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January 8, 2009

FOIA Officer
DEPARTMENT OF ENERGY
1000 Independence Ave SW
Room 1G051
Washington, DC 20585

Reference: contract #DEAC2405OH20178 awarded to Swift and Staley, LLC.

Dear Sir or Madam:

In accordance with the Freedom of Information Act (FOIA), I would like to request documents related to the above referenced item. Specifically, please provide:

- A copy of the basic awarded contract, including the statement of work

It is my desire to have you provide copies with the understanding that I will pay reasonable reproduction, search and review costs. Please contact me first for approval if fees exceed $100. **I would prefer to receive the documents electronically if they are available in that format.**

Thank you for your assistance. If you have any questions, please call me at (703) 610-8739 or e-mail me at SkelleyL@fedsources.com.

Sincerely,

Lynne Skelley

Lynne Skelley
Senior Intelligence Specialist

FOIA-2009-000012

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