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February 1, 2009

TO: NEW YORK STATE MUNICIPALITIES

RE: AMENDMENTS TO THE STATE FINANCE LAW REGARDING
MUNICIPAL ACQUISITION OF STATE SURPLUS VEHICLES/ITEMS

Consistent with recent amendments to the State Finance Law, the New York State Office of General Services (OGS) will offer all available New York State surplus vehicles and items to municipalities at fair market value. Effective February 18, 2009, all available state surplus items will be posted on the State of New York Office of General Services website at www.ogs.state.ny.us for seven business days, as specified in Section 167 of the State Finance Law. It will be during this seven day timeframe only that municipalities may bid on a surplus item.

Municipalities that want to take advantage of this new opportunity will be required to request a user name and password in order to view and bid on the items and vehicles listed in the state surplus database. A web user registration form and terms of sale are attached to this letter. Completed user registration forms should be e-mailed to state.surplus@ogs.state.ny.us or faxed to 518-457-4641. Once a municipality has obtained a user name and password, items may be viewed by logging in at <https://www3.ogs.state.ny.us/ssprtransfer/logon.asp>. Additional forms and information about the new program can also be found on the OGS website at www.ogs.state.ny.us.

Municipalities that successfully bid on a surplus item will have 30 days in which to complete the sale, make payment, and remove the item from New York State premises, consistent with the new legislation.

Please feel free to contact the OGS Bureau of Surplus Property at (518) 457-6335 with any questions.