimes, these gaps are created because well-intentioned efforts by practitioners to serve victims may actually be inappropriate or ineffective if they do not understand the impact of violent crime on victims or lack awareness of crime victims' rights statutes. OVC addresses these gaps by its innovative work in the development of training and technical assistance that inform the efforts of practitioners who serve crime victims.

### **Program Strategy:**

OVC will support fellowships in the following three categories:

- **Sexual Assault:** Development of training and technical assistance and public awareness resources for practitioners who respond to victims of sexual assault (100 percent of time);
- **Human Trafficking and Public Awareness:** Development of training and technical assistance and public awareness resources for practitioners who respond to victims of human trafficking (60 percent of time) and support of OVC's ongoing public awareness activities for National Crime Victims' Rights Week and other awareness months (40 percent of time);
- **Field Outreach and Crime Victims' Rights Enforcement:** Outreach activities to the field, including grassroots, crime victim service and criminal justice organizations (including faith-based and other community organizations) (50 percent of time) and the development of training and technical assistance associated with the enforcement of crime victims' rights and services at the local, tribal, state, and federal level, including under the Federal Crime Victims Rights Act (50 percent of time).

The fellowship recipients will work onsite at OVC for 80 hours every 2 weeks, and will be allowed 15 days of annual leave and 13 days of sick leave during the 12-month period. The fellowship recipient's performance will be monitored by the Director of the Program Development and Dissemination Division (PDD), OVC. Workspace and equipment, including telephone, computer, office supplies, and Internet access, will be provided by OJP. Fellows must successfully complete OJP security clearance before beginning the fellowship at OVC.

**Goals, objectives, and deliverables:** The overarching goal of the OVC Victim Assistance Fellowship Program is to enhance the efforts of OVC to facilitate the development or enhancement of innovative programs that serve crime victims. OVC fellows will support OVC staff through the provision of direct operational assistance to crime victim organizations and agencies; the design and development of innovative

initiatives; training programs; evaluation and capacity building efforts. OVC fellows will also be responsible for developing articles and speeches on specific topics covered in their fellowship category areas. Specific objectives, activities and deliverables for each fellowship follow:

### **Section I. Sexual Assault Fellowship:**

**Objectives:** The OVC Sexual Assault Fellowship will assist in the implementation of the newly enacted Sexual Assault Services Program (SASP), that was created by the 2005 Reauthorization of the Violence Against Women Act (VAWA). SASP provides the first federal funding stream dedicated entirely to states, tribes, territories to support training and direct services related to sexual victimization. The fellow will also assist OVC program specialists with technical assistance for discretionary grants awarded by OVC with Victims of Crime Act (VOCA) funding that focus on sexual assault and child sexual victimization.

#### **Activities:**

- Participate in the development of a national sexual assault training and technical assistance initiative related to support of the SASP; including culturally specific interventions for underserved and unserved victims of sexual assault.
- Assist OJP/OVC staff in the development of guidelines for execution of the SASP through such activities as research and technical writing.
- Develop reports, speeches and articles at the request of OJP/OVC management to support their efforts to raise understanding and awareness of sexual assault and the SASP.
- Assist OVC staff in the collection and analysis of performance measures and other programmatic information provided by grantees or sub-grantees funded under the SASP.
- At the request of OVC management, participate in internal and external stakeholder meetings, forums, and conferences for the purpose of providing information on OJP/OVC efforts to address sexual assault.
- Participate in professional development and training activities in consultation with OVC management.

#### **Deliverables:**

- Reports, articles, and speeches related to sexual assault victimization and/or the SASP.
- Quarterly financial and biannual progress reports.

- Final report to OJP/OVC on the fellowship project, including accomplishments, challenges, and recommendations for improving the fellowship program.

## **Section II. Human Trafficking and Public Awareness Fellowship:**

**Objectives:** The objectives of this fellowship are twofold: (1) to develop training, technical assistance and informational materials related to victims of human trafficking for practitioners who serve crime victims and to work with OVC staff to develop a strategy to work with states and communities on integrating efforts to assist victims of human trafficking within the victim assistance field (60 percent); and (2) to assist OVC staff with ongoing public awareness activities for National Crime Victims' Rights Week and other awareness initiatives on victims' rights and services (40 percent).

### **Activities:**

- Assist in the development of the training and technical assistance initiative related to the provision of services to victims of human trafficking and the development of inter-agency protocols among service providers, law enforcement and other key partners for responding to victims of human trafficking.
- Develop reports, speeches, and articles at the request of OJP/OVC management to support their efforts to raise understanding and awareness of human trafficking.
- Assist OVC staff in the collection and analysis of performance measures and other programmatic information provided by grantees or sub-grantees funded under Services for Victims of Trafficking Discretionary Grant Program.
- At the request of OVC management, participate in internal and external stakeholder meetings, forums and conferences for the purpose of providing information on OJP/OVC efforts to address human trafficking, including briefings to international delegations.
- Support OVC staff in the development and execution of National Crime Victims' Rights Week (NCVRW) and other public awareness initiatives related to promoting greater understanding of crime victims' rights and services.
- At the request of OVC management, participate in internal and external stakeholder meetings related to the execution of NCVRW and other public awareness initiatives.
- Participate in professional development and training activities in consultation with OVC management to enhance expertise in the areas of human trafficking and public awareness and education campaigns.

**Deliverables:**

- Reports, articles, and speeches related to human trafficking and other criminal victimization.
- Quarterly financial and biannual progress reports.
- Final report to OJP/OVC on the fellowship project, including accomplishments, challenges and recommendations for improving the fellowship program.

**Section III. Field Outreach and Crime Victims' Rights Implementation:**

**Objectives:** The objectives of this fellowship are twofold: (1) to support OVC efforts and initiatives to assess the technical assistance, training and capacity-building needs of the crime victims' assistance field at the local, tribal, state, and national level that will subsequently inform OVC efforts to develop and administer training, technical assistance and other resources related to serving victims of crime (50 percent) and (2) to assist senior OVC programmatic staff and management with the administration of initiatives related to the implementation of the federal Crime Victims' Rights Act (CVRA), including grant funding authorized under the CVRA, and implementation of state and tribal victims' rights laws (50 percent).

**Activities:**

- Assist OVC programmatic and management staff with activities designed to assess the technical assistance, training, and capacity-building needs of victim service providers and allied practitioners.
- Work closely with OVC staff to inform their efforts in the design and administration of training and technical assistance projects and initiatives, including initiatives that improve the fields' access to needed information and resources.
- Develop reports, speeches, and articles at the request of OJP/OVC management to support their efforts on OVC's training, technical assistance, and capacity-building initiatives, including victims' rights-related activities.
- Assist OVC staff in the collection and analysis of performance measure and other programmatic information provided by grantees or sub-grantees funded under the Crime Victims' Rights Act and other victims' rights-related grants.
- At the request of OVC management, participate in internal and external stakeholder meetings, forums, and conferences for the purpose of providing information on OJP/OVC efforts to address crime victimization, the needs of the crime victims' field and implementation of grant funded initiatives that support the implementation of crime victims' rights laws, including the CVRA.



- Participate in professional development and training activities in consultation with OVC management to enhance expertise related to needs of crime victims and the implementation of crime victims' rights laws, including the CVRA.

**Deliverables:**

- Reports, articles, and speeches related to training, technical assistance and capacity-building needs of the crime victims' field and the OJP/OVC initiatives that address these needs.
- Reports, articles and speeches related to grant funding for enforcement of victims' rights.
- Quarterly financial and biannual progress reports.
- Final report to OJP/OVC on the fellowship project, including accomplishments, challenges and recommendations for improving the fellowship program.

**Match Requirement:** No match is required under this solicitation.

**Reporting:**

- The **Financial Status Report** (SF 269-A) is due quarterly, no later than the 45th day following the end of each calendar quarter. A report must be submitted every quarter in which the award is active, even if there has been no financial activity during the reporting period. The final report is due 90 days after the end date of the award. Future awards and fund drawdowns will be withheld if the financial status reports are delinquent. Financial reports should be submitted online at <https://grants.ojp.usdoj.gov>.
- The **Single Audit Report** is an organization-wide financial and compliance audit report that must be filed by recipients who expend \$500,000 or more federal funds during their fiscal year. The audit must be performed in accordance with the U.S. General Accounting Office Government Auditing Standards. All completed audit reports for state and local governments, institutions of higher education, and nonprofit institutions should be mailed to the Federal Audit Clearinghouse, Bureau of the Census, 1201 East 10th Street, Jeffersonville, IN 47132.
- The **Semiannual Progress Report** describes activities during the reporting period and the status or accomplishment of objectives as set forth in the approved application for funding. Progress reports must be submitted within 30 days after the end of the reporting periods, which are January 1 through June 30 and July 1 through December 31 for the life of the award. Due 90 days after the end date of the award, the final report summarizes the progress toward achieving the award's goals and objectives, describes the significant results, and identifies any products developed under the award. Report format will be provided to the recipient by OJP. Future awards and fund drawdowns may be withheld if the progress reports are delinquent. Progress reports must be submitted directly into

the GMS system. Address questions concerning GMS to the GMS Helpdesk, 1-888-549-9901.

## Performance Measures

To assist in fulfilling the Department's responsibilities under the Government Performance and Results Act (GPRA), P.L. 103-62, applicants who receive funding under this solicitation must provide data that measure the results of their work. Performance measures for this solicitation are as follows:

Objective	Performance Measures	Data Grantee Provides
<p>The purpose of the cooperative agreement is to enhance the efforts of OVC to facilitate the development of enhancement of innovative programs that serve crime victims and to increase public awareness and understanding of crime victims' rights and services.</p>	<p><u>Outcomes:</u></p> <ul style="list-style-type: none"> <li>- Enhancement of training, technical assistance, and informational materials available to providers who serve crime victims.</li> <li>- Enhancement of OVC management of discretionary grant programs that develop resources for the victim assistance field or provide direct services to crime victims.</li> <li>- Enhancement of OVC efforts to disseminate key topic information through speeches, articles, reports, Web-based products, and public awareness and education activities.</li> <li>- Enhancement of the OVC Fellowship Program by providing recommendations to OVC management on potential areas of expansion and improvement.</li> </ul> <p><u>Outputs:</u></p> <ul style="list-style-type: none"> <li>- Number of public awareness initiatives developed or enhanced.</li> <li>- Number of educational/</li> </ul>	<ul style="list-style-type: none"> <li>- Number of reports, articles, and speeches developed.</li> <li>- Number of meetings, conferences, or forums attended to provide information on OVC initiatives on crime victimization and/or to assess training, technical assistance and capacity- building needs of the crime victims' field.</li> <li>- Number of public awareness and/or education initiatives enhanced.</li> <li>- Number of educational/training materials developed or enhanced.</li> <li>- Number of educational/training materials distributed.</li> <li>- Quarterly financial reports and biannual progress reports.</li> <li>- Final report that provides a comprehensive overview of the OVC Fellowship Program with recommendations to address expanding and improving the program.</li> </ul>

	<p>training materials developed.</p> <ul style="list-style-type: none"> <li>- Number of educational/training materials distributed.</li> <li>- Number of speeches, reports, articles, and Web-based resources developed on specific areas of crime victimization.</li> <li>- Final Report providing a comprehensive overview of the fellowship and recommendations for enhancement of OVC Fellowship Program.</li> </ul>	
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## How to Apply

DOJ is participating in the e-Government initiative, one of 25 initiatives included in the President's Management Agenda. Part of this initiative -- Grants.gov -- is a "one-stop storefront" that provides a unified process for all customers of federal grants to find funding opportunities and apply for funding.

**Grants.Gov Instructions:** Complete instructions can be found at [www.grants.gov](http://www.grants.gov). If you experience difficulties at any point during this process, please call the Grants.gov Customer Support Hotline at **1-800-518-4726**.

**Note: Grants.gov does not support the Microsoft Vista Operating system.** The PureEdge software used by Grants.gov for forms is not compatible with Vista. Also, Grants.gov cannot yet process Microsoft Word 2007 documents saved in the new default format with the extension ".DOCX." Please ensure the document is saved using "Word 97-2003 Document (\*.doc)" format.

**Please also note: OJP's Grants Management System (GMS) does not accept executable file types as application attachments.** OJP's Grants Management System (GMS) downloads applications from Grants.gov and is the system in which OJP reviews applications and manages awarded grants. These disallowed file types include, but are not limited to, the following extensions: ".com", ".bat", ".exe", ".vbs", ".cfg", ".dat", ".db", ".dbf", ".dll", ".ini", ".log", ".ora", ".sys", and ".zip".

**CFDA Number:** The Catalog of Federal Domestic Assistance (CFDA) number for this solicitation is 16.582, titled "Crime Victim Assistance/Discretionary Grants," and the funding opportunity number is OVC-2008-1753.

**A DUNS number is required:** The Office of Management and Budget requires that all businesses and nonprofit applicants for federal funds include a DUNS (Data Universal Numeric System) number in their application for a new award or renewal of an award.

Applications without a DUNS number are incomplete. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. The identifier is used for tracking purposes and to validate address and point of contact information. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, simple, one-time activity. Obtain one by calling 1–866–705–5711 or by applying online at <http://www.dnb.com/us>. Applicants applying as individuals are exempt from this requirement. As an individual, you will receive a default number pre-populated in the DUNS number field during the Grants.gov Individual Registration process.

## What an Application Must Include

### Standard Form 424

### Program Narrative

### Budget and Budget Narrative

- Templates for filling out the Budget Detail Worksheet may be found online at [www.ojp.usdoj.gov/forms.htm](http://www.ojp.usdoj.gov/forms.htm).
- Expenses that are allowable under this solicitation include the following:
  - (1) Salary and benefits (life, health, and disability insurance; state workmen’s compensation; retirement plan; FICA; and a public transportation stipend that does not exceed \$110.00 monthly).
  - (2) Travel to make site visits with other OVC or OJP staff, to attend conferences and meetings (both local and outside of the Metro Washington D.C. area) and to participate in training and professional development training.
  - (3) Expenses to cover costs of a cell phone and Blackberry to maintain communication with OVC staff.
  - (4) Expenses associated with professional development and training relating to the OVC project(s).
  - (5) Expenses to cover professional reference materials and resources relating to the OVC project(s).
- Expenses that are not allowable under this solicitation are the following:
  - (1) Costs for laptops or other equipment that will be supplied by OVC;
  - (2) International travel;
  - (3) Moving expenses.

**Required Attachments** (resume, professional and/or academic references, list of financial or professional affiliations; academic transcripts to document level of post-secondary educations).

**Other Attachments** (such as certifications of key training).

### Selection Criteria

#### 1. *Statement of the Problem/Program Narrative*

The program narrative should not exceed 12 doubled-spaced pages in 12-point font with 1-inch margins and must include 6 separate sections—Project Abstract, Problem

Statement, Project Goals and Objectives, Project Design/Implementation Plan, Professional Capability and Project Management, and Plans for Measuring Progress and Outcomes. Each section is described below.

**Project Abstract.** The application should include a 1-page summary that clearly describes the title of the fellowship that the applicant is applying for and describes the activities that will be implemented and materials that will be developed to achieve the project's goals and objectives, methods, and outcomes.

**Problem Statement.** The problem statement must describe the need for the project and provide a clear statement of how funding will support the project's value to the victims' field.

**Project Goals and Objectives.** The applicant must specify the goals and objectives of the project. The objectives should be measurable and relate directly to the issues described in the problem statement. The goals should state the overall purpose of what is to be accomplished. The objectives should describe the steps necessary to reach the goals or how the goals will be accomplished. The application should clearly describe how funding will support the overall success of the project.

## *2. Project/Program Design and Implementation*

The project design and implementation plan must describe the fellowship objectives and activities and discuss how the strategy will address the identified problems and support the goals and objectives. It must include a time-task plan that clearly identifies objectives, major activities, and deliverables. The time-task plan presented in chart form will not be included as part of the 12-page narrative limitation. The time-task plan also must provide for the submission of financial and progress reports. All recipients are required to submit semiannual progress reports and quarterly financial reports.

## *3. Capabilities/Competencies*

Applications must include a clear description of the applicant's academic and professional expertise in the subject matter areas of specialization of the fellowship, as well as the applicant's unique qualifications that will enable them to fulfill their grant responsibilities. The applicant must demonstrate sufficient subject matter and project management expertise and experience to perform crucial functions of the fellowship. Resumes should be attached to the narrative to support this section and should include all employment and volunteer experience. Resumes should provide contact information for previous supervisors and indicate whether or not the supervisor can be contacted.

## *4. Budget*

OVC staff and peer reviewers will examine the identified project budget to ensure that all expenses are allowable and necessary for the completion of the fellowship and comport with the requirements of the OJP Financial Guide. Fellows must attend one Financial Management Training Seminar in Washington D.C. sponsored by OJP's Office of the Comptroller (OC). Specific information, such as dates and locations of upcoming OC events, can be found at <http://www.tech-res-intl.com/doj-octraining/>.

## *5. Impact/Outcomes and Evaluation*

Evaluation is critical to ensure that each OVC project is operating as designed and achieving its goals and objectives. Accordingly, each application must provide a plan to assess the project's effectiveness and to evaluate accomplishment of project goals and objectives. Applicants should describe how they will assess performance in attaining the outcomes identified for the project. Goals and objectives must be clearly stated, links must be established between program activities and objectives, and performance measures must be identified. Performance measures will address a mix of immediate and intermediate outcomes and, as appropriate and feasible, information on long-term impact.

Assessment information will be submitted as part of the semiannual progress report as well as part of the final report due within 90 days of project completion.

OVC is required to report its programmatic results annually, in accordance with the Government Performance and Results Act (GPRA). OVC summarizes the individual results and outcomes of all discretionary grant programs, indicating whether the programs are successfully meeting their objectives. OVC depends on its grantees to provide accurate, timely, and relevant information on grant progress and impact. Increasingly, these findings will provide justification for continuing OVC's discretionary grant program. Performance measures identified by the applicant from the solicitation should be included in the application.

#### *6. Other*

The Other Program Attachments file must include the following materials:

**Resumes (Required).** Resumes should include all employment and volunteer experience and relevant academic work. Resumes should provide contact information for previous supervisors and indicate whether or not the applicant authorizes OVC staff to contact the supervisor to verify work experience.

**Academic Transcripts (Required for all post-secondary education).**

**Professional References (at least two and no more than three must be submitted)**

**List of professional and financial affiliations (Required).**

**Other attachments** as needed (if applicable, such as writing samples). Total number of pages for other attachments should not exceed 10 pages.

### **Review Process**

OVC staff will review applications for completeness and responsiveness to this application guidance and will make recommendations to the OVC Director for selection of fellows. All selections are subject to final approval by OVC's Director and OJP's Assistant Attorney General. OVC may require an in-person interview in Washington D.C. before making final selections. If so, OVC will support the travel expenses associated with this interview.

## **Additional Requirements**

- Civil Rights Compliance
- Confidentiality and Human Subjects Protections regulations
- Anti-Lobbying Act
- Financial and Government Audit Requirements
- National Environmental Policy Act (NEPA) compliance
- DOJ Information Technology Standards
- Single Point of Contact Review
- Non-Supplanting of State or Local Funds
- Criminal Penalty for False Statements
- Compliance with Office of the Comptroller Financial Guide *[hyperlink]*
- Suspension or Termination of Funding
- Government Performance and Results Act (GPRA)
- Rights in Intellectual Property; and
- Federal Funding Accountability and Transparency Act (FFATA) of 2006

We strongly encourage you to review the information pertaining to these additional requirements prior to submitting your application. Additional information for each can be found at [www.ojp.usdoj.gov/funding/otherrequirements.htm](http://www.ojp.usdoj.gov/funding/otherrequirements.htm).

OVC also encourages applicants to contact the point-of-contact for this solicitation to discuss allowable expenses for the budget submission.