

Grants.gov Quarterly Stakeholder Webcast

April 16, 2008

support@grants.gov

Agenda

- Introduction
- Quarterly Update
- Applicant Hot Topics
- Update on the Adobe Transition
- System Enhancements
- Forms Update
- Q&A

Presenters

- Grants.gov Quarterly Update: Mr. Michael Pellegrino, Grants.gov
- Applicant Hot Topics : Mr. Michael Pellegrino
- Update on the Adobe Transition: Mr. Michael Pellegrino
- System Enhancements: Mr. Dima Smirnoff, Grants.gov
- Forms Update: Mr. Keenon James, Grants.gov

Michael Pellegrino
Grants.gov
Quarterly Update

Quarterly Update

- Grants.gov Program Manager Eben Trevino
- Statistics thru March

	FY 07	FY 08	% Diff
Submissions	85,354	104,778	23%
AORs	70,971	111,085	57%
Contact Center	99,824	100,891	1%

- Adobe Reader 8.1.2: Latest Compatible Version
- Adobe Reader Version Compatibility Test
 - <http://www.grants.gov/applicants/AdobeVersioningTestOnly.jsp>
- Grants.gov will Test Future Releases of Adobe Reader for Compatibility

Quarterly Update

<http://www.grants.gov/applicants/AdobeVersioningTestOnly.jsp>

oppRG-03172008-SCR-TEST-cfda93.223-cidSCR-TEST.pdf - Adobe Reader

File Edit View Document Tools Window Help

1 / 1 172% Find

Please fill out the following form. You can save data typed into this form.

Highlight Fields

ERROR!

You have attempted to open this document with a version of Adobe Acrobat or Adobe Reader that is not compatible with Grants.gov.

YOU CANNOT PROCEED WITH THIS DOCUMENT!

You are using the incorrect version: 8

Install the required version and try again.

To download the Grants.gov required version visit:

http://www.grants.gov/help/download_software.jsp#adobe811

For more information: http://grants.gov/help/general_faqs.jsp#adobe

Also the Contact Center is available for further assistance. The Contact Center hours of operation are Monday-Friday, 7 a.m. to 9 p.m., Eastern Time; closed on Federal Holidays.

Email: support@grants.gov

Phone: 1-800-518-4726

Close Now

Michael Pellegrino
Grants.gov
Applicant Hot Topics

Applicant Hot Topics

Adobe Reader - Acrobat Professional

- Adobe Reader 8.1.2
 - Free Software
 - Necessary for Application Packages on Grants.gov
 - Download Adobe Reader for free
http://www.grants.gov/help/download_software.jsp#adobe811
- Adobe Acrobat Professional version 8.1.2
 - Compatible for use with Grants.gov
- Adobe Reader FAQ section
http://www.grants.gov/help/general_faqs.jsp#adobe

Applicant Hot Topics

Impact of Transition to Adobe

- Adobe Forms Provide Increased Accessibility
 - Compatible with wide range of operating systems; Windows, Linux, Unix and Macintosh
- Look and Feel of Forms Maintained (PE → Adobe)

Applicant Hot Topics

Impact of Transition to Adobe

- Until Transition Complete - Must Download PE and Adobe Reader software
- Differentiating Between Adobe Reader vs. PE Forms
 - Check File Extensions (PE = .xfd) (Adobe Reader = .pdf)

Applicant Hot Topics

Macintosh

- Compatible with Adobe Reader
 - MacOSX v.10.4.3 or higher (Tiger, Leopard)
- Limited Compatibility with PureEdge Forms
 - Boot camp
 - Citrix Server Connection
 - IBM Workplace forms

Applicant Hot Topics

Compatible Web Browsers for Adobe



Current Versions

- Internet Explorer
- Firefox
- Netscape
- Safari

Applicant Hot Topics

Top 5 Caller Inquiries



1. Filing for Financial Assistance: 18%
2. Status of My Application: 7%
3. Contacting Offering Agency: 6%
4. Finding Grant Opportunities: 6%
5. Grants to Start a Small Business: 5%

Mr. Michael Pellegrino
Grants.gov
Update on the Adobe Transition

Transition to Adobe Schedule

- Adobe Posting: Agencies Posting in Adobe Upon Successful Testing
- December 31, 2008 PureEdge Submissions No Longer Processed
- June 30, 2009: 2006 PE System Retired

Transition to Adobe Agency Schedule

In Adobe 100% Today	Scheduled by Sept 30, 2008	Scheduled by December
<ul style="list-style-type: none"> •Homeland Security •HUD •Transportation •NASA •Small Business Administration •Social Security Administration •Dept of Commerce •Dept of State •Environmental Protection Agency •National Archives and Records Administration •National Endowment for the Arts •National Endowment for the Humanities •Dept of Treasury 	<ul style="list-style-type: none"> •Dept of Justice •Dept of Veteran Affairs •Dept of Education •US Agency for International Development •Institute of Museum and Library Services •Dept of Interior •Dept of Labor •Dept of Defense 	<ul style="list-style-type: none"> •National Science Foundation •Corporation for National and Community Service •Health and Human Services •United States Dept of Agriculture •Dept of Energy

Mr. Dima Smirnoff
Grants.gov
System Enhancements

System Enhancements

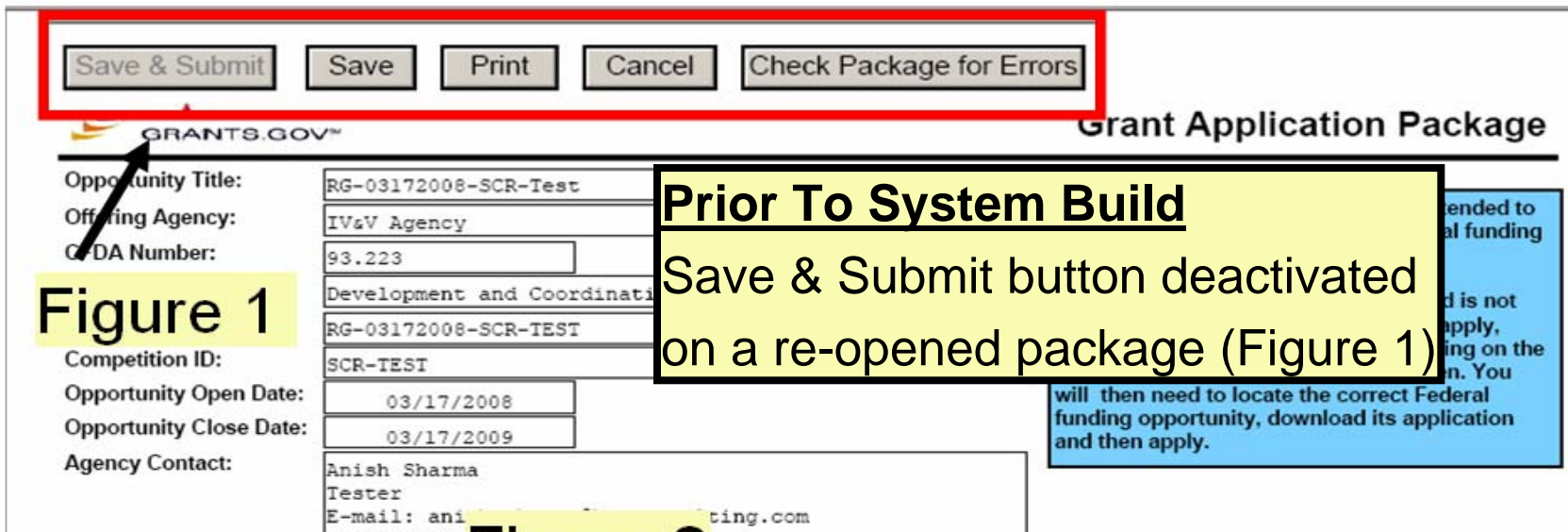
Build 2008 - 01



- Deployed April 12, 2008
 - 20 System Change Requests (SCRs)
 - Includes Grantor and Applicant Enhancements
- Detailed Information on the Grants.gov Homepage

Form Buttons

Save & Submit Button Remains Active



The screenshot shows the top navigation bar with buttons: Save & Submit, Save, Print, Cancel, and Check Package for Errors. The 'Save & Submit' button is highlighted with a red box and is disabled (grayed out). Below the buttons is the 'Grant Application Package' header and a form with the following fields:

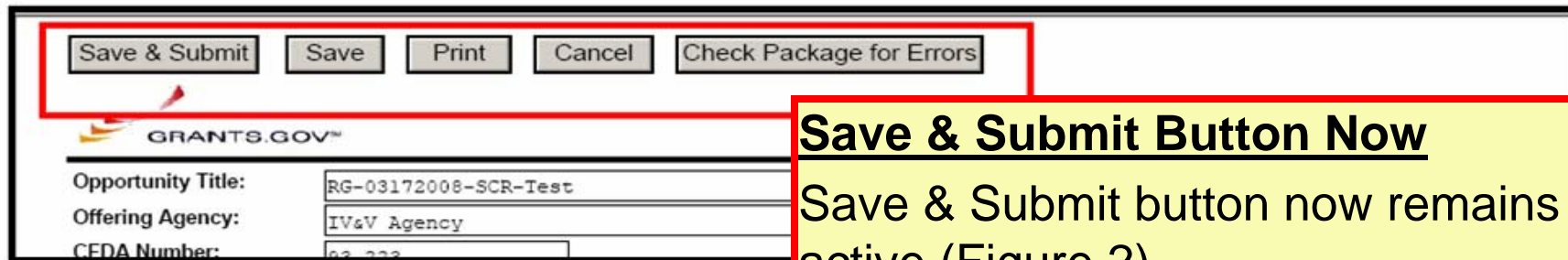
Opportunity Title:	RG-03172008-SCR-Test
Offering Agency:	IV&V Agency
CFDA Number:	93.223
Development and Coordination:	RG-03172008-SCR-TEST
Competition ID:	SCR-TEST
Opportunity Open Date:	03/17/2008
Opportunity Close Date:	03/17/2009
Agency Contact:	Anish Sharma Tester E-mail: anish.sharma@ivv.com

Figure 1

Prior To System Build
Save & Submit button deactivated on a re-opened package (Figure 1)

ended to al funding
d is not apply, ing on the n. You
will then need to locate the correct Federal funding opportunity, download its application and then apply.

Figure 2



The screenshot shows the same interface as Figure 1, but the 'Save & Submit' button is now active (highlighted with a red box and has a dark background). The form fields are identical to Figure 1.

Save & Submit Button Now
Save & Submit button now remains active (Figure 2)

Submission E-mails

Submission Email Text Revised

From: OS Support@Grants.gov
To: Gundulpet, Rathna (HHS/ASRT)
Cc:
Subject: GRANT00079765 Grants.gov Submission Validation Receipt for Application
Attachments:

Figure 1 →

Email Text Prior To System Build:

We will notify you via email when your application is ready to be retrieved by Grantor agency.

Your application has been received and va

Type: GRANT

Grants.gov Tracking Number: GRANT00079765

You will be notified via email when your application has been retrieved by Grantor agency.

Thank you.

Grants.gov

<mailto:support@grants.gov>

Figure 2 →

Email Text Now:

You will be notified via email when your application has been retrieved by Grantor agency.

If you have questions please contact the Grants.gov Contact Center:

support@grants.gov

1-800-518-4726(M-F 7:00 AM - 9:00 PM ET)

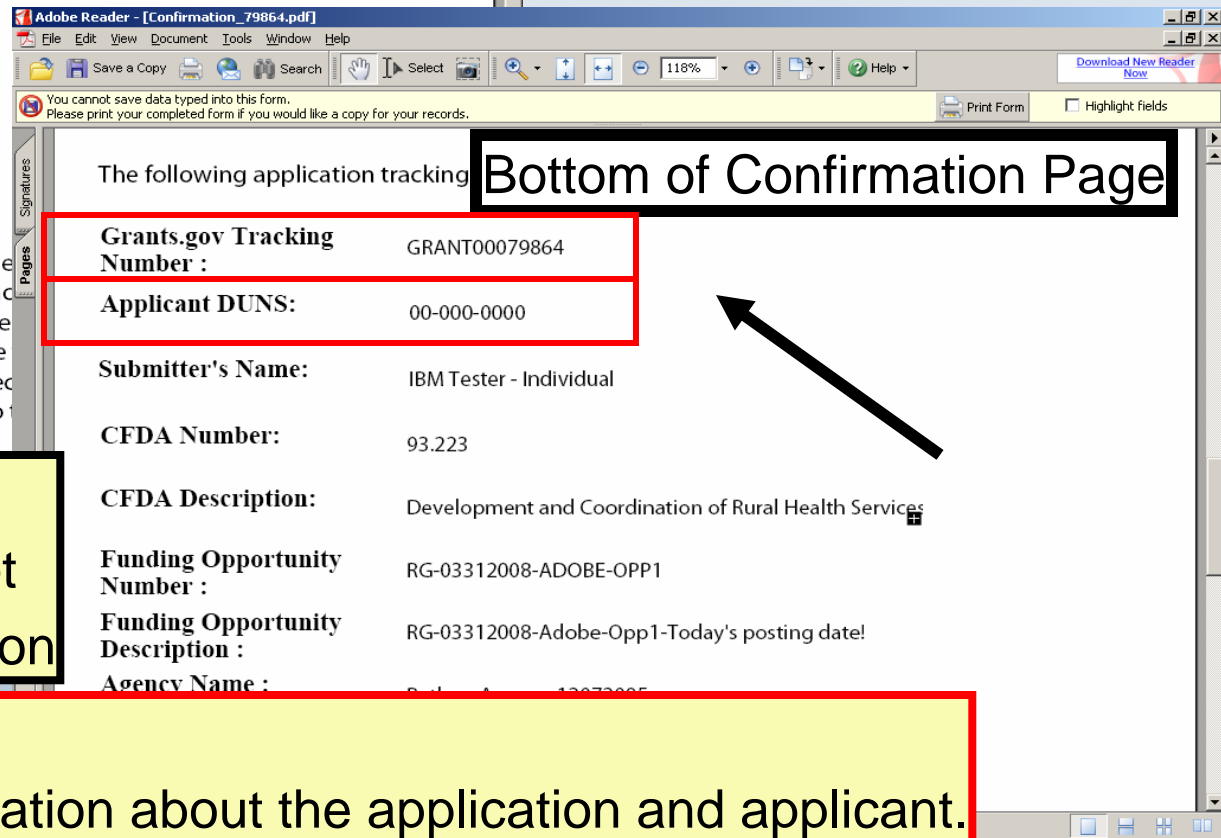
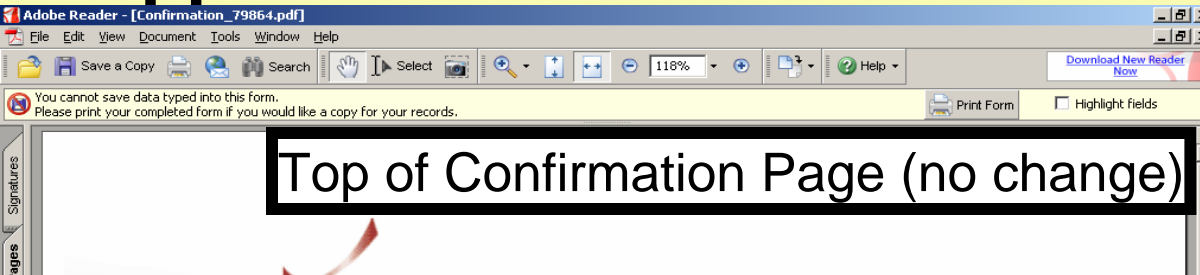
PLEASE NOTE: This email is for notification purposes only. Please do not reply to this email for any purpose.

Submission Confirmation

GRANTS.GOVSM

FIND. APPLY. SUCCEED.SM

Application Submission Confirmation



Prior To System Build

The confirmation page did not include all applicant information

Confirmation Page Now

Includes all necessary information about the application and applicant.

Submission E-mails

Grants.gov Tracking Number Moved to Front of Subject Line

From: OS Support@Grants.gov
To: Gundulpet, Rathna (HHS/ASRT)
Cc:
Subject: Grants.gov Submission Receipt GRANT00078754
Attachments:

Sent: Tue 1/22/2008 11:06 AM

Your application has been received by Grants.gov and is
Your submission was received at 2008-01-22T11:06:06-04

Type: GRANT

Grants.gov Tracking Number: GRANT00078754

We will notify you via email when your application has been validated by Grants
for the Grantor agency to retrieve and review.

DUNS Number: 0000000020000

Application Name: Test Data for Application-P

Opportunity Number: RG-0

Opportunity Name: RG-0

AOR name: Rathna Gundulpet

From: OS Support@Grants.gov
To: Gundulpet, Rathna (HHS/ASRT)
Cc:
Subject: Grants.gov Submission Receipt GRANT00078754
Attachments:

Figure 1



Figure 2

From: OS Support@Grants.gov
To: Gundulpet, Rathna (HHS/ASRT)
Cc:
Subject: GRANT00079765 Grants.gov Submission Receipt
Attachments:

Prior To System Build

The Grants.gov tracking number is located at the end of the subject line of the submission email (prior to system build).

Grants.gov Tracking Number Now

Has been relocated to the start of the subject line of the email

Submission E-mails

Submission Error Message Created for Submissions With Deleted Packages

Cc:
Subject: GRANT00079870 Grants.gov Rejection Notice for Application
Attachments:

Dear Applicant:

Your submission was received on 01-Apr-08 11:02:18 AM, ET

However, it contained the following errors and cannot be forwarded to the granting agency. The following errors were detected:

Error:0 OPP_EXIST_ERROR FATAL. The grant opportunity for which you have applied is no longer accepting applications or may have been deleted. If you require additional information, contact the grantor agency directly.

Please correct the above error(s) and re-submit.

Type: GRANT

Grants.gov Tracking Number: GRANT0007

Prior to System Build

Applicants received notification that their package was rejected without explanation

Notification Now

Applicants receive an email detailing

Welcome,
Rathna Gundulpet
of DUNS_000000002000

[Check Application Status](#)

[Manage Applicant Profile](#)

[Logout of Grants.gov](#)

REASON FOR REJECTING THE SUBMISSION

1. 0 OPP_EXIST_ERROR FATAL. The grant opportunity for which you have applied is no longer accepting applications or may have been deleted. If you require additional information, contact the grantor agency directly.

Tracking A Package

Applicant UserID Case Neutral

Figure 1

Prior To System Build

Maintaining User ID case used to submit was necessary

Welcome,
Marwan Abu-Fadel
of DUNS_000000000000

[Home](#) > [For Applicants](#) > [Check Application Status](#)

CHECK APPLICATION STATUS

CFDA	Opportunity Num.	Competition Id	Grants.gov #	Date/Time Received	Status	Status Date	Agency Tracking #	Submission Name	Requested Amount
10.001	1215-KV-1	1215-KV-SH-1	GRANT10005931	19-Dec-07 08:25:29 AM	Validated	19-Dec-07 08:30:03 AM		test-001	

[Check Application Status](#)

[Manage Applicant Profile](#)

[Logout of Grants.gov](#)

Figure 2

Welcome,
Marwan Abu-Fadel
of DUNS_000000000000

[Home](#) > [For Applicants](#) > [Check Application Status](#)

CHECK APPLICATION STATUS

CFDA	Opportunity Num.	Competition Id	Grants.gov #	Date/Time Received	Status	Status Date	Agency Tracking #	Submission Name	Requested Amount
10.001	0108-KV-1	0108-KV-CO-1	GRANT10006578	09-Jan-08 03:52:34 PM	Validated	09-Jan-08 04:00:29 PM		test-002	6
10.001	0124-KV-1-ALL-FORMS	0124-KV-RR-1	GRANT10007462	21-Jan-08 06:00:00 AM		06-Feb-08 06:00:00 AM			
10.001	0124-KV-1-ALL-FORMS	0124-KV-RR-1	GRANT10008327						
10.001	0124-KV-1-ALL-FORMS	0124-KV-SH-ALL	GRANT10014041						
10.001	0124-KV-1-ALL-FORMS	0124-KV-SH-ALL	GRANT10016660						

User ID Now

Is no longer case sensitive, any letter case combination can be used to track the status of a package

[Check Application Status](#)

[Manage Applicant Profile](#)

[Logout of Grants.gov](#)

Change Notification Emails

Grantor Controls Added to Change Notification Email



Welcome,
Rathna Gundulpet
of RG12072005

- [Manage Agency User Profile](#)
- [Set Agency Level](#)
- [Create Agency](#)
- [Modify Agency](#)
- [Published Opportunities](#)
- [Applicant Report](#)
- [Organization Report](#)
- [Manage Opportunities](#)
- [Assign Agency Tracking Number](#)
- [Manage Application Package Templates](#)
- [Manage Agency Users](#)
- [View All Submitted Applications](#)
- [Applicant Audit Report](#)
- [Retrieve Submitted Applications](#)

Home > For Agencies > Manage Opportunities > Existing Grant Opportunity Properties > P

PACKAGE PUBLICATION VERIFICATION

You are about to make changes to the following application however notify registered applicants of your change.

CFDA Number: 93.223
CFDA Title: Development and Coordination of Rural Health Services
Opportunity Number: RG-01142008-RR-HHS-CHECKLIST
Opportunity Title: RG-01142008-RR-HHS-Checklist
Competition ID: HHS-CHECKLIST
Competition Title: HHS-Checklist
Electronic Required: Y
Expected Number of Applications: None
Expected Application Size: None
Open Date: 01/14/2008
Close Date: 01/14/2009
Grace Period: None
Agency Contact: Agency Contact information!
Application Package: Mandatory Forms: SF424 (R and R)
Optional Forms: HHS Checklist Form PHS-5161
None
Application Instructions: [View](#)
Available to: Both Organizations and Individual Applicants

Send Email Notification: YES

Comments:

Figure 1

Prior to System Build

Emails were sent automatically and grantors had no control over email text

Change Email Notification Now

Grantors may add comments (Figure 1) which are included in editable space of email comments. (Figure 2)

To: Gundulpet, Rathna (HHS/ASRT)
Cc:
Subject: Federal Grant Opportunity with RG-03312008-ADOBE-OPP1 has been modified
Attachments:

A grant opportunity you have previously subscribed to from Grants.gov has been modified by the Grantor Agency:

The grant opportunity for Rathna-Agency-12072005 with RG-03312008-ADOBE-OPP1 has been modified. It now has the following information:
Opportunity Number: RG-03312008-ADOBE-OPP1
Opportunity Title: RG-03312008-Adobe-OPP1-Today's post:
CFDA Number: 93.223
CFDA Title: Development and Coordination of Rural Health Services
Competition ID : TEST-COMP-ID
Opening Date: 03/31/2008
Closing Date: 05/31/2009

Figure 2

Please note a description of the modifications:
Test data for package modification comments.

You can download the new application package from <http://at07apply.grants.gov/apply/opportunities/packages/opp12072005.pdf>

System Enhancement Future

- Build 2008 – 02 Projected for July
 - “Candidate” Build SCRs Identified
 - Includes Grantor and Applicant Enhancements

Mr. Keenon James
Grants.gov
Forms Update

- Final Development Stage
 - IMLS 4-year budget (IMLS)
 - Career Development Supplemental Award (HHS-NIH)
 - Fellowship Training Supplemental Award (HHS-NIH)
 - Research Training program Plan (HHS-NIH)
 - EDA Application for Investment Assistance (Treasury)

Forms Information

Plus Sign Re-design

Issue

- Applicant Enters Data into Field
- Viewable Space for the Entry Field Does Not Display All the Entered Information
- Additional Information Contained within the Entry Field Identified w/ a plus sign (+)
- Printable Versions of the Electronic Forms Contained the Plus Sign Designation

Forms Information

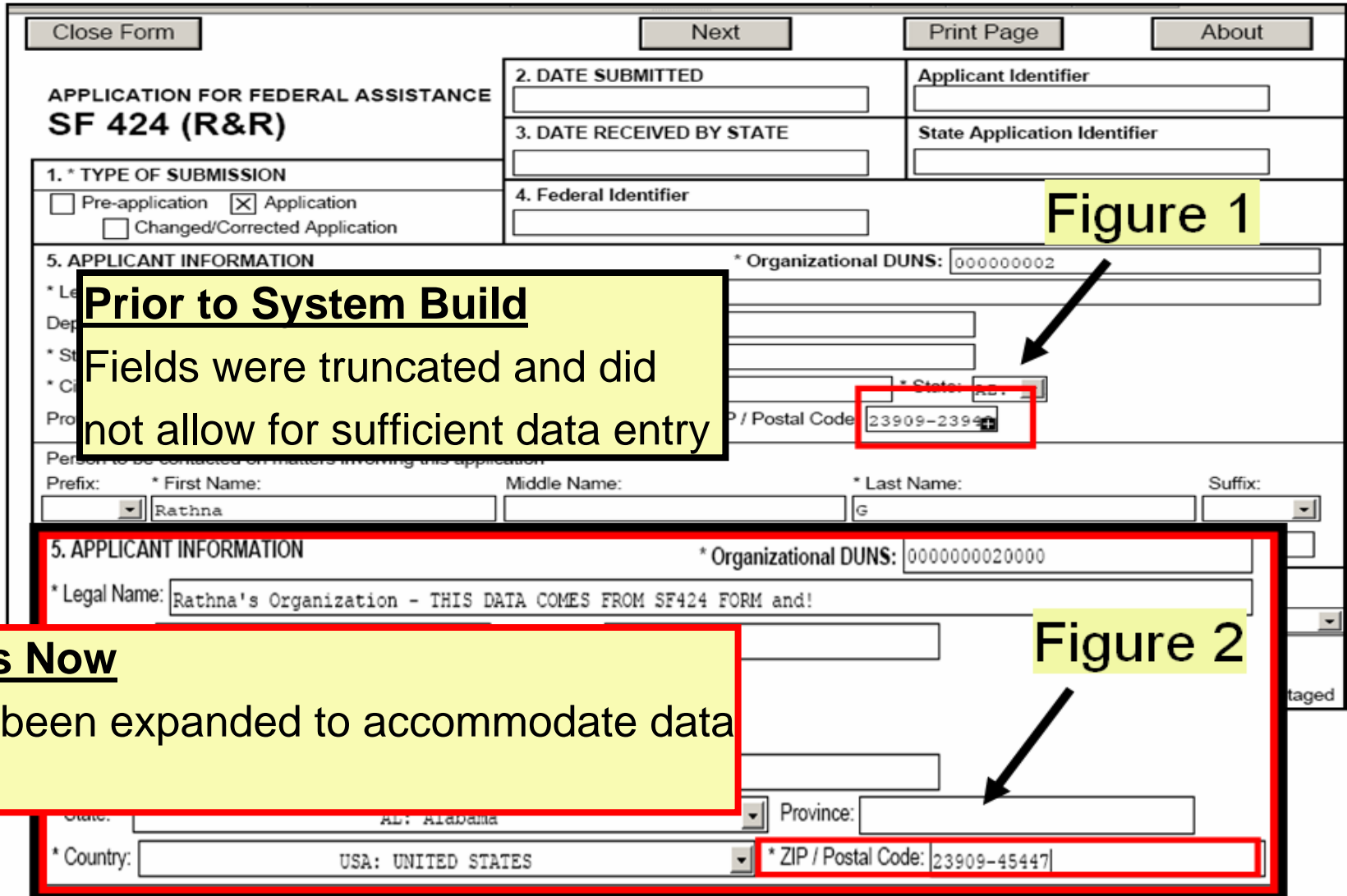
Plus Sign Re-design

Resolution:

- All Affected Data Entry Fields Identified
- Affected Data Entry Fields Lengthened to Accommodate the Total Number of Characters Permitted for the Field

Form Fields

Fields Expanded to Accomodate Data



The image shows two versions of the SF 424 (R&R) application form. The top version, labeled 'Figure 1', shows truncated fields. The bottom version, labeled 'Figure 2', shows expanded fields. A yellow box in the top version explains that fields were truncated before a system build. A red box in the bottom version highlights the expanded fields.

Figure 1

Prior to System Build
Fields were truncated and did not allow for sufficient data entry

Figure 2

Fields Now
Have been expanded to accommodate data

Close Form Next Print Page About

APPLICATION FOR FEDERAL ASSISTANCE
SF 424 (R&R)

2. DATE SUBMITTED
3. DATE RECEIVED BY STATE
4. Federal Identifier

Applicant Identifier
State Application Identifier

1. * TYPE OF SUBMISSION
 Pre-application Application
 Changed/Corrected Application

5. APPLICANT INFORMATION
* Organizational DUNS: 000000002

* Legal Name:
Dep
* St
* C
Pro
* State: AL
* ZIP / Postal Code: 23909-2399

Person to be contacted on matters involving this application
Prefix: * First Name: Middle Name: * Last Name: Suffix:
Rathna G

5. APPLICANT INFORMATION
* Organizational DUNS: 0000000020000

* Legal Name: Rathna's Organization - THIS DATA COMES FROM SF424 FORM and!

State: AL: Alabama Province:
* Country: USA: UNITED STATES * ZIP / Postal Code: 23909-45447

Forms Maintenance

- Awaiting public comments on the Project - Performance Site Location and SF 424 (R&R)
- Public Comments Due April 28, 2008
- Agency - Specific Form Maintenance Requests
 - In the Grants.gov Development and Testing Queue

Grants.gov PMO Support



- Grants.gov Updates
 - http://www.grants.gov/applicants/email_subscription_signup.jsp
- Grants.gov E-newsletter
 - <http://www.grants.gov/help/subscribe.jsp>
- Outreach Request
 - <http://www.grants.gov/section910/OutreachRequestForm.doc>

Grants.gov PMO Support



- Contact Center M - F 7:00 a.m – 9:00 p.m. ET
 - 1-800-518-4726
 - E-mail: support@grants.gov

Next Stakeholder Webcast

July 16, 2008

Q&A