

Accessing the Energy Efficiency and Conservation Block Grant (EECBG) Funding Opportunity Announcement (FOA) – revised 4/24/09

Due to the increase in Federal funding activities, the FOA document and the application package are located on two different websites. These instructions were created to assist applicants in locating all essential documents needed to apply for the EECBG Program.

Accessing the application package in grants.gov

The application package is located on <http://www.grants.gov/>. You can find it there by clicking on “Apply for Grants”, then click on “download a grant application package” - use CFDA number 81.128. You will need to have the proper version of Adobe. You can verify your version of Adobe at this link: <http://www.grants.gov/applicants/AdobeVersioningTestOnly.jsp>. Once you download the application package, save it on your computer. This is the only step you need to do in grants.gov. The remainder of the application documents, with the exception of the SF424A and the documents that are self-created, are located in FedConnect.

Accessing the FOA in FedConnect

The FOA and its attachments is located on <https://www.fedconnect.net/FedConnect/>. On the main page, click on “Search Public Opportunities and Awards”. Under “Search Criteria”, select “Issuing Office” and type in “NETL”. Click on “Search” – a listing of NETL issued opportunities will come up. The EECBG FOA is titled “Recovery Act – EECBG Program”. Click on the hyperlinked title to open the FOA. On the right-hand side of the page, click on “BODY” (underneath “BASE”) to view the FOA document. The FOA has been modified, so be sure to review the most recent Amendment (identified as “Amendment 000001”, “Amendment 000002” and so on).

While you do not need to be registered in FedConnect to view the FOA, **you must register in FedConnect to apply under the FOA**. Click the “Register As A Vendor” button on the main screen to begin your registration process. If you have questions about the process or want to check the status of your registration, email FedConnect at support@FedConnect.net or call them at 800-899-6665. This is not a Department of Energy system, so you must contact FedConnect directly for registration problems or questions.

Once you are registered and you navigate to the FOA page, be sure to “Register to Receive Notifications” and “Join” the Response Team. Simply registering in FedConnect is not enough; you must join the Team in order to submit an application. Applicants are encouraged to do this step as soon as possible. After you join the Team you will have access to the FOA message center where questions and answers are posted. This is the desired method of communication for all technical questions. If you’ve posted a question and the status is reflected as “queued”, we have your question and will get an answer posted as soon as possible.

Your application for the EECBG Program will be submitted through FedConnect. When you are ready to submit your application, you will “Create a Response”. Please read the following pdf guide published by FedConnect to understand how to navigate the system and submit your application, which is referred to as a “response”.

https://www.fedconnect.net/FedConnect/PublicPages/FedConnect_Ready_Set_Go.pdf