



Submit Complaints to: DES WETLANDS BUREAU
29 Hazen Drive, PO Box 95
Concord, NH 03302-0095
Phone: (603) 271-2147
FAX (603) 271-6588

LAND RESOURCE MANAGEMENT PROGRAM COMPLAINT FORM
Wetlands Bureau, Shoreland Program, Alteration of Terrain Program, Subsurface Bureau

This complaint form is a means for the general public to report violations of New Hampshire environmental laws falling under the jurisdiction of the NH Department of Environmental Services Land Resource Management Program. Due to the vast amount of complaints submitted, DES depends on the public to provide thorough and accurate information. DES will utilize the information below to assess environmental harm and determine if an investigation is warranted. **Please be advised that incomplete forms and anonymous complaints may not be investigated.**

1. ALLEGED VIOLATOR AND RELATED PARTIES CONTACT INFORMATION	
Who is responsible for the alleged violation(s)? (Please check the responsible party(ies).)	
<input type="checkbox"/> Property Owner <input type="checkbox"/> Contractor <input type="checkbox"/> Other (describe)	
a) Property Owner Name:	
Mailing Address:	
Phone #:	
b) Contractor Name:	
Mailing Address:	
Phone #:	
c) Other Name:	Phone #:
Mailing Address:	
2. COMPLAINANT CONTACT INFORMATION (Person making complaint.)	
Your Name:	Phone #:
Mailing Address:	
Would you like DES to keep your information confidential? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Please be advised that DES may be required to reveal this information if the case goes to a trial or hearing.	
3. LOCATION OF ALLEGED VIOLATION(S)	
Street Address:	Town:
Tax Map # / Lot #:	Waterbody (If applicable.):
<input type="checkbox"/> Attach directions to the property and a map indicating the location of the property in reference to nearby major routes and/or highways.	
4. THE RESOURCE	
a) What type of resource(s) has been impacted? (Please check appropriate resource(s) impacted.)	
<input type="checkbox"/> Lake/Pond <input type="checkbox"/> River/Stream <input type="checkbox"/> Non-tidal Wetland <input type="checkbox"/> Salt Marsh <input type="checkbox"/> Prime Wetland Buffer (Disturbance within 100' of a Prime Wetland.) <input type="checkbox"/> Tidal Buffer Zone <input type="checkbox"/> Sand Dunes <input type="checkbox"/> Protected Shoreland (Disturbance within 250' of a public waterbody.) <input type="checkbox"/> Upland (Disturbance of 100,000 sq ft or greater or disturbance of 50,000 sq ft or greater if within the Shoreland Protection Zone.) <input type="checkbox"/> Failing Septic System <input type="checkbox"/> Other: (Describe)	

b) What is the estimated impact to the resource(s) in square feet, acres, or linear feet?

5. THE ACTIVITY

a) When did the activity begin and end? Begin Date: _____ End Date: _____

b) Please describe the suspected violation in your own words.
 Attach a sketch locating the alleged violation(s) in relation to landmarks on and off the property.
 Attach photographs of the impacts mounted/printed on 8.5" x 11" white paper. Please date and describe.

ALL INFORMATION MUST BE OBTAINED WITHOUT TRESPASS.

c) Is there evidence that the alleged violator had previous knowledge of DES's processes or has the alleged violator been warned the work he/she is doing may not be in compliance with DES regulations?
 Yes No Explain: _____

6. OTHER INFORMATION

a) Have you contacted your local conservation commission, health or code enforcement officer, or any other municipal, state, or federal official regarding this matter? Yes No If so, who, and what action have they taken?

I understand that I am providing the information in this complaint to the Department of Environmental Services, a state agency with the authority to investigate and take legal action for certain violations of law. I understand that any information I provide in this complaint must be true and accurate to the best of my knowledge.

Signature: _____ Date: _____

Contacts for other regulated activities in New Hampshire:
Burying or dumping waste: NHDES Waste Management Division (603) 271-2942
Logging operations: NH Division of Forest and Lands (603) 271-2214
Agricultural operations: NH Department of Agriculture (603) 271-3685
Swim lines, moorings, and swim rafts: NH Department of Safety Marine Patrol 1-877-642-9700 (toll free)