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Grants.gov Quarterly Stakeholder Webcast

January 16, 2008

support@grants.gov

Agenda

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- Introduction
- Quarterly Update
- Adobe Transition Schedule
- Track My Application
- Vista & Leopard Compatibility
- System-to-System (S2S)
- Form Update
- Policy Update
- Q&A

Presenters

- Moderator: Mr. Michael Pellegrino, Grants.gov
- Grants.gov Quarterly Update: Mr. Michael Pellegrino
- Adobe Transition Schedule: Mr. Michael Pellegrino
- Track My Application: Mr. Michael Pellegrino
- Vista & Leopard Compatibility: Mr. Michael Pellegrino
- System-to-System (S2S): Mr. Vince Sprouls, Grants.gov
- Form Update: Mr. Keenon James, Grants.gov
- Policy Update: Ms. Mary Tutman, Grants.gov

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Michael Pellegrino
Grants.gov
Quarterly Update

Quarterly Update
Contact Center FY 07 – 08

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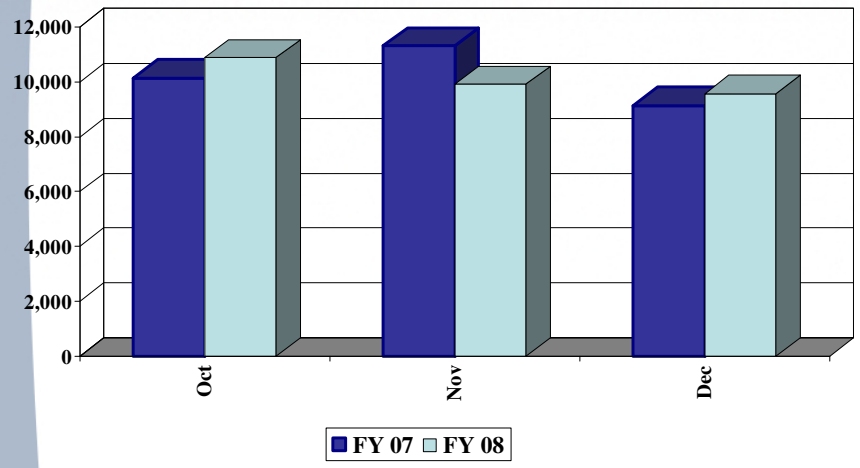
Submissions to Date: 50,575

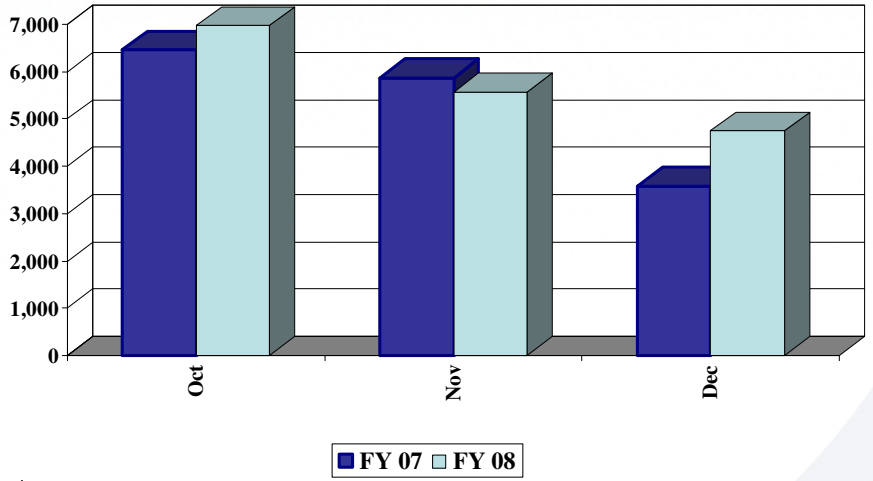
Calls
30,328

E-mail
17,268

Calls Offered



E-mails



Total Contacts
47,596

2.51% Increase from FY 07

Quarterly Update
Contact Center FY 07 – 08

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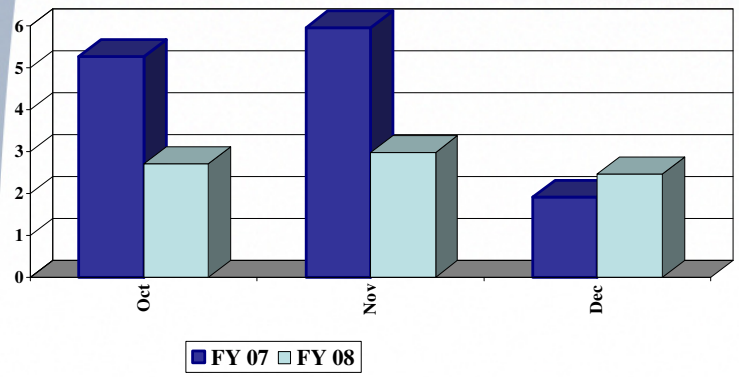
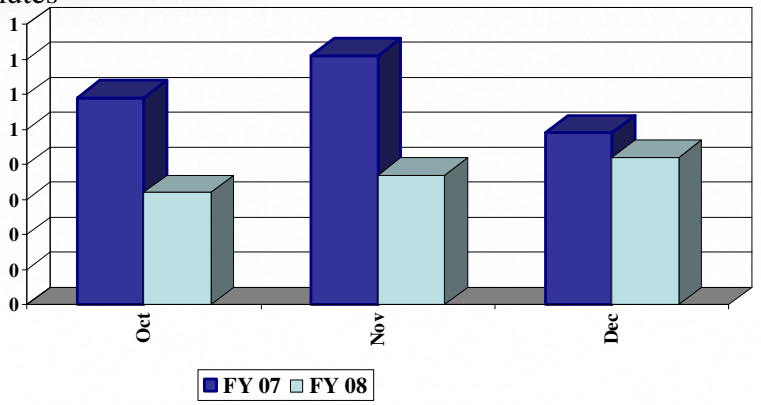
Abandoned Rate

Percent



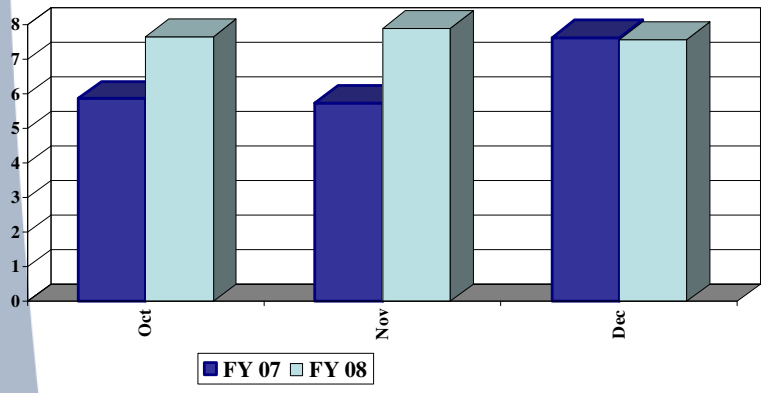
Avg Speed to Answer

Minutes



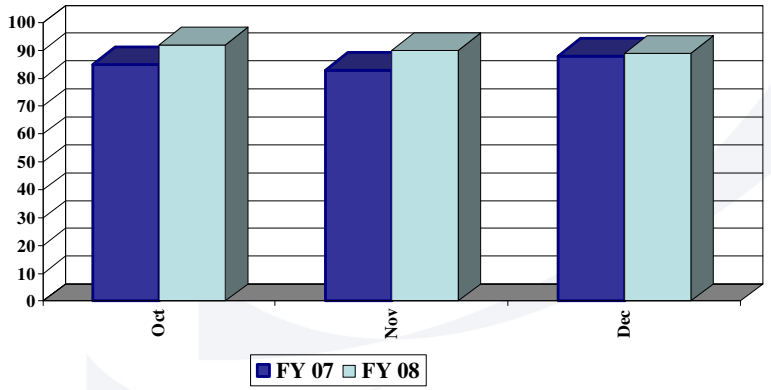
Avg Talk Time

Minutes



Service Level

Percent



*Service Level: Number of Seconds w/in which calls must be answered/connected in order to be considered acceptable

Quarterly Update

- "Fix Build" Accomplished December 15th
  - Post Deployment System Bugs
  - Release Notes Posted on Website
- System Stabilized
  - Reduced Number of Escalations from the Contact Center

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Mr. Michael Pellegrino
Grants.gov
Adobe Transition Schedule

Adobe Transition Schedule

- Agency Specific Timelines Being Identified
- Agencies Posting in Adobe Upon Successful Testing
- April 1, 2008: **NEW** PE Opportunity Posting Cut Off
  - Open PE Opportunities Migrated to Adobe
- June 30, 2008: PE Application Submission Cut Off
  - Adobe Application Submissions Only After June 30
- July 3 – 5, 2008: Remaining Open PE Opportunities Migrated to Adobe by Grants.gov
- December 30, 2008: 2006 PE System Retired
  - 6 Month Archive

Transition to Adobe
Agency Status

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- Agencies posting 100% in Adobe: 5
- Agencies Posting in PE & Adobe: 11
- Agencies Not Posting in Adobe: 9

Transition from PE to Adobe
Open Opportunities

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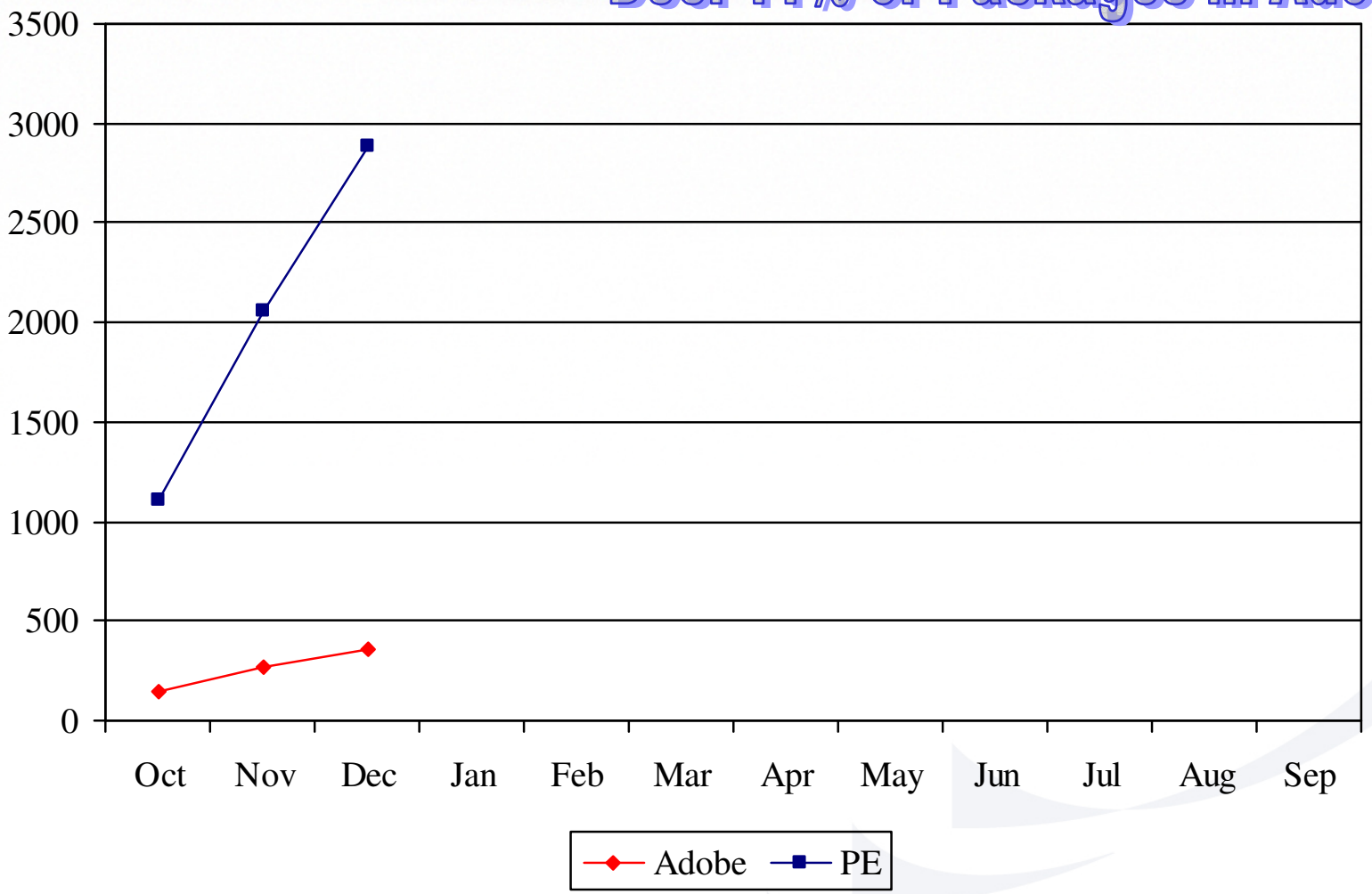
Dec: 11% of Packages in Adobe



Transition from PE to Adobe Submissions

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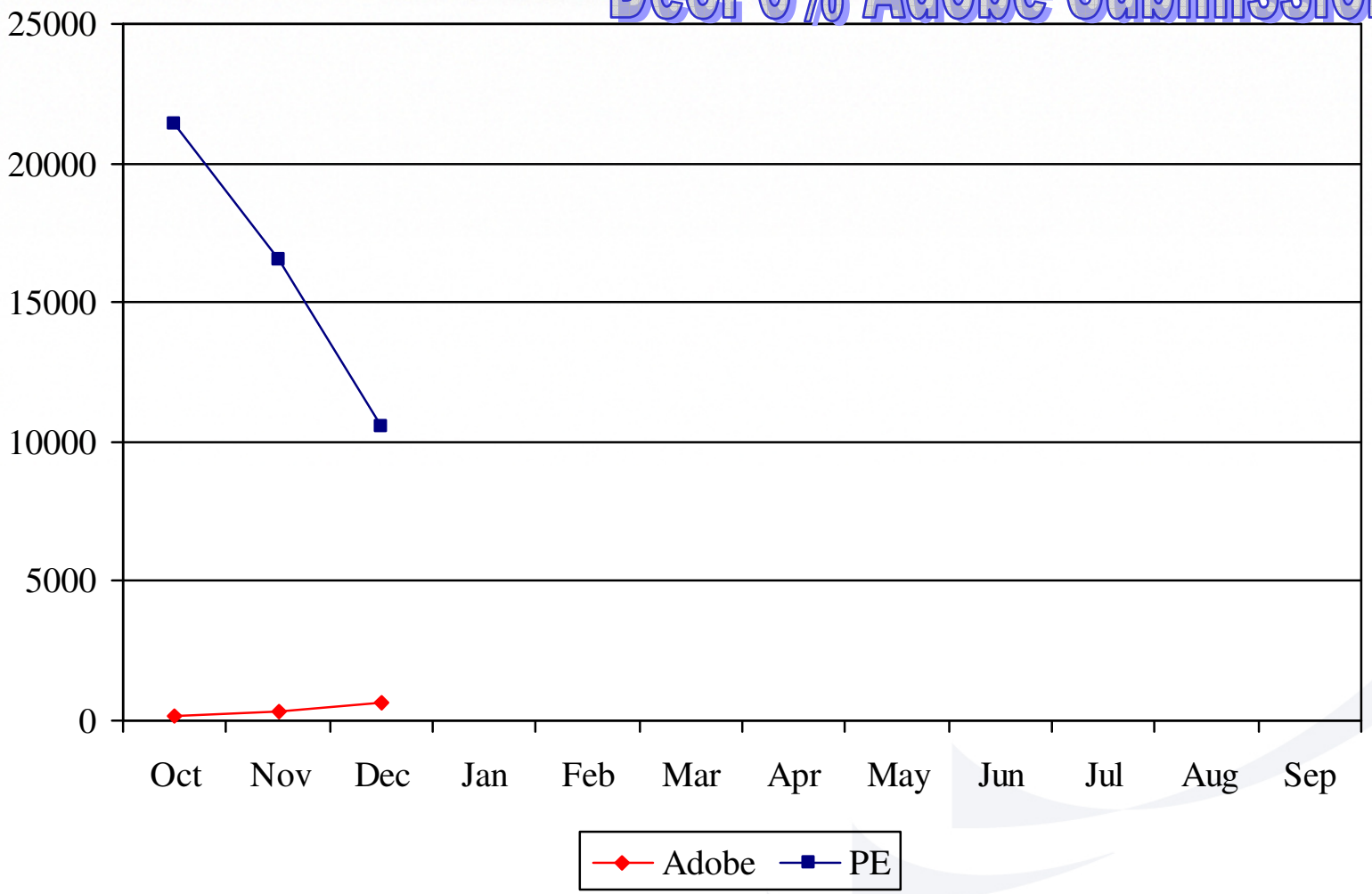
Dec: 6% Adobe Submissions



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Mr. Michael Pellegrino
Grants.gov
Track My Application

Track My Application
Applicant Submission

- Receipt
  - Grants.gov E-mail Verifying Receipt
- Validation
  - Grants.gov E-mail Verifying Successful Submission
    - Grants.gov Tracking # Assigned
  - **OR** Rejection Due to Errors
- Transmission to Agency
  - E-mail Sent Once Agency Retrieves Submission
  - Agency Tracking Number May be Assigned
  - Tracking Number Different from Grants.gov
- Submitting Institutions Assigned Own Applicant Number on the SF424 R&R
  - Applicant Number Not in Notification E-mail

Track My Application
S2S Submission

- Application Submitted Using S2S
- Agency Downloads the Application
  - E-mail Sent to the E-mail Address on the Certificate Informing them of the Latest Status: Downloaded by Agency
  - S2S Could Request Status of the Application
    - Request Will Return Status: Downloaded by Agency
- Agency Assigns an Agency Tracking Number
  - E-mail Sent to the E-mail Address on the Certificate Informing them of the Latest Status: Agency Tracking Number Assigned
  - S2S Could Request Status of the Application
  - Request Will Return Status: Agency Tracking Number Assigned

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Mr. Michael Pellegrino
Grants.gov
Vista & Leopard Compatibility

Vista & Leopard Compatibility

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- Vista
  - Compatible w/ Adobe Reader 8.1.1
  - PureEdge Viewer v.6.0.2 Only Compatible with Vista Using a Citrix Server Connection
  - Citrix Client Start-up Guide for Vista:
  - http://www.grants.gov/assets/peclientcitrixvistafinal.pdf
- Leopard
  - Mac OS X Leopard Compatible with Adobe Reader 8.1.1
  - Not Compatible with PureEdge
  - Two Options Available to Apply for Grants Using PureEdge
    - Use a Citrix Server Connection
    - Use BootCamp; Program Included with Leopard OS X Free of Charge

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Mr. Vincent Sprouls
Grants.gov
System-to-System (S2S) Update

S2S Update

- Fiscal Year 2008 S2S Submissions on the Rise
  - FY 08 To Date; 3,843
  - 7.8% of Overall Submissions
- Certificate Renewals
  - Send Request to Grants.gov PMO Two Weeks Prior to Current Certificate Expiration
- Applicant S2S Questions
  - Contact the Grants.gov Contact Center
    - Send Testing Questions to the Grants.gov PMO
  - Agency S2S Questions Coordinate w/ Grants.gov Program Advisors

Endpoints

- **Endpoint or Port:** To Access the 2007 Web Services Use the Following Endpoints:
  - **AT07:** https://at07web.grants.gov:446/app-s2s- server/services/
  - **Production-2007:** https://ws07.grants.gov:446/app-s2s-server/services/
- **Certificates:** There are No New Certificates Needed for 2007 Test System
  - Utilize Existing 2006 Test Certificates
    - **Note:** Firewall port 446 should be open to address the new URL http://ws07.grants.gov

FO.XSL

- FO.XSL (Style Sheets)
  - Will not be supported in new 2007 System
- Possible Alternatives
  - iText
  - Adobe Livecycle
  - Altova Stylevision
  - Stylus Studio Prof
  - Studio Enterprise

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Mr. Keenon James
Grants.gov
Forms Update

Topics of Interest
Double Click to Open Form

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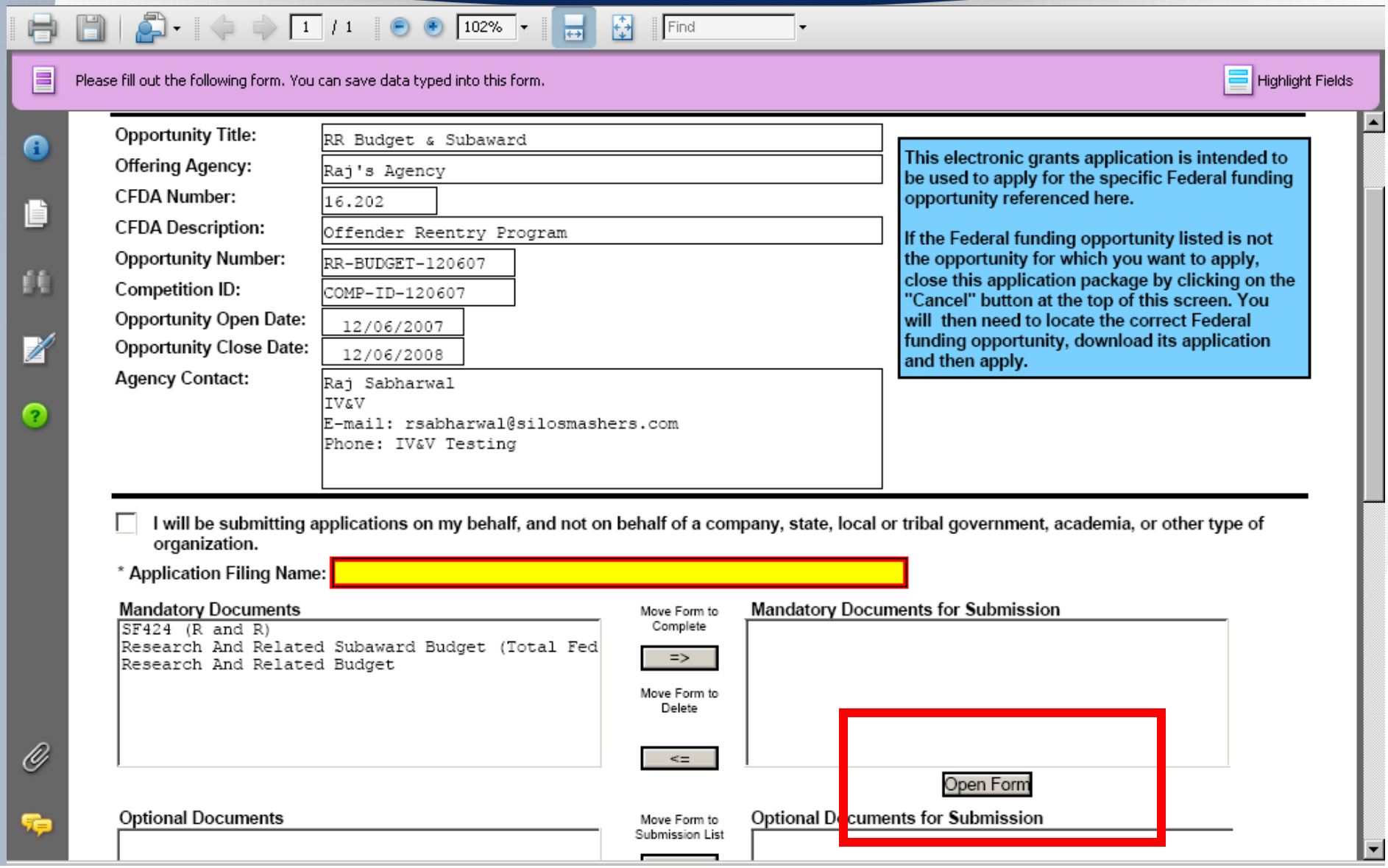
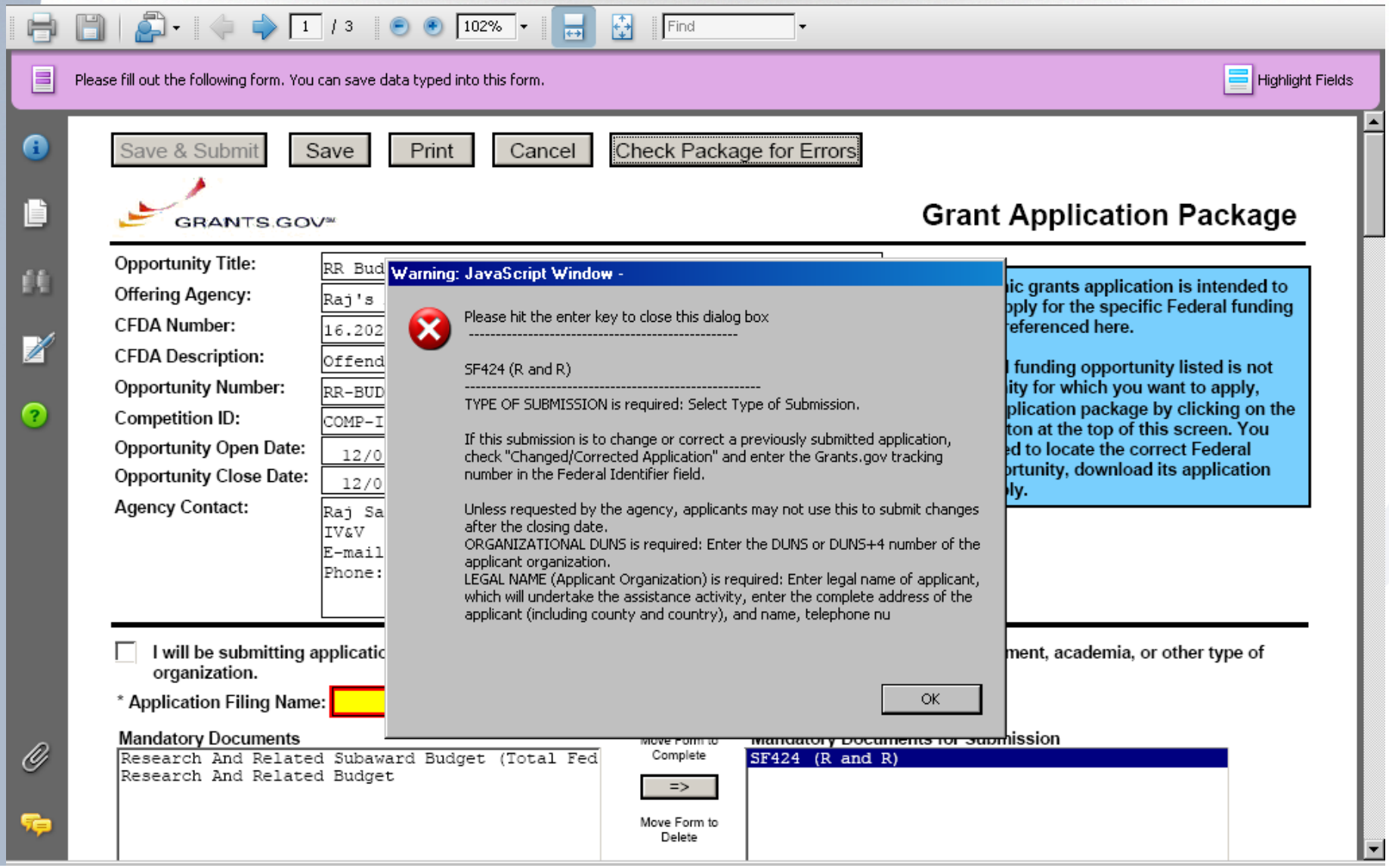


Topics of Interest
Check Package for Errors



424 Form Update Today

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Close Form | Next

OMB Approval No. 4040-0006
Expiration Date 04/30/2008

BUDGET INFORMATION - Non-Construction Programs

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds: Federal (c)	Estimated Unobligated Funds: Non-Federal (d)	Newor Revised Budget: Federal (e)	Newor Revised Budget: Non-Federal (f)	Total (g)
1.		$	$	$	$	$
2.						
3.						
4.						
5. Totals		$	$	$	$	$

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	(1)	(2)	(3)	(4)	(5)
a. Personnel	$	$	$	$	$
b. Fringe Benefits					
c. Travel					
d. Equipment					
e. Supplies					
f. Contractual					
g. Construction					
h. Other					
i. Total Direct Charges (sum of 6a-6h)					$
j. Indirect Charges					$
k. TOTALS (sum of 6i and 6j)	$	$	$	$	$
7. Program Income	$	$	$	$	$

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Standard Form 424A (Rev. 7- 97)
Prescribed by OMB (Circular A - 102)

424 Form Update
After

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OMB Approval No. 4040-0006
Expiration Date 04/30/2006

BUDGET INFORMATION - Non-Construction Programs

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1.		$	$	$	$	$
2.						
3.						
4.						
5. Totals		$	$	$	$	

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY (1)	(2)	(3)	(4)	Total (5)
a. Personnel	$	$	$	$	$
b. Fringe Benefits					
c. Travel					
d. Equipment					
e. Supplies					
f. Contractual					
g. Construction					
h. Other					
i. Total Direct Charges (sum of 6a-6h)					$
j. Indirect Charges					$
k. TOTALS (sum of 6i and 6j)	$	$	$	$	$
7. Program Income	$	$	$	$	$

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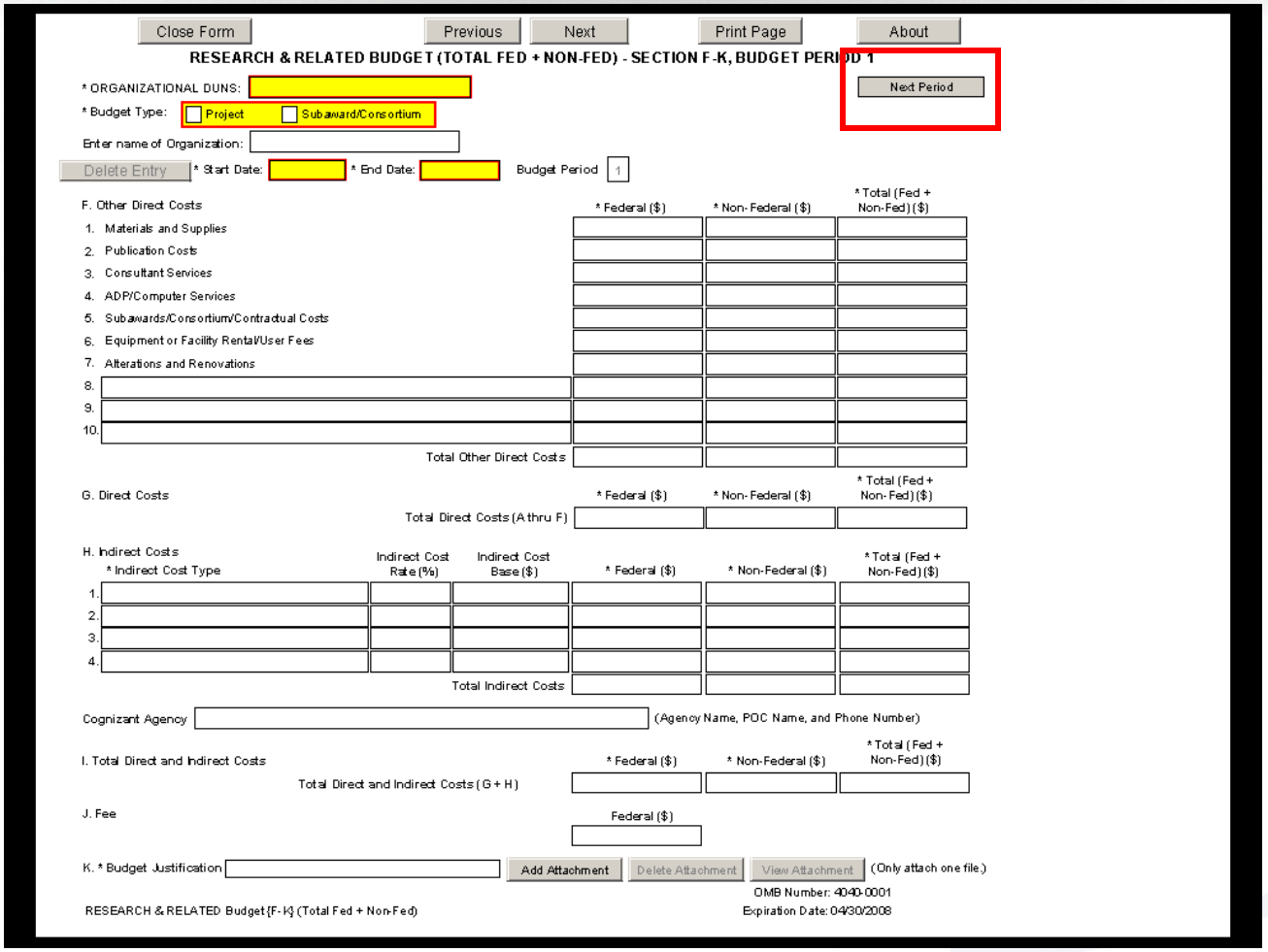
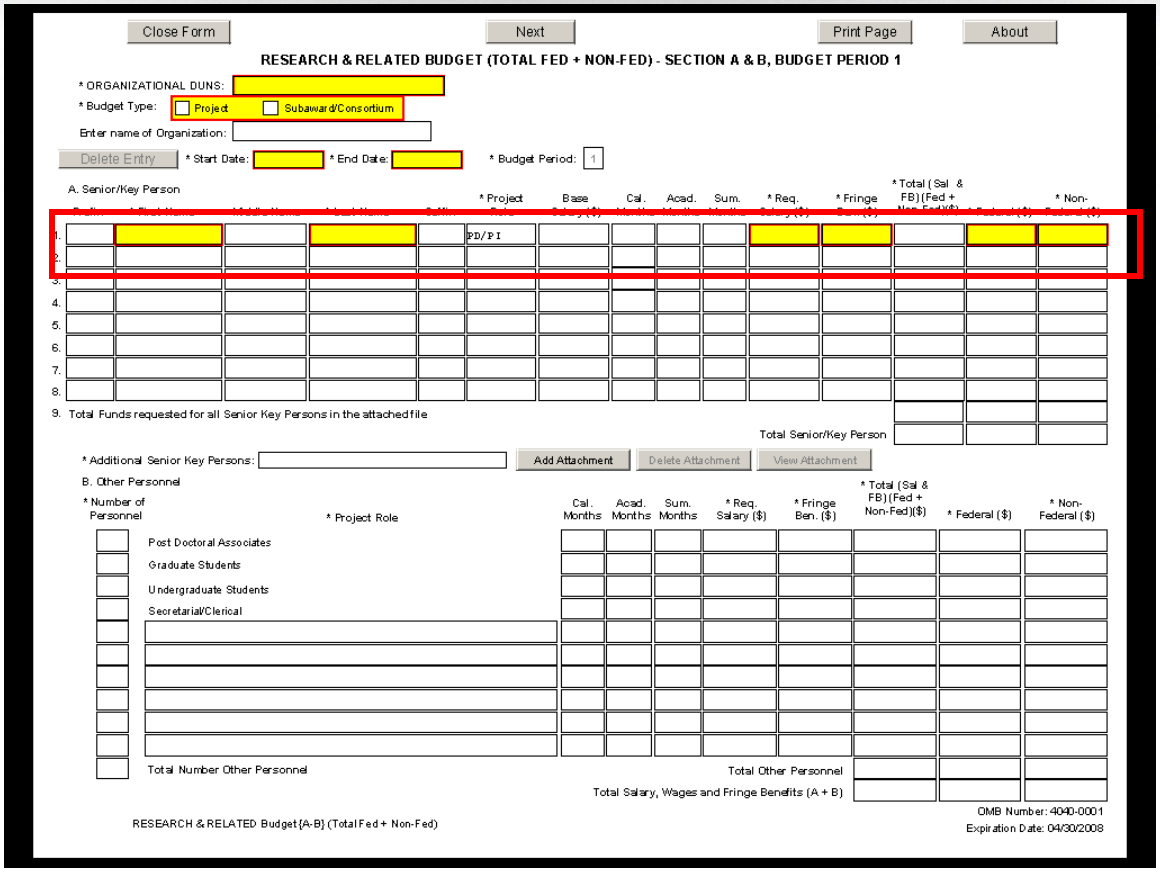
Standard Form 424A (Rev. 7- 97)
Prescribed by OMB (Circular A -102) Page 1A

Topics of Interest
Budget Form



The current on screen budget period must be completed before the "Next Period" button becomes active and the user can advance.

Topics of Interest
Key Person


Close Form Next Print Page About

RESEARCH & RELATED BUDGET (TOTAL FED + NON-FED) - SECTION A & B, BUDGET PERIOD 1

* ORGANIZATIONAL DUNS:

* Budget Type: Project Subaward/Consortium

Enter name of Organization:

Delete Entry * Start Date: * End Date: * Budget Period: 1

A. Senior/Key Person

	* Project Role	Base Salary ($)	Cal. Months	Acad. Months	Sum. Months	* Req. Salary ($)	* Fringe Ben. ($)	* Total (Sal & FB) (Fed + Non-Fed)($)	* Federal ($)	* Non-Federal ($)
1.	PD/PI									
2.										
3.										
4.										
5.										
6.										
7.										
8.										
9.	Total Funds requested for all Senior Key Persons in the attached file									
	Total Senior/Key Person									

* Additional Senior Key Persons: Add Attachment Delete Attachment View Attachment

B. Other Personnel

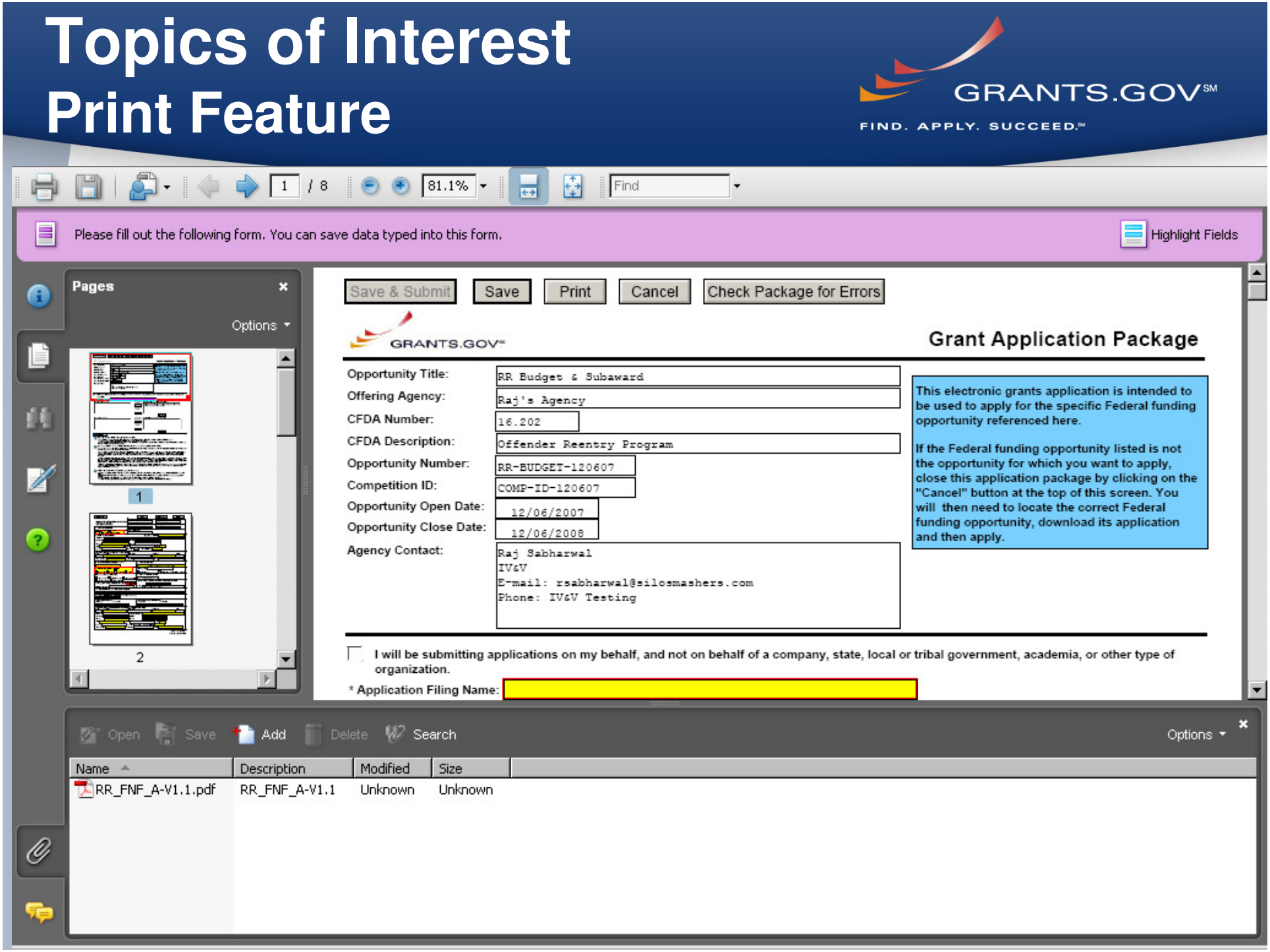
* Number of Personnel	* Project Role	Cal. Months	Acad. Months	Sum. Months	* Req. Salary ($)	* Fringe Ben. ($)	* Total (Sal & FB) (Fed + Non-Fed)($)	* Federal ($)	* Non-Federal ($)
	Post Doctoral Associates								
	Graduate Students								
	Undergraduate Students								
	Secretarial/Clerical								
	Total Number Other Personnel				Total Other Personnel				
					Total Salary, Wages and Fringe Benefits (A + B)				

RESEARCH & RELATED Budget (A-B) (Total Fed + Non-Fed)

OMB Number: 4040-0001
Expiration Date: 04/30/2008

Required information for Person #1 must be completed in its entirety before the fields for Person #2 are accessible.

Topics of Interest
Print Feature



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Ms. Mary Tutman
Grants.gov
Policy Update

Policy Update

- Pre-Award Forms: Grants.gov 4040 series
  - Government Wide Forms Clearance Process
  - (GPC/OMB OFFM/OIRA/Grants.gov)
  - Federal Register Notice (s)
    - Site Location – 30 Day
    - Mandatory – 60 Day
  - Burden Collection
    - R&R
    - A – D (Assurances and Budgets)

Grants.gov PMO Support

- Grants.gov System Enhancement Notifications
  - http://www.grants.gov/applicants/email_subscription.jsp
  - Grants.gov Updates

    Receive updated information about critical issues, new tips for users and other time sensitive updates as information is available. To unsubscribe from this update you will need to follow the instructions provided in the bottom of the email.
- Contact Center M - F 7:00 a.m – 9:00 p.m. ET
  - 1-800-518-4726
- E-mail: support@grants.gov

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Next Stakeholder Webcast
April 16, 2008

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Q&A